



NOTICE OF MEETING

Meeting:	General Meeting
Date:	Wednesday 19 November 2025
Location:	Council Chambers, Georgetown
Councillors:	Cr. Hughes Cr. Royes Cr. Tincknell Cr. Ryan Cr. Carroll

Agenda Attached

Ken Timms PSM
INTERIM CHIEF EXECUTIVE OFFICER

Local Government Act 2009

Section 4(2) of the *Local Government Act 2009* state that the local government principles are:

- (a) transparent and effective processes, and decision-making in the public interest; and
- (b) sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) democratic representation, social inclusion and meaningful community engagement; and
- (d) good governance of, and by, local government; and
- (e) ethical and legal behaviour of councillors, local government employees and councillor advisors.

Local Government Regulation 2012

Section 254J Closed meetings:

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its Councillors or members consider it necessary to close the meeting to discuss one or more of the following matters –
 - (a) the appointment, dismissal or discipline of a chief executive officer;
 - (b) industrial matters affecting employees;
 - (c) the local government's budget;
 - (d) rating concessions;
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
 - (f) matters that may directly affect the health and safety of an individual or group of individuals;
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
 - (h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
 - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;
 - (j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section 150ER(2), 150ES(3) or 150EU(2) of the Act will be considered, discussed, voted on or made to be closed.
- (5) A resolution that a local government meeting be closed must –
 - (a) state the matter mentioned in subsection (3) that is to be discussed; and
 - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

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1 OPENING OF MEETING

2 PRAYER

3 ATTENDANCE, APOLOGIES, AND LEAVE OF ABSENCE

4 CONDOLENCES AND CONGRATULATIONS

5 DECLARATION OF CONFLICTS OF INTEREST

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Previous General Meeting Minutes - 15 October 2025

Recommendation

That Council confirm the minutes of the General Meeting dated 15 October 2025 as a true and accurate record of the meeting.



UNCONFIRMED MINUTES

GENERAL MEETING OF
ETHERIDGE SHIRE COUNCIL
HELD AT THE SPORTS CENTRE, GEORGETOWN
ON WEDNESDAY, 15TH OCTOBER 2025
COMMENCING AT 9.00AM

Agenda General Meeting - Wednesday 19 November 2025

CONFIRMED MINUTES – GENERAL MEETING 15TH OCTOBER 2025

ETHERIDGE SHIRE COUNCIL MINUTES OF THE GENERAL MEETING HELD AT THE SPORTS CENTRE, GEORGETOWN ON WEDNESDAY, 15TH OCTOBER 2025 COMMENCING AT 9.00AM

ATTENDANCE

Mayor Barry Hughes
Cr. Ian Carroll
Cr. Laurell Royes
Cr. Seven Ryan
Cr. Ian Tincknell

OFFICERS PRESENT

Mr. Ken Timms, Chief Executive Officer
Mr. Raju Ranjit, Director of Engineering Services
Mrs. Renee Bester, Director of Corporate Services
Mrs. Kim Williams, Acting Executive Assistant

OPEN GALLERY

The following students and staff member from Georgetown State School.

- Ruby Alexanderson,
- Billy Barrett,
- Hudson Dark,
- Patrick Fox,
- Colton Kernan,
- Savannah Mortimer,
- Aliyah Pezzotti,
- Sienna Pezzotti,
- Arwen Riggs,
- Darius Riggs,
- Mason Sheahan,
- Hudson Thomas
- Savannah Vick
- Mrs Timina LeBrocq

The Mayor welcomed Students from Georgetown State School.

The Mayor declared the meeting open at 9.00am and welcomed all in attendance.

STANDING ORDERS

Council resolves to suspend standing orders at 9:01am, to engage with Georgetown State School Students.

MOVED: Cr. Hughes

SECONDED: Cr. Royes

CARRIED
RESOLUTION #GM 25.10.01
5/0

Council resolves to resume standing orders at 9:56am.

MOVED: Cr. Hughes

SECONDED: Cr. Royes

CARRIED
RESOLUTION #GM25.10.02
5/0

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PRAYER

Cr. Royes delivered the prayer - "We ask that today you give us wisdom to make good decisions to benefit our communities. Help us see what will benefit our shire and give us hearts to serve others. Amen".

DECLARATION OF CONFLICTS OF INTEREST

Cr Royes declared a conflict of interest in item 12.1.

Subject : DES Briefing Report (Remote Airstrip Upgrade Round 9)

Prescribed Conflict of Interest in the matter due to holding an executive position on the committee that shares a boundary with the Einasleigh Airstrip.

Additionally, Cr. Royes related party runs a fencing business.

APOLOGIES, CONDOLENCES AND CONGRATULATIONS

Condolences:

Council wishes to extend their condolences to the family of Mr Fred Skerit - Former CEO and Shire Clerk.
Council wishes to extend their condolences to the family of Mr Greg Malcolm.

CONSIDERATION OF MINUTES

General Meeting Minutes – Wednesday 17th September 2025

CORRECTIONS:

Cr Ryan asked that under item 12.2 under point 2 in the resolution that the 50mm be removed so the point now reads that Council accepts an option to improve a section of the road being 0.5km with gravel mixed with existing road materials.

RESOLUTION

That the Minutes of the General Council Meeting held at Georgetown on Wednesday 17th September 2025 be confirmed.

MOVED: Cr. Royes

SECONDED: Cr. Carroll

CARRIED
RESOLUTION #GM25.10.03
5/0

BUSINESS ARISING FROM GENERAL MINUTES

CONSIDERATION OF OPEN SESSION REPORTS

8. Mayoral Update

8.1 Mayoral Minute

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Subject: Rock and Gravel Material Supply for Department of Transport and Main Roads – 99B KDR

Background:

Council's prioritisation in undertaking the restoration works on the 3 waterlogged sections on 99B KDR prior to the wet season.

Relevant Legislation/Regulation:

Section 235 – Exceptions for medium and large-sized contractual arrangements.

Details:

Council acknowledges that:

- (c) A genuine emergency exists being that the material/service is required to be ordered, delivered, and implemented prior to [insert relevant deadline, e.g. the wet season]; and
- (f) The contract is to be made with a government agency.

Mayoral Minute:

That Council procure the Rock and Gravel Supply from GROMAC QUARRIES (NQ) in accordance with Section 235(c) and (f) of the *Local Government Regulation 2012*, on the basis that:

1. A genuine emergency exists.

**CARRIED
RESOLUTION #GM25.10.04**

Students and Teacher from Georgetown Primary School left the meeting at 10.21am.

CEO provided further detail to Councillors around this particular case and its time sensitivity as well as collaboration with TMR for this situation to be resolved by incoming wet season.

8.2 Mayoral Update

RESOLUTION

That Council receives the Mayoral Update as presented.

MOVED: Cr. Ian Carroll

SECONDED: Cr. Laurell Royes

**CARRIED
RESOLUTION #GM25.10.05
5 / 0**

9. Notice of Motion

Nil Reports

10. Chief Executive Officer

Item No: 10.1

Subject: Chief Executive Officer - Briefing Report September 2025

Action - Kidston Dam Survey to Councillors

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Action - Discussion from all present around liaising with 3 recruitment companies to support the recruitment of a new CEO noting that this will be a 6 month process over a busy inclement weather period. An update required at the November meeting as to recruitment agency options.

Raju Ranjit left the meeting at 11.16am.

Raju Ranjit returned to the meeting at 11.19am.

RESOLUTION

That Council receives and notes the Chief Executive Officer Briefing Report.

MOVED: Cr. Ian Carroll

SECONDED: Cr. Laurell Royes

CARRIED
RESOLUTION #GM25.10.06
5 / 0

Item No: 10.2

Subject: First Quarter Review - Annual Operational Plan 2025/26

EXECUTIVE SUMMARY

Consideration of the First Quarter Annual Operational Plan 2025/26 for the period ended 30 September 2025.

RESOLUTION

That pursuant to section 174(3) of the *Local Government Regulation 2012*, Council receive the first quarter written assessment of Council's progress towards implementing the Annual Operational Plan 2025/26.

PROCEDURAL MOTION

That the motion for the Operation Plan report be laid on the table for comment and questions at the next Council Meeting.

MOVED: Cr. Laurell Royes

SECONDED: Cr. Ian Tincknell

CARRIED
RESOLUTION #GM25.10.07
5 / 0

Action - Resend Operational Plan to all (EA)

Item No: 10.3

Subject: Etheridge Ag Precinct Project Manager – Briefing Report September 2025

RESOLUTION NUMBER: GM2025/10/81

RECOMMENDATION

That Council receives and notes the Etheridge Ag Precinct Project Officer Briefing Report for the period 2025.

RESOLUTION

That Council acknowledges and receives the Director of Corporate Services' Briefing Report.

CARRIED
RESOLUTION #GM25.10.08
3/2

Cr Ryan and Cr Royes voted against.

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CONFIRMED MINUTES – GENERAL MEETING 15TH OCTOBER 2025

Action - CEO to liaise with Etheridge Ag Precinct Officer to ensure an explanation of the framework is provided in future reports.

Item No: 10.4

Subject: Council Meeting Dates for 2026

EXECUTIVE SUMMARY

In accordance with Section 257 of the *Local Government Regulation 2012* (the Regulation), this report seeks the setting of frequency, location and meeting dates for the 2026 ordinary Council meetings.

RESOLUTION

That Council adopts the 2026 schedule of Council meetings in line with previous practice:

1. Ordinary Council meetings to be held on every third Wednesday of the month starting of 9:00am except where possible. Whilst 2026 conference dates have not yet been released for many of those ELT attend, the date cadence over the last few years have been taken into account where possible; and
2. Pursuant to, and in accordance with Section 254B of the *Local Government Regulation 2012* Council will publish the notice of meeting dates on Council's website, in the Inform newsletter and display in the Council office.

Meeting Date	Venue	Time
21 January 2026	Council Boardroom, Georgetown	9:00am
18 February 2026	Council Boardroom, Georgetown	9:00am
18 March 2026	Council Boardroom, Georgetown	9:00am
15 April 2026	Council Boardroom, Georgetown	9:00am
20 May 2026	Council Boardroom, Georgetown	9:00am
17 June 2026	Council Boardroom, Georgetown	9:00am
15 July 2026	Council Boardroom, Georgetown	9:00am
12 August 2026	Council Boardroom, Georgetown	9:00am
16 September 2026	Council Boardroom, Georgetown	9:00am
14 October 2026	Sports Centre Meeting Room, Georgetown	9:00am
11 November 2026	Council Boardroom, Georgetown	9:00am
16 December 2026	Council Boardroom, Georgetown	9:00am

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MOVED: Cr. Ian Tincknell

SECONDED: Cr. Ian Carroll

CARRIED
RESOLUTION #GM25.10.09
5/5

11. Director Of Corporate Services

Item No: 11.1

Subject: Director Corporate Services – Briefing Report September 2025

EVENTS AND COMMITMENTS

DATE	ORGANISATION	TOPIC
18/09/2025	ESC	Northlane Presentation
	ESC	September Council Meeting Continuation
19/09/2025	QRA	LRAP Briefing
22/09/2025	LGMA	Mentor Program
23/09/2025	ESC	Staff Meeting
	ESC	ELT Meeting
	Up North	Capability Meeting
24/09/2025	GRQ	Get Ready Queensland Briefing
1/10/2025	Pacifica	Internal Audit Breifing
7/10/2025	LGMA	Mentor Program
8/10/2025	ESC	Einasleigh Community Connect
9/10/2025	ESC	ESC/CRRO/CRRSO Initiative Meeting
	ESC	ELT Meeting
	Qld Education	Meeting with Mt Surprise SS Principal
	Griffith Uni	Meeting with Anna re: Sport & Recreation Strategy
10/10/2025	Qld Education	Meeting with Georgetown SS Principal
	ESC	Audit Committee Meeting

TRAINING & PROFESSIONAL DEVELOPMENT

LGMA Mentorship Program

Completed modules 1 –5 of the program, tracking to complete within the November timeframe.

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Local Government Finance Professionals Conference

Scheduled for November, however clashes with the General Meeting - TBA.

ATTACHMENTS

Nil

RESOLUTION

That Council receives and notes the Director of Corporate Services Briefing Report

MOVED: Cr. Seven Ryan

SECONDED: Cr. Ian Carroll

CARRIED
RESOLUTION #GM25.10.10
5 / 0

Director, Corporate Services shared that the next Biosecurity meeting will be held on 14 November, 2025.

General Meeting adjourned for lunch at 12.18pm

Meeting resumed at 12.48pm

Item No: 11.2

Subject: Financial Performance as at 30 September 2025

EXECUTIVE SUMMARY

In accordance with section 204 of the Local Government Regulation 2012, a monthly finance report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting held.

RESOLUTION

That Council receives the financial statements for the period ended 30 September 2025 pursuant to, and in accordance with section 204 of the *Local Government Regulation 2012*.

MOVED: Mayor Barry Hughes

SECONDED: Cr. Ian Carroll

CARRIED
RESOLUTION #GM25.10.11
5 / 0

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CONFIRMED MINUTES – GENERAL MEETING 15TH OCTOBER 2025

Item No: 11.3
Subject: **Policy Adoption: Town Common Policy & Einasleigh Town Common Management Plan**

EXECUTIVE SUMMARY

Council adopted the Town Common Policy in December 2022 to guide the management and use of the Town Common for grazing purposes. Since adoption, a number of operational issues have been identified, including conflicting policy clauses, unclear eligibility criteria, agistment payment requirements, and inconsistencies in stocking rate provisions. In response, Council has undertaken a series of reviews and workshops to address these matters, including a recent workshop held in Einasleigh with current agistee's. Revised draft documents have been prepared to reflect the outcomes of these discussions and are presented to Council for consideration.

RESOLUTION

That Council adopt the following policies:

- Town Common Policy
- Einasleigh Town Common Management Plan

MOVED: Cr. Ian Carroll

SECONDED: Cr. Ian Tincknell

CARRIED
RESOLUTION #GM25.10.12
5 / 0

Item No: 11.4
Subject: **Audit Committee Meeting Minutes - 10th October 2025**

EXECUTIVE SUMMARY

In accordance with section 211, Council's Audit Committee met on 10th October 2025. A copy of the meeting minutes is provided as a written report about the matters reviewed at the meeting.

RESOLUTION

That Council:

Receive the unconfirmed minutes of the Audit Committee Meeting held 10th October 2025, and note the business resolved therein including the following items:

1. 2025 External Audit Closing Report
2. Final 2025 Audited Financial Statements.

MOVED: Cr. Laurell Royes

SECONDED: Cr. Ian Tincknell

CARRIED
RESOLUTION #GM25.10.13
5 / 0

CONFIRMED MINUTES – GENERAL MEETING 15TH OCTOBER 2025

12. Director Of Engineering Services

Item No: 12.1

Subject: Director Engineering Services – Briefing Report September 2025

RESOLUTION

1. That Council receives and notes the Director of Engineering Services Briefing Report.

MOVED: Mayor Barry Hughes

SECONDED: Cr. Ian Carroll

CARRIED
RESOLUTION #GM25.10.14
3/2

Against: Cr. Laurell Royes and Cr. Seven Ryan

Cr. Royes and Cr. Ryan voted against the SLRIP application

Action - it was asked by the Councillors that the Director, Engineering Services provide reports as per requested previously.

Item No: 12.2

Subject: Chemical Treatment Methodology of Contaminated Gravel and Use of Treated Gravel

EXECUTIVE SUMMARY

This report relates to the chemical treatment methodology of the contaminated gravel stockpile, known as the second gravel stockpile near the old dump at Forsyth (-18.580450, 143.589355 E) and use of the treated gravel on various roads.

RESOLUTION

That Council:

1. Note and accepts the content in the report regarding the gravel known as the second gravel stockpile near the old dump at Forsyth (-18.580450, 143.589355 E)
2. Approves the chemical treatment methodology in following sequences:
 - I. Degrass the two-areas shown in the map by taking 50 mm topsoil off and stockpile the excavated earth near the vicinity for back filling purposes.
 - II. Create a temporary wash down bay with runoff capture depression with geofabric to capture the sediment and seeds while allowing water drainage to safely occur.
 - III. Spread the stockpiled the gravel down 100 mm thick on the areas indicated.
 - IV. Spray water over the spread gravel on alternate days for two weeks to force germination.

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- V. After water spraying is completed each day, the truck is decontaminated on site.
- VI. Spraying of the spread gravel with Glyphosate 360 Biactive spray mix, will occur after two weeks to kill all germinated plants growing on the gravel.
- VII. RLO spraying ute will be decontaminated before leaving the site after spraying.
- VIII. A week will be allowed to confirm the death of the treated plants.
- IX. If required, another glyphosate treatment will be applied should further germination be observed, and

3. Approves to use the treated gravel in various roads.

MOVED: Cr. Ian Tincknell

SECONDED: Mayor Barry Hughes

CARRIED
RESOLUTION #GM25.10.15
5 / 0

CONSIDERATION OF OPEN SESSION ADDENDUM

Chief Executive Officer

EXECUTIVE SUMMARY

Consideration of the award of the Construction Tender for the Terrestrial Centre Construction to Hutchison's, Townsville. The Terrestrial Centre Upgrade is a key element of the Growing Regions project funded by the Australian Government. Hutchisons, the preferred supplier in earlier Terrestrial Centre Upgrade phases, has submitted detailed construction costings to Etheridge Shire Council. Based on the scope, value added, and costings, Hutchison can be deemed the preferred supplier for the construction of the Terrestrial Centre.

RECOMMENDATION

That Council: accepts the pricing offered by Hutchinson's and considers the award of the Terrestrial Centre Construction Tender to Hutchison, based on the circumstances outlined in the following section.

RESOLUTION

That Council: accepts the pricing offered by Hutchinson's and considers the award of the Terrestrial Centre Construction Tender to Hutchison.

MOVED: Cr. Ian Carroll

SECONDED: Cr. Laurell Royes

CARRIED
RESOLUTION #GM25.10.16
4/1

Cr. Seven Ryan voted against.

RESOLUTION

That Council go into closed session at 2:32pm, pursuant to section 254J (g) of the Local Government Regulation 2012.

MOVED: Cr. Seven Ryan

SECONDED: Cr Laurell Royes

CARRIED
RESOLUTION #GM25.10.17
5 / 0

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RESOLUTION

Council resolved to re-open the meeting at 3.37pm.

MOVED: Cr. Ian Carroll

SECONDED: Cr Laurell Royes

CARRIED
RESOLUTION #GM25.10.18
5 / 0

CONSIDERATION OF CLOSED SESSION REPORTS

Item No: 13.1
Subject: Sandy Creek Bridge Tender
Classification: Closed
Author: Raju Ranjit, Director of Engineering Services
Authorised By: Kenneth Timms (Interim Chief Executive Officer)

RESOLUTION

That Council:

1. Pursuant to section 224 of the *Local Government Regulation 2012*, accepts the tender submitted by CBD Pty Ltd. subject to final design and construct being approved by Council. for contract ESC 2025 – 019 being Tender for design and construction Sandy Creek Bridge over the Sandy Creek - Airstrip Back Road, Georgetown for \$2,550,857.14 (Ex.gst) .

PROCEDURAL MOTION

Councillors have recommended this report be laid on the table for further information to be sought by Director, Engineering Services.

MOVED: Cr. Laurell Royes

SECONDED: Cr. Ian Carroll

CARRIED
RESOLUTION #GM25.10.19
4/1

Item No: 13.2
Subject: Gulf Developmental Road CN22813 Report - September 2025
Classification: Closed
Author: Allan (Jack) Parry, Infrastructure Services Operations Manager

RESOLUTION

That Council receive the Gulf Development Road CN_22813 Report for the period ended September 2025.

MOVED: Mayor Barry Hughes

SECONDED: Cr. Ian Carroll

LOST
5 / 0

Against: Mayor Barry Hughes, Cr. Laurell Royes, Cr. Ian Carroll, Cr. Ian Tincknell and Cr. Seven Ryan

Council does not receive report as presented and furthermore have requested that the CEO undertake peer review of report and ensure it Councillors previous requests on formatting.

MOVED: Cr Tincknell

SECONDED: Cr. Royes

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CARRIED
RESOLUTION #GM25.10.20
5/5

Council resolved to re-open the meeting at 3.37pm.

MOVED: Cr. Ian Carroll

SECONDED: Cr. Laurell Royes

CARRIED
RESOLUTION #GM25.10.21
5/5

GENERAL BUSINESS

General Business raised at the October Meeting:

Please note that due to time constraints the below General Business was raised but not discussed.

CR Royes	Student Hostel - Term 4 "Test it Out" week. (Opportunity at a discounted price to send YEAR 6 students to the hostel as both a marketing strategy and a community service to allow students heading away to boarding school to become familiar with living away from home)
Cr Tincknell	Charleston dam fish ladder Update with Northlane.
Cr Tincknell	CEO update in & out
Cr. Carroll	Forsyth old rubbish tip in need of final clean.
Cr. Carroll	Dust pad at Einasleigh seal?
Cr. Carroll	CASCHAFOR Park maintenance needs (fence, seating, wood carvings)
Cr. Ryan	LGAQ about not EML increase for this year
Cr Ryan	Gallagher and Butchers Paddock

CONCLUSION

There being no further business the Mayor declared the meeting closed at 5.36pm. These minutes will be confirmed by Council at the General Meeting held on Wednesday 19th November 2025.

Cr. Barry Hughes
MAYOR

7 BUSINESS ARISING

Attached is a list of items from previous Council meetings for discussion.

