



## CONFIRMED MINUTES

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<b>Meeting:</b>	General Meeting
<b>Date:</b>	Wednesday 20 August 2025
<b>Location:</b>	Council Chambers, Georgetown
<b>Councillors:</b>	Cr. Royes Cr. Tincknell Cr. Ryan Cr. Carroll

Mark Watt  
CHIEF EXECUTIVE OFFICER

## **1 OPENING OF MEETING**

Deputy Mayor Royes declared the meeting open at 9.00am.

## **2 PRAYER**

Cr Ryan delivered the prayer.

## **3 ATTENDANCES, APOLOGIES AND LEAVE OF ABSENCE**

### RESOLUTION

That the apology from Cr Hughes be accepted and leave of absence granted.

**MOVED: Cr. Royes**

**SECONDED: Cr. Carroll**  
**CARRIED**  
**RESOLUTION # GM 2025/01**  
**VOTE 4/0**

## **4 CONDOLENCES AND CONGRATULATIONS**

### **CONDOLENCES:**

The family of Stevie Harris, a long-term Council employee

The family of Gladys Winters (nee Hambrook)

The family of Mary Brix (nee Young)

The family of John Turley

The family of Daley Ryan

The family of Wayne Beard

The family of Eric Johnson

**CONGRATULATIONS:** Caitlin and Daniel Pezzotti on their recent marriage.

## **5 DECLARATION OF CONFLICTS OF INTEREST**

Cr Ryan informed the meeting that she has a declarable conflict of interest for:

- Item 11.4 RADF Advisory Committee Meeting Minutes due to her daughter being on the RADF Advisory Committee.

Cr Royes informed the meeting that she has a declarable conflict of interest for:

- Item 11.4 RADF Advisory Committee Meeting Minutes due to her daughter being on the RADF Advisory Committee.

Cr Tincknell informed the meeting that he has a declarable conflict of interest for:

- Closed Item 13.1 Commercial Property Lease Negotiations due to his wife working for Gulf Savannah NRM.

Cr Royes informed the meeting that she has a prescribed conflict of interest for:

- Closed Item 13.2 Administrative Action Complaint – Tender Process for Einasleigh and Mt Surprise Airport Fencing due to her holding an executive position on the Einasleigh Race Club being the neighbouring property to the airport and operates a contract fencing business.

Cr Royes informed the meeting that she has a prescribed conflict of interest for:

- Closed Item 13.3 Awarding of Tender ESC2025-008 – Supply of Quarry Products and Concrete due to her relationship with Bolwarra Enterprises.

## **6 CONFIRMATION OF MEETING MINUTES**

Corrections advised by Cr Ryan.

Correction to Resolution #25.07.01 for item 6.1 Confirmation of Meeting Minutes

Vote recording should be 4/0.

Correction to order of corrections for the previous minutes 18 June 2025:

1. Correction to Resolution #25.05.10:

Cr Royes and Cr Ryan requested clarification on their vote against the motion #25.06.01 pertaining to original motion #25.05.10 is only disputing the acknowledgment and receipt of the Eveleigh Road Report.

2. Correction to Resolution #25.05.14 - That Council:

- 2. Pursuant to section 257(1)(b) of the *Local Government Act 2009*, Council delegate its power to the CEO to award In Kind, Grant & Sponsorship as per the addendum report presented 2. *Request for Community Assistance provided to Community Organisations*.
- Remove 2.1 & 2.2 of the resolution.
- Delegation period for events occurring through to June 30, 2026.
- Inclusion of the below table of approved *Request for Community Assistance provided to Community Organisations*.

Correction to lost Resolution for item 4.1  
Vote recording should be 2/3.

Correction to Resolution #25.07.15.  
Vote recording should be 3/0.

Correction to General Business advised by Cr Tincknell, Cr Ryan, Cr Carroll, Cr Royes.  
Omission to Resolution #25.07.18 – Inclement weather item.  
August meeting deadline is missing and urgent intent of resolution is therefore lost.

Corrections advised by Cr Tincknell.

Correction to General Business

Inclusion of request for a report be given to Council monthly on update of actual v estimated expenditure and target of works v completed works on the TMR/GDR job.

PROCEDURAL RESOLUTION

That the motion to adopt the General Meeting Minutes – 16 July 2025 be adjourned.

**MOVED: Cr. Tincknell**

**CARRIED**  
**RESOLUTION # GM 2025/02**  
**VOTE 4/0**

Meeting adjourned at 10.15 am.

Meeting reconvened at 10.38 am.

Raju Ranjit, Director Engineering Services did not rejoin the meeting.

PROCEDURAL RESOLUTION

That the motion to adopt the General Meeting Minutes – 16 July 2025 be put to the meeting.

**MOVED: Cr. Tincknell**

**CARRIED**  
**RESOLUTION # GM 2025/03**  
**VOTE 4/0**

RESOLUTION

That Council confirm the minutes of the General Meeting dated 16 July 2025 be received with the identified corrections and omission.

**MOVED: Cr. Carroll**

**SECONDED: Cr. Royes**  
**CARRIED**  
**RESOLUTION # GM 2025/04**  
**VOTE 4/0**

UPDATE

The Chief Executive Officer advised the meeting that the Director Engineering Services had been instructed to commence immediate enquiries into contractor's notifications during the June/July inclement weather event. A report will be presented at today's meeting.