Attachment

1. Business Arising as at 29 Oct 2025 (1) [7.1.1]

Agenda General Meeting - Wednesday 19 November 2025

Business Arising							
#	Item No	Item	Resolution	Officer	Action Taken	Progress	Completed Date
15 October 2025 - General Meeting							
GM25.10.06	10.1	Chief Executive Officer - Briefing Report September 2025	Action - Kidston Dam Survey to Councillors Action - Discussion from all present around liaising with 3 recruitment companies to support the recruitment of a new CEO noting that this will be a 6 month process over a busy inclement weather period. An update required at the November meeting as to recruitment agency options. RESOLUTION NUMBER: GM25.10.06 RESOLUTION That Council receives and notes the Chief Executive Officer Briefing Report. MOVED: Cr. Ian Carroll SECONDED: Cr. Laurell Royes CARRIED 5 / 0 Against: Nil Action - Kidston Dam Survey to Councillors Action - Discussion from all present around liaising with 3 recruitment companies to support the recruitment of a new CEO noting that this will be a 6 month process over a busy inclement weather period. An update required at the November meeting as to recruitment agency options. RESOLUTION NUMBER: GM25.10.06 RESOLUTION That Council receives and notes the Chief Executive Officer Briefing Report. MOVED: Cr. Ian Carroll SECONDED: Cr. Laurell Royes CARRIED 5 / 0 Against: Nil	CEO			
GM25.10.08	10.3	Etheridge Ag Precinct Project Manager - Briefing Report September 2025	Please action as per resolution. Discuss report layout with Project Manager	CEO			
GM25.10.09	10.4	Council Meeting Dates for 2026	Please action as per resolution. RESOLUTION NUMBER: GM2025/10/82 RESOLUTION That Council adopts the 2026 schedule of Council meetings in line with previous practice: Ordinary Council meetings to be held on every third Wednesday of the month starting of 9:00am except where possible. Whilst 2026 conference dates have not yet been released for many of those ELT attend, the date cadence over the last few years have been taken into account where possible; and Pursuant to, and in accordance with Section 254B of the Local Government Regulation 2012 Council will publish the notice of meeting dates on Council's website, in the Inform newsletter and display in the Council office. Meeting Date Venue Time 21 January 2026 Council Boardroom, Georgetown 9:00am 18 February 2026 Council Boardroom, Georgetown 9:00am 18 March 2026 Council Boardroom, Georgetown 9:00am 15 April 2026 Council Boardroom, Georgetown 9:00am 20 May 2026 Council Boardroom, Georgetown 9:00am 17 June 2026 Council Boardroom, Georgetown 9:00am 15 July 2026 Council Boardroom, Georgetown 9:00am 12 August 2026 Council Boardroom, Georgetown 9:00am 16 September 2026 Council Boardroom, Georgetown 9:00am 14 October 2026 Sports Centre Meeting Room, Georgetown 9:00am 11 November 2026 Council Boardroom, Georgetown 9:00am 16 December 2026 Council Boardroom, Georgetown 9:00am MOVED: Cr. Ian Tinncknell SECONDED: Cr. Ian Carroll CARRIED 5 / 0 Against: Nil	EA	EA to send out calendar invites in November for 2026 Meetings	In progress	
GM25.10.10	11.1	Director Corporate Services - Briefing Report September 2025	Please action as per resolution.	DCS	No Action Required	Complete	
GM25.10.12	11.3	Policy Adoption: Town Common Policy & Einasleigh Town Common Management Plan	Policy to be implemented as per documentation presented. RESOLUTION NUMBER: GM25.10.12 RESOLUTION That Council adopt the following policies: - Town Common Policy - Einasleigh Town Common Management Plan MOVED: Cr. Ian Carroll SECONDED: Cr. Ian Tinncknell CARRIED 5 / 0 Against: Nil	DCS	Policies published and implemented.	Complete	30/11/2025
GM25.10.13	11.4	Audit Committee Meeting Minutes - 10th October 2025	Please action as per resolution.	DCS	Actioned as per recommendations made by committee	Complete	30/11/2025
GM25.10.14	12.1	Director Engineering Services - Briefing Report September 2025	CEO and DES to discuss layout of future reports.	CEO/DES			
GM25.10.15	12.2	Chemical Treatment Methodology of Contaminated Gravel and Use of Treated Gravel	Please action as per resolution. Report laid on table for future General Meeting	DES	Report will be presented at the December 2025 Council Meeting.	In progress	
17 September 2025 - General Meeting							
GM2025/46	10.5	Review - ESC-C001 - Administrative Action Complaints Policy	Please action as per resolution.	CEO			
GM2025/48, GM2025/50, GM2025/51	10.7	North West Queensland Tourism Signage Project	Please action as per resolution.	CEO			
GM2025/49	10.8	Expressions of Interest for Design and Construction of Visitor Interpretation (Signage) Growing Regions Project	Please action as per resolution.	CEO/DES	DES will discuss with CEO for details in due course	In progress	
GM2025/52	10.9	Expressions of Interest for Ted Elliot Collection Exhibition Fit-Out Tender	Please action as per resolution.	CEO			
GM2025/57	12.2	Eveleigh Road - Cost Estimates	Please action as per resolution.	DES	Report will be presented at the November 2025 Council Meeting.	In progress	
GM2025/58	12.3	Roads to Recovery (RTR) Projects 2025/26	Please action as per resolution.	DES	02/10/2025 Acting Executive Assistant Director of Engineering Services to report back to Council on Council's responsibilities and implications to planned works regarding driveway access to residential blocks in Hayman Street Georgetown - Meeting held with the residents on the 03/11/2025. Costing for the Hayman drainage project will be presented in December Council meeting .	In progress	
20 August 2025 - General Meeting							
GM2025/04		6.1 Confirmation of Previous General Meeting Minutes - 16 July 2025	That Council confirm the minutes of the General Meeting dated 16 July 2025 be received with the identified corrections and omission.	CEO	9/9/2025 Minutes updated.	Complete	

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GM2025/05		6.2 Confirmation of Special Bdgct Meeting Minutes - 21 July 2025	That Council confirm the minutes of the Special Budget Meeting dated 21 July 2025 with the identified correction.	CEO	9/9/2025 Minutes updated.	Complete	
GM2025/09		Other Business	That Council: 1. Receives the update from the Director Engineering Services regarding the alleged breach of contract during the June/July inclement weather event; and 2. Request a report to be tabled at the September Council meeting including: • Further enquiries be made with contractors and staff; • Any administrative actions arising from the event; • Details of staff onboarding and any identified shortfalls occurring from the event and any actions arising from the event; and • Evidence required to be in the form of phone calls, text, email or any other relevant documents.	DES	CEO has presented in September Council meeting	Complete	17/09/2025
LOST		10.1 Chief Executive Officer – Briefing Report Jul	That Council receives and notes the Chief Executive Officer Briefing Report.	CEO	AUG 2025 - No action.	Complete	
GM2025/11		10.2 Application for Permanent Road Closure - Welcome Downs Station	That pursuant to section 99(1) of the Land Act 1994, Council offer no objection to the application for a permanent road closure of an unnamed road adjoining Lot 6 Plan CD14.	CEO	AUG 2025 - Applicant advised on 21/8/25.	Complete	
GM2025/12		10.3 North West Queensland Tourism Signage Project	That the matter lay on the table until the concept plan and design of the interpretive sign for the Etheridge Shire Tourism Signage Project are provided at the September Council Meeting.	CEO	AUG 2025 - To be retabled following presentation of further information.	Complete	
GM2025/13		10.4 Re-Review - Operational Plan 2024/25 - Fourth Quarter	That pursuant to section 174(3) of the Local Government Regulation 2012, Council receive the fourth quarter progress report on Council's progress towards implementing its Operational Plan 2024/25.	CEO	AUG 2025 - No action.	Complete	
GM2025/21		11.7 Material Change of Use - Tourist Park and Reconfiguration	In accordance with the Planning Act 2016 as amended, the applicant be notified that the application for a Development Permit for Material Change of Use – (Tounst Park) and Reconfiguration (Access Easement) on a site located at 17 to 19 Garland Street Mount Surprise, being Lot 4 MPH 33843, Lot 1 MPH 33341 and Lot 2 SP251177, is approved subject to the conditions detailed below. (REFER TO MINUTES FOR FULL CONDITIONS)	DCS	Decision notice issued 27/08/2025	Complete	8/27/2025
LOST		12.2 Eveleigh Road - Geotechnical Investigation	That Council: 1. Note the geotechnical test results of the existing pavement of the Eveleigh Road; and 2. Accepts that there is no further action required.	DES	SEP 2025 - Cost estimate report presented at September Council Meeting. Refer to previous updates provided against resolution 25.03.08 - Item 7 Eveleigh Road Condition - meeting 19/3/25; and resolution 25.05.10 - Item 4.2 Eveleigh Road Update - meeting 21/05/2025. DES will present a report on Treatment cost in November 2025 Council Meeting	In progress	
GM2025/23		12.3 Road Register 2025	That Council accept and implement the Road Register August 2025 version, with the following amendments: • O'Briens Creek Road - 2P • Bloodwood Lane - 9B • Marlow Court - 9B • Firth Street - 9B • Commercial Waste Road - 9B • Currajong Court - 9B • Coolabah Court - 9B • Bundock Manor Yards - reinstate to 5C • Fossickers Tours Access Road - reinstate to 5C • Lynwater Road - 5B • Einasleigh Dump Access Road - 9B	DES	SEP 2025 - Road Register updated to include amendments	Complete	
GM2025/27		13.2 Administrative Action Complaint – Tender Process for Einasleigh and Mt Surprise Airport Fencing	1. That pursuant to section 254H of the Local Government Regulation 2012, Council record its reasons for its decision being inconsistent with the recommendation of Administrative Action Complaint – Tender Process for Einasleigh and Mt Surprise Airport Fencing owing to the Mead Perry Report being incorrect for the following reasons: a. The investigation was incomplete as it didn't include all parties being interviewed; b. The report is deemed in error in regard to its findings regarding resolution #25.04.10; 2. the Chief Executive Officer be directed to provide written notice of the outcome of the complaint to the complainant in line with available remedy within the Administrative Action Complaints Policy, being an explanation for the action in question, being a decision in accordance with section 254H of the Local Government Regulation 2012, referring to section 4C of the Procurement Policy being Development of Competitive Local Business and Industry. 3. that an urgent review of the Administrative Action Complaints Policy be presented for Council's consideration at the September General Meeting.	CEO	AUG 2025 - Advice provided to complainant on 21/8/25. Administrative Action Complaints Policy for review at September Meeting.	Complete	
GM2025/28		13.3 Awarding of Tender ESC2025-008 - Supply of Quarry Products and Concrete	That Council: 1. Pursuant to section 224 of the Local Government Regulation 2012, Council enter a contract under an LGA arrangement for Contract ESC 2025-008 with Bolwarra Enterprises Pty Ltd for the purchase of Quarry Products and Concrete to the value of \$1,372,580.00 (Excl-GST); and 2. Resolves that this report, its attachments and all discussions in relation to this matter remain confidential, but the resolution be made public immediately.	DES	AUG 2025 - Tender awarded	Complete	
GM2025/29		13.1 Commercial Property Lease Negotiations	That Council (as trustee) resolves: 1. pursuant to section 238(2) of the Local Government Regulation 2012 (Old), that the exception under section 236(1)(c)(iii) applies to the local government for the disposal of a valuable non-current asset other than by tender, being the grant of a lease over the whole of Lot 901 on Crown Plan G1884 (Title Reference 49017441) to the existing tenant, Northern Gulf Resource Management Group Ltd ACN 106 450 355 ("Lease"); and 2. pursuant to section 257 of the Local Government Act 2009, to delegate to the Chief Executive Officer the power to finalise, execute, and otherwise deal with all matters that arise in connection with the Lease, as presented	DCS	30/08/2025 Draft lease sent to CEO for execution	Complete	8/30/2025
GM2025/30		13.4 Awarding of Tender ESC2025-014 DRFA Concrete Works for Various Floodways Under 2023/2024 Flood Event	That Council: 1. Pursuant to section 224 of the Local Government Regulation 2012, accepts the tender submitted by CBD PTY LTD for Contract ESC 2025-014 being DRFA - Concrete Works for Various Floodways Under 2023-2024 Flood Event for amount of \$1,699,792.00 (Ex GST); and 2. Resolves that this report, its attachments and all discussions in relation to this matter remain confidential, but the resolution be made public immediately.	DES	AUG 2025 - Tender awarded	Complete	28/10/2025
GM2025/31		13.5 Awarding of Tender ESC2025-017 DRFA Road Repairs with Sealing, Stabilisation and Road Edge Repair 2023/2024 Event	That Council: 1. Pursuant to section 224 of the Local Government Regulation 2012, accepts the tender submitted by Everest Civil for Contract ESC 2025-017 being DRFA Road Repairs with Sealing, Stabilisation and Road Edge Repair 2023/2024 Event for amount of \$2,102,511.61 (Ex-GST); and 2. Resolves that this report, its attachments and all discussions in relation to this matter remain confidential, but the resolution be made public immediately.	DES	AUG 2025- Contract issued	Complete	28/10/2025

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GM2025/32		13.6 DRFA 2022/2023 Remaining Works	That Council: 1. Pursuant to section 224 of the Local Government Regulation 2012, accepts the quotation submitted by Halloran's & Sons for the DRFA 2022/2023 remaining works for an amount of \$487,632.93 (Ex-GST); and 2. Resolves that this report, its attachments and all discussions in relation to this matter remain confidential, but the resolution be made public immediately.	DES	AUG 2025 - Tender awarded	Complete	28/10/2025
GM2025/34		Proposed Subsidy - Emergency Management Levy	1. That Council provides a fifty percent (50%) subsidy on payment of the Emergency Management Levy (EML) within the discount period, for the 2025/26 rating period, as a good will gesture whilst Council awaits a decision by the Minister regarding its recent advocacy against the increase of the levy amount. 2. That this matter be referred to the next quarterly budget review. 3. That the application of the subsidy be included in an information leaflet circulated to all residents.	DCS	AUG 2025 Adjustment to budget noted and awaiting review in October. Public notice issued in inform and will be letter dropped prior to rates notice issue	Complete	8/29/2025
GM2025/35		Etheridge Ag Precinct Project	That Council request that the Project Manager personally present written reports, including a report for the month of August, to Council's monthly General Meetings, starting in September.	CEO	AUG 2025 - Project Manager to present reports to Council's General Meeting	Complete	

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16th July 2025 - General Meeting							
25.07.11		4.2 Report - Road way and borrow pit located on Howlong Station	That Council: 1.Note the contents of the report on the roadway and borrow pit located on 'Howlong' Station and described as Lot 2 on SP242983; 2.That the landowner be advised on the information contained in this report; 3.Direct the CEO to obtain legal advice and report back to Council at the August General Meeting.	CEO	AUG 2025 Legal advice requested. Awaiting response.	In progress	
25.07.18		Other Business - Inclement Weather Event	That Council instruct the CEO to present a report to Council regarding an alleged breach of contract relating to the inclement weather and stand down periods during rain events in June/July 2025.	CEO	AUG 2025 Review underway	In progress	
21st May 2025 - General Meeting							
25.05.10		4.2 Eveleigh Road Update	That Council: 1. Acknowledges and receives the Eveleigh Road Update; 2. Prepare cost estimate for options for heavy formation grading of Eveleigh Road for further advice to Council; 3. Include in Council's proposed DRFA Scope of Works the future process of gravel extraction including gravel testing.	DES	SEP 2025 - Cost estimate report provided at September General Meeting. Refer to updates provided against resolution 25.03.08 - Item 7 Eveleigh Road Condition - meeting 19/3/25; and Item 12.2 Eveleigh Road - Geotechnical Investigation - meeting 20/08/2025.	Complete	Completed in August
28th April 2025 - Special Meeting							
SP25.04.06		Motion Without Notice	That Council investigate an alternate DRFA Management structure pursuant to the strategic intent of Council's discussion on 26th February 2025.	CEO	AUG 2025 - Draft report prepared for Councillor Workshop.	In progress	
18th December 2024 - General Meeting							
24.12.19		14. Flood Damaged Roads Restoration Zone 5	That Council request the CEO to seek governance advice on Council organisational issues impacting on Council's performance.	CEO	AUG 2025 - EOI process underway for external provider.	In progress	
24.12.20		11. Road Register Review	Council resolved that the Road Register be given priority for review prior to considering tenders for the up-coming flood damage pick up.	CEO	AUG 2025 - Completed in Workshop on 27/8/25.	Complete	Completed in September
20th November 2024 - General Meeting							
24.11.10		9. Einasleigh and Mt Surprise Town Maintenance - Tender Document and Scope of Works	That Council receives reports and accepts the tender documents and scope of works, as amended.	DES	AUG 2025 Draft Service Level reports being prepared under new format and will be presented to Council in draft form. Received a service level data and Tender is in process	Complete	2/11/2025
14th August 2024 - General Meeting							
24.08.07		5. Review of Drug & Alcohol Policy	That Council resolve to defer the matter of the Drug and Alcohol Policy (A012) to a future meeting/workshop.	CEO	AUG 2025 - Review complete by Council. Policy approved by CEO as a HR policy.	Complete	Completed at August meeting

8 MAYORAL UPDATE

Item No: 8.1
Subject: Mayoral Update

The Mayor attended meetings and engagements in the time since the last Council meeting, including but not limited to:

Date	Event	Location
2 October	FNQROC	Online
3 October	Energy Resource Advisory Group	Online
7 October	NWROC – Canberra Delegation re RDA Townsville	Online
13 October	QLD Governors Aide – preparation for Etheridge Shire trip	Georgetown/Online
14 October	NWROC – Housing Priorities	Online
	Governors Aide Meeting	Online
	Josh Dyke – NRM Funding – Press Release	Online
15 October	Council Meeting	Georgetown
16 October	LDMG	Georgetown
28 October	Meeting Etheridge LDMG and Mareeba DDMG Executives	Georgetown
28 October	QLD Governors Visit	Georgetown

RECOMMENDATION

That Council receives the Mayoral Update as presented.

9 NOTICES OF MOTION

Nil

10 CHIEF EXECUTIVE OFFICER - OPEN SESSION REPORTS

Item No: 10.1
Subject: First Quarter Review - Annual Operational Plan 2025/26
Classification: Open
Author: Kenneth Timms, Interim Chief Executive Officer

EXECUTIVE SUMMARY

Consideration of the First Quarter Annual Operational Plan 2025/26 for the period ended 30 September 2025.

RECOMMENDATION

That pursuant to section 174(3) of the *Local Government Regulation 2012*, Council receive the first quarter written assessment of Council's progress towards implementing the Annual Operational Plan 2025/26.

BACKGROUND

Pursuant to section 174(3) of the *Local Government Regulation 2012*, the Chief Executive Officer is required to present a written assessment of Council's progress towards implementing the Annual Operational Plan.

LINK TO CORPORATE PLAN

Corporate Plan Aim No. 5: Best practice corporate governance and organisational excellence.

Corporate Outcome No 5.3: Council provides community leadership through financial sustainability and an open and accountable governance structure.

BUDGET & RESOURCE CONSIDERATIONS

Nil

LEGAL CONSIDERATIONS

Local Government Act 2009

Local Government Regulation 2012

POLICY IMPLICATIONS

Nil

CONSULTATION

Inform: Ongoing engagement through community connect sessions.
Consider feedback and community views on Council's performance.

RISK ASSESSMENT

Risk Assessment Outcome: Low

Risks:

1. Inaccurate or outdated data
2. Overlooking stakeholder alignment
3. Resource misallocation

Mitigation:

1. Set regular review intervals to update the plan with current data
2. Establish clear communication to keep the community informed and involved.
3. Conduct a realistic resource assessment as part of approving and implementing the plan.

ATTACHMENTS

1. Operational Plan 2025 2026 First Quarter Review (1) [**10.1.1**]

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Corporate Aim No. 1: A Sustainable Transport Network That Meets Community Needs

Strategic Outcome 1.1 Shire Rural Roads are all Weather, Town Streets are Bitumen with Footpaths, Kerb, Channelling and Drainage

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
1.1.1 An asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's road assets	DES	Council's Road hierarchy and register of Shire rural roads and town streets is complete	Jul-25	Updated road register	Complete
	DES	Identify shovel ready roads projects including opportunities for betterment	Dec-25	Provide written report to Council priority listing of road projects and betterment options	Preparation of the priority list in progress and will be presented in November 2025 Council General Meeting
	DES	Develop and implement a Shire Roads Intervention Level Policy	Dec-25	Provide written report to Council and implement maintenance program	Maintenance programs will be presented after the approval of the priority list
	DES	Implement maintenance programs on Towns Streets, Rural Roads, bridges, floodways, drainage etc	Dec-25	Develop, provide written report to Council and implement approved maintenance programs	Maintenance programs will be presented after the approval of the priority list
1.1.2 Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program for roads, incorporating road train access and drainage	DES	Implement capital programs on Towns Streets, Rural Roads, bridges, floodways, drainage etc	Dec-25	Develop, provide written report to Council and implement approved capital programs	Maintenance programs will be presented after the approval of the priority list
1.1.3 Lobby for adequate funding to enable the repair of the Shire road network affected by natural disaster	DES	Successfully obtain funding and delivery of DRFA works program	Sep-25	Undertake review of DRFA delivery and provide written report to Council	CEO and Emergency work submissn competed on 30/09/2025 and will be presented in October 2025 GM
1.1.4 Work with regional groups and our communities to upgrade Local Roads of Regional Significance	DES	Advocate at regional meetings and meet with government representatives at RRTG and Technical Committee	Quarterly	Provide written report to Council for outcomes of meetings	

Strategic Outcome 1.2 Transport and Main Roads is Committed to Developing a Network that is Fully Sealed to Road Train Route Standard

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
1.2.1 Maintain relationship with the Department of Transport and Main Roads to undertake road construction and maintenance (Road Train Routes)	DES	Implement TMR programs for RMPC, APPC & DRFA	Annually	Georgetown-Forsayth Road sealing works on the first unsealed section (Georgetown end)	On going
1.2.2 Continue to lobby to raise the national profile of the Georgetown to Forsyth, Kennedy, Gulf and Gregory Development Roads and Bridges and for additional funding for high priority widening and sealing	DES	Create an audit of TMR infrastructure in the Shire (ex list of km of gravel, single lane bitumen and narrow/problem bridges)	Dec-25	Maintain up to date register of TMR infrastructure in Shire and provided by email	Completed and presented to Council in early GM
	DES	Implement TMR upgrade programs	Bimonthly	Discuss in RRTG Technical Committee bimonthly meetings and present to Council the outcomes	on going

Strategic Outcome 1.3 There are Multiple Public Transport Options

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
1.3.1 An asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's airports and airfield assets	DES	Implement maintenance programs for airports	Annually	Develop, provide written report to Council and implement approved maintenance programs	Will be presented on June 2026 (each year)
	DES	Implement capital program for airports	Annually	Develop, provide written report to Council and implement approved capital programs	Will be presented on June 2026 (each year)
1.3.2 Advocate for improved airfield infrastructure and services	CEO	Attend regional meetings and meet with government representatives	Quarterly	Provide written report to Council for outcomes of meetings	Raised with TMR and GSD to be part of freight strategy
	DES	Monitor and report on reasonable avenues for airfield infrastructure and services funding	Quarterly	Provide written report to Council on viable funding sources	Waiting for a result of the application
1.3.3 Advocate for improved rail and bus services	CEO	Attend regional meetings and meet with government representatives	Quarterly	Provide written report to Council for outcomes of meetings	Raised with TMR and GSD to be part of freight strategy
	DES	Monitor and report on reasonable avenues for bus and rail infrastructure and services funding	Quarterly	Provide written report to Council on viable funding sources	Report will be presented after site visit for the New bus stop project

Corporate Aim No. 2: A Sustainable Environment of Natural Assets, Water, Waste Water and Waste Management

Strategic Outcome 2.1 Best Practice Water and Waste Water Management

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
2.1.1 An asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's water and waste water assets	DES	Implement and maintain a water delivery service	Ongoing	Compliance with Australian Drinking Water Guidelines	on going
	DES	Implement maintenance programs for the water treatment plants	Annually	Develop, provide written report to Council and implement approved maintenance programs for water treatment plants	in progress
	DES	Implement annual maintenance programs for the water networks	Annually	Develop, provide written report to Council and implement approved maintenance programs for water networks	in progress
	DES	Implement Capital programs for the water networks	Annual	Develop, provide written report to Council and implement approved capital programs	in progress
2.1.2 Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program to deliver good quality, reliable water and waste water supplies for all communities	DES	Water treatment plant upgrades across the Shire	Jun-26	1. Forsyth Water Treatment Plant funding obtained 2. Investigate implementation of clarifier for Georgetown water treatment plant	in progress
	DES	Deliver water security to meet the needs of the Einasleigh township	Jun-26	1. Water security through environmental flows or A. Water allocation for the community of the Einasleigh township	in progress
2.1.3 Water Reservoirs are operating and environmentally compliant	DES	Operation of Charleston Dam	Quarterly	Quarterly inspection	ESC has engaged GHD for annually inspection
2.1.4 Lobby for adequate funding to enable the repair and maintenance of Shire water and waste water network affected by natural disaster or other events	CEO	Advocate for improvement of service provision of water supply across all communities and facilities	Quarterly	Provide written report to Council outcomes of meetings	Lobby with State Gov't agencies on a regular basis

Strategic Outcome 2.2 Best Practice Waste Management

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
2.2.1 An asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's collection and waste management facilities throughout Shire	DES	Implement waste collection and disposal programs at each town	Sep-25	Develop, provide written report to Council and implement approved waste, green waste and recycling programs for each town	ESC has scheduled for kerb side collection and green waste collection once a year for all towns.
	DES	Actively participate in the Regional Waste Management Strategy	Quarterly	1. Advocate for the opportunity of a regional recycling hub in Georgetown 2. Regular attendance at regional meetings and provide written report to Council outcomes of meetings	ESC is participating in FMCROC waste management meeting s
	DES	Effective education program and encourage recycling, reuse and reduction of community waste	Jun-26	1. Implement resources including educational videos and programs for residents, schools and community groups 2. Participate in Nationwide programs 3. Enable recycling partners through advertising to encourage recycling in the Shire	1. Resources currently being compiled for distribution on website 2. Scheduled to participate Clean Up Australia Day (March 2026) 3. Currently advertising Gulf CAC
2.2.2 Waste transfer stations are operating and environmentally compliant	DES	Service level review of Forsyth transfer station	Half yearly	1. Review and update service levels for Forsyth landfill and transfer station; then 2. Review and update service levels for Georgetown landfill	1. Monitoring is in progress 2. Review of the Georgetown landfill in progress and will be presented in November 2025 GM

Strategic Outcome 2.3 Best Practice Natural Environment and Pest Management

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
2.3.1 Develop Council's Biosecurity Plan in consultation with landowners and other stakeholders to reduce the impact of existing and emerging pests	DCS	Annually adopt and implement works program for biosecurity	1. Sep-25 2. Mar-26 3. Jun-26	1. Annual Works Program endorsed by Biosecurity Advisory Committee 2. Shire Biosecurity Plan adopted by Council 3. Investigate and provide written report to Council Local Law amendment options	1. Draft emailed to Biosecurity Committee for review 2. In progress 3. Not yet started
2.3.2 In partnership with the community and external agencies, promote and support best practice management of the natural environment	DCS	Undertake a service level review of the Biosecurity Department, incorporating feedback from rural landowners and stakeholders to improve pest management practices and inform the development of Council's Biosecurity Plan	Mar-26	Complete the service level review by Q3 2025/2026, with stakeholder feedback from at least 70% of surveyed rural landowners incorporated into the final recommendations	Not yet started
	DCS	Attend regional meetings and meet with government representatives	Annually	1. Gulf Savannah NRM CEO to Council meetings 2. Gulf Savannah Project Officers NRM to Council meetings	In progress. Emails sent to CEO in August and September. No response to date.

Strategic Outcome 2.4 An Energy Efficient Shire

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
2.4.1 Support of renewable energy & carbon reduction programs and Council's carbon footprint	CEO	Participate in Department of State Development Project through Regional Economic Futures Fund (REFF)	Jun-26	Review report and seek funding for cost/emissions reduction	No action today

Strategic Outcome 2.5 Industry has Sustainable Environmental Practices

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
2.5.1 Companies and industries are environmentally compliant	CEO	Monitor and ensure adherence to compliance standards	Ongoing	Report non compliance to appropriate authorities immediately	No action today

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Corporate Aim No. 3: A Diversified Economic Development Ensures a Prosperous Shire

Strategic Outcome 3.1 A Variety of Land and Housing Options for the Community

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
3.1.1 Maintain a compliant planning scheme that supports the future development of our Shire	DCS	Implement the planning scheme	Ongoing	1. Planning applications processed 2. Engagement of Compliance Officer	1. Planning applications are being assessed as received 2. Not started yet
3.1.2 Review and update the asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's housing stock	DCS	Review and update planning scheme	Jun-26	Plan review and presented to Council	Funding obtained, however plan review not started yet
3.1.3 Plan and develop a range of land and housing options for youth, families and older members of the communities	DES	Implement capital plans and maintenance programs for Council Housing	Jun-26	Develop, provide written report to Council and implement approved capital plans and maintenance programs for Council housing	No action to date
3.1.4 Advocate for the release of State Land for future development across the Shire	CEO	Promote residential, rural residential and industrial subdivisions throughout Shire as land become available and demand increases	Ongoing	Proactively source opportunities and provide written report to Council	Ongoing
	CEO	Planning and design for industrial land development	Jun-26	Successful completion of Planning Scheme amendment for industrial/commercial land in Georgetown	Every opportunity taken to promote same.

Strategic Outcome 3.2 A Diversified Economic Base: Rural, Tourism, Mining and Support Services

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
3.2.1 Facilitate the development and marketing of a distinctive regional image	CEO	Review and update Shire marketing image	Jun-26	Strategy developed and adopted by Council	No action to date
3.2.2 Support community development to expand and meet the growing needs of the region through infrastructure, income diversification and advocacy	CEO	Develop a shire profile document	Mar-26	Adopt Shire Profile document	No action to date
3.2.3 Support skills development (youth, business, industry)	DCS	Develop and implement a community skills development program	Ongoing	Project deliverables & milestones completed pursuant to funding agreement	Progressing project build and in line with approved time frame.
3.2.4 Career pathway and employment opportunities for youth	DCS	Create entry pathways and employment opportunities for youth	Dec-25	1. Annual program developed & implemented 2. Career Development Policy & Program implemented	1. Currently drafting 2026 program 2. Reviewing Career Development Policy for Council's review by December 2025
3.2.5 Improve business and policy outcomes to support local businesses	DCS	Review procurement policy and monitor the outcomes	Annually	1. Council employs a minimum of 2 trainees per annum across a range of fields 2. Council offers tertiary studies (diploma, apprenticeships etc) when available 3. Send letter to boarding schools offering work experience	1. Scheduled to advertise 3 trainee programs from November. 2. 2026 requirements not assessed yet 3. Letter drafted to send to schools for 2026
3.2.6 Advocate for the development of the Etheridge Agriculture Precinct and associated agricultural industries	DCS	Investigate and identify opportunities to attract and support the establishment of new local businesses across sectors such as retail, tourism, and support services	Quarterly	Review Procurement Policy as per statutory legislation in alignment with the budget	Complete
	DCS	Enable the establishment of new business in the Shire	Jun-26	Project deliverables & milestones completed pursuant to funding agreement with Project Manager providing written reports monthly to General Council Meetings	Ongoing
	CEO	Deliver Etheridge Agricultural Precinct project	Monthly		Project Manager employed and developing funding milestones

Strategic Outcome 3.3 Large scale projects provide a legacy for our communities

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
3.3.1 Companies of large-scale projects operate with a suitable social licence to our community	CEO	Develop plans to work with identified large scale projects	Monthly	1. Encourage good corporate/community relationship 2. Establish communication links to enable monthly reports for public publication	1. Ongoing
3.3.2 Large-scale projects provide long-term benefits to our community	CEO	Advocate for Council's interests in relation to all large scale projects	Ongoing	Negotiate successful social and infrastructure outcomes for landowners, community and Council	No action to date.

Corporate Aim No. 4: Quality Social Infrastructure Makes the Shire a Desirable Place to Live

Strategic Outcome 4.1 An Active Community with a Variety of Recreational Activities

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
4.1.1 Review and update the comprehensive asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's parks, garden and recreational facilities	DES	Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program for parks, garden and recreational facilities	Jun-26	Develop, provide written report to Council and implement approved capital programs	In progress
4.1.2 Establishment suitable recreational activities/facilities at water reservoirs	DES	Maintenance of town facilities and services	Ongoing	1. Review and adopt service levels 2. Town maintenance contract awarded 3. Service levels monitored and reported weekly	1. In progress 2. Town maintenance contract preparation in progress 3. monitoring in progress
4.1.3 Enhance and improve the aesthetics of each town	DES	Maintain the Shire's cemeteries	Ongoing	Regular inspection and consultation with the communities re: services	has been scheduled for regular inspection
4.1.4 Advocate for funding for additional sport and recreation infrastructure	DES	Maintain Swimming Pool as a safe and attractive venue	Ongoing	Regular inspection	has been scheduled for regular inspection
	DES	Construct recreation facilities at Charleston Dam to encourage community driven activity based tourism	Jun-26	1. Concept Plan finalised and endorsed by Council to include nature based aesthetics 2. Stage 1 project completion	1. waiting for quotation for the nature based aesthetics and pontoon 2. work in progress to complete the state 1 project
	DES	Develop beautification plan for Georgetown	Jun-26	Council endorsement of Georgetown Beautification Plan	In progress
	DES	Develop beautification plan for Mt Surprise	Jun-26	Council endorsement of Mt Surprise Beautification Plan	In progress
	DCS	Develop Council's sport and recreation strategy	Jun-26	Engage with Griffith University to establish draft Sport & Recreation Plan for adoption by Council	In progress, currently undertaking community consultation.
	DCS	Completion of Stage 1 of Mt Surprise Multipurpose Centre	Jun-26	Deliver Stage 1 of Mt Surprise Multipurpose Centre	Received two quotations for design and detail costing.
	CEO	Identify sport and recreation funding for suitable facilities	Ongoing	Advocate and promote sporting and recreational funding opportunities	Every opportunity taken to promote the needs of our communities

Strategic Outcome 4.2 An Invigorated Community with a Variety of Multi-Aged Services

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
4.2.1 Review and update the comprehensive asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's Health, Aged Care, Child Care facilities	DES	Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program for social facilities	Jun-26	Develop, provide written report to Council and implement approved capital programs	Currently updating AMP
4.2.2 Ensure that services to the community for child care, youth hostel and aged care are provided	DCS	Review and implement strategies for an efficient use of the "Georgetown Hostel" including afterschool care	Mar-26	Review, approve and adopt the strategy	Community survey drafted for issuing to potential users.
	DCS	Review and implement strategies for an efficient use of the Little Gem's Childcare Centre	Mar-26	Review, approve and adopt the strategy	Currently expediting recruitment to enable enrolments. Strategy not yet started.
	DCS	Targeted youth programs that promote leadership, recreation, entertainment, and healthy socialisation across the Shire	Jun-26	Deliver at least two youth-focused events or programs annually across the Shire	Not yet started.
	DCS	Enhance and coordinate programs that support senior wellbeing, community connection, and active ageing	Jun-26	1. Support Seniors Day and Seniors month (October) 2. Provide a minimum of four senior engagement activities annually with participation from all towns	1. Planning finalised for Seniors Day 2. Currently no engagement activities hosted yet.
4.2.3 Construct care facilities to retain citizens in the community	DCS/DES/CEO	Further development of Independent Living Facilities	Jun-26	1. Completion of Independent Living Facility Stage 1 2. Concept plan and funding opportunities for Stage 2 3. 100% occupancy rate for Stage 1 of Independent Living Facility	1. Complete 2. Currently being explored 3. One application received for AIL. It not yet advertised
4.2.4 Advocate and facilitate the provision and improvement of central and remote health services	CEO	Improvement to health services in general	1. June 2026 2. Dec 2025	1. Advocate and provide written report to Council 2. CHHS MOU completion	Every opportunity taken to promote same.
4.2.5 Advocate and facilitate for improvements in educational services to be provided within the Shire	DCS	Attend schools and meet with representatives of the school and P&Cs	On-going	Attendance at meetings and successful collaboration reported to Council via monthly DCS Briefing Reports	Meetings scheduled with all schools in shire in first week of Term 4.
4.2.6 Advocate for sufficient policing and emergency service facilities	CEO	Advocate for improved police and emergency services for Shire	Jun-26	Participate in recruitment of police officer vacancies and advocate for retention strategies	Every opportunity taken to promote same.

Strategic Outcome: 4.3 A Culturally Aware Community

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
4.3.1 Review and update the comprehensive asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's social infrastructure	DES	Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program for Social Infrastructure	Jun-26	Develop, provide written report to Council and implement approved capital programs	Currently reviewing and updating AMP
4.3.2 Provide libraries, as learning and information centres	DCS	Review and implement strategies to improve access to library services across all towns, including outreach programs, mobile services, and digital resource availability	1. June 2026 2. Dec 2025	1. Implement at least one new library access initiative (e.g. mobile library service, digital lending platform, or outreach program) by Q4 2025/2026, with participation from all four towns 2. Complete establishment of learning hubs in Mt Surprise and Denham 3. Ensure 100% expenditure of Arts and Culture funding through Council Initiatives and Community Funding rounds	1. Mobile library arrangement begun with drop off and pick up points in each town. 2. Equipment procured and awaiting arrival before installation
4.3.3 Engage with and support local arts and cultural groups	DCS	Review and implement strategies for engaging with arts and cultural groups	Jun-26	1. Ensure compliance with 5 year action plan of the Arts & Culture Strategy 2. Community Assistance Policies are reviewed and implemented 3. Community calendar of events is developed and communicated 4. Facilitate attendance at appropriate events	1. Round 1 recipients awarded. Round 2 being advertised from 1st October 2. Not actioned yet
4.3.4 Build and strengthen the Shire's identity through the support and provision of a variety of events and branding our corporate image	DCS	Support staff, volunteers, community groups at events	Sep-25	1. Draft a heritage concept plan 2. Promote local history and cultural awareness including cemeteries	1. Complete 2. Complete 3. Ongoing
4.3.5 Encourage local historians to preserve and promote local history and heritage	DCS	Support and collaborate with local historians and community groups to document, preserve, and showcase the region's history and cultural heritage through events, publications, or exhibitions	Jun-26		Not started yet

Agenda General Meeting - Wednesday 19 November 2025

Strategic Outcome: 4.4 A Variety of Modern Communication Mechanisms Available for the Whole Shire

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
4.4.1 Improve co-operation and communication with relevant stakeholders and all levels of government in the strategic planning of future community infrastructure	DCS	Advocate for the provision of telecommunication services, telemetry and media	Jun-25	Provide biannual progress updates to Council on engagement with service providers and outcomes achieved	Not started yet
4.4.2 Review and update the comprehensive asset management strategy to support the maintenance, replacement and enhancement of Council's communication assets	DCS	Maintain radio re-transmission services for Mt Surprise, Forlayth and Einsaleigh	Monthly	Services are operational	Complete
	DCS	Assist a commercial entity to introduce local radio services	Jun-26	Options are considered and implemented	Currently seeking FOI

Corporate Aim No. 5: Best Practice Corporate Governance and Organisational Excellence

Strategic Outcome: 5.1 Effective Communication Between Council and the Community and Across the Community

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
5.1.1 Using appropriate media, promote civil and respectful discussion and participation in relevant issues	CEO	Ensuring effective communication to the community	Ongoing	Regular updates through Inform & eNewsletter	Ongoing
5.1.2 Disseminate accurate and relevant information within the organization, the community and other relevant audiences	CEO	Review of Council communication mechanisms	Ongoing	Implementation of electronic noticeboards, TMR signage, online advisory services (social media and SMS)	Signs have been ordered
5.1.3 Review the current practice of holding consultation meetings throughout the Shire and distribution of newsletter 'Inform' to maximise effective community engagement	CEO	Conduct regular Community Connect sessions	Ongoing	Community Connect program adopted and delivered	Program is undertaken on a regular basis.
5.1.4 Council will embrace exceptional customer service, valuing staff and promoting ethical standards of practice, supported by clear policies and strategies	CEO	Encourage efficient Council customer service while valuing staff well being	1. Monthly 2. Annually	1. Staff meetings 2. Staff satisfaction survey	Currently undertaken an awareness prior to considering satisfaction survey.

Strategic Outcome: 5.2 Council Operations Support Quality Service Provision and Good Governance

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
5.2.1 Ensure the transparency of Council's administration and promote awareness within the community of Council's financial management and other strategies	DCS	Review and implement strategies for an efficient operation of Council administration and finances sections	1. Dec 2025 2. June 2026	1. Resolve 80% of outstanding audit actions dating back to 2018 2. Implement at least three process improvements within the administration and finance section by Q4 2025/2026	1. In progress. Awaiting receipt of Closing report for FY2025 2. Currently progressing improvements based on audit outcome priorities
	DCS	Develop a communications plan to raise awareness of Council's financial management and decision-making processes	1. Dec 2025 2. Quarterly 3. Annually	1. Develop communications plan by Q2 and implement 2. Publish quarterly financial and strategic updates accessible to the public 3. Deliver a minimum of one community financial and strategic information session and two community connect session annually	1. Complete 2. To be drafted after Budget Review is completed at October General Meeting 3. Community connect sessions scheduled to Dec 2026. 2026/27 Budget session to be held April 2026.
	DCS	Sunded depreciations for council assets including roads, airports, buildings, water and waste for asset replacement	Quarterly	AMP updated and confirmed depreciation in quarterly budget reviews	Depreciation review scheduled for Q2 2025.
	DCS	Review and maintain a fair and equitable rating system that aligns with legislative requirements and reflects community expectations	Jun-26	Complete a rating review and adopt any necessary changes as part of the 2026/2027 budget process	Not started yet
5.2.2 Pursue opportunities for external income sources to enhance financial capacity beyond traditional methods	CEO	Ensure Council operations consider external income opportunities	Ongoing	Opportunities are reported to Council	Ongoing
5.2.3 Ensure the efficiency of procurement and stores activity	DCS	Review and streamline procurement and stores processes to improve efficiency, compliance, and value for money	Jun-26	Maintain 100% compliance with procurement policy	Ongoing
	DES	Review and implement efficient and effective strategies including annual works program for all Council activities (Shire Maintenance, DFA, EMW)	Quarterly	Develop and provide a written report to Council an effective works program which considers local knowledge	all team members have been advised to consult with the local people and use their local knowledge as much as possible. A report will be presented in November GM
5.2.4 Ensure the efficiency of depot and engineering administration	DES	Effective works program and better utilize alignments between funding and betterment opportunities	Ongoing	Implement works program based on identified priorities	on going
	CEO	Implementation of support staff	Dec-25	1. Engagement of Project Officer 2. Engagement of Engineering Administration	Currently undertaken an awareness prior to considering a review.
	DES	Review and implement strategies for an efficient operation of Council's Plant Fleet	Quarterly	Regularly monitor and provide written report to Council on a quarterly basis about the use of council plants expenditure and profits	Report will be presented in Oct 2025 GM
5.2.5 Maintain a profitable fleet business and manage contractor hire arrangements	DES	Review and implement strategies for efficient use of contractors	Sep-25	Council to develop Working Group to review wet and dry hire contract documentation and process	Waiting for response for suvery monkey.
	DES	Identify suitable fatigue management system for Council operations	Sep-25	Investigate AFM or alternative fatigue management systems	Discussion in progress
	DES	Develop a Plant Replacement and upgrade schedule and maintain the operational capacity of plant	Jun-26	10 year Plant Replacement schedule implemented	In progress

Strategic Outcome: 5.3 Council Provides Community Leadership Through Financial Sustainability and an Open and Accountable Governance

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
5.3.1 Expect an environment of honesty and integrity in which elected members, managers and staff work together in a spirit of trust and teamwork	CEO	Adopt appropriate governance structures and processes to encourage honesty, integrity trust and teamwork	Ongoing	Conduct team building exercises Implementation staff recognition and milestones Conduct annual performance reviews Implement multi-directional feedback and evaluation	Not yet commenced
	CEO	Ensure the administration of the region is governed through open and transparent decision-making and appropriate culture	1. Aug 2025 2. Ongoing	1. Conduct governance review & present written report to Council 2. Monitor administration and cultural practices	Not yet commenced
5.3.2 Actively participate in the membership of regional development and other organisations in order to achieve mutual regional priorities	CEO	Actively participate in meetings of regional organisation of Councils (ROC) for the north-west and far north regions	Jun-26	Attendance at meetings and successful collaboration communicated to Council via written report	Regular attendance and advocacy at Regional Meetings
	CEO	Build the Council's data analytic capability	Jun-26	Establish performance based reporting for Council and community	Not yet commenced
5.3.3 Councillors take a leadership role in the community, serve as a role model and provide strategic direction for the continued growth and development of the region	CEC	Review and implement Council's strategic plans	Mar-26	Promote, disseminate and actively utilise Council's current strategic plans	Ongoing
	CEO	Attend local and regional meetings with community, government and industry representatives	Ongoing	Opportunities provided to elected members for regional meetings with outcome reports provided to Council	Ongoing

Strategic Outcome: 5.4 Desirable Staffing Balance that Reflects Council and Community Expectations

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
5.4.1 Develop, review and implement a staffing strategy to the efficiency of Council operations	CEO	Review and implement strategies to increase the capacity of Council	1. Sep 2025 2. Dec 2025	1. Conduct a 'Think Tank' with senior staff and provide outcome report to Council 2. Engage support staff for DCS	Currently reviewing current levels against budget totals
5.4.2 Council processes, service levels and use of technology provide an efficient use of resources	CEO	Investigate the use of technology to improve and promote Council activities	Sep-25	Implement and promote new website platform	Not yet commenced.
	DCS	Review and implement strategies to enhance customer service delivery, including staff training, process improvements, and service standards	1. Dec 2025 2. Jun 2026	1. Evaluate satisfaction through Snap Send Solve platform 2. Customer service staff complete Customer Service training and join LGMA village for networking with all QLD Councils	1. Currently tracking SSS effectiveness through monthly reporting results 2. Customer Service Training scheduled Dec 2025. Five attendances at LGMA villages
	DCS	Maintain compliance with legislation, local laws, policies	Jun-26	1. Complete organisational review of policies (including outstanding reviews) 2. Complete review of delegations register	1. In progress 2. Not started yet

Strategic Outcome: 5.5 Council is Effective in Attracting and Retaining Qualified, Experienced and Committed Staff

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
5.5.1 Ensure Councillors and staff are provided with relevant learning and personal development opportunities to achieve stated strategic priorities and corporate objectives	CEO	Promote a drug free environment	Dec-25	Drug and Alcohol Policy is enforced	Random checks undertaken on a regular basis.
	CEO	Review and implement strategies for efficient training and development programs	Mar-26	Develop and implement a training needs analysis	Not yet commenced.
5.5.2 Implement effective HRM strategy throughout the organisation	CEO	Manage Council's human resource management (HRM) practices	Dec-25	Commence FBA negotiations including alternative shift arrangements	Not yet commenced.
5.5.3 Develop and implement organisation well-being programs	CEO	Well-being program is part of Council's Human Resources Strategy	1. Annually 2. Quarterly	1. Staff satisfaction survey 2. Encourage use of EAP	Not yet commenced.
5.5.4 Develop and implement proactive WHS and enterprise risk strategies to reduce threats to the Council and the community	CEO	Promote and support a safe and healthy work environment in which the importance of family and work/life balance is recognised	Ongoing	1. Maintain a proactive WHS management system	WHS system under review and promoted throughout organisation
	CEO	Proactively manage the enterprise risk and strategies	Ongoing	1. Report to Council audit reports and committee minutes	Not yet commenced.

Strategic Outcome: 5.6 Council is Effective in Planning, Preparing and Responding to Natural Disasters

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
5.6.1 Ensure a preparedness to respond to natural disasters and other emergencies and engage in planning activities aimed at minimising the impact of such disasters on the community	CEO	Advocate for improved weather information infrastructure in the region (stream gauge stations, rainfall gauge stations and radar)	Jun-26	Compile and implement actions from disaster de-brief and provide written report to Council	LDMG Meeting scheduled for this week
5.6.2 Maintain a compliant, resourced Disaster Management Plan	CEO	Review and update Disaster Management Plan	Dec-25	Review and adopt Etheridge Shire Disaster Management Plan	Ongoing.

Item No: 10.2
Subject: Etheridge Ag Precinct Project Manager – Briefing Report October 2025
Classification: Open
Author: Jordan Villaruz, Etheridge Ag Precinct Project Manager

RECOMMENDATION

That Council receives and notes the Etheridge Ag Precinct Project Officer Briefing Report for the period 2025.

↑

PROJECT OBJECTIVES

- Build business resilience of the Northwest.
- Build and retain workforce capability
- Increase the adoption and implementation of alternative crop options
- Improves governance for water management

After submission of milestones 1&2

- We received funding from the Department of Primary Industries (DPI) for \$150,000 for the continuation of the milestone program.
- The grant money we receive on 27/10/2025

UPDATE: Step 3

Planning and implementation to achieve milestones 3 and 4

Achieving milestones 3 and 4, I suggest strategically prioritising the following

1. Regulatory Engagement and Advocacy.

Farmers identified legislation and regulatory complexity as the biggest barrier to diversification and growth. To support them, project efforts should focus on coordinated representations to stakeholders and government bodies regarding:

- Vegetation Management Act
- Tree Clearing Regulations
- Land Tenure Arrangements
- Water Allocation and Licensing
- Native Title considerations

Road maps on how to achieve our goals, and ask for help and support

These actions will reduce uncertainty and provide farmers with clearer pathways for decision making.

Update and solution

Ongoing

We need a road map on how to interpret and understand our vegetation management and Tree Clearing Act, to translate into simple words for our stakeholders and reference.

2. Land and Water Resource Mapping.

Strategic use of land and water is central to long-term resilience. Recommended actions include:

- Mapping high-value agricultural land and identifying areas suitable for intensification.

Update and solutions

- Arc GIS development and field solution

SHEPHERD and Etheridge Ag. proposed to deliver a customised ArcGIS online solution for Etheridge Shire Council to support strategic planning, field data collections, and spatial analysis relating to agricultural land, water storage and CSIRO research, and QLD globe data is to be overlaid into our GIS program.

- Investigating opportunities for water storage and channeling infrastructure.

Update and Solutions

- Ronny and Collen Henry developed a natural dam to support their crops, cattle, and water supply back to the main channel to benefit all irrigated crops and orchards. (This is one of the proposed structures or models on how to capture water for crop irrigation.) (Review and study Ronny and Collen Henry development of the natural dam to anchor it to the proposed solution)
- Looking for more man-made water storage or any natural dam for a case study proposal.
- Expanding the ESC mapping program (GIS) to integrate with CSIRO data (soil type, soil depth, water availability, temperature profiles). This will provide a comprehensive, evidence-based resource for planning.
- SHEPHERD and Etheridge Ag are working together to incorporate CSIRO research and QLD Globe (Ongoing)

3. Capacity Building and Knowledge Sharing.

Given the cautious approach to diversification, confidence will grow only if farmers receive applied, accessible support. Priority actions include:

- Organizing grower study tours (local, regional, and interstate) to showcase successful diversification models.