Item 6.2 Confirmation of Special Budget Meeting Minutes – 21 July 2025.

Correction advised by Cr Ryan:

Lost Motion - Item State Government's Emergency Management, Fire and Rescue Levy.

Vote recording should be 2/3.

#### RESOLUTION

That Council confirm the minutes of the Special Budget Meeting dated 21 July 2025 with the identified correction.

**MOVED: Cr. Royes**

**SECONDED: Cr. Carroll**  
**CARRIED**  
**RESOLUTION # GM 2025/05**  
**VOTE 4/0**

## **7 BUSINESS ARISING**

Cr Royes

Resolution #25.07.11 August General Meeting deadline not met and request report to be presented urgently.

Resolution #25.07.18 August General Meeting deadline not met and request report to be presented urgently.

Resolution #SP25.04.06 No comment noted. Request update and comment.

Resolution #24.12.19 Request update and expected progress after 9 months.

Cr Carroll

Resolution #24.11.10 Request clarification as to current status of tender process.

Cr Ryan

Resolution #25.03.08 The comments do not reflect Council's intention to ensure when errors occur there is accountability.

Mark Watt, Chief Executive Officer left the meeting at 11.48am.

Meeting adjourned at 11.50am.

Meeting convened at 11.55am.

Mark Watt, CEO rejoined the meeting at 11.55am.

Raju Ranjit, Director Engineering Services rejoined the meeting at 11.57am.

Cr Tincknell

Resolution #24.12.19 Comments should reflect the progress of Council to adopt actions within the Operational Plan. Additionally:

- QR code for suggestions/complaints.
- Amendment to prestart meeting form to include comments from contractors and operators.

## **8 MAYORAL UPDATE**

**Item No: 8.1**

**Subject: Mayoral Update**

#### CORRECTION

The Mayor did not attend the General Meeting held 16 July 2025 and didn't list his attendance at the Special Meeting held 21 July 2025.

RESOLUTION

That Council receives the Mayoral Update as presented.

**MOVED: Cr. Royes**

**SECONDED: Cr. Tincknell**  
**CARRIED**  
**RESOLUTION # GM 2025/06**  
**VOTE 3/1**

Cr Ryan voted against the motion.

**9 NOTICES OF MOTION**

Nil

**10 CHIEF EXECUTIVE OFFICER - OPEN SESSION REPORTS**

**Item No: 10.1**

**Subject: Chief Executive Officer – Briefing Report July 2025**

PROCEDURAL RESOLUTION

That the motion to receive and note the Chief Executive Officer Briefing Report be laid on the table.

**MOVED: Cr. Tincknell**

**CARRIED**  
**RESOLUTION # GM 2025/07**  
**VOTE 4/0**

**OTHER BUSINESS**

RESOLUTION

That Council allow another business item to be considered from the Director Engineering Services relating to the inclement weather Resolution #25.07.18.

**MOVED: Cr. Royes**

**SECONDED: Cr. Tincknell**  
**CARRIED**  
**RESOLUTION # GM 2025/08**  
**VOTE 4/0**

RESOLUTION

That Council:

1. Receives the update from the Director Engineering Services regarding the alleged breach of contract during the June/July inclement weather event; and
2. Request a report to be tabled at the September Council meeting including:
  - Further enquiries be made with contractors and staff;
  - Any administrative actions arising from the event;
  - Details of staff onboarding and any identified shortfalls occurring from the event and any actions arising from the event; and
  - Evidence required to be in the form of phone calls, text, email or any other relevant documents.

**MOVED: Cr. Tincknell**

**SECONDED: Cr. Carroll**  
**CARRIED**  
**RESOLUTION # GM 2025/09**

**VOTE 4/0**

PROCEDURAL RESOLUTION

That the motion to consider the Chief Executive Officer Briefing Report be taken off the table.

**MOVED: Cr. Royes**

**CARRIED  
RESOLUTION # GM 2025/10  
VOTE 4/0**

**Item No: 10.1**

**Subject: Chief Executive Officer – Briefing Report July 2025**

Renee Bester, Director Corporate Services left the meeting at 1.33pm and rejoined the meeting at 1.36pm.

Raju Ranjit, Director Engineering Services left the meeting at 1.37pm and rejoined the meeting at 1.39pm.

CONFLICT OF INTEREST

Cr Royes declared a prescribed conflict of interest in ESC.0054 and left the meeting at 1.54pm.  
Cr Tincknell assumed the position of Chair.

UPDATE

The CEO advised the meeting that the Mt Surprise airstrip fencing will cease until the survey is completed.

Mark Watt, Chief Executive Officer left the meeting at 2.04pm and rejoined the meeting at 2.05pm.  
Cr Royes rejoined the meeting at 2.05pm and resumed the position of the Chair.

MOTION

That Council receives and notes the Chief Executive Officer Briefing Report.

**MOVED: Cr. Royes**

**SECONDED: Cr. Carroll  
LOST  
VOTE 0/4**

**Item No: 10.2**

**Subject: Application for Permanent Road Closure - Welcome Downs Station**

EXECUTIVE SUMMARY

This report relates to the application to permanently close an unnamed road located adjacent to Welcome Downs and described as Lot 6 on CD14.

RESOLUTION

That pursuant to section 99(1) of the *Land Act 1994*, Council offer no objection to the application for a permanent road closure of an unnamed road adjoining Lot 6 Plan CD14.