Update and Solutions

Next month, a Study tour will be conducted by visiting the following locations

- Rocky Creek Orchard: Avocado, Mango, Lychee, Passion Fruit and Kiwi Fruit) Rocky Creek Orchards is a family-owned horticultural, processing and packaging business

operated by the Massano family on the Atherton Tableland in Far North QLD. (YES, from the Owner)

- Chris Condon's Farm: Chris Condon 2nd-generation cane and 4th generation cattle farmers. Condon's diversified their operation, since 2002, their business has evolved and expanded to what is now a 4000+ hectare sugarcane and cattle property and one of the Tully Sugar Mill largest suppliers. (YES from the owners)
- JBS Australia: is the largest and most respected meat and food processor in Australia with a strong portfolio of leading beef, lamb, pork, salmon, and value-added products. (Cancel this year due to their being busy this time, they suggest early next year, between March and April) _

Alternative:

Visiting Atherton and Mareeba, and Dimbulah only

- Jason Salvetti: grows sugar cane, cotton, leguminous seeds, and other crops (diversified farming that benefits soil health, improves productivity and increases profitability. (YES from the owner)
 - Skybury farm: Australia's oldest coffee plantation, has been growing Australian coffee and red papaya just outside Mareeba, on the rich soil of the Atherton Tablelands, since 1987. Founders (Ian and Marion MacLaughlin)
- Facilitating professional development workshops on business planning, succession planning, and the creation of a grower pilot group.

Update and Solutions

- Currently, we are in the process of identifying the best options for stakeholders.

Option 1: Cultivate Farm Management - Sam Marwood (Founder and Managing Director) An example of a Circular Head farm model (case study). Watch YouTube (Quote has been delivered, and we have an initial discussion with the facilitator)

Option 2: Leadership Development, Coaching, Mentoring and facilitations – Cynthia Mahoney Desired outcomes:

- Learn a range of leadership skills and techniques to lead and manage at an industry level
 - Explore and understand what it means to lead and practice leadership.
 - Adopt a positive, progressive and proactive attitude to be better leaders and managers.
 - Build a supportive and accountable culture and network to help and guide each other.
- (Quote has been delivered, and we have had an initial discussion with the facilitator)*

Option 3: Wills and Estate Planning in Agribusiness – Kylie Wilson (Sparke Helmore Lawyers), this covers:

- Wills – some of the issues to think about
- The structure that impacts your estate planning
- Capacity and enduring documents
- Probate when it is required
- Intestacy is not a good problem to have.

(Waiting for the quote and initial discussion with the facilitator is done)

Options 4: MLA audit, compliance, Biosecurity and Cropping audit and compliance (Ongoing)

- Providing tailored advisory services that connect research findings (e.g., from CSIRO) with practical, on-the-ground applications.

Ongoing research required.

- Propose Demonstration trials
 - Planting high-value legume crops for cattle, A High protein and high-energy crop
 - Compared the controlled area fence for feral animals vs the uncontrolled area
 - Irrigated crops vs non-irrigated crops
 - Hay or other high-value pulse crops
 - Comparing organic fertiliser vs commercial synthetic fertiliser
 - Showcase different types of machinery in planting legume crops

All demonstrations are to determine the cost of production, assisting the damage of feral animals and cost benefits (Ongoing)

- Propose Case studies
 - Normal operation or practices of cattle grazers vs Cattle farms that adopt alternative sources of income.
 - Identify cattle owners who adopt diversified farming and understand their market enterprise.
 - Understanding the younger generation's interest and gaps analysis to strengthen and keep the current business growing. (drive and motivation)
 - A lease farm that adopts diversification and grazing vs Normal grazer operation
 - What is the effect on the community if we move into commercial farming
 - What is the effect on commercial farming and the community if we adopt cooperative business

4 Market Development and Diversification Support.

Farmers expressed interest in crops that complement cattle operations. To encourage sustainable growth:

- Conduct detailed market demand studies to align diversification choices with real buyer needs.
- Establish trial plots and demonstration farms for forage, cotton, sorghum, and other viable crops. (ongoing)
- Support farmers in identifying incremental diversification pathways that feel manageable and low-risk.

Update and Solutions:

- This requires research and investigation to identify market opportunities. Either local, neighbouring council, interstate or international demand
- Require travel and visiting places.

5 Workforce and Resource Planning.

Reliance on family labour provides stability but limits capacity. To address this:

- Assess workforce availability in the region and explore strategies for seasonal or shared labour.
- Encourage cooperative investment in shared equipment and infrastructure to reduce individual costs and expand production capability.

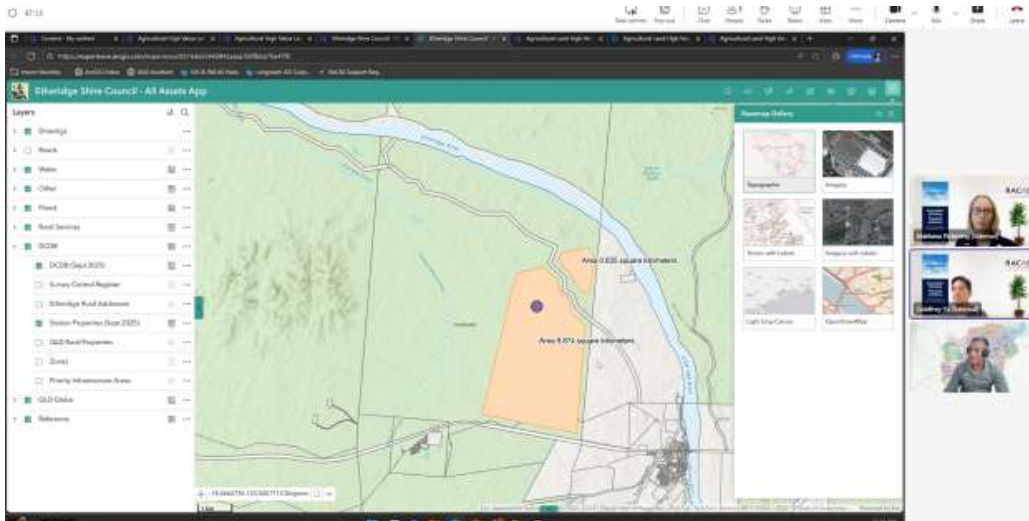
Update and Solutions

- Identify workforce availability within the shire. (local council and mining sectors)
- Identify the workforce in the neighbouring shire
- Develop a survey and case study for an alternative source of workforce.

ATTACHMENTS

1. GIS planning with the CSRI O, Shepherd team, and my self. **[10.2.1]**

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11 DIRECTOR CORPORATE SERVICES - OPEN SESSION REPORTS

Item No: 11.1
Subject: Director Corporate Services – Briefing Report October 2025
Classification: Open
Author: Renee Bester, Director of Corporate Services

RECOMMENDATION

That Council receives and notes the Director of Corporate Services Briefing Report

FINANCIAL

2025/2026 Budget & Finance Working Group

The first quarter budget review is currently under review to include grant revenue received, capital expenditure changes, depreciation calculations and the implementation of the finalised 2025 Financial Statements. The first quarter budget review is included within the November General Meeting Agenda. Additionally, the Finance Working Group is progressing key priorities: developing comprehensive grant register based on feedback from the most recent audit, addressing outstanding audit actions, and implementing the adopted budget with direct reports.

AUDIT UPDATE

Internal Audit

Meeting held with Pacifica Wednesday, 1st October. No further update.

External Audit

The FY2024/2025 financial statements were endorsed by the Audit Committee and further signed by QAO. Management has also provided Management Responses to BDO's closing report.

COMMITTEE UPDATES

Audit Committee

No future meeting scheduled at this point.

Biosecurity Advisory Committee

Local Law Amendment – No further action taken. CEO to provide further advice.

ESC Biosecurity Plan – Awaiting next Biosecurity Advisory Committee meeting scheduled for 14th November 2025. Additionally, there were some technical issues with the recording of responses to the baiting survey, therefore this has been resent to all property owners.

RADF Advisory Committee

The RADF Advisory Committee is planning to meet in early December after the closing of Round 2 applications, with the intention to award funding at the December General Meeting.

CAPITAL PROJECTS (AS PER WIP)

Independent Living Facility (4 units)

The final claim has been submitted for the full funding amount. Draft policies for the four Independent Living Facilities dwellings have been provided to Council and are included within the November agenda. One application has been received for an Affordable Housing Unit in the Independent Living Complex.

Georgetown Student Hostel Improvements

Funding agreement has been signed and returned to the Department. A preliminary site visit has been held at the hostel with works commencing in December.

Little Gems Children Centre

Council has begun seeking quotes and concept plans for the building to incorporate additional nursery space and a staff area.

Charleston Dam Fencing

Council is currently liaising with the two neighbouring property owners for quotes to finalise fencing matters to make asset stockproof.

Electronic Noticeboards

Purchase order has been placed for the noticeboards and Council is awaiting delivery for installation.

Community Learning Hubs – Mt Surprise & Forsayth

Equipment has been delivered to Council and will be installed when time permits.

Cemeteries

Quotes are currently being sought for the Einasleigh Cemetery Fencing Replacement. Gilbert River Columbarium Wall is completed. GPR procurement underway.

Mt Surprise & Einasleigh Connectivity Project

Currently seeking quotes for projectors and screens to be fixed in both locations to enable teams and zoom capabilities.

OPERATIONAL MATTERS

Commercial Lease Negotiations

Final Trustee Lease currently in the process of being executed.

CHHS Memorandum of Understanding

Council is currently renegotiating the previous draft MOU to including provision of cleaning responsibility and associated costs. The most recent meeting was held Thursday, 9th October 2025 with a new draft was expected by end of October 2025. This has been delayed; however a draft should be available for Council by mid November.

Sustainable Destinations Project

Council has received the 2025 Audit & recertification process. The audit timeline will be communicated once confirmed with the auditor.

Town Commons

The Town Common Policy & Einasleigh Town Common Management Plan were adopted at the October General Meeting. The Appendix for paddock capacity and allocations are being presented as part of the November General Meeting. Expressions of Interest were called for the Town Common Ranger earlier in the year and procurement process will begin shortly.

EVENTS AND COMMITMENTS

DATE	ORGANISATION	TOPIC
11/10/2025	External	Richmond Community Careers Expo
14/10/2025	LGMA	Women in Local Government Village Exchange
	ESC	ELT Meeting
15/10/2025	ESC	October General Meeting
16/10/2025 -	ESC	Annual Leave
19/10/2025		
20/10/2025	LGAQ	Annual Conference
27/10/2025	ESC	ELT Meeting
	ESC	Budget Review Meeting
29/10/2025	ESC	Councillor Workshop
3/11/2025	TTNQ	Etheridge Visit
5/11/2025	ESC	Councillor Workshop
6/11/2025	ESC	Budget Review Meeting
	ESC	ELT Meeting
	Peak Services	2026 Training Requirements
10/11/2025	ESC	WHS Committee Meeting
	LGMS	Enterprise Risk Management Presentation
	QRA	LRAP Progress
12/11/2025	ESC	Forsayth Community Connect
13/11/2025	LGMA	Mentoring Programme
	ESC	ELT Meeting
	Dept. Of SD	Roundtable for Department of State Development

TRAINING & PROFESSIONAL DEVELOPMENT

LGMA Mentorship Program

Completed modules 1 –5 of the program, tracking to complete within the November timeframe.

Local Government Finance Professionals Conference

Scheduled for November, however clashes with the General Meeting - TBA.

ATTACHMENTS

1. LGAQ Annual Conference Debrief [11.1.1]



ETHERIDGE SHIRE COUNCIL

...The Golden Heart of the Gulf

2025 LGAQ Conference Debrief

Attendance: Deputy Mayor Laurell Royes & Renee Bester

Overview:

Premiers Welcome

Representative: David Crisafulli
Topics: Changes to Department of Local Government and changes included within the Empowering Councils Bill including recruitment of ELT roles to include CEO, Mayor and Deputy Mayor, reforms to the conflict of interest framework and councillor conduct framework, councillors regaining the right to speak publicly on issues without bureaucratic interference, conduct breach being removed from OIA jurisdiction

Peak Services

Representatives: Troy Wild & Natalie Hope
Topics: EBA Negotiations. Preliminary information has since been provided.

Peak Services

Representatives: Jodi Cannon
Topics: HR Help Desk, resources and templates. Governance assistance. Waste options/resource recovery feasibility study. KPI performance measures.

LG Services Group

Representative: Scott Mason
Topics: CEO Recruitment & ELT Performance Review strategies

Leading Roles

Topics: CEO Recruitment

LOGO Appointments

Representatives: Faith Della
Topics: CEO Recruitment and supply of temp staff to back fill

Local Buy

Representatives: Emma Peters
Topics: Opportunity to provide Local Buy Supplier information to local contractors and procurement training to ESC staff free of charge.

Mead Perry

Representatives: John Perry
Topics: Availability to provide rates training to new staff member once onboarded.

National Heavy Vehicle Regulator

Representatives: Andrew Gill
Topics: Follow on from previous conversation at Richmond Expo. NHVR would like to present to community to minimise heavy vehicle operation and responsibility myths free of charge. Also meet with staff or Council regarding AFM requirements.

Altitude

Topics: Kiosk desks suitable for customer service, taking payments, displaying information and videos (eg. Historical videos etc)

Olympic Games 2023

Representatives: Natalie Cook
Topics: Aussie Athlete Fund, NWMP submission, accessibility grants, torch relay

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Item No: 11.2
Subject: Financial Performance as at 31 October 2025
Classification: Open
Author: Laurie Hawker, Finance Manager

EXECUTIVE SUMMARY

In accordance with section 204 of the Local Government Regulation 2012, a monthly finance report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting held.

RECOMMENDATION

That Council receives the financial statements for the period ended 31 October 2025 pursuant to, and in accordance with section 204 of the *Local Government Regulation 2012*.

BACKGROUND

The monthly financial report of Council provides a snapshot of Councils financial performance (Profit and Loss), financial position (Balance Sheet) and cash flow for the reporting period.

LINK TO CORPORATE PLAN

Corporate Plan Aim No. 5: Best practice corporate governance and organisational excellence.
Corporate Outcome No 5.3: Council provides community leadership through financial sustainability and an open and accountable governance structure.

BUDGET & RESOURCE CONSIDERATIONS

There are no budget or resource considerations contained within this report. The annual budget is provided with the Financial Report for information purposes.

LEGAL CONSIDERATIONS

Local Government Regulations 2012

POLICY IMPLICATIONS

Nil

CONSULTATION

Inform	The community and interested parties external to the organisation are informed by the provision of Financial Reports and other information in a succinct and simple format.
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RISK ASSESSMENT

Risk Assessment Outcome: Low

Summary of broad and general risks and opportunities:

Risks:

1. Financial reports are covered by many Laws, regulations and standards and subject to public scrutiny.
2. Ensuring our business focus is strategically oriented to adequately and efficiently predict and cover a reasonable range of possible situations and events.

3. To not be restricted unnecessarily by remoteness and access to resources resulting in Council losing its robustness and sustainable edge.

Opportunities:

1. As a responsibility, the Financial Reports are an excellent method to provide information to external parties and stake holders including ratepayers, the public and other interested parties in a simple and easy to understand format.
2. Being optimally positioned as a strong, well managed and prominent Far North Queensland mid-sized Council to make best use of any opportunities and possibilities available.

ATTACHMENTS

1. 1. PCS Statement of Comprehensive Income [**11.2.1**]
2. 2. PCS Statement of Financial Position [**11.2.2**]
3. 3. PCS Statement of Cash Flows [**11.2.3**]
4. 5. Cash Position [**11.2.4**]
5. 6. Comparative Data [**11.2.5**]
6. 7. Financial Highlights [**11.2.6**]
7. 8. Monthly cash flow estimate Oct 2025 [**11.2.7**]
8. A. Capital Funding Detail WIP October 2025 [**11.2.8**]
9. B. PCS Revenue and Expenditure Summary Budget [**11.2.9**]

Etheridge Shire Council Statement of Comprehensive Income

For the Year Ended Jun 30 2026

	<u>Notes</u>	<u>2026 Actual</u>	<u>Amend. 25/26</u>
Income			
Revenue			
Recurrent revenue			
Rates, levies and charges	3	3,069,752	3,057,850
Fees and charges	3	102,253	380,000
Interest Income	3 7	101,836	818,100
Other income	3	20,151	62,650
Rental Income	3 8	65,452	198,000
Sales revenue	3	5,974,377	14,976,394
Grants, subsidies, contributions and donations	3 4	8,038,387	26,162,444
Total recurrent revenue		17,372,209	45,655,438
Capital revenue			
Grants, subsidies, contributions and donations	4	2,652,651	11,732,072
Total capital revenue		2,652,651	11,732,072
Expenses			
Recurrent expenses			
Employee benefits		(3,102,173)	(8,125,130)
Materials and services		(18,426,823)	(36,255,557)
Finance Interest Costs		(99,308)	(235,000)
Depreciation and amortisation: PP&E	9	(1,993,960)	(5,769,343)
Total recurrent expenses	6 7	(23,622,263)	(50,385,030)
Net Operating Result		(3,597,403)	7,002,480
Other Expenses			
Total other expenses		0	0
Net Capital result		(3,597,403)	7,002,480
Other comprehensive income			
Total other comprehensive income for the year		0	0
WIP Cap Exp			
Total WIP (Tsf to Fin Postn)		0	0
Total comprehensive income for the year		(3,597,403)	7,002,480

The above Statement should be read in conjunction with the accompanying notes and the Summary of Significant Accounting Policies.

Etheridge Shire Council Statement of Financial Position

For the Year Ended Jun 30 2026

	<u>Notes</u>	<u>2026 Actual</u>	<u>Amend. 25/26</u>
Current Assets			
Cash and cash equivalents	3	11,086,273	15,303,989
Receivables	12	5,329,989	1,702,370
Contract Assets		5,768,513	5,768,513
Other Current Assets		65,471	70,206
WIP - Work In Progress		7,507,085	23,557,277
Inventories	13	647,166	528,821
		30,404,497	46,931,176
Total current assets	2	30,404,497	46,931,176
Non-current Assets			
Property, plant and equipment	4 7	272,238,602	285,484,265
Total non-current assets	2	272,238,602	285,484,265
TOTAL ASSETS		302,643,098	332,415,441
Current Liabilities			
Payables	17	2,082,720	4,069,923
Contract Liabilities		8,232,761	4,859,527
Borrowings	21	223,465	(6,110)
Provisions	18	1,031,085	885,973
Total current liabilities		11,570,030	9,809,313
Non-current Liabilities			
Borrowings	21	5,548,573	5,981,751
Provisions	18	2,290,685	2,601,023
Total non-current liabilities		7,839,258	8,582,774
TOTAL LIABILITIES		19,409,288	18,392,087
NET COMMUNITY ASSETS		283,233,810	314,023,354
Community Equity			
Asset revaluation reserve	25	185,131,006	207,733,231
Shire Capital		39,500,666	46,028,410
Retained surplus/(deficiency)		49,141,337	69,722,513
Reserves		9,460,800	(9,460,800)
TOTAL COMMUNITY EQUITY		283,233,810	314,023,354

The above Statement should be read in conjunction with the accompanying notes and the Summary of Significant Accounting Policies.

Etheridge Shire Council Statement of Cash Flows

For the Year Ended Jun 30 2026

	<u>Notes</u>	<u>2026 Actual</u>	<u>Amend. 25/26</u>
Cash flows from operating activities:			
Receipts from customers		6,869,915	21,248,592
Payments to suppliers and employees		(28,658,291)	(45,456,265)
Interest received		102,443	819,100
Rental income		65,452	198,000
Non-capital grants and contributions		7,916,648	25,965,194
Borrowing costs		(99,308)	(235,000)
Net cash - operating activities	23	(13,803,141)	2,539,622
Cash flows from investing activities:			
Grants, subsidies, contributions and donations		2,671,004	11,625,820
Payments for property, plant and equipment		(1,607,293)	(12,221,222)
Net cash - from investing activities		1,063,711	(595,402)
Cash flows from financing activities			
Repayment of borrowings		21,241	(9,810)
Net cash flow - financing activities		21,241	(9,810)
Net increase/(decrease) in cash held		(12,718,190)	1,934,410
Add cash and cash equivalents - beginning of year		(19,152,016)	(10,552,985)
Cash and cash equivalents - closing	3	11,086,273	15,303,989

The above Statement should be read in conjunction with the accompanying notes and the Summary of Significant Accounting Policies.

Etheridge Shire Council

Cash Position

As at 31 October 2025

	G/L	Actual
Current Assets		
Bendigo Cash at Bank	0300-3000	\$ 246,921
Investments	0300-3005	\$ 6,347,850
22108 Ether Reserve CF	0300-3006	\$ 292,313
22821-2024 ILP and Staff Housing	0300-3007	\$ 4,197,689
NQRP North Qld Resilience Project	0300-3008	\$ -
Cash on Hand	0300-3020	\$ 1,500
		\$ 11,086,273
Cash back Current Liabilities		
Annual Leave Payable	0500-5300	\$ 752,776
Current LSL Payable	0500-5310	\$ 278,309
Accrued Time-in-Lieu	0500-5230	\$ 74,677
RDO	0500-5240	\$ 17,964
		\$ 1,123,726
Receivables		
Receivables - Debtors	0300-3200	\$ 2,576,529
Receivables - Rates	0300-3100	\$ 492,467
Receivables - Govt Subsidy	0300-3150	\$ 192
		\$ 3,069,189
Payables		
Accounts Payable	0500-5200	\$ 1,170,815
Emergency Fire Service Levy	0500-5220	\$ 208,311
Retentions Current	0500-5299	\$ 247,446
Current Loan - Forsayth Water	0500-5410	-\$ 54
Current ILU Staff Housing 6M	0500-5411	\$ 223,519
		\$ 1,850,036
Working Capital		\$ 11,181,699

Etheridge Shire Council

Comparative Data

October 2025

	2025-26	2024-25	2023-24	2022-23
Cash Position	11,086,273	14,972,609	18,166,911	12,145,806
Working Capital	11,181,699	13,516,969	17,491,453	10,729,878
Rate Arrears	492,467	288,079	392,430	292,271
Current Debtors	2,576,529	851,516	1,535,180	50,504
Current Creditors	1,170,815	1,134,046	1,628,774	865,401
Current Loan Payable	49,046	81,407	9,903	8,098

Etheridge Shire Council

Financial Highlights

As at 31 October 2025

	Actual	Budget	Percentage
Total revenue	20,022,756	60,890,586	33%

Statements are for 4 months of the financial year and generally would represent 33% of the overall budget.

The recurrent revenue is \$17.37M which is due to the receipt of the \$9.2M grants revenue including \$6.64M Flood Damage grants and DTMR revenue of 5.67M

Total expenditure	- 23,622,263 -	53,888,106	44%
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Statements are for 4 months of the financial year and generally would represent 33% of the overall budget. Dry weather is allowing road works to progress well. Operational road works maintenance is planned to increase to be completed early in the cycle.

Expenditure to date for Flood Damage	14,357,589
Expenditure to date for DTMR works	5,669,721

Surplus/Deficit

The net operating result is a negative \$3.6M reflecting strong dry season activity leading to Christmas. The major influence on Council expenditure Year To Date is road building, with DTMR works and Flood Damage work progressing well. Operational expenditures in country roads is on schedule.

Etheridge Shire Council
Monthly Cash Flow Estimate

For November 2025

	Revenue	Expenditure
Revenue		
Rates	70,000	
Fees and Charges Billings	10,000	
Own Roads Program Recoveries	-	
Main Roads Invoiced Recoveries	1,335,422	
Grants Expected	1,222,104	
Flood Damage NDRRA	1,133,000	
GST		
Expenditure		
Payroll		560,000
Operating and Contractor Payables		4,000,000
PAYG-W; GST		85,000
Loan Payments		-
Capital Acq		-
Other		-
	3,770,526	4,645,000
Cash increase/(decrease) expected during the next period	-	874,474

Agenda General Meeting - Wednesday 19 November 2025

WIP - October 2025		External Funding Amount	Previous Year (Opening balance)	YTD (Actuals)	Total Expenditure (Actuals)	Current year budget	PROJECT LIFE BUDGET	%
0400-4150-0000	Land & Land Improvements							
5154-4501-0001	Land Purchase - Shire allocation		-	28,693.18	28,693.18	50,000.00	50,000.00	57%
			25,093.54	28,693.18	53,786.72	50,000.00	75,093.54	
0400-4250-0000	Buildings							
3280-4500-0001	Residential Housing - House 8 Bathroom (# Crampton Road)				-	50,000.00	50,000.00	0%
3280-4504-0000	Staff Housing Project (SHP)	3,000,000.00	42,116.82	83,891.27	126,008.09	427,662.78	469,779.60	27%
3280-4505-0000	Independent Living Facility (ILF)	3,000,000.00	12,408.21	5,428.37	17,836.58	12,188.49	24,596.70	73%
3350-4502-0001	Forsyth Depot Improvements - Forsyth Park Depot hard shelter to house mowers & equip				-	48,000.00	48,000.00	0%
3350-4502-0002	Georgetown Depot Improvements - Inverter & installation of solar to depot building				-	58,000.00	58,000.00	0%
3412-4500-0001	W4Q (24/27) - Multi-Purpose Centre Mt Surprise	1,580,000.00	4,518.00		4,518.00	787,741.00	792,259.00	1%
3610-4501-0001	FNQRP (24-25) - Coordination Centre (Gtown)	2,000,000.00	4,518.00		4,518.00	600,000.00	604,518.00	1%
3610-4501-0002	FNQRP (24-25) - Housing Project - Independent Living	2,000,000.00	-		-	600,000.00	600,000.00	0%
3610-4501-0003	FNQRP (24-25) - Upgrade water assets	47,830.00	21,958.91		21,958.91	14,349.00	36,307.91	60%
3610-4501-0004	FNQRP (24-25) - Backup power	50,000.00	35,124.94		35,124.94	15,000.00	50,124.94	70%
4011-4501-0000	Georgetown Streets - Georgetown Streetscaping & chairs		3,877.20		3,877.20	16,122.80	20,000.00	19%
5080-4500-0001	Forsyth Transfer Station - Chemical Shed				-	40,000.00	40,000.00	0%
6020-4500-0001	Little Gems Childrens Centre - Renovations including additional nursery space and staff area				-	50,000.00	50,000.00	0%
6030-4500-0000	DOE - Student Hostel - Soft fall area, external power supply and landscaping	44,099.00			-	50,725.00	94,824.00	0%
			1,260,199.06	90,283.48	1,350,482.54	2,769,789.07	4,074,087.13	
					-			
0400-4255-0000	Growing Regions							
6010-4501-0000	Terrestrial Centre Extension	4,400,000.00	51,139.25	288,489.69	339,628.94	1,452,927.81	1,504,067.06	23%
6010-4502-0000	Cumberland Dam	1,880,000.00	58,252.08	59,266.28	117,518.36	1,016,459.87	1,074,711.95	11%
6010-4503-0000	Einasleigh Peoples' Museum	1,100,000.00	50,953.00	50,953.00	101,906.00	586,302.49	637,255.49	16%
6010-4504-0000	Our Elders Trail	855,000.00	50,953.00	51,465.04	102,418.04	450,042.63	500,995.63	20%
			211,297.33	450,174.01	661,471.34	3,505,732.80	3,717,030.13	
					-			
0400-4350-0000	Other Structures							
3135-4500-0001	Einasleigh - Supply and installation of water tanks (2 x 6000 gal/23000l) for firefighting purpose.		-	4,016.00	4,016.00	50,000.00	50,000.00	8%
3620-4506-0001	RAUP + FNQRP - Airstrip Einasleigh & Mt Surprise - Fencing	900,000.00	160,813.18	635,601.00	796,414.18	881,097.38	900,000.00	88%
4500-4512-0000	Charleston Dam - Fencing		-		-	20,000.00	20,000.00	0%
5151-4500-0000	NWMP Round 2 - Walking path, signage, TO engagement, bush tucker	120,000.00	65,218.15	71,585.22	136,803.37	54,782.00	120,000.15	114%
5151-4502-0001	All Towns - Electronic Community Notice Boards (SMS)		49,360.15	24,680.06	74,040.21	82,639.85	132,000.00	56%
5151-4502-0002	All Towns - Common Boundary Fencing (shared cost scheme)		-		-	100,000.00	100,000.00	0%
5151-4503-0001	R2R - Washdown Bay - Electrical Connection	90,000.00	-	40,405.78	40,405.78	90,000.00	90,000.00	45%
5151-4503-0002	R2R - Washdown Bay - Avdata System	4,800.00	-	3,795.46	3,795.46	4,800.00	4,800.00	79%
5151-4503-0003	R2R - Washdown Bay - Pump & Water Tank	18,000.00	-	12,299.00	12,299.00	18,000.00	18,000.00	68%
5151-4504-0001	Georgetown - Truckwash Platform		-		-	60,000.00	60,000.00	0%
5151-4504-0002	HVSPP - Wash Down Facility	600,000.00	813,708.30		813,708.30	49,091.70	862,800.00	94%
5151-4505-0001	Parks & Gardens - Burtons Reserve - pool fence		-		-	10,000.00	10,000.00	0%
5151-4508-0000	NWMP Round 5 - Design & construction	200,000.00	68,881.43	25,042.27	93,923.70	-	200,000.00	47%
5152-4500-0001 to 5152-4500-0003	Forsyth - Seating, Signage & Fitness Equipment		-		-	25,000.00	25,000.00	0%
5152-4500-0004	Forsyth - Learning Hubs		-	446.12	446.12	10,000.00	10,000.00	4%

Agenda General Meeting - Wednesday 19 November 2025

WIP - October 2025		External Funding Amount	Previous Year (Opening balance)	YTD (Actuals)	Total Expenditure (Actuals)	Current year budget	PROJECT LIFE BUDGET	%
5152-4500-0005	Walking track - Forsayth to Charleston Dam - signs and basic walkway		-		-	25,000.00	25,000.00	0%
5154-4500-0000	Mt Surprise - Learning Hubs		-	446.12	446.12	10,000.00	10,000.00	4%
5163-4500-0001	Cemeteries - Improvements		-		-	16,587.00	16,587.00	0%
6010-4505-0001	Terrestrial - Security upgrade		34,463.48	-	34,463.48		34,463.48	100%
			1,730,845.65	854,406.42	2,585,252.07	1,566,997.93	3,287,051.59	
			-	4,016.00				
0400-4450-00000	Fleet Plant & Equipment							
	25-26 replacements (remaining)					3,355,322.45	3,355,322.45	0%
4150-4500-7935	Boat & trailer		20,084.57	20,084.57	40,169.14	16,570.43	40,000.00	100%
4150-4500-8861	Satellite Kit #7		-	3,225.85	3,225.85	3,225.85	3,225.85	100%
4150-4500-8862	Satellite Kit #8		-	3,225.85	3,225.85	3,225.85	3,225.85	100%
4150-4500-8863	Satellite Kit #9		-	3,225.85	3,225.85	3,225.85	3,225.85	100%
			20,084.57	29,762.12	49,846.69	3,381,570.43	3,405,000.00	
0400-4550-0000	Furniture & Other Equipment							
1020-2400-0011	GDR - Mango Tree Signage (operational expense)		-	-	-	2,000.00	2,000.00	0%
2060-4500-0000	Mt Surprise & Einasleigh - Projector/screen/teams/zoom capabilities		-	-	-	10,000.00	10,000.00	0%
			-	-	-	12,000.00	12,000.00	
3610-4502-0001	FNQRP 24-25 - Gilbert River Bridge upgrade		-			-	-	0%
3620-4505-0003	Design and reseal for Hayman		-		-	42,100.00	42,100.00	0%
3620-4505-0016	LRCI Phase 4 - Dust pads Einasleigh	50,000.00	5,573.64	63,095.25	68,668.89	47,113.36	52,687.00	130%
4011-2222-0001	Georgetown - Riverine clearing program staged to include Sandy Creek (operational expense)			23,945.00	23,945.00	50,000.00	50,000.00	48%
4011-4500-0000	R2R 24-25 - Hayman Street Drainage	90,000.00	4,317.20		4,317.20	85,682.80	90,000.00	5%
4011-4502-0000	QRA - Crucial Access - Sandy Creek culverts (back access road)	3,000,000.00	-		-	900,000.00	900,000.00	0%
4011-4504-0000	R2R 25-26 - Patricia Road Upgrade - survey & design		5,381.44		5,381.44		5,381.44	100%
4013-4500-0001	Einasleigh - Stormwater drainage works in Einasleigh (200 m x 1 mx 1 m deep including one pipe culvert) Baroota St/Night Cart Lane SEGPAR 44087		-	28,081.88	28,081.88	120,000.00	120,000.00	23%
4014-4500-0000	R2R - Mt Surprise Remedial Street drainage	60,000.00	18,026.21	32,775.45	50,801.66		60,000.00	85%
4020-4501-0000	Sign replacement		-	6,335.69	6,335.69	366,600.00	366,600.00	2%
4020-4550-0000	Road realignments (Percyvale Road)	40,000.00	5,672.60		5,672.60	34,327.40	40,000.00	14%
4020-4580-0000	NWQEDS10 - Caseys Rest Lookout	100,000.00	10,441.60	1,957.80	12,399.40	89,558.40	100,000.00	12%
4060-4500-0018	R2R 24-25 - Replacement of 4 nos - 450 mm diameter Pipe culvert in Gilberton road at chainage 51.80 km	16,500.00	-		-	16,500.00	16,500.00	0%
4062-4501-0000	Reseals		-		-	791,678.00	791,678.00	0%
tba	Shire Roads Capital Expenditure & Betterment - Roads, Drainage & Culverts		-		-	606,847.00	606,847.00	0%
tba	R2R allocation - 25-26	39,409.00	-		-	-	39,409.00	0%
tba	R2R 25-26 - Reconstruction and sealing work - Oak Park Road, Bagstowe (Ch 55.2km-55.7km - 6m wide)	246,000.00			-		246,000.00	0%
tba	R2R 25-26 - Reconstruction and sealing work - Oak Park Road, Oak Park Road Homestead (Ch 23.8km-25.3km - 6m wide)	600,000.00			-		600,000.00	0%
tba	R2R 25-26 - Rehabilitation open drainage and pipe crossing - Hayman Street, Georgetown	150,000.00			-		150,000.00	0%
tba	QRA - Replacement of 4 x 1050 mm diameter reinforced concrete pipe @ ch 26.398 km	17,445.00	17,454.98		17,454.98		17,454.98	100%
			2,525,184.60	156,191.07	2,681,375.67	3,150,406.96	6,931,259.35	39%
				-				
4011-2222-0001	Georgetown - Riverine clearing program staged to include Sandy Creek (operational expense)					-	-	#DIV/0!

Agenda General Meeting - Wednesday 19 November 2025

WIP - October 2025		External Funding Amount	Previous Year (Opening balance)	YTD (Actuals)	Total Expenditure (Actuals)	Current year budget	PROJECT LIFE BUDGET	%
4320-4500-0002	Georgetown Water - Replacement of Meters		8,063.95		8,063.95	5,000.00	13,063.95	62%
4320-4500-0004	Georgetown Water - New Water Connections		9,192.43	1,798.76	10,991.19	5,000.00	14,192.43	77%
4320-4501-0001	Water - Extend water main to Georgetown Cemetery					29,000.00	29,000.00	0%
4320-4501-0002	Water - Georgetown - Main extention - Replace water main Low Street					85,000.00	85,000.00	0%
4340-4500-0002	Forsayth Water - Replacement of meters		3,412.41		3,412.41	-	3,412.41	100%
4340-4500-0004	Forsayth Water - New Water Connection		3,702.09		3,702.09	4,000.00	7,702.09	48%
4340-4504-0003	Water - Forsayth Sixth Street Main upgrade					31,700.00	31,700.00	0%
4340-4504-0004	Water - Forsayth WTP Replace media filters					42,000.00	42,000.00	0%
4500-4508-0000	Charleston Dam - Water supply pipelines		13,056.61		13,056.61		13,056.61	100%
		-	127,087.52	1,798.76	128,886.28	475,039.97	602,127.49	21%
			5,899,792.27	1,611,309.04	7,511,101.31	14,911,537.16	22,103,649.23	34%

Agenda General Meeting - Wednesday 19 November 2025

General L	edger2023.6.13.1	Revenue	and E	xpenditure S	ummary					Page - 3
Etheridge	(Accounts: 0300-0001-0000 to 5014-2400- Shire Council (Budget for full year))	0000. All repo	rt gro	ups. 34% of	year elapsed. To	Level	4. Excludes	committed cost:)		5 11:05:32 AM
=====	=====	Finan	cial Y	ear Ending 2	026	=====	Printe	d(LAURIEH): 07- 1-202	=====	=====
		----- R	EVENUE -----	#NAME?	ENDITU	RE -----	---- SURPLUS/	(DEFI	CIENCY) ---	
		31-Oct-25	Budget	31-Oct-25		Budget	31-Oct-25		Budget	
1000-0001	Governance									
1000-0002	Elected Members	0	0%	0	177,897.93	35%	513,379	-177,897.93	35%	-513,379
1010-0002	Governance	0	0%	0	428,042.20	51%	836,000	-428,042.20	51%	-836,000
1020-0002	Economic Development	150,000.00	4%	4,030,000	239,072.00	96%	250,000	-89,072.00	-2%	3,780,000
1030-0002	Civic Receptions and Events	30,000.00	---%	0	0	0%	0	30,000.00	---%	0
1040-0002	Regulatory Services									
1040-0003	Town Planning	1,100.00	11%	10,000	14,429.89	24%	60,000	-13,329.89	27%	-50,000
1041-0003	Building Control	1,178.70	59%	2,000	0	0%	20,000	1,178.70	-7%	-18,000
1042-0003	Environmental Health	3,232.27	36%	9,000	7,795.42	26%	30,000	-4,563.15	22%	-21,000
1043-0003	Local Laws	0	0%	0	0	0%	5,100	0	0%	-5,100
1040-0002	Regulatory Services	5,510.97	26%	21,000	22,225.31	19%	115,100	-16,714.34	18%	-94,100
1050-0002	Disaster Management	0	0%	3,535,000	43,423.21	28%	153,916	-43,423.21	-1%	3,381,084
1060-0002	WH&S	0	0%	0	95,875.77	30%	314,400	-95,875.77	30%	-314,400
1000-0001	Governance	185,510.97	2%	7,586,000	1,006,536.42	46%	2,182,795	-821,025.45	-15%	5,403,205
2000-0001	Corporate									
2000-0002	General Rates	2,752,901.20	101%	2,739,000	361,356.97	97%	371,000	2,391,544.23	101%	2,368,000
2010-0002	General Administration	916,734.37	22%	4,115,958	1,137,953.41	38%	3,021,531	-221,219.04	-20%	1,094,427
2020-0002	Employee Services	1,080,754.85	49%	2,200,000	844,885.15	38%	2,204,000	235,869.70	<999%	-4,000
2030-0002	ICT	0	0%	0	140,232.31	38%	369,600	-140,232.31	38%	-369,600
2040-0002	Broadcasting Services	0	0%	0	2,224.03	34%	6,550	-2,224.03	34%	-6,550

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2000-0001	Corporate	4,750,390.42	52%	9,054,958	2,486,651.87	42%	5,972,681	2,263,738.55	73%	3,082,277
3000-0001	Community									
3000-0002	Commercial Rental Properties									
3000-0003	Staff housing	47,152.00	34%	140,000	223,171.19	63%	355,626	-176,019.19	82%	-215,626
3002-0003	Savannah House	1,300.00	13%	10,000	2,843.25	10%	29,305	-1,543.25	8%	-19,305
3003-0003	Demountable Office (Mary St)	17,000.00	35%	48,000	301.2	5%	6,000	16,698.80	40%	42,000
3004-0003	Independent Living	1,200,000.00	94%	1,270,000	68,240.86	31%	220,000	1,131,759.14	108%	1,050,000
		-----		-----	-----		-----	-----		-----
3000-0002	Commercial Rental Properties	1,265,452.00	86%	1,468,000	294,556.50	48%	610,931	970,895.50	113%	857,069
3010-0002	Libraries	26,000.00	433%	6,000	9,687.31	32%	30,139	16,312.69	-68%	-24,139
3020-0002	Community Development	26,250.00	100%	26,250	77,706.40	23%	333,400	-51,456.40	17%	-307,150
3030-0002	Sport & Recreation	0	0%	201,000	98,668.47	20%	496,561	-98,668.47	33%	-295,561
3040-0002	Halls	368.18	7%	5,000	43,478.10	13%	343,299	-43,109.92	13%	-338,299
3050-0002	Medical Centres	0	0%	0	7,085.89	14%	49,556	-7,085.89	14%	-49,556
3060-0002	Aerodromes	135,000.00	18%	765,000	92,681.02	31%	300,186	42,318.98	9%	464,814
3070-0002	Terrestrial Centre	61,615.06	66%	93,500	197,607.70	32%	621,988	-135,992.64	26%	-528,488
3080-0002	Little Gems Child Care Centre	45,668.15	33%	139,000	218,742.01	42%	523,360	-173,073.86	45%	-384,360
3090-0002	Georgetown Student Hostel	30,632.17	18%	172,000	116,403.00	41%	281,582	-85,770.83	78%	-109,582
3100-0002	Cemeteries	2,312.00	77%	3,000	24,043.18	34%	70,001	-21,731.18	32%	-67,001
		-----		-----	-----		-----	-----		-----
3000-0001	Community	1,593,297.56	55%	2,878,750	1,180,659.58	32%	3,661,003	412,637.98	-53%	-782,253
4000-0001	Infrastructure Services									
4000-0002	Parks Gardens Reserves and Grounds	2,600.40	130%	2,000	203,373.87	32%	644,253	-200,773.47	31%	-642,253
4010-0002	Rural Lands Protection	11,115.08	29%	38,000	172,251.97	39%	439,209	-161,136.89	40%	-401,209
4020-0002	Street Lighting	0	0%	0	2,993.27	17%	17,834	-2,993.27	17%	-17,834
4030-0002	Roads									
4030-0003	Shire Roads	1,591,008.25	45%	3,536,338	1,787,369.81	44%	4,052,162	-196,361.56	38%	-515,824
4031-0003	Town Streets	0	0%	0	50,006.84	8%	654,542	-50,006.84	8%	-654,542

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4032-0003	Flood Damage	6,646,951.06	32%	21,092,120	14,357,589.19	72%	20,000,000	-7,710,638.13	-706%	1,092,120
4030-0002	Roads	8,237,959.31	33%	24,628,458	16,194,965.84	66%	24,706,704	-7,957,006.53	>999%	-78,246
4040-0002	Depot and Stores	50,873.29	41%	125,000	297,989.76	26%	1,128,254	-247,116.47	25%	-1,003,254
4050-0002	Recoverable Works									
4050-0003	Private Works	30,538.19	14%	220,000	24,219.08	13%	180,000	6,319.11	16%	40,000
4051-0003	DTMR	5,906,994.74	40%	14,716,394	5,693,571.99	39%	14,716,394	213,422.75	---	0
4050-0002	Recoverable Works	5,937,532.93	40%	14,936,394	5,717,791.07	38%	14,896,394	219,741.86	549%	40,000
4060-0002	Plant Operations	4,179,851.32	68%	6,120,000	1,420,042.54	38%	3,733,023	2,759,808.78	116%	2,386,977
4000-0001	Infrastructure Services	18,419,932.33	40%	45,849,852	24,009,408.32	53%	45,565,671	-5,589,475.99	<999%	284,181
5000-0001	Utilities									
5000-0002	Water Supply									
5000-0003	Georgetown WTP & Reticulation	360,850.86	83%	434,000	307,673.20	33%	944,909	53,177.66	-10%	-510,909
5001-0003	Forsyth WTP & Reticulation	92,457.24	66%	140,200	100,766.17	30%	332,000	-8,308.93	4%	-191,800
5002-0003	Charleston Dam	0	0%	0	3,717.45	3%	120,000	-3,717.45	3%	-120,000
5000-0002	Water Supply	453,308.10	79%	574,200	412,156.82	30%	1,396,909	41,151.28	-5%	-822,709
5010-0002	Waste Management									
5010-0003	Georgetown	183,193.47	110%	166,400	100,463.73	38%	262,448	82,729.74	-86%	-96,048
5011-0003	Forsyth	18,637.74	125%	14,950	25,266.07	33%	76,000	-6,628.33	11%	-61,050
5012-0003	Einasteigh	13,548.08	129%	10,500	8,198.42	43%	18,912	5,349.66	-64%	-8,412
5013-0003	Mt Surprise	14,581.56	122%	12,000	567.05	7%	8,711	14,014.51	426%	3,289
5010-0002	Waste Management	229,960.85	113%	203,850	134,495.27	37%	366,071	95,465.58	-59%	-162,221

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5000-0001	Utilities	683,268.95	88%	778,050	546,652.09	31%	1,762,980	136,616.86	-14%	-984,930
TOTAL REVENUE AND EXPENDITURE		=====		=====	=====		=====	=====		=====
		25,632,400.23	39%	66,147,610	29,229,908.28	49%	59,145,130	-3,597,508.05	-51%	7,002,480

Item No:	11.3
Subject:	First Quarter Budget Review FY2025/2026
Classification:	Open
Author:	Renee Bester, Director of Corporate Services

EXECUTIVE SUMMARY

Pursuant to section 104 of the *Local Government Act 2009* and section 169 of the *Local Government Regulation 2012*, Council adopted its annual budget in July. A review of Council's budget has been completed as of 30th September 2025. It is proposed the Council amend the adopted budget to address any organisation change that has occurred since its adoption. Pursuant to section 170(3) of the *Local Government Regulation 2012*, Council may amend its budget at any time by resolution prior to the end of financial year.

RECOMMENDATION

That Council, in accordance with section 170(3) of the *Local Government Regulation 2012*, amend its 2025/2026 budget as presented.

BACKGROUND

A desktop review of Council's budget has been completed by the Finance Working Group and further details regarding the Operational and Capital Budget are explained below.

Operational Budget Review

The first quarter review includes adjustments for grant revenue to be received (or already received). The result of the review has resulted in an increase to revenue of \$709,195.50. Additionally, there have been changes made to the expenditure to the value of \$246,000.

	Revenue	Expenditure	Budget Change	Surplus (Deficiency)
Original FY25/26 Budget	\$ 66,147,610.00	\$ 59,145,130.00		\$ 7,002,480.00
1st Qtr Review Amendments	\$ 709,195.50	\$ 246,000.00	\$ 463,195.50	\$ 7,465,675.50
1st Quarter Budget	\$ 66,856,805.50	\$ 59,391,130.00		\$ 7,465,675.50

Capital Budget Review

The attachment outlines projects which the Finance Working Group have identified and made recommendations based on current information.

LINK TO CORPORATE PLAN

Corporate Plan Aim No. 5: Best practice corporate governance and organisational excellence.
Corporate Outcome No 5.1: Effective communication between Council and the community and across the community.

BUDGET & RESOURCE CONSIDERATIONS

The net effect of the proposed operational budget is an increase in Council's Comprehensive Income by \$463,195.50.

LEGAL CONSIDERATIONS

Local Government Act 2009

Local Government Regulation 2012

POLICY IMPLICATIONS

Nil

CONSULTATION

No consultation required: **UPDATE AS REQUIRED**
No consultation with the community/stakeholders is required.

RISK ASSESSMENT

Risk Assessment Outcome: Low/Medium/High/Extreme (Please choose one)

Summary of risks and opportunities:

Risk 1 – Making changes to original budget estimates may not significantly improve the quality of the overall budget.

Risk 2 – Budgets are attention directing devices, effective in assisting staff in their daily decision making, planning and other operational activities. Constantly changing budget estimates may decrease the effectiveness of the budgeting process.

Risk 3 – The time and effort involved may not result in any improvement in outcomes.

Opportunity 1 - Matching Councils actual movements in cash inflows and outflows provides a better basis of informing staff and community information end users.

Opportunity 2 – Constant reviews may provide better awareness and understanding and generally improves the quality of financial Information and organisation efficiency.