**MOVED: Cr. Ryan**

**SECONDED: Cr. Royes  
CARRIED  
RESOLUTION # GM 2025/11  
VOTE 4/0**

**Item No: 10.3**

**Subject: North West Queensland Tourism Signage Project**

EXECUTIVE SUMMARY

Consideration of the funding requirements for the North West Queensland Tourism Signage Project from the QLD Department of State Development Infrastructure and Planning.

**RESOLUTION**

That pursuant to the Project Funding Schedule for the Etheridge Shire Tourism Signage Project (the Project) between Etheridge Shire Council and the QLD Department of State Development Infrastructure and Council resolve to:

1. Commit to deliver the Project;
2. Be responsible for funding the Project in excess of the Project funding; and
3. Maintain the signage for its lifetime.

**MOVED: Cr. Tincknell**

**SECONDED: Cr. Carroll**

**PROCEDURAL RESOLUTION**

That the matter lay on the table until the concept plan and design of the interpretive sign for the Etheridge Shire Tourism Signage Project are provided at the September Council Meeting.

**MOVED: Cr. Ryan**

**CARRIED**  
**RESOLUTION # GM 2025/12**  
**VOTE 4/0**

**Item No: 10.4**

**Subject: Re-Review - Operational Plan 2024/25 - Fourth Quarter**

**EXECUTIVE SUMMARY**

Consideration of a re-review of the Fourth Quarter Operational Plan 2024/25 for the period ended 30 June 2025.

**RESOLUTION**

That pursuant to section 174(3) of the *Local Government Regulation 2012*, Council receive the fourth quarter progress report on Council's progress towards implementing its Operational Plan 2024/25.

**MOVED: Cr. Royes**

**SECONDED: Cr. Carroll**  
**CARRIED**  
**RESOLUTION # GM 2025/13**  
**VOTE 4/0**

**11 DIRECTOR CORPORATE SERVICES - OPEN SESSION REPORTS**

**Item No: 11.1**

**Subject: Director Corporate Services - Briefing Report July 2025**

**RESOLUTION**

That Council receives and notes the Director of Corporate Services Briefing Report.

**MOVED: Cr. Royes**

**SECONDED: Cr. Ryan**  
**CARRIED**  
**RESOLUTION # GM 2025/14**  
**VOTE 4/0**

**Item No: 11.2**

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**Subject: Financial Performance as at 31 July 2025**

EXECUTIVE SUMMARY

In accordance with section 204 of the Local Government Regulation 2012, a monthly finance report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting held.

RESOLUTION

That Council receives the financial statements for the period ended 31 July 2025 pursuant to, and in accordance with section 204 of the *Local Government Regulation 2012*.

**MOVED: Cr. Tincknell**

**SECONDED: Cr. Carroll**  
**LOST**  
**VOTE 2/3**

Cr Royes and Cr Ryan voted in the negative.  
Deputy Mayor Royes used her casting vote to vote against the motion.

**Item No: 11.3**

**Subject: Audit Committee Meeting Minutes - 5 August 2025**

EXECUTIVE SUMMARY

In accordance with section 211, Council's Audit Committee met on 5th August 2025. A copy of the meeting minutes are provided as a written report about the matters reviewed at the meeting.

RESOLUTION

That Council receive the unconfirmed minutes of the Audit Committee Meeting held 5th August 2025, and note the business resolved therein.

**MOVED: Cr. Royes**

**SECONDED: Cr. Tincknell**  
**CARRIED**  
**RESOLUTION # GM 2025/15**  
**VOTE 4/0**

**Item No: 11.4**

**Subject: RADF Advisory Committee Meeting Minutes**

Cr Royes informed the meeting that she has a declarable conflict of interest for:

- Item 11.4 RADF Advisory Committee Meeting Minutes due to her daughter being on the RADF Advisory Committee but believes that she can vote objectively.

RESOLUTION

That pursuant to section 150ER of the *Local Government Act 2009*, Cr Royes may participate in the decision despite the conflict of interest.

**MOVED: Cr. Carroll**

**SECONDED: Cr. Tincknell**  
**CARRIED**  
**RESOLUTION # GM 2025/16**  
**VOTE 2/0**

Cr Ryan informed the meeting that she has a declarable conflict of interest for:

- Item 11.4 RADF Advisory Committee Meeting Minutes due to her daughter being on the RADF Advisory Committee but believes that she can vote objectively.

RESOLUTION

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That pursuant to section 150ER of the *Local Government Act 2009*, Cr Ryan may participate in the decision despite the conflict of interest.

**MOVED: Cr. Royes**

**SECONDED: Cr. Carroll**  
**CARRIED**  
**RESOLUTION # GM 2025/17**  
**VOTE 3/0**

#### EXECUTIVE SUMMARY

Round 1 of the 2025/26 Regional Arts Development Fund (RADF) Community Funding Program closed on 30 June 2025 with no applications received by the closing date. Two late applications were subsequently submitted. The scheduled RADF Committee meeting on 28 July 2025 failed to form a quorum, so an email poll was conducted to confirm previous minutes, consider funding resolutions for Round 1, and determine whether to advertise Round 2 of the program. This report seeks Council's endorsement of the Committee's resolutions.