ATTACHMENTS

1. Operational Budget Review [**11.3.1**]
2. Capital Budget Review [**11.3.2**]

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Revenue & Expenditure		First Quarter									
General Ledger as at		30/09/2025									
		REVENUE		EXPENDITURE		First Quarter		REVIEW		COMMENTS	
1020-1100	Tourism Grants	-	-	150,000.00	-	-	-	80,000.00	-	NWQEDS Tourism signage project \$80 k	
2000-2179	Rates Firelevey Contra Acc	-	-	-	-	-	-	-	100,000.00	Emergency Management Levy	
2020-2020	Wet Weather	-	-	-	8,958.70	2.99	3,000.00	-	10,000.00	Increase in wet weather paid	
2020-2060	Workers Compensation	-	-	-	92,775.00	1.29	72,000.00	-	21,000.00	Workers compensation claim	
3070-1300	Admission Fees Terrestrial	21,586.16	1.08	20,000.00	-	-	-	10,000.00	-	Admission fees tracking ahead of predicted.	
										Floor covering invoice received in Aug (due in June). Unable to accrue, therefore	
										carried forward.	
3080-2400	Little Gems Maintenance Expenses	-	-	-	20,711.61	1.18	17,500.00	-	10,000.00	Reduction in hostel grant	
3090-1100	State Operating Grants Hostel	13,662.00	0.27	50,000.00	-	-	-	6,000.00	-	R2R 25-26 Current Year Allocation (50%)	
4030-1810	Roads to Recovery (R2R)	988,823.00	1.00	986,126.00	-	-	-	608,195.50	-	Georgetown pigging	
5000-2400	Water Maintenance Expenses Georgetown	-	-	-	-	-	15,000.00	-	30,000.00	Forsayth pigging	
5001-2400	Water Maintenance Expenses Forsayth	-	-	-	-	-	-	-	25,000.00	Income not budgeted for	
5010-1010	Georgetown Sanitary Dump Charges	9,300.87	---	-	-	-	-	10,000.00	-	Removal of approx 50% of tyres	
5010-2100	Georgetown Dump Operating Expenses	-	-	-	8,016.06	0.20	40,000.00	-	50,000.00	Income exceeded budget	
5011-1010	Forsayth Sanitary Dump Charges	18,630.00	1.27	14,700.00	-	-	-	4,000.00	-	Income exceeded budget	
5012-1010	Einasligh Sanitary Dump Charges	13,500.00	1.29	10,500.00	-	-	-	3,000.00	-		
	TOTAL REVENUE AND EXPENDITURE	18,459,349.12		66,147,610.00	19,764,497.90	-	59,145,130.00	709,195.50	246,000.00		
	ADJUSTED REVENUE AND EXPENDITURE			66,856,805.50			59,391,130.00		463,195.50		
							7,002,480.00				
							463,195.50		7,465,675.50		

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WIP - October 2025		External Funding Amount	Previous Year (Opening balance)	YTD (Actuals)	Total Expenditure (Actuals)	Current year budget	PROJECT LIFE BUDGET	%	1st Quarter Budget Review	
0400-4150-0000	Land & Land Improvements									
5154-4501-0001	Land Purchase - Shire allocation		-	28,693.18	28,693.18	50,000.00	50,000.00	57%	-\$ 20,000.00	
			25,093.54	28,693.18	53,786.72	50,000.00	75,093.54			
0400-4250-0000	Buildings									
3280-4500-0001	Residential Housing - House 8 Bathroom (# Crampton Road)				-	50,000.00	50,000.00	0%		
3280-4504-0000	Staff Housing Project (SHP)	3,000,000.00	42,116.82	83,891.27	126,008.09	427,662.78	469,779.80	27%		
3280-4505-0000	Independent Living Facility (ILF)	3,000,000.00	12,408.21	5,428.37	17,836.58	12,188.49	24,596.70	73%		
3350-4502-0001	Forsyth Depot Improvements - Forsyth Park Depot hard shelter to house mowers & equip				-	48,000.00	48,000.00	0%		
3350-4502-0002	Georgetown Depot Improvements - Inverter & installation of solar to depot building				-	58,000.00	58,000.00	0%	- 58,000.00	Remove and recommend next year
3412-4500-0001	W4Q (24/27) - Multi-Purpose Centre Mt Surprise	1,580,000.00	4,518.00		4,518.00	787,741.00	792,259.00	1%		
3610-4501-0001	FNQRP (24-25) - Coordination Centre (Gtown)	2,000,000.00	4,518.00		4,518.00	600,000.00	604,518.00	1%		
3610-4501-0002	FNQRP (24-25) - Housing Project - Independent Living	2,000,000.00	-		-	600,000.00	600,000.00	0%		
3610-4501-0003	FNQRP (24-25) - Upgrade water assets	47,830.00	21,958.91		21,958.91	14,349.00	36,307.91	60%		
3610-4501-0004	FNQRP (24-25) - Backup power	50,000.00	35,124.94		35,124.94	15,000.00	50,124.94	70%		
4011-4501-0000	Georgetown Streets - Georgetown Streetscaping & chairs		3,877.20		3,877.20	16,122.80	20,000.00	19%		
5080-4500-0001	Forsyth Transfer Station - Chemical Shed				-	40,000.00	40,000.00	0%		
6020-4500-0001	Little Gems Childrens Centre - Renovations including additional nursery space and staff area				-	50,000.00	50,000.00	0%	10,000.00	Quotes received have exceeded budget
6030-4500-0000	DOR - Student Hostel - Soft fall area, external power supply and landscaping	44,099.00			-	50,725.00	94,824.00	0%		
			1,260,199.06	90,283.48	1,350,482.54	2,769,789.07	4,074,087.13			
0400-4255-0000	Growing Regions									
6010-4501-0000	Terrestrial Centre Extension	4,400,000.00	51,139.25	288,489.69	339,628.94	1,452,927.81	1,504,067.06	23%		
6010-4502-0000	Cumberland Dam	1,880,000.00	58,252.08	59,286.28	117,518.36	1,016,459.87	1,074,711.95	11%		
6010-4503-0000	Einasleigh Peoples' Museum	1,100,000.00	50,953.00	50,953.00	101,906.00	588,302.49	637,255.49	4%		
6010-4504-0000	Our Elders Trail	855,000.00	50,953.00	51,465.04	102,418.04	450,042.63	500,995.63	20%		
			211,297.33	450,174.01	661,471.34	3,505,732.80	3,717,030.13			
0400-4350-0000	Other Structures									
3135-4500-0001	Einasleigh - Supply and installation of water tanks (2 x 6000 gal/23000l) for firefighting purpose		-	4,016.00	4,016.00	50,000.00	50,000.00	8%		
3620-4506-0001	RAUP + FNQRP- Airstrip Einasleigh & Mt Surprise - Fencing	900,000.00	160,813.18	635,601.00	796,414.18	881,097.38	900,000.00	88%		
4500-4512-0000	Charleston Dam - Fencing		-		-	20,000.00	20,000.00	0%	10,000.00	Quotes received for Stage One (South) exceeded budget.
5151-4500-0000	NWMP Round 2 - Walking path, signage, TO engagement, bush tucker	120,000.00	65,218.15	71,585.22	136,803.37	54,782.00	120,000.15	114%		
5151-4502-0001	All Towns - Electronic Community Notice Boards (SMS)		49,360.15	24,680.06	74,040.21	82,639.85	132,000.00	56%		
5151-4502-0002	All Towns - Common Boundary Fencing (shared cost scheme)				-	100,000.00	100,000.00	0%		
5151-4503-0001	R2R - Washdown Bay - Electrical Connection	90,000.00	-	40,405.78	40,405.78	90,000.00	90,000.00	45%		
5151-4503-0002	R2R - Washdown Bay - Avdata System	4,800.00	-	3,795.46	3,795.46	4,800.00	4,800.00	79%		
5151-4503-0003	R2R - Washdown Bay - Pump & Water Tank	18,000.00	-	12,299.00	12,299.00	18,000.00	18,000.00	68%		
5151-4504-0001	Georgetown - Truckwash Platform		-		-	60,000.00	60,000.00	0%	- 60,000.00	Remove as per DES/CEO advice
5151-4504-0002	HVSP - Wash Down Facility	600,000.00	813,708.30		813,708.30	49,091.70	862,800.00	94%		
5151-4505-0001	Parks & Gardens - Burtons Reserve - pool fence				-	10,000.00	10,000.00	0%		
5151-4508-0000	NWMP Round 5 - Design & construction	200,000.00	68,881.43	25,042.27	93,923.70		200,000.00	47%		
5152-4500-0001	Forsyth - Seating, Signage & Fitness Equipment		-	446.12	446.12	25,000.00	25,000.00	0%	25,000.00	Quotes exceeded budget and did not include concrete
5152-4500-0004	Forsyth - Learning Hubs		-		-	10,000.00	10,000.00	4%		
5152-4500-0005	Walking track - Forsyth to Charleston Dam - signs and basic walkway		-		-	25,000.00	25,000.00	0%		
5154-4500-0000	Mt Surprise - Learning Hubs		-	446.12	446.12	10,000.00	10,000.00	4%		
5163-4500-0001	Cemeteries - Improvements		-		-	16,587.00	16,587.00	0%	- 4,100.00	Budget reduced due to exceeding budget below.
5167-4500-0000	Gilbert River Cemetery - Cemetery Columbarium Wall		-	14,040.94	14,040.94	10,000.00	10,000.00	140%	4,100.00	Exceeded budget and adjustment now made to Cemetery Improvements
			1,730,845.65	850,390.42	2,581,236.07	1,516,397.93	3,237,051.69			
0400-4450-0000	Fleet Plant & Equipment									
25-26 replacements (remaining)						3,355,322.45	3,355,322.45	0%		
4150-4500-7935	Boat & trailer		20,084.57	20,084.57	40,169.14	16,570.43	40,000.00	100%		
4150-4500-8861	Satellite Kit #7		-	3,225.85	3,225.85	3,225.85	3,225.85	100%		
4150-4500-8862	Satellite Kit #8		-	3,225.85	3,225.85	3,225.85	3,225.85	100%		
4150-4500-8863	Satellite Kit #9		-	3,225.85	3,225.85	3,225.85	3,225.85	100%		
			20,084.57	29,762.12	49,846.69	3,381,570.43	3,405,000.00			
0400-4550-0000	Furniture & Other Equipment									
1020-2400-0011	GDR - Mango Tree Signage (operational expense)		-	-	-	2,000.00	2,000.00	0%	- 2,000.00	Move to Operational Budget
2060-4500-0000	Mt Surprise & Einasleigh - Projector/screen/teams/zoom capabilities		-	-	-	10,000.00	10,000.00	0%		
			-	-	-	12,000.00	12,000.00			
0400-4650-0000	Roads Infrastructure									
3620-4505-0003	Design and reseal for Hayman		-		-	42,100.00	42,100.00	0%		
3620-4505-0016	LRCI Phase 4 - Dust pads Einasleigh	50,000.00	5,573.64	63,095.25	68,668.89	47,113.36	52,687.00	130%	16,000.00	
4011-2222-0001	Georgetown - Riverine clearing program staged to include Sandy Creek (operational expense)			23,945.00	23,945.00	50,000.00	50,000.00	48%	- 50,000.00	Move to Operational Budget
4011-4500-0000	R2R 24-25 - Hayman Street Drainage	90,000.00	4,317.20		4,317.20	85,682.80	90,000.00	5%		

Agenda General Meeting - Wednesday 19 November 2025

WIP - October 2025		External Funding Amount	Previous Year (Opening balance)	YTD (Actuals)	Total Expenditure (Actuals)	Current year budget	PROJECT LIFE BUDGET	%	1st Quarter Budget Review
4011-4502-0000	QRA - Crucial Access - Sandy Creek culverts (back access road)	3,000,000.00	-		-	900,000.00	900,000.00	0%	
4011-4504-0000	R2R 25-26 - Patricia Road Upgrade - survey & design		5,381.44		5,381.44		5,381.44	100%	
4013-4500-0001	Einasleigh - Stormwater drainage works in Einasleigh (200 m x 1 m x 1 m deep including one pipe culvert) Baroota St/Night Cart Lane SEGPAR 44087		-	28,081.88	28,081.88	120,000.00	120,000.00	23%	60,000.00
4014-4500-0000	R2R - Mt Surprise Remedial Street drainage	60,000.00	18,026.21	32,775.45	50,801.66		60,000.00	85%	
4020-4501-0000	Sign replacement		-	6,335.69	6,335.69	366,600.00	366,600.00	2%	
4020-4550-0000	Road realignments (Percyvale Road)	40,000.00	5,672.60		5,672.60	34,327.40	40,000.00	14%	80,000.00
4020-4580-0000	NWOEDS10 - Caseys Rest Lookout	100,000.00	10,441.60	1,957.80	12,399.40	89,558.40	100,000.00	12%	
4060-4500-0018	R2R 24-25 - Replacement of 4 nos - 450 mm diameter Pipe culvert in Gilberton road at chainage 51.80 km	16,500.00	-		-	16,500.00	16,500.00	0%	
4062-4501-0000	Reseals		-		-	791,678.00	791,678.00	0%	
tba	Shire Roads Capital Expenditure & Betterment - Roads, Drainage & Culverts		-		-	606,847.00	606,847.00	0%	
tba	R2R allocation - 25-26	39,409.00	-		-	-	39,409.00	0%	
tba	R2R 25-26 - Reconstruction and sealing work - Oak Park Road, Bagstowe (Ch 55.2km-55.7km - 6m wide)	246,000.00			-		246,000.00	0%	
tba	R2R 25-26 - Reconstruction and sealing work - Oak Park Road, Oak Park Road Homestead (Ch 23.8km-25.3km - 6m wide)	600,000.00			-		600,000.00	0%	
tba	R2R 25-26 - Rehabilitation open drainage and pipe crossing - Hayman Street, Georgetown	150,000.00			-		150,000.00	0%	
tba	R2R 25-26 - Resealing work 26km to 27.8km and 57.910 km to 64.110 km	178,285.00			-		178,285.00	0%	
			2,525,184.60	156,191.07	2,681,375.67	3,150,406.96	6,931,269.35	39%	
0400-4750-0000 Water Infrastructure				-					
4320-4500-0002	Georgetown Water - Replacement of Meters		8,063.95		8,063.95	5,000.00	13,063.95	62%	
4320-4500-0004	Georgetown Water - New Water Connections		9,192.43	1,798.76	10,991.19	5,000.00	14,192.43	77%	
4320-4501-0001	Water - Extend water main to Georgetown Cemetery					29,000.00	29,000.00	0%	
4320-4501-0002	Water - Georgetown - Main extention - Replace water main Low Street					85,000.00	85,000.00	0%	
4340-4500-0002	Forsayth Water - Replacement of meters		3,412.41		3,412.41	-	3,412.41	100%	
4340-4500-0004	Forsayth Water - New Water Connection		3,702.09		3,702.09	4,000.00	7,702.09	48%	
4340-4504-0003	Water - Forsayth Sixth Street Main upgrade					31,700.00	31,700.00	0%	
4340-4504-0004	Water - Forsayth WTP Replace media filters					42,000.00	42,000.00	0%	
4500-4506-0001	Charleston Dam Rec Area - Survey Design Playground/ Amenities Fencing		89,660.03		89,660.03	273,339.97	363,000.00	25%	
		-	127,087.52	1,798.76	128,886.28	475,039.97	602,127.49	21%	
			5,899,792.27	1,607,293.04	7,507,085.31	14,861,537.16	22,053,649.23	34%	11,000.00

Item No: 11.4
Subject: 2025 Annual Report
Classification: Open
Author: Renee Bester, Director of Corporate Services

EXECUTIVE SUMMARY

Etheridge Shire Council must, pursuant to s182 of the Local Government Regulation 2012, prepare and adopt an Annual Report for each financial year.

RECOMMENDATION

That Council in accordance with s182 of the Local Government Regulation 2012, adopt the 2024/2025 Annual Report as presented.

BACKGROUND

The Local Government Regulation requires Councils to prepare an Annual Report for the year in review. The Act & Regulation require certain matters to be disclosed in the Annual Report. We have reviewed the current Annual Report against the Department's compliance checklist, noting all relevant legislative disclosures have been made.

Council's General Purpose Financial Statements (GPFS) were signed by Queensland Audit Office on 20th October 2024.

Council must adopt its Annual Report within one (1) month of receiving its Audit Report, and publicly display the Annual Report within 2 weeks of adoption. We are currently operating within these time requirements.

LINK TO CORPORATE PLAN

Corporate Plan Aim No. 5: Best practice corporate governance and organisational excellence.

Corporate Outcome No 5.1: Effective communication between Council and the community and across the community.

Corporate Outcome No 5.2: Council operations support quality service provision and good governance.

Corporate Outcome No 5.3: Council provides community leadership through financial sustainability and an open and accountable governance structure.

BUDGET & RESOURCE CONSIDERATIONS

Quote Budget & whether it has been approved or requires amendment

LEGAL CONSIDERATIONS

Local Government Act 2009

Local Government Regulation 2012

POLICY IMPLICATIONS

Nil

CONSULTATION

UPDATE AS REQUIRED

Inform: The community has been informed and consulted via community meetings, social media postings <INSERT TYPE OF CONSULTATION>.

Consultation to inform and consult with the community will be undertaken.

RISK ASSESSMENT

Risk Assessment Outcome: Low/Medium/High/Extreme (Please choose one)

Summary of risks and opportunities:

Risks:

1 <Free text>

Opportunities:

1 <Free text>

ATTACHMENTS

1. Annual Report 2024-2025 (excluding financial statements) [11.4.1]

ETHERIDGE SHIRE COUNCIL



ANNUAL REPORT
2024 - 2025

Acknowledgement of Country

.... “We would like to acknowledge the Traditional Owners of this land and pay our respects to the elders past, present and emerging for they hold the history, cultural practice and traditions, of their people.”



Welcome to Etheridge Shire Council's Annual Report for 2024 | 2025

Welcome to Etheridge Shire Council's 2024/2025 Annual Report. This report provides a summary of Council's performance and achievements for the past financial year (1 July 2024 to 30 June 2025).

This Annual Report is part of Council's commitment to open, transparent, and accountable governance. It informs Council, ratepayers, community members and other stakeholders of the achievements and challenges of the past financial year and provides key information required under the Local Government Act 2009 and other relevant legislation.

Copies of the 2024/2025 Annual Report and Council's Audited Financial Statements are available free of charge electronically on Council's website at www.etheridge.qld.gov.au

Etheridge Shire Council aims to make this Annual Report transparent and easy to read. Council welcomes your feedback and suggestions for improvement.

If you have comments you wish to share, please direct them to Council's Director of Corporate Services by phoning 07 4079 9090 or info@etheridge.qld.gov.au



Message from the Mayor

Welcome to the Annual Report,

As Mayor of Etheridge Shire, I am proud to present the Etheridge Shire Council's Annual Report for the year 2024/2025.

Major projects are the driver for Etheridge Shire Council's direction and delivery over the last year with flood damage, independent living and staff housing, along with upgrades and improvements to Council's own road infrastructure network leading the way.

Growing Our Regions funding and the Works for Queensland allocation will straddle the financial years into 25/26 as far as getting these projects up and running, never the less they are both underway in terms of preparation.

Whilst the last twelve months have not been ideal, in spite of the lumps and bumps your council has managed to deliver some very important transitional and generational change which has put Etheridge on the front foot in terms of strong advocacy, continuing to build relationships with both State and Federal Government Departments, and getting on with the job of delivering sound and progressive projects for the overall benefit of the shire.

I take this opportunity to recognise and acknowledge the very admirable contributions of all staff members, contractors, especially those who are local as well as those who have been instrumental in ensuring that the growth and prosperity of Etheridge Shire have been at the forefront of deliberations.

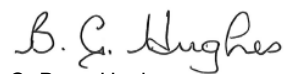
It has certainly been a pleasure working with and representing the constituents of the shire, advocating at every possible opportunity to help meet the expectations of all ratepayers and delivering on a fair and equitable basis.

Being able to attend sporting and social functions across the shire is not always possible but provides when and where possible a great platform to liaise with ratepayers and keep connected to provide direct information and current status of issues that may be raised. I would like to thank those of you who have made those enquires and the manner in which they have been made as it makes a huge difference.

Etheridge has become a very progressive shire, and with immense potential yet to be realised, it is important that we maintain a focused and fearless approach to ensure that liveability, employment, service provision and growth are kept front and centre. I will continue to work closely with elected members to ensure this continues.

It is with great pleasure I present the 2024/2025 Annual Report for your perusal.

Kind Regards,



Cr Barry Hughes
MAYOR





Chief Executive Officer's Report

It is a privilege to present the 2024/2025 Annual Report for Etheridge Shire Council and to reflect on what has been a year of both challenge and achievement. Despite unexpected changes and significant events, our Council team and community have once again shown remarkable resilience, commitment, and strength.

This past year saw a change in Council leadership, with the appointment of a new CEO who, due to family circumstances, departed after ten months. I have since returned as Interim CEO, and I would like to sincerely thank all staff for their professionalism, adaptability, and dedication during this transition. Their commitment ensured that Council operations and community priorities continued to progress without interruption.

The year brought considerable challenges, particularly the major flooding event over Christmas, which required the evacuation of some local families and caused widespread disruption. I am proud of the way our community came together during this time — supporting one another and working alongside Council and emergency services to respond and recover.

Amid these challenges, there have been many positive outcomes and milestones achieved. The Georgetown housing development — comprising six Independent Living homes and six new employee houses — has been completed. This project represents a major investment in our region, addressing some of the local accommodation needs and supporting workforce attraction and retention across the Shire.

Our road network improvements have continued strongly, with the Einasleigh–Forsyth Shire Road now being fully sealed — a significant achievement that enhances connectivity, safety, and accessibility for residents and visitors. Council remains committed to ongoing maintenance and upgrades across our local and regional roads to ensure reliable transport links for the community.

This year also marked the commencement of several major strategic projects. The Growing Our Regions initiative, developed in partnership with Griffith University, has begun and will play a key role in identifying and driving future economic and social opportunities for the Etheridge Shire. In addition, renovations to the Terrestrial Centre have commenced, ensuring this valued community facility remains a vibrant and welcoming hub for locals and visitors alike.

As we look ahead, our focus remains on community growth, sustainable development, and strengthening local infrastructure. The year has reinforced what makes Etheridge special — a strong sense of community, a willingness to adapt, and a shared vision for a thriving future.

In closing, I extend my heartfelt thanks to our Councillors, staff, residents, and community partners. Your support, understanding, and commitment have been instrumental in navigating this year's challenges and celebrating its many successes. Together, we will continue to build a confident and sustainable future for the Etheridge Shire.

Thankyou kindly,



Ken Timms PSM
Interim Chief Executive Officer



Our Vision

Etheridge Shire is a place of innovation, diversity and opportunity for all. We have a vibrant and cohesive community which is provided with quality services that maintain a high quality of life, inclusive and progressive leadership ensures a sustainable community economy and environment.

Our Mission

To lead the community in line with our guiding principles to achieve our shared vision.

Our Guiding Principles

- **Safe** - We focus on creating a safe workplace to ensure the wellbeing of our staff and the community;
- **Teamwork** - We work together as one Council towards shared goals and for the greater good of the community;
- **Respect** - We will be inclusive, treat people with courtesy and fairness, and ensure each individual is valued and heard;
- **Integrity** - We will behave in a way that is honest, open, and transparent. We will take responsibility for our actions and strive for excellence;
- **Value** - We aim to deliver services efficiently, effectively and in an environmentally and financially sustainable manner; and
- **Engagement** - We engage with our staff and community to inform our decision making, and create awareness of our activities.

Our Corporate Vision...

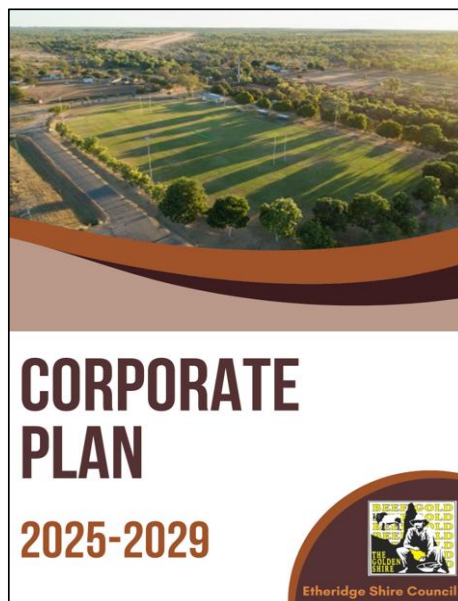
The Corporate Plan is the key strategic business plan for the Council. It provides a focused framework for Council to plan and undertake its business and service delivery over the period of the plan, having regard to various issues, which may have been identified during the planning process, including community engagement.

In the plan, Council sets out:

What it would like to achieve over the period of the plan - Outcomes; and
How it intends going about achieving those outcomes - Strategies.

Our Council's Top 5 Strategic Aims

- A sustainable transport network that meets community needs.
- A sustainable environment of natural assets, water, waste water and waste management.
 - A diversified economic development ensures a prosperous Shire
- Quality social infrastructure makes the Shire a desirable place to live.
- Best practice corporate governance and organisational excellence.



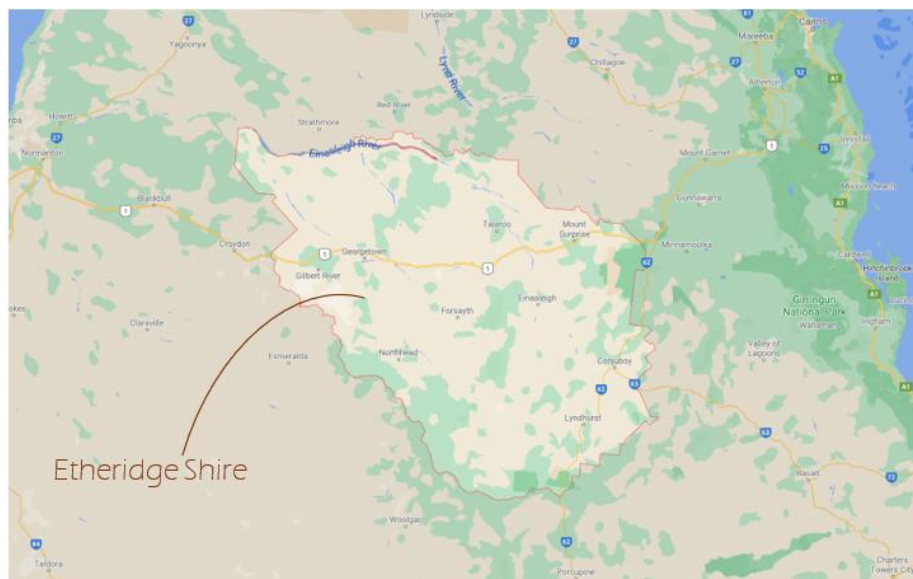
A copy of Council's Corporate Plan is available on its website: [Corporate Plan – Etheridge Shire Council](#)

Fast Facts

Council acknowledges the *Ewamian* People as the Traditional Owners of most of the land and waters within the Etheridge Shire.

The *Tagalaka* and the *Gugu Badhun* people also claim a connection to a portion of the Etheridge Shire

- 726 people
- Area 39,199 km²
- 2.3% of the total area of Queensland
- 734mm average rainfall per year
- 1 world class mineral collection
- Manages 1 Student Hostel
- Manages 1 Childcare Centre
- Annual Operating Budget \$62 million
- \$308 million in assets
- 319 water connections
- 1,752km of roads and 532 floodways and culverts
- 813 rate assessments (properties)
- Maintained 3.94 hectares of parks and 6,685 hectares of reserve land
- 251 tonnes of waste collected via regular Kerbside collection service.
- Manages 4 aerodromes, 1 Aerodrome is leased.
- Manages 4 landfill sites



Snapshot of Etheridge Shire

The Etheridge Shire covers approximately 39,039 square kilometres of Queensland's Gulf Savannah Region. The Shire is connected by four main communities being: Mt Surprise, Einasleigh, Forsyth and Georgetown and two smaller communities: Kidston and Oak Park.

The Shire is made up of the following towns; Georgetown, Mt Surprise, Einasleigh, Forsyth & Kidston which have a combined urban area of 31.51km².

The Etheridge Shire has a very diverse economy, with agriculture, cattle grazing, mining (gold, copper, zinc & lead) tourism and renewable energy generators within the Shire.

The Shire is very accessible via road and air and there is a diversity of experiences for those visiting, living and investing in the Shire.

Just under 10% of the Shire's area is protected through National Park declarations.

The Shire's estimated resident population as at 2023 was 726 persons.

Population by age as at 2023:

- 31.1% aged 0-25 years
- 27.6% aged 25-44 years
- 41.3% aged 45+ years

Major Features of Etheridge Shire include Blackbraes National Park, Cobbold Gorge, Charleston Dam, Copperfield Gorge, Undara Lava Tubes, Talaroo Hot Springs, Terrestrial Information Centre, Antbed House, Agate Creek Fossicking area, O'Briens Creek Fossicking area, the Einasleigh, Etheridge and Gilbert Rivers, Greens Park, Heritage Park, Oak Park Race Club & Georgetown Golf Club.

Regional Profile

Regional Profile The early history of the Etheridge Shire is synonymous with famous explorers such as Leichhardt (1844-45), Gregory (1855-56), McKinlay (1862) and Jardine (1864), all of whom traversed the area seeking minerals, timber and good pastoral land.

Etheridge Shire Council – Administration Building Georgetown History also records that in 1869 a young geologist named Richard Daintree explored the area around 41 Mile Creek and the Gilbert and Copperfield rivers, revealing the presence of payable gold. May 1870 saw the establishment of the community of Etheridge, along the banks of the Etheridge River. In November of the same year, this new settlement became known as Georgetown, named after the first gold commissioner in the region, Howard St. George.

The Etheridge Shire Council was first called the "Einasleigh Divisional Board" which then became the Einasleigh Shire Council in 1902 before changing its name to the Etheridge Shire Council in March 1919, because Council's mail was being sent to Einasleigh instead of Georgetown.

The grazing occupation of the Gulf Savannah originated with Carpentaria Downs, which in the mid 1800's was partially owned by sea captain Robert Towns, founder of both Burketown and Townsville. The main pastoral settlements appeared in the eastern part of the Shire, where large individual areas were taken up. In many cases these settlements remain some of the largest stations in the Shire today.

Regional Profile cont...

Relics of the famous gold rush days can still be found throughout the district and the settlements of Mt Surprise, Einasleigh, and Forsayth, together with Georgetown, remain a fossickers dream. The Etheridge goldfield, the “poor mans” goldfield, has never been worked out, and modern-day prospectors armed with metal detectors still search for specimens such as coloured topaz, agates, sapphires, smoky quartz and other precious stones, as well as nuggets of gold.

Local Government’s role as a third tier of government in Australia is defined in State Government legislation - being the Local Government Act 2009. Council comprises of a Mayor and four Councillors elected on an undivided basis every four years.

The Shire will be faced with many changes and challenges over the next 5 - 10 years to maintain social, environmental and financial sustainability. It is of concern that the Shire population has been diminishing and growing older and that the Shire youth are not returning after leaving for their education.

The Terrestrial Centre is an accredited Visitor Information Centre (VIC) located in Georgetown which is owned and operated by the Etheridge Shire Council. The unique tourist and community Centre comprises:

1. TerrEstrial – The Ted Elliot Mineral Collection
2. Unearth Etheridge Display
3. Gift Shop
4. Public library
5. Free wi-fi

Tourism is a growth industry for the Gulf Savannah Region. Although there is no firm figure on total tourism numbers, statistics kept by Council show increasing tourism numbers year on year, highlighting the growing popularity of the Shire’s attractions and tourism operators.



The broader Gulf region destination has been branded to encourage tourism growth. The destination brand is known as the ‘Savannah Way’; a brand that describes a themed tourist adventure drive linking Cairns in the East and Broome in the West. The drive passes through four World Heritage Areas and 15 National Parks.

The Savannah Way Art Trail is an additional attraction for tourists to follow, our Shire is host to one of the great sculptures on the trail; the Kapok Pod, which can be found in Georgetown. This sculpture was designed “as a symbolic landmark, the sculpture will reinforce a sense of arrival and identity to the town while also providing a complex narrative, speaking of people, place and identity connecting people both physically and emotionally to the location.” Manning Daly Art

The Savannah Way brand promises a uniquely Australian experience in a safe and friendly environment. Directional and interpretive signage is located across Queensland along the drive. It is ranked in the top 10 for consumer awareness of all touring routes in Australia.



Terrestrial Visitor Numbers

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
2018	167	215	182	649	1284	2041	3037	2436	1257	582	270	109	12229
2019	129	89	216	679	1221	2019	2844	2087	1366	591	204	152	11597
2020	164	120	137	3	13	559	1307	1289	1471	511	242	119	5935
2021	96	138	180	959	1814	2662	3748	2494	1936	763	295	126	15211
2022	123	120	323	896	1568	2255	2763	2441	1697	603	309	158	13256
2023	159	141	201	679	1310	2029	2871	2213	1424	470	218	228	11943
2024	114	183	230	409	1027	1882	2413	2089	1251	435	152	113	10298
2025	108	92	169	458	1023	1953							9950



Little Gems Childcare Centre

Little Gems Childcare is a nurturing, play-based early learning centre dedicated to providing high-quality care and education for young children. We proudly follow the **Early Years Learning Framework (EYLF)**, ensuring each child's learning is guided by principles that support their development, wellbeing, and sense of belonging. At Little Gems, we value strong partnerships with families and actively encourage their involvement in our centre's daily life. We also strive to build meaningful connections with our **local community**, creating opportunities for children to learn through real-world experiences and relationships.

The Centre is licensed under the Education and Care Services National Law to cater for 17 children aged from six weeks to five years old.

The Centre is open Monday to Friday 8:15 am – 4:30 pm.

At Little Gems we have celebrated and supported various activities throughout the year:

- Mother's Day / Father's Day
- Science Week
- Clean up Australia Day
- NAIDOC week
- Do it for Dolly
- Book Week
- Talk Like a Pirate
- Harmony Week
- Reconciliation Week
- Rodeo Street Parade



Councillors

Mayor and Councillors
(Post Local Government Quadrennial Elections dated 16th March 2024 - current Council members)



Mayor Barry Hughes

Phone: 0458 621233
Email: mayor@etheridge.qld.gov.au

Deputy Mayor Laurell Royes

Phone: 0459 278 377
Email: cr.royes@etheridge.qld.gov.au

Councillor Seven Ryan

Phone: 0448 089 144
Email: cr.ryan@etheridge.qld.gov.au

Councillor Ian Carroll

Phone: 0459 623 582
Email: cr.carroll@etheridge.qld.gov.au

Councillor Ian Tincknell

Phone: 0459 136 283
Email: cr.tincknell@etheridge.qld.gov.au

Councillor Remuneration and Allowances

Councillor Remuneration is governed by Chapter 8, Part 1, Division 1 of the Local Government Regulation 2012. Section 247 of the Regulation states that a local government must pay remuneration to each Councillor of the Local Government. The maximum amount of remuneration paid to a Councillor is set by the Local Government Remuneration Commission each year (refer to the Commission's Annual Report for their yearly determination. Unless decided by Council by resolution, Councillors are to be paid the amount set by the Local Government Remuneration Commission. For 2024/2025, Council did not make a resolution to reduce the amount of remuneration they were eligible to receive.

From 1 July 2024 the remuneration determined by the Local Government Remuneration Tribunal was: -

	Remuneration (current) 2024/2025	Remuneration (current) 2023/2024	Remuneration (current) 2022/2023
Mayor	119,393	114,801	110,386
Deputy Mayor	68,880	66,231	63,684
Councillors	59,695 (note 2) (As set by the Local Government Remuneration Tribunal effective 1/7/2024)	57,400 (note 2) (As set by the Local Government Remuneration Tribunal effective 1/7/2023)	55,192 (note 2) (As set by the Local Government Remuneration Tribunal effective 1/7/2022)

Remuneration paid to Councillors during 2024/2025

Councillor	General Meetings Attended	Special Meetings Attended	Remuneration (set by the Local Government Remuneration Tribunal)	Mileage & Other Allowances	Total Remuneration Paid
Mayor Barry Hughes	12	2	\$119,393	\$0	\$119,393
Deputy Mayor Laurell Royes	12	3	\$68,880	\$372	\$69,252
Cr Seven Ryan	12	3	\$59,692	\$0	\$59,692
Cr Ian Tincknell	12	3	\$59,692	\$70	\$59,762
Cr Ian Carroll	12	2	\$59,692	\$0	\$59,692

Councillor Remuneration and Allowances cont...

Notes to the remuneration schedule

Note 1: The monetary amounts shown are per annum figures to apply from 1 July 2024. If an elected representative only serves for part of a full year (that is, 1 July to 30 June) they are only entitled to a pro-rata payment to reflect the portion of the year served.

Note 2: For Councillors in category 1 Councils, a base payment of \$39,796.67 is payable for the 12 months commencing on 1 July 2024. A meeting fee of \$1,658.00 per calendar month (or fortnightly equivalent) is payable for attendance at, and participation in, scheduled meetings of Council subject to certification by the mayor and/or chief executive officer of the Council. Mayors and deputy mayors in category A2 Councils are to receive the full annual remuneration level shown. Note: Etheridge Shire Council is classified as a Category A2 Council.

Councillors will be provided with the following:

In addition to the above remuneration, Council has resolved to provide the addition support to Councillors:

- Secretarial support for Mayor and Councillors via the Executive Assistant to the Chief Executive Officer;
- Laptop computer and/or tablet device
- Use of Council landline telephone and internet access, facsimile and/or scanner, printer, photocopier, paper shredder and stationery
- Any other administrative necessities which Council resolves are necessary to meet the business of Council.

(Refer to Council's Councillor Reimbursement of Expenses and Provision of Facilities Policy)

Committees

Pre & Post-Election (28/03/2024)

Councillor	Committees
Cr Barry Hughes	NWQROC, FNQROC, FNQRRG, Chair of the Local Disaster Management Group, Chair of Audit Committee, WQAC Leadership, Bush Council Compact, Board Member GSD.
Cr Laurell Royes	Local Disaster Management Group, Audit Committee
Cr Seven Ryan	Biosecurity Planning Advisory Committee
Cr Ian Tincknell	Regional Arts Development Fund Committee
Cr Ian Carroll	Sustainability Destinations Committee, Rural Fires

Complaints

Mayor & Councillor conduct

The Local Government Act 2009 (the Act) provides a framework for assessing complaints about the conduct or performance of Councillors.

Under the Act, each complaint is required to be assessed to determine whether it is about misconduct, inappropriate conduct, corrupt conduct under the Crime and Corruption Act 2001 or another matter. If the complaint is not frivolous, vexatious or lacking in substance, it is then referred to the appropriate individual, panel or tribunal for further action.

It is a requirement under sections 186(d) and (f) the *Local Government Regulation 2012* that the Annual Report contains details of complaints received about Councillors' conduct or performance. In 2024/2025, no Councillor Complaints were received or made under s150I(2), s150AH (1) or s150AR(1) of the *Local Government Act 1993*.

The table shows the reporting requirements contained in the Local Government Regulation 2012 for the financial year.

Complaints on conduct and performance of Councillors		
Complaints received 2022/2023	Complaints received 2023/2024	Complaints received 2024/2025
0	0	0

Further notations:

No complaints were received on conduct and performance of Councillors between 1 July 2024 and 30 June 2025. No orders or recommendations were made by the Office of the Independent Assessor or Councillor Conduct Tribunal during the 2024/2025 financial year.

Complaint orders/recommendations summary detail reported in accordance with section 186(e) of the Local Government Regulation 2012

186(e)(i) the name of each Councillor for whom an order or recommendation was made under section 180 of the Act or an order was made under section 181 of the Act	186(e)(ii) a description of the misconduct or inappropriate conduct engaged in by each of the Councillors	186(e)(iii) a summary of the order or recommendation made for each Councillor
Nil	Nil	Nil

Our People

Human Resource Strategy in 2010-11: Council developed a Human Resource Strategy to provide Council with an integrated framework of policies and practices that will guide Council in meeting its workforce needs and enable individuals and the organisation to excel. Council's Human Resources Strategy must be aligned and informed by Council's mission and goals yet remain flexible to accommodate a changing environment.

Council faces a number of key challenges:

- As changes to the demographics of the Australian population continue, the attraction of high-quality staff will become more acute as the generation of baby boomers move out of the workforce;
- With the contraction in the labour market, Council must remain competitive in the employment market to attract and retain skilled staff;

Changes to the Local Government Award and the State Industrial Relations Act will see new challenges for Local Government in the way we recruit, remunerate and manage our employees.

Six (6) key principles of the strategy

• **Recruitment, selection and appointment**

Aim: Recruitment, selection and appointment policies, procedures and practices position Etheridge Shire Council to attract and retain high quality professional and skilled labour staff in a competitive labour market.

• **Reward, recognition and remuneration**

Aim: To apply flexible remuneration arrangements for staff and have appropriate mechanisms to attract, recognize and reward high performing staff.

• **Equity and diversity**

Aim: To build a socially inclusive working environment that enables all staff to contribute to their full potential and to embed the responsibility for staff equity initiatives and matters within Etheridge Shire Council management practices.

• **Staff development and workplace culture**

Aim: To provide formative staff development programs that enable staff to strengthen those skills, capabilities and experience which contribute to the achievement of organisational goals, job satisfaction and career aspirations.

• **Development of leadership & management capabilities**

Aim: The quality of front-line leadership and management is essential to the retention, motivation and engagement of staff as Etheridge Shire Council strives to meet new organisational challenges.



• **A safe, healthy and productive work environment**

Aim: To promote the highest practicable standard of occupational health and safety with the Etheridge Shire Council and to promote the good health and wellbeing of staff.

*“...people are the key to Etheridge Shire Council's future.
The survival, growth and success of Etheridge Shire Council are
directly linked to the quality of our staff as individuals and as collaborative team....”*

Headcount of Council's staff by year

Annual headcount includes all staff except Councillors. Full-time, part-time, casual, apprentices and trainees. As at 30 June 2025, Etheridge Shire Council retained 69 employees, in comparison as at 30 June 2024, Council retained 68 employees.

FTE (full time equivalent)	
64.90 - 2024-25	58 - 2023-24
Breakdown of staff	
	
FYE 2025	FYE 2024
56 Full time	49 Full time
7 Part time	8 Part time
3 Casuals	6 Casuals
3 Apprentices / Trainees	5 Apprentices / Trainees



Training and development activities

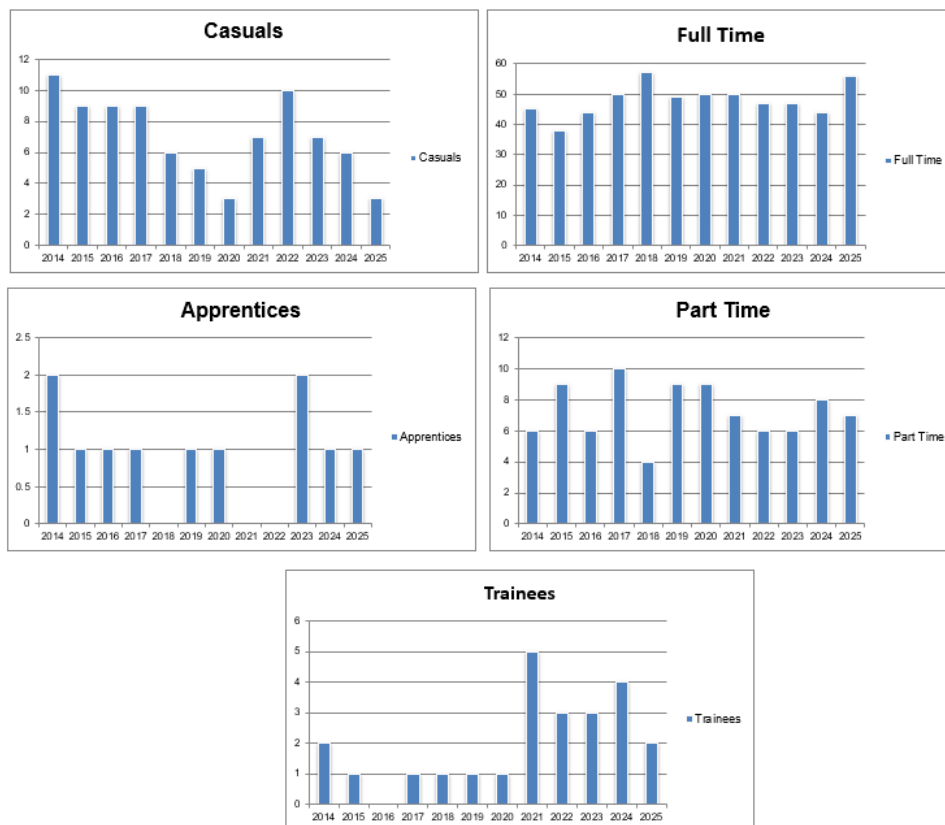
Staff undertook various forms of formal training during the 2024-2025 financial year. Courses included:

- Cert III Civil Construction and Plant Operations
- TAFE Diesel Fitter (block training)
- Workplace Health & Safety Rep Training
- Traffic Controller
- High Risk Work Licenses (forklift)
- Cert III Early Childhood Education & Care
- Cert III in Business Administration
- First Aid & CPR
- Cert III in Tourism
- LGMA Villages

Our People

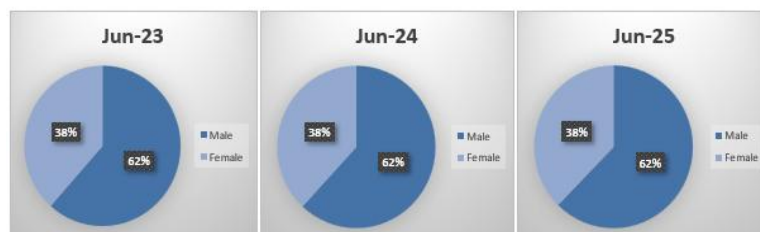
Work Force

The following charts give visual representations of the workplace demographics with a summary of changes over the past 10 years (2014 – 2025)



Employees by Gender

While the outdoor workforce is predominantly male, gender equality is promoted within all areas of Council. Both women and men are employed as labourers, machine operators, office administration staff, childcare and management. Council is proud to be and actively promoting itself as an equal opportunity employer.



Our People

Due to Council's average age in all our workforce being 45 years, for the 2024/2025 year, Council is continuing to provide cross skilling in all departments to ensure the ability to develop a sustainable and robust workforce for the future.

Training & Development

Council aims to provide formative staff development programs that enable staff to strengthen those skills, capabilities and experience which contribute to the achievement of organisational goals, job satisfaction and career aspirations.

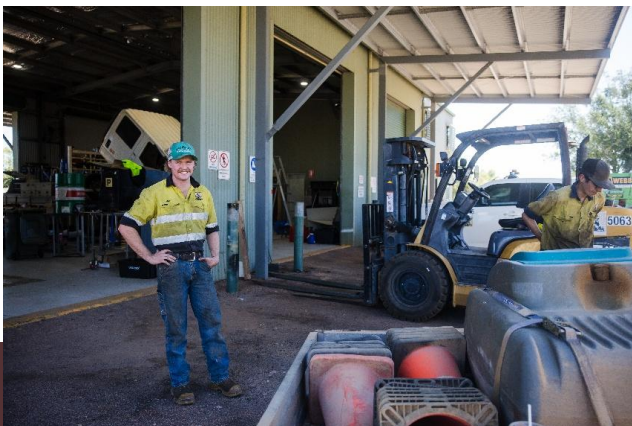
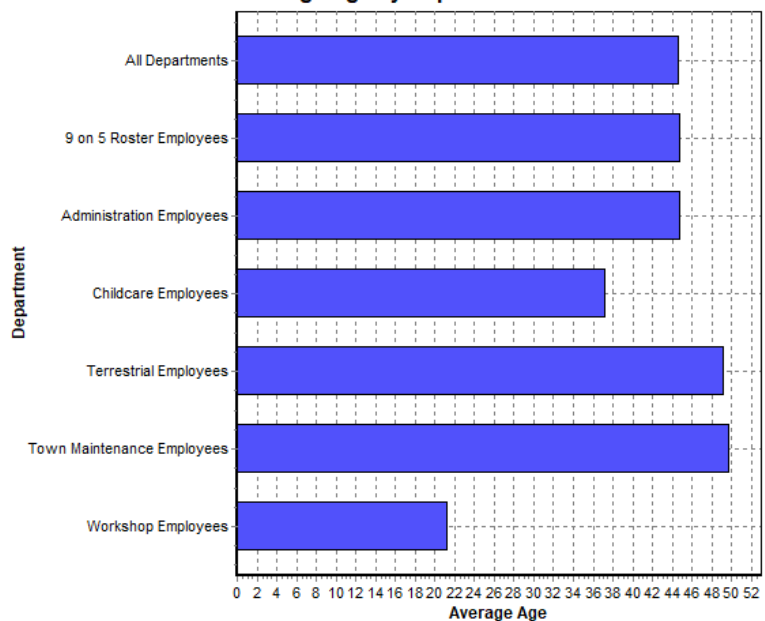
Benchmarking

Striving for best practice is an ongoing task for Council and involves the continuous improvement of policies, procedures and other general functions of Council.