#### RESOLUTION

That Council resolves to endorse the resolutions of the RADF Advisory Committee, as determined via email poll, to:

1. Receive the minutes of the previous RADF Committee meeting as a true and correct record;
2. Approve funding for the two late applications for Round 1 of the 2025/26 Community Funds, applying an approximate 16% reduction to requested amounts to align total allocations with the \$12,000 budget; and
3. Advertise Round 2 of the Community Funding Program, opening 1 October 2025 and closing 30 November 2025.

**MOVED: Cr. Tincknell**

**SECONDED: Cr. Ryan**  
**CARRIED**  
**RESOLUTION # GM 2025/18**  
**VOTE 4/0**

**Item No: 11.5**

**Subject: Internal Audit FY2026 Plan and Progress Report**

#### EXECUTIVE SUMMARY

Etheridge Shire Council received the proposed 2025 Internal Audit Plan and the Internal Audit Progress Report. The Internal Audit Plan's purpose was to conduct a meta review of previous years audit findings to assess the status and effectiveness of actions. Council and Pacifica have currently completed milestone 2 out of 5 for the financial year.

#### RESOLUTION

That Council resolve to receive the following and note the contents there in:

1. 2025 Internal Audit Plan for the period ended 30 June 2026; and
2. Internal Audit Progress Report.

**MOVED: Cr. Royes**

**SECONDED: Cr. Carroll**  
**CARRIED**  
**RESOLUTION # GM 2025/19**  
**VOTE 4/0**

**Item No: 11.6**

**Subject: External Audit FY2026 Plan and Interim Report**

#### EXECUTIVE SUMMARY

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Etheridge Shire Council received the proposed 2025 External Audit Plan and the Interim Audit Report for the preliminary work completed to the week beginning 7th July 2025. The External Audit Plan's purpose was to seek BDO's opinions on the 2025 financial statements and current year financial sustainability statement. The interim report includes the results of the interim audit visit, the status of prior year issues, significant deficiencies and deficiencies raised for the current year.

#### RESOLUTION

That Council resolve to receive the following and note the contents there in:

1. 2025 External Audit Plan for the period ended 30 June 2026; and
2. 2025 External Audit Interim Report.

**MOVED: Cr. Royes**

**SECONDED: Cr. Tincknell**  
**CARRIED**  
**RESOLUTION # GM 2025/20**  
**VOTE 4/0**

**Item No: 11.7**

**Subject: Material Change of Use - Tourist Park and Reconfiguration**

#### EXECUTIVE SUMMARY

Council received an Impact Assessable application for Material Change of Use and Reconfiguration (Access Easement) in November 2024. Public Notification resulted in two submissions, with two additional early submissions not carrying appeal rights.

Raju Ranjit, Director Engineering Services left the meeting at 3.43pm and returned at 3.44pm.  
Renee Bester, Director Corporate Services left the meeting at 4.04pm and returned at 4.06pm.  
Mark Watt, Chief Executive Officer left the meeting at 4.06pm and returned at 4.06pm.

#### RESOLUTION

That Council resolve:

In accordance with the Planning Act 2016 as amended, the applicant be notified that the application for a Development Permit for Material Change of Use – (Tourist Park) and Reconfiguration (Access Easement) on a site located at 17 to 19 Garland Street Mount Surprise, being Lot 4 MPH 33843, Lot 1 MPH 33341 and Lot 2 SP251177, is approved subject to the conditions detailed below.

##### **A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)**

1. The development shall be undertaken substantially in accordance with the submitted documentation and Amended Concept Plan, prepared by Gilvear Planning [and Earth Test](#), except where modified by any conditions below, to the satisfaction of the Chief Executive Officer or delegate:

(Amended) Concept – Site Plan	Gilvear Planning	Job Number: J001714	Dated 09/07/2025
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New Internal Layout Plans are to be provided for the endorsement of the Chief Executive Officer or delegate, showing the removal of the laundry facilities, prior to the building and plumbing permits being issued for the re-siting of the ablution building, to the satisfaction of the Chief Executive Officer or delegate.

2. Any future work on the site shall be carried out generally in accordance with any relevant Council requirements and State legislation and to the satisfaction of the Chief Executive Officer or delegate.
3. If unactioned, this development approval lapses six (6) years after the day that the development approval takes effect, unless extended under the Planning Act 2016.
4. Should any of the Council's assets be damaged during the construction of any new associated works, the cost of the reinstatement of all such assets shall be met by the applicant/proponent, to the satisfaction of the Chief Executive Officer or delegate.

5. Compliance is required with the Site Classification and Wastewater Management System report, prepared by Earth Test, dated June 2025 and any other relevant State legislation or requirements, to the satisfaction of the Chief Executive Officer or delegate.

In particular, the following applies:

- Based on full water reduction fixtures and no laundry facilities the calculated flow for a holiday park is reduced from 100L/Person/Day to 33.3L/Person/Day.
- Based on AS/NZ 1547:2012 Table J1, the minimum capacity of the all-waste septic tank required is 3000L and the tank must be fitted with an effective outlet filter.
- The existing 3000L all-waste septic tank installed on the site is connected to a 1 x 30m x 1.5m wide conventional trench system. This all-waste septic tank discharging into conventional trenches is considered suitable for the site.
- The existing system is within 50m of an existing bore, which is required to be capped and decommissioned.
- A new water bore is required to be installed and used and be located greater than 50m from the any Land Application Area (LAA), existing or proposed.
- Full water-reduction fixtures must be used to ensure the integrity of the existing septic system
- If the existing system shows any sign of failure, the Tourist Park will be temporarily closed until the proposed system, specified by Earth Test, is installed, in compliance with an approved Plumbing Permit.
- Bollards are to be installed at 1.5 metre intervals, around the existing LAA to protect it from Tourist Park and other onsite vehicular traffic.
- If a new septic system is installed in the future, the new LAA, shown on the Earth Test Site Plan, is also to be protected with bollards, spaced at 1.5 metre intervals.

All work to be undertaken, prior to commencement of the use, to the satisfaction of the Chief Executive Officer or delegate.

6. Given the lack of capacity in the existing Septic system, no laundry facilities are permitted in association with the Tourist Park development. However, should the septic system be replaced, in accordance with Earth Test specifications, laundry facilities may be provided, subject to a letter from Earth Test to Council, confirming the new system has capacity to service the Tourist Park and guest laundry facilities, to the satisfaction of the Chief Executive officer or delegate.
7. The proposed development must comply with Schedule 14 of Subordinate Local Law (Administration) 2014:
  - (a) the operator must provide at least one disabled toilet facility within the caravan park; and
  - (b) the operator must provide a rubbish disposal site at appropriate distances from any tent/caravan/RV site; and
  - (c) the operator must not locate or permit to be located accommodation at any place within the caravan park other than on a site approved by the Chief Executive Officer of the local government; and
  - (d) the operator must not locate or permit to be located more than one accommodation on a site at any one time; and
  - (e) the operator must not locate or permit to be located accommodation closer than three (3) metres to any other accommodation; and
  - (f) the operator must not cause, suffer or permit accommodation to be occupied by more persons than such accommodation is designed to accommodate.

To the satisfaction of the Chief Executive Officer or delegate.

8. The site and the development are required to discharge stormwater to a lawful point of discharge, to the satisfaction of the Chief Executive Officer or delegate.
9. A potable water supply system is to be provided to the development with details of the tank capacity endorsed by Council, prior to commencement of the use and to the satisfaction of the Chief Executive Officer or delegate.

10. The onsite internal access driveway is to connect to the State access and the internal access driveway and visitor parking spaces are to be hardstand/sealed and line marked (directional and car parking) prior to commencement of the use, to the satisfaction of the Chief Executive Officer or delegate.
11. Signage is to be provided at the Park entrance to guide vehicles entering and exiting the site with 6 x 10km maximum speed limit signs strategically placed along the internal, circular one-way driveway.  
A sign is to be placed adjacent to the one-way entry/exit point at the Park frontage, alerting visitors to the Park to be aware that children walk along the site frontage to the nearby primary school.  
A sign must also be erected at the site entry/exit point advising that -In the case of bushfire, the site is to be evacuated.  
Any Park identification signage located at the front boundary is limited to a freestanding sign with a maximum face area of 2m<sup>2</sup> and does not include any product advertising.  
To the satisfaction of the Chief Executive Officer or delegate.
12. Landscaping of 10% of the Park site area, being 640m<sup>2</sup> is required to the site frontage and side and rear boundaries of the Park, to include shrubs and trees endemic to the local area at 2 metre spaces, prior to commencement of the use, to the satisfaction of the Chief Executive Officer or delegate.
13. Perimeter screen fencing, 1.8 metres in height, is required to side, rear and part front boundaries of the Park site area ( a return of 15 metres to screen the tent area and a return that extends to the internal driveway on the southern side of the Easement to minimise impacts from traffic entering the roadhouse site) of the Park, prior to commencement of the use, to the satisfaction of the Chief Executive Officer or delegate.
14. The maximum number of tent sites is limited to five (5) each with a minimum area of 60m<sup>2</sup> and all five (5) tent sites are to be demarcated on the ground in the location shown on the Amended Site Plan with a minimum setback of 2.5 metres from the side boundary with Lot 1, by boundary pegs and reflective numbering. Each site must be capable of accommodating a vehicle and a tent, prior to commencement of the use, to the satisfaction of the Chief Executive Officer or delegate.
15. The maximum number of Caravan/RV sites is limited to ten (10) each with a minimum area of 145m<sup>2</sup> and all ten (10) sites are to be demarcated on the ground in the location shown on the Amended Site Plan with a minimum setback of:
  - o 4.0 metres from the side boundary with Lot 1,
  - o 2.0 metres from the rear boundary; and
  - o 1.5 metres from the side boundary with Lot 2;by boundary pegs and reflective numbering, with each site capable of accommodating a vehicle/caravan/RV and any ancillary awnings etc., prior to commencement of the use, to the satisfaction of the Chief Executive Officer or delegate.
16. The existing ablution building is to be re-sited to facilitate the movement of Tourist Park vehicles on site, as shown on the Amended Site Plan, prior to commencement of the use, to the satisfaction of the Chief Executive Officer or delegate.
17. Night lighting is to be provided to illuminate the ablution building, the amenities building, visitor car parking and the vehicular entrance to park, prior to commencement of the use, to the satisfaction of the Chief Executive Officer or delegate.
18. Lot 1 MPH33341 and Lot 4 MPH33843 are required to be amalgamated to contain the Tourist Park, and the Plan of Survey must include an Access Easement on the new lot, benefitting adjoining Lot 2 SP251177 (roadhouse/post office site).

**MOVED: Cr. Carroll**

**SECONDED: Cr. Tincknell**  
**CARRIED**  
**RESOLUTION # GM 2025/21**  
**VOTE 4/0**

## **12 DIRECTOR ENGINEERING SERVICES - OPEN SESSION REPORTS**

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**Item No: 12.1**

**Subject: Director Engineering Services - Briefing Report July 2025**

RESOLUTION

That Council receives and notes the Director of Engineering Services Briefing Report.

**MOVED: Cr. Carroll**

**SECONDED: Cr. Royes  
CARRIED  
RESOLUTION # GM 2025/22  
VOTE 4/0**

**Item No: 12.2**

**Subject: Eveleigh Road - Geotechnical Investigation**

EXECUTIVE SUMMARY

This report relates to geotechnical test result of the road materials on Eveleigh Road.

MOTION

That Council:

1. Note the geotechnical test results of the existing pavement of the Eveleigh Road; and
2. Accepts that there is no further action required.

**MOVED: Cr. Tincknell**

**SECONDED: Cr. Carroll  
LOST  
VOTE 0/4**

Cr Ryan, Cr Royes, Cr Tincknell, Cr Carroll voted in the negative.

**Item No: 12.3**

**Subject: Road Register 2025**

EXECUTIVE SUMMARY

Preparation and ongoing maintenance of a current Road Register is the Council's statutory requirements. The register includes road name, its hierarchy and type of roads and will be available for inspection by the public.

Jillian Anderson, Acting Executive Assistant left the meeting at 6:05pm.

RESOLUTION

That Council accept and implement the Road Register August 2025 version, with the following amendments:

- O'Briens Creek Road - 2P
- Bloodwood Lane – 9B
- Marlow Court – 9B
- Firth Street – 9B
- Commercial Waste Road – 9B
- Currajong Court – 9B
- Coolabah Court – 9B
- Bundock Manor Yards – reinstate to 5C
- Fossickers Tours Access Road – reinstate to 5C
- Lynwater Road – 5B
- Einasleigh Dump Access Road – 9B.

**MOVED: Cr. Ryan**

**SECONDED: Cr. Royes**  
**CARRIED**  
**RESOLUTION # GM 2025/23**  
**VOTE 4/0**

CONFLICT OF INTEREST

Cr Tincknell informed the meeting that he has a declarable conflict of interest for:

- Closed Item 13.1 Commercial Property Lease Negotiations due to his wife working for Gulf Savannah NRM.

RESOLUTION

That pursuant to section 150ER of the *Local Government Act 2009*, Cr Tincknell may participate in the decision despite the conflict of interest.

**MOVED: Cr. Ryan**

**SECONDED: Cr. Royes**  
**CARRIED**  
**RESOLUTION # GM 2025/24**  
**VOTE 3/0**

**13 CLOSED SESSION REPORTS**

RESOLUTION

That Council move into closed session at 6:27pm pursuant to section 245J of the *Local Government Regulation 2012*.

**MOVED: Cr. Ryan**

**SECONDED: Cr. Carroll**  
**CARRIED**  
**RESOLUTION # GM 2025/25**  
**VOTE 4/0**

CONFLICT OF INTEREST

Cr Royes informed the meeting that she has a prescribed conflict of interest for:

- Closed Item 13.2 Administrative Action Complaint – Tender Process for Einasleigh and Mt Surprise Airport Fencing due to her holding an executive position on the Einasleigh Race Club being the neighbouring property to the airport and operates a contract fencing business.

Cr Royes informed the meeting that she has a prescribed conflict of interest for:

- Closed Item 13.3 Awarding of Tender ESC2025-008 – Supply of Quarry Products and Concrete due to her relationship with Bolwarra Enterprises.

Cr Royes left the meeting at 7.43pm. Cr Tincknell assumed the position of Chair.

RESOLUTION

That Council move out of closed session at 8.33pm.

**MOVED: Cr. Ryan**

**SECONDED: Cr. Carroll**  
**CARRIED**  
**RESOLUTION # GM 2025/26**  
**VOTE 3/0**

**Item No: 13.2**

**Subject: Administrative Action Complaint – Tender Process for Einasleigh and Mt Surprise Airport Fencing**

REASONS FOR CONFIDENTIALITY

This report is considered confidential in accordance with section 245J (3) (e) of the *Local Government Regulation 2012*, as it contains information relating to legal advice obtained by the local

government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

#### EXECUTIVE SUMMARY

Pursuant to Council's Administrative Action Complaints Policy, Council is requested to consider a report into the tender process for Einasleigh and Mt Surprise Airport Fencing.

#### MOTION

That Council receive the report, note the findings and pursuant to Council's Administrative Action Complaints Policy, Council:

1. Provide written notice of the outcome be given to the complainant;
2. The Chief Executive Officer be authorised to implement the remedy approved by Council based on the outcome of the report; and
3. Should a review of this decision be requested by the complainant, it be referred to the Queensland Ombudsman.

**MOVED: Cr. Tincknell**

**SECONDED: Cr. Carroll**  
**LOST**  
**VOTE 0/3**

Cr. Tincknell, Cr. Carroll and Cr. Ryan recorded their vote against the motion.

#### RESOLUTION

1. That pursuant to section 254H of the Local Government Regulation 2012, Council record its reasons for its decision being inconsistent with the recommendation of Administrative Action Complaint – Tender Process for Einasleigh and Mt Surprise Airport Fencing owing to the Mead Perry Report being incorrect for the following reasons:
  - a. The investigation was incomplete as it didn't include all parties being interviewed; and
  - b. The report is deemed in error in regard to its findings regarding resolution #25.04.10;
2. The Chief Executive Officer be directed to provide written notice of the outcome of the complaint to the complainant in line with available remedy within the Administrative Action Complaints Policy, being an explanation for the action in question, being a decision in accordance with section 254H of the Local Government Regulation 2012, referring to section 4C of the Procurement Policy being Development of Competitive Local Business and Industry; and
3. That an urgent review of the Administrative Action Complaints Policy be presented for Council's consideration at the September General Meeting.

**MOVED: Cr. Ryan**

**SECONDED: Cr. Carroll**  
**CARRIED**  
**RESOLUTION # GM 2025/27**  
**VOTE 3/0**

**Item No: 13.3**

**Subject: Awarding of Tender ESC2025-008 - Supply of Quarry Products and Concrete**

#### REASONS FOR CONFIDENTIALITY

This report is considered confidential in accordance with section 245J (3) (g) of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

#### EXECUTIVE SUMMARY

This report relates to the purchase of Quarry Products and Concrete for TMR Contract CN-22813 92C Gulf Development Road reconstruction and widening project.

#### RESOLUTION

That Council:

1. Pursuant to section 224 of the Local Government Regulation 2012, Council enter a contract under an LGA arrangement for Contract ESC 2025-008 with Bolwarra Enterprises Pty Ltd for the purchase of Quarry Products and Concrete to the value of \$1,372,580.00 (Excl-GST); and
2. Resolves that this report, its attachments and all discussions in relation to this matter remain confidential, but the resolution be made public immediately.

**MOVED: Cr. Ryan**

**SECONDED: Cr. Carroll  
CARRIED  
RESOLUTION # GM 2025/28  
VOTE 2/1**

Cr Tincknell recorded his vote against the motion.

Cr Royes re-entered the meeting at 9.00pm and resumed the Chair.

**Item No: 13.1**

**Subject: Commercial Property Lease Negotiations**

#### REASONS FOR CONFIDENTIALITY

This report is considered confidential in accordance with section 245J (3) (g) of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

#### EXECUTIVE SUMMARY

To consider and enable a decision regarding the application of section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) ("LGR") exempting Council from the requirement to go to tender for the disposal of a trustee lease over reserve land, with the intention of renewing the lease to an existing tenant.

#### RESOLUTION

That Council (as trustee) resolves:

1. Pursuant to section 236(2) of the Local Government Regulation 2012 (Qld), that the exception under section 236(1)(c)(iii) applies to the local government for the disposal of a valuable non-current asset other than by tender, being the grant of a lease over the whole of Lot 901 on Crown Plan G1884 (Title Reference 49017441) to the existing tenant, Northern Gulf Resource Management Group Ltd ACN 106 450 355 ("Lease"); and
2. Pursuant to section 257 of the Local Government Act 2009, to delegate to the Chief Executive Officer the power to finalise, execute, and otherwise deal with all matters that arise in connection with the Lease, as presented.

**MOVED: Cr. Tincknell**

**SECONDED: Cr. Carroll  
CARRIED  
RESOLUTION # GM 2025/29  
VOTE 4/0**

**Item No: 13.4**

**Subject: Awarding of Tender ESC2025-014 DRFA Concrete Works for Various Floodways Under 2023/2024 Flood Event**

#### REASONS FOR CONFIDENTIALITY



This report is considered confidential in accordance with section 245J (3) (g) of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**EXECUTIVE SUMMARY**

This report relates to the tender ESC 2025-014 - DRFA - Concrete Works for Various Floodways Under 2023-2024 Flood Event.

**RESOLUTION**

That Council:

1. Pursuant to section 224 of the Local Government Regulation 2012, accepts the tender submitted by CBD PTY LTD for Contract ESC 2025-014 being DRFA - Concrete Works for Various Floodways Under 2023-2024 Flood Event for amount of \$1,699,792.00 (Ex-GST); and
2. Resolves that this report, its attachments and all discussions in relation to this matter remain confidential, but the resolution be made public immediately.

**MOVED: Cr. Royes**

**SECONDED: Cr. Tincknell  
CARRIED  
RESOLUTION # GM 2025/30  
VOTE 3/1**

Cr Ryan recorded her vote against the motion.

**Item No: 13.5**

**Subject: Awarding of Tender ESC2025-017 DRFA Road Repairs with Sealing, Stabilisation and Road Edge Repair 2023/2024 Event**

**REASONS FOR CONFIDENTIALITY**

This report is considered confidential in accordance with section 245J (3) (g) of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**EXECUTIVE SUMMARY**

This report relates to the tender ESC 2025-017 - DRFA Road Repairs with Sealing, Stabilisation and Road Edge Repair 2023/2024 Event.

**RESOLUTION**

That Council:

1. Pursuant to section 224 of the Local Government Regulation 2012, accepts the tender submitted by Everest Civil for Contract ESC 2025-017 being DRFA Road Repairs with Sealing, Stabilisation and Road Edge Repair 2023/2024 Event for amount of \$2,102,511.61 (Ex-GST); and
2. Resolves that this report, its attachments and all discussions in relation to this matter remain confidential, but the resolution be made public immediately.

**MOVED: Cr. Tincknell**

**SECONDED: Cr. Carroll  
CARRIED  
RESOLUTION # GM 2025/31  
VOTE 3/1**

Cr Ryan recorded her vote against the motion.

**Item No: 13.6**

**Subject: DRFA 2022/2023 Remaining Works**

REASONS FOR CONFIDENTIALITY

This report is considered confidential in accordance with section 245J (3) (g) of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

EXECUTIVE SUMMARY

This report relates to the Quotation for the DRFA -2022/2023 remaining works.

The remaining works represent a combination of packages removed from Renick & Sons, Gulf Civil, and Etheridge Shire Council's self-performed program. These works were withdrawn from the original delivery arrangements due to contractor performance issues and internal resourcing limitations.

While ESC had originally planned to self-perform part of the program, the combination of limited resources, competing priorities, and increased workload has made this approach unviable. Continuing with self-performance presents a significant risk of non-completion before the 31st December 2025 deadline.

Given the project has already received a six-month extension of time, completion of these works is a priority. Failure to meet the deadline will place ESC at risk of losing external funding support and being liable for the full cost of the works.

RESOLUTION

That Council:

1. Pursuant to section 224 of the Local Government Regulation 2012, accepts the quotation submitted by Halloran's & Sons for the DRFA 2022/2023 remaining works for an amount of \$487,632.93 ex GST; and
2. Resolves that this report, its attachments and all discussions in relation to this matter remain confidential, but the resolution be made public immediately.

**MOVED: Cr. Royes**

**SECONDED: Cr. Tincknell  
CARRIED  
RESOLUTION # GM 2025/32  
VOTE 3/1**

Cr Ryan recorded her vote against the decision.

**OTHER BUSINESS**

RESOLUTION

That Council allow another business item to be considered from Cr Ryan relating to a proposed subsidy for residents levied the Emergency Management Levy (EML).

**MOVED: Cr. Ryan**

**SECONDED: Cr. Carroll  
CARRIED  
RESOLUTION # GM 2025/33  
VOTE 4/0**

RESOLUTION

PROPOSED SUBSIDY – EMERGENCY MANAGEMENT LEVY

1. That Council provides a fifty percent (50%) subsidy on payment of the Emergency Management Levy (EML) within the discount period, for the 2025/26 rating period, as a good

will gesture whilst Council awaits a decision by the Minister regarding its recent advocacy against the increase of the levy amount;

2. That this matter be referred to the next quarterly budget review; and
3. That the application of the subsidy be included in an information leaflet circulated to all residents.

**MOVED: Cr. Carroll**

**SECONDED: Cr. Ryan**  
**CARRIED**  
**RESOLUTION # GM 2025/34**  
**VOTE 4/0**

## **14 GENERAL BUSINESS**

### **Cr Carroll**

CWA Forsayth Hall  
Drainage (Cox lane) Mt Surprise  
Defibrillator placement, entry code and advertisement  
Kidston grazing lease (Old racecourse)  
Einasley/Mt Surprise town maintenance contracts  
Lynd medical centre (shed, dirt pile, shade sail)  
Forsayth Gym equipment installation

### **Cr Tincknell**

Start of agenda reports in bold  
Time frame missing from motion 25.07.18 & no report to inclement weather motion.  
Costing & time frames report TMR job GDR & not included in minutes  
Shoulders GDR  
Governance request excluded from GB  
Vehicle use policy. Is there one and can we distribute  
Kutchera road  
Cemetery restoration works & gate half way along fence eastern side  
Grid specs width of grid depending on road hierarchy  
Cattle in town areas  
Issues raised Oasis community connect

### **Cr Ryan**

Butcher's Paddock - email re Mayor's ABC interview  
EML LGAQ submission/Council moving forward without rating the EML levy

### **Cr Royes**

Dust Pads Townley Station (Letter received)  
(STRATEGIC) Road Safety - Significant Annual Shire Events  
(STRATEGIC) Etheridge Ag Precinct - Transparency.....Project Manager to personally present written report to monthly Open Session Council Meeting.  
(STRATEGIC) Investigation Procedure - NO outcomes of internal/external investigation currently reported to Council (no strategic learning/improvement opportunities)  
(STRATEGIC) QRA Reporting - Transparency.....Project Manager/s to personally present written report to monthly Open Session Council Meeting.  
(STRATEGIC) Information Bulletin - Transparency.....Why are the general matters of Council business (contained in this document) now marked "CONFIDENTIAL" (Information that informs Council decision making, should either be "Closed Agenda" if confidentiality is appropriate OR "Open Session Agenda" for public interest and transparency, rather than an ambiguous "confidential" document.

Cr Ryan left the meeting at 10.02pm.

### **ETHERIDGE AG PRECINCT PROJECT**

That Council request that the Project Manager personally present written reports, including a report for the month of August, to Council's monthly General Meetings, starting in September.

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**MOVED: Cr. Royes**

**SECONDED: Cr. Carroll**  
**CARRIED**  
**RESOLUTION # GM 2025/35**  
**VOTE 3/0**

**15 FOR YOUR INFORMATION**

**16 SUGGESTION BOX**

**17 MEETING CLOSE**

There being no further business the Deputy Mayor declared the meeting closed at 10.16pm. These minutes will be confirmed by Council at the General Meeting held on Wednesday 17 September 2025.

Cr. Laurell Royes  
DEPUTY MAYOR/CHAIR