Continual review is essential when maintaining compliance with changes in legislation, industry standards, local government expectations and the needs of staff and the community.

During 2024/2025 financial year, Council continued to review policies and procedures to ensure it maintained consistency with organisational and community needs. It is anticipated that during the 2025/2026 financial year, additional policies and procedures will be implemented as the organisation and its needs evolve.

Average Age by Department



Organisational Structure

Senior officer's remuneration

Under s201(1) of the *Local Government Act 2009* the annual report of a local government must state: -
The total of all remuneration packages that are payable (in the year to which the annual report relates) to the senior management of the local government and the number of employees in senior management who are being paid each band of remuneration.

Senior management of a local government is -
The Chief Executive Officer and all senior executive employees of the local government.

The Senior Officers at Etheridge Shire Council during the 2024 - 2025 year were:

Chief Executive Officer

Ken Timms PSM
Mark Watt

Director Corporate & Community Services

Renee Bester

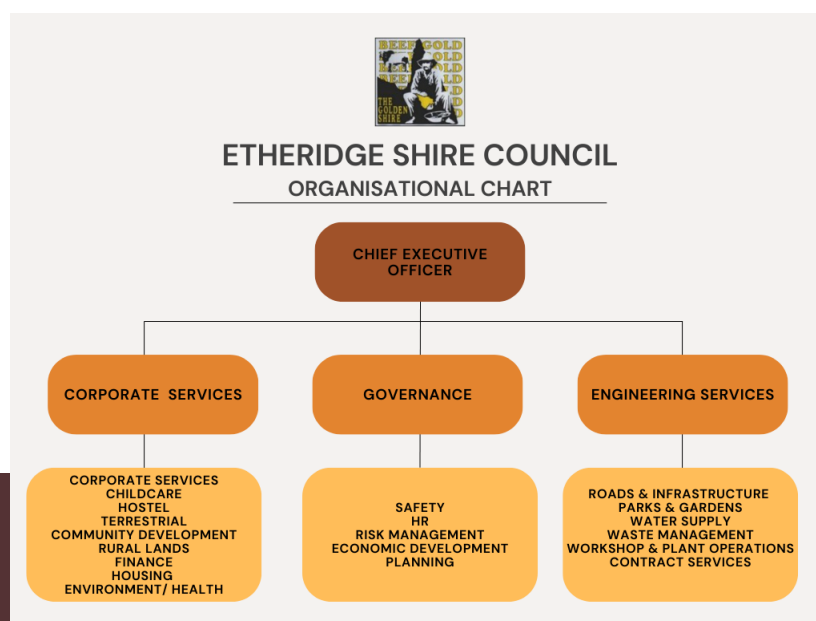
Director of Engineering Services

Raju Ranjit

Total remuneration packages for senior officers during 2024-2025

- 3 senior contract officers received total remuneration packages in the range of \$150,000 – \$265,000 +
- The 3 senior contracts totaled \$726,302.

Contracts are inclusive of salary, superannuation, motor vehicle, housing, telephone and uniforms and based on annual total package.



Awards & Events



Seniors Day - 2024



Anzac Day 2025

Etheridge Shire Australia Day Awards 2025

Australia Day Citizen of the Year
Australia Day Young Citizen of the Year
Community Event / Organisation of the Year
Senior Sports Medallion
Junior Sports Medallion
Senior Statesman
Certificate of Merit

Alana Young
Charli Cook
Einassleigh Progress Assoc
Sam and Ben Terry
Jade Cowan
Pam Swaine
Renee Matthews

Australia Day Ambassador – Ms Hani Watson PLY



Regional Arts Development Fund (RADF)

Etheridge Shire Council entered a new 4-year agreement with Arts Queensland. Following on from previous years, the RADF Advisory Committee met throughout the year to ensure the RADF monies received were being utilized as per the community's priorities. Council selected three new adult members and two youth members to represent all communities of Etheridge.

The Council's allocation from Arts Queensland for the year 2024-2025 was \$29,250 including Council co-contribution of \$3,000.

There were two rounds of community funding released with applicants being awarded the following: -

The Hat Bar NT	Hat Burning	\$3,000
Terry Family Developments	Forsayth by Night Tours	\$15,000
Jally Entertainment	Snowy & the Seven Cool Dudes	\$6,600



Governance

❖ General Meetings of Council

Council holds monthly General Meetings to attend to the business of Council. Council must ensure decision making supports the achievement of the Corporate Plan, Operational Plan and Budget, in accordance with the *Local Government Act 2009* and other legislation.

The Local Government Act requires elected members to declare prescribed and declarable personal interests in matters before Council. For a Councillor to have a personal interest there must be an expectation of personal benefit (gain or loss) for the Councillor or an associate. The Local Government Act and Regulation outline the ways in which elected members must manage their personal interests. A register listing Councillor's material personal interests is maintained.

❖ Transactions with Related Parties

Key management personnel compensation (KMP)

KMP includes the Mayor, Councillors and Council's senior management staff (Chief Executive Officer and Directors). The compensation to the KMP for the financial year was as follows:

Short-term employee benefits	\$1, 102,558
Long-term employee benefits	\$12 735
Post-employment benefits	\$70,227
Termination benefits	

Transactions with other related parties

Other related parties include close family members of KMP and any entities controlled or jointly controlled by KMP or their close family members.

Close family members include a spouse, child or dependent of a KMP, child or dependent of a KMP's Spouse and any other family member expected to be influenced by a KMP in their dealings with Council.

Council employed 64 employees of which one was a close family member of key management personnel to the value of \$120,485.

There are entities and individuals identified as related parties of Council that also live and operate within the Etheridge Shire. On a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include:

- Payment of rates
- Use of Council facilities such as swimming pools and libraries
- Private Works

Council has not included these types of transactions in its disclosure where they are made on the same terms and conditions available to the general public.

❖ **Councillors Code of Conduct**

It is so important the community has confidence in its Council and Councillors. The Minister for Local Government released a Code of Conduct for Councillors on 4th August 2020. All Queensland Local Government Councillors must comply with the Code of Conduct.

The Code provides Councillors with a frame of reference about their roles, obligations and acceptable behavioral standards.

To complement the transparency and compliance measures in the Local Government Act and Regulation, there are a number of requirements contained within section 186 of the Regulation that must be disclosed within Council's Annual Report, regarding complaints made about Councillors. These disclosures are made elsewhere in the Annual Report.

❖ **Employee Code of Conduct**

The Employee Code of Conduct assists Council in maintaining public trust and confidence in the integrity and professionalism of its employees by ensuring all employees maintain and enhance Council's reputation.

Employees are required to display the personal and professional behaviours that could be reasonably expected from persons holding positions that serve the community. More specifically, it requires employees to perform professional duties with care, skill, fairness and diligence.

Employees are required to engage in ethical conduct, treat all others with courtesy, respect and with due regard to the rights of others. All new employees are provided with training regarding their obligations under the Code of Conduct. Any alleged breaches of the code are investigated in accordance with Councils guidelines.

❖ **External audit**

Council is audited annually by Queensland Audit Office or a duly authorized representative of the QAO.

This provides a statutory mechanism for external review of Council's financial operations and other corporate matters affecting the sound management of the organisation.

*Council has received an "Unqualified Audit Opinion" Report for 2024/25 financial year.
(Note: This is regarded as a very good outcome)*

❖ **Tenders**

Changes to Tenders in accordance with s228(8) of the Local Government Regulation 2012

Council had no occasion to invite tenderers to change their submissions in the manner contemplated in the Regulation throughout the course of 2024/2025.

❖ **Administrative complaints process**

Council has adopted an 'Administrative Complaints Policy' which complies with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Complaints welcomed

- Council is committed to dealing fairly with administrative action complaints.
- Anyone who is dissatisfied about a decision or other action of the Council, a Council Officer can easily and simply lodge a complaint.
- Complainants are to be provided with information on the complaints process and, if necessary, assistance to make their complaint.
- Each complaint is initially assessed in terms of its seriousness, safety implications, complexity and degree of urgency.
- Council officers will receive complaints in a professional manner and welcome valid feedback as an opportunity for improvement of the Council's administrative practices.
- Complaints are to be responded to as quickly as possible and in accordance with the timeframes set out in the complaints process.
- Complainants will not suffer any reprisal from Council or its officers for making a complaint.
- Complaints are properly monitored with a view to continuous improvement of the Council's business processes.
- If a complainant is not satisfied that a complaint has been satisfactorily resolved, he/she will be informed of any statutory right of review and, if they request, be provided with details of any further review mechanism that is available.

The complaints process has been established for resolving complaints by affected persons about administrative action of the Council.

However, the complaints process does not apply to a complaint-

1. That relates to competitive neutrality issues;
2. About official misconduct that should be directed to the Crime and Corruption Commission; made under the *Whistleblowers Protection Act 1994*; or relate to actions of an elected member of Council.

“A complaint is a statement of dissatisfaction regarding the unsatisfactory delivery of a product or service offered by Council or the unsatisfactory conduct of Council officers. A complaint may be received in person, over the phone or by written or documented communication including electronic communication.”

A Complaint should not be confused with an action request. For example: -

A person may phone and request a pothole in a road be repaired.

This is a request for service. If they phone to complain that he/she had requested a pothole be repaired weeks ago and nothing had been done, then this constitutes a complaint.

❖ **Revenue Policy**

The Revenue Policy, adopted annually at the budget meeting, governs Council's revenue raising activities. The policy provides details on how rates are levied and explains the differential rating system that more fairly shares the burden of rates including differential categories. All water and waste charges are based on this policy, as well as special levies, rate remissions, payments and discounts, and overheads on private work. Copies of the Revenue Policy are available from www.etheridge.qld.gov.au

❖ **Special Rates and Charges**

Under Section 190(d)(ii) and Section 190(g) of the *Local Government Regulation 2012*, Council is required to provide details of action taken in relation to, and expenditure on, a service facility or activity for which the local government made and levied a special rate or charge for the financial year and a summary of all rebates and concessions allowed by the local government in relation to rates.

❖ **Waste Management - Special Charge**

A special charge was levied on properties within Forsayth, Einasleigh and Mt Surprise for "waste management".

The revenue from these rates was used as core funding for the maintenance and operations of all waste management facilities for the towns of Einasleigh, Mt Surprise and Forsayth. The Special Charge funds the activity. However, Council may determine to subsidise the service in view of the high costs of this service over the long term, and the undue hardship that may result if full cost recovery was sought from the special charge.

❖ **Rebates and Concessions**

Council has three different rebates and concessions in relation to rates. These are pensioner rate concession, natural hardship and economic or social incentives. Full details of these rebates and concessions are available within the Revenue Statement from www.etheridge.qld.gov.au.

❖ **Risk management**

Etheridge Shire Council is committed to establishing an environment that is not unduly risk averse, but one that enables risks to be logically and systematically identified, analysed, evaluated, treated, monitored and managed.

Risk is inherent in all of Council's activities and a formal and systematic process is adopted to minimise, and where possible, eliminate any risks that directly or indirectly impact on the Council's ability to achieve the vision and strategic objectives outlined in the Corporate Plan.

Enterprise Risk Management Guidelines have been developed to demonstrate the Council's commitment, by detailing the Integrated Risk Management framework to be employed by all staff members, contractors, committees and volunteers engaged in Council business and defining the responsibilities of individuals and committees involved in managing risk.

Council is committed to:

- Behaving as a responsible corporate citizen protecting employees, clients, contractors, visitors and the general public from injury and unnecessary loss or damage;
- Achieving its business objectives by minimising or eliminating the impact of risks it can realistically control;
- Creating an environment where all Council employees will take responsibility for managing risk (by developing and maintaining a strong risk management culture).

Formal risk registers cover strategic, operational and activity-based risks. Regular reviews of these registers take place to ensure the currency of the identified risks and track additional risks.

❖ **Risk Tolerance**

Council has implemented a "Risk Appetite & Tolerance Statement". Council generally considers "high" & "extreme" risks as not being acceptable and requires action to reduce either the likelihood of the risk occurring and / or the consequences should the risk occur.

❖ **Fraud and corruption prevention**

Etheridge Shire Council has developed a comprehensive Corporate Governance & Ethics Framework to ensure compliance with legislation and best practice democratic local government. The framework is not a policy or statement of intent, but rather a document which outlines Council's governance policies and practices. It provides readers with an overview of the governance program that has been put in place in order to assist elected members, management and employees in meeting their governance responsibilities. Council is committed to high standards of corporate governance and accountability and seeks continuous improvement in this regard.

Council's Fraud and Corruption Prevention Policy & Management Plan forms part of Council's overall approach to transparent corporate governance. The policy informs all Council officers, Councillors, consultants and contractors of Council's position regarding fraud and corruption and the consequences of failing to comply with the provisions of the policy.

Council is committed to:

- *a zero-tolerance approach to fraud and corruption*
- *corruption and fraud control and management as an integral component of effective corporate governance*
- *transparent and accountable processes consistent with sound business practices and organisational standards of compliance*
- *preventing fraud and corruption and investigating all suspected incidents and taking appropriate action*
- *Maintaining an integrated Fraud and Corruption Prevention Framework to minimise the impact and reduce the risk of fraud and corruption within the work environment.*

❖ **Right to Information**

Requests for information under the *Right to Information Act* (RTI) must be made on the required form (available on Council's website or by contacting Council).

During the period 1 July 2024 to 30 June 2025 Council received 1 RTI.

❖ **Business Activities**

A "business activity" of a Local Government is divided into two categories:

- a) *Roads business activity means.*
 - The construction or maintenance of State controlled roads for which the Local Government submits an offer to carry out work in response to a tender invitation other than through a sole supplier arrangement; or
 - Submission of a competitive tender for construction or road maintenance on the Local Government's roads which the Local Government has put out to tender or called for by another Local Government.
- b) *Business activity means*
 - Trading in goods and services to clients in competition with the private sector; or
 - Submission of a competitive tender in the Local Government's own tendering process in competition with others for the provision of goods and services to itself.

Excluded activities are (a) library services, (b) an activity or part thereof prescribed by legislation.

These business activities are referred to as type 3 activities.
Local Governments may elect to apply a Code of Competitive Conduct (CCC) to their identified business activities.

Council has not identified any type 1,2 or business units and has resolved not to apply the CCC to its business activities.

❖ **Land and roads prescribed not to have a value**

Etheridge Shire Council has control of 6,689 hectares of reserve land under the Land Act 1994 (which includes Reserves for Parks, Recreation, Water Supply, Rubbish Disposal and Local Government Purposes); and 1,797.1 km of Roads. The land does not have a value in the financial statements and the Roads are valued as Infrastructure assets.

❖ **Thresholds for recognition of non-current assets**

In June 2023, Council resolved to set the recognition threshold of non-current assets as follows:-

Land	\$1
Buildings	\$10,000
Plant and Equipment	\$5, 000
Furniture and Equipment	\$5,000
Roads (and associated components	\$10,000
Water Infrastructure	\$10,000
Other Structures	\$10,000

Acquisitions below the above thresholds are to be treated as an expense.

❖ **Grants to community organisations (S. 189(1))**

Council revised its approach to providing grants and in-kind assistance to community organisations in 2024/25, following the adoption of an In-kind Support Policy, Grants to Community Organisations Policy and Sponsorship Policy.

Community organisations are invited to apply for assistance for their community events between the months of March to June. Council considers the applications when preparing its Annual Budget. For 2024/25, Council provided assistance to the following organisations: -

In-kind:

Georgetown Turf Club	\$1,502.11
Georgetown Rodeo Association	\$393.68
Georgetown Golf Club	\$2,602.00
Georgetown Bushmans Ball	\$229.84
Georgetown Cricket Club	\$774.69
Georgetown Progress Association	\$2,507.36
Georgetown Gulf Stockman's Challenge	\$1,254.40
Georgetown Pigs & Rigs	\$83.82
Georgetown Hospital – RFDS	\$121.34
Mt Surprise Sports & Rec	\$1,080.00
Forsyth All Sports Association	\$4,324.45
Forsyth Gun Club	\$1,162.00
Einasleigh Race Club	\$1,168.29

Sponsorship:

No sponsorship granted

Infrastructure:

Georgetown Rodeo Association	\$7,150.89
Georgetown Golf Club	\$1,642.54

❖ **Councillor Discretionary Funds (S. 189(2))**

Councillors do not have discretionary funds at their disposal. Accordingly, no funds were disbursed under Councillor's Discretionary Funds during the year.

❖ **Overseas travel (S.188)**

No Councillors or staff travelled overseas during 2024-2025 in an official capacity.



List of Registers

Council maintains a list of registers and documents that are available on request. These include:

- Register of assets
- Register of authorised persons
- Register of cemetery
- Register of complaints
- Register of conflict/material personal interest
- Register of tender / contracts
- Register of Councillor complaints
- Register of delegations
- Register of electoral gifts
- Register of gifts and benefits
- Register of interests
- Register of land records
- Register of licensing
- Register of local laws and subordinate local laws
- Register of regulatory fees
- Register of roads and road maps
- Register of statutory policies
- Register of Council policies
- Register of administration policies



Community Financial Report

A Community Financial Report contains a summary and analysis of a Local Government's financial performance and position for the financial year.

This report makes it easier for readers to understand Council's financial management and performance by focusing on the four key financial statements.



The Community Financial Report is a simplified version of Council's financial performance and financial position for the 2024/2025 financial year. The aim of the report is to assist readers in evaluating Council's financial performance by summarizing the information contained in the Annual Financial Statements. The Financial Statements are listed in full on the Councils website and a printed copy can be obtained by contacting Council **staff**.

Overview

Like every Queensland Local Government, Council's annual financial statements are audited by the Queensland Audit Office (QAO). For 2024/2025 Council received an unqualified audit opinion. Essentially this means Council's annual financial statements give a "true and fair view of the Council's financial position as at 30 June 2025, and of its financial performance and cash flows for the year then ended".

Financial Snapshot as at 30 June 2025

	2024/25	2023/24	2022/23	2021/22	2020/21
	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's
Total Income	62,941	44,705	57,302	42,044	29,932
Total Expense	53,077	46,976	56,480	38,289	23,695
Net Result Surplus(deficit)	9,864	2,270	822	3,755	6,237
Capital Expenditure	646	107	344	1,965	422
Cash Position	19,152	10,618	18,070	16,118	13,218
Total Assets	308,204	303,931	308,263	279,275	249,671
Total Liabilities	21,373	15,385	16,945	10,212	4,418
Community Equity	286,831	288,545	291,318	269,073	245,253
% of Revenue derived from Rates	4.8%	6.1%	4.5%	5.5%	7.5%
% of Revenue derived from Grants	83.7%	65.7%	59.9%	55.4%	50.4%
% of Revenue derived from Sales Contracts and Recoverable Works	9.6%	25.4%	31.5%	37.75%	39%
Total Loans	\$5,796	\$5,987	\$0	\$0	\$0

Statement of Comprehensive Income

Revenue

There are two main categories of revenue: recurrent and capital. Recurrent revenue is money raised that is used to fund Council's operations and is generally sourced from rates, levies and charges, grants, subsidies and donations, contract and recoverable works revenue, interest, fees and charges, rent and other income.

Capital revenue is used to fund asset replacement or new assets. Capital revenue is sourced from grants, subsidies and donations, as well as gains/losses on disposal of assets.

Revenues	2024/25	2023/24	2022/21	2021/20	2020/19
	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's
Recurrent Revenue					
Rates, Levies and Charges	2,777	2,736	2,536	2,307	2,239
Fees and Charges	96	126	172	295	217
Other Income	1,032	1,136	447	252	227
Sales Revenue	6,336	11,334	18,106	15,874	11,708
Grants, Subsidies, Contributions and Donations	47,286	24,491	33,823	18,266	8,510
Capital Revenue					
Grants, Subsidies, Contributions and Donations	5,412	4,881	2,218	5,040	6,587
Other Capital Income			-	10	444
Total Revenue	62,941	44,705	57,302	42,044	29,932

Expenses

Like revenue, expenses can also be classified as recurrent and capital. Recurrent expenses are incurred by Council in providing services to the community. On the other hand, capital expenses relate to cost of replacing or constructing new assets.

Expenses can take the form of wage & salaries, materials and services, finance costs and depreciation. These line items represent the cost to Council of providing services, operating facilities and maintaining assets.

Expenses	2024/25	2023/24	2022/23	2021/22	2020/21
	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's
Recurrent Expenses					
Employee benefits	7,692	7,281	6,965	6,754	6,385
Materials and services	38,362	33,253	43,782	25,262	12,859
Finance Costs	282	164	3	3	8
Depreciation	6,095	6,168	5,385	4,305	4,021
Capital Expenses	646	107	344	1,965	422
Total Expenses	53,077	46,976	56,480	38,289	23,695

Net Result

The net result is the difference between Revenue and Expense and is expressed as either a surplus (when revenue exceed expense) or a deficit (when expense exceed revenue).

As Council's operations are heavily dependent upon external funding and the timing of payments to when the revenue is recognized (usually in arrears), the net result can fluctuate from year to year and may mislead readers. For example, grants may be received in advance, with the associated expenditure incurred the following year. It is therefore important to look over the longer-term trends in the net result to assess Council's performance.

Net Result	2024/25	2023/24	2022/23	2021/22	2020/21
	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's
Net Result	9,864	2,270	822	3,755	6,237

The Statement of Financial Position

The Statement of Financial Position (also known as a Balance Sheet), presents Council's financial position at the end of the financial year 30 June 2025. The Statement measures what Council owns (assets) and what Council owes (liabilities), with the difference being net community wealth (equity).

Assets

Assets are generally classified as current and non-current. Current assets are those that can be quickly converted to cash or cash equivalents. Naturally cash is a current asset, as is accounts receivable, and inventory. Non-current assets are assets that cannot be easily converted to cash and have a useful life that may extend over a number of years. Non-current assets are usually made up of land, buildings and property, plant and equipment (PPE). At the end of the financial year Council had increased its total assets by \$4.3M. Council's cash position increased by approximately \$8.5M. Total assets under Council's stewardship is \$308.2M.

Assets	2024/25	2023/24	2022/23	2021/22	2020/21
	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's
Current Assets					
Cash & cash equivalents	19,152	10,618	18,070	16,118	13,218
Receivables and other	2,750	4,265	2,766	1,004	367
Contract assets	5,769	3,502	5,531	4,391	4,570
Inventory	401	475	515	708	478
Non-current Assets					
Property, plant and equipment	280,133	285,051	281,381	257,055	231,038
Total Assets	308,204	303,931	308,263	279,275	249,671

Liabilities

Liabilities are similarly classified as current & non-current. Current liabilities are those that will be paid in the following financial year, whereas non-current liabilities will be over a number of subsequent financial years.

Council's liabilities (such as payables) comprise amounts owing for known obligations including borrowings, trade and other payables. Provisions are best estimates of anticipated future obligations. Council maintains provisions for employee entitlements for long service leave and restoration of the Shire's landfills to be realized in future years. Contract liabilities generally represent grant funds received in advance that Council must honor in future years.

Liabilities	2024/25	2023/24	2022/23	2021/22	2020/21
	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's
Current Liabilities					
Payables	4,135	5,257	2,196	3,772	1,943
Contract liabilities	8,233	1,139	11,809	3,385	652
Borrowings	202	203	13	12	11
Provisions	943	799	808	772	944
Non-current Liabilities					
Borrowings	5,594	5,784	16	30	41
Provisions	2,265	2,202	2,103	2,241	827
Total Liabilities	21,373	15,386	16,945	10,212	4,418

Community Equity

Community Equity is the difference between Total Asset and Total Liabilities. It represents the Shire's net worth.

Community Equity	2024/25	2023/24	2022/23	2021/22	2020/21
	\$,000's	\$ 000's	\$ 000's	\$,000	\$,000
Community Equity	286,831	288,546	291,318	269,063	245,252

The Statement of Changes in Equity

Council Equity represents the Council's net worth. It is the difference between Total Assets, less Total Liabilities and is made up of Retained Surpluses and the Asset Revaluation Reserve. The Statement of Changes in Equity explains how the community net worth changes over financial years. The 2024/25 decrease (\$1.7M) reflected asset revaluations changes. Asset revaluations are undertaken by professional, independent and qualified consultants.

The Statement of Cash Flows

The Statement of Cash Flows identifies the cash movements (in/out flows of money) throughout the year. The statement shows Council's ability to cover its expenditures and where those funds are derived.

Council's cash flows from operating activities incorporate the recurrent activities of Council. The cash flows from investing activities shows Council spent \$13.7M investing in property, plant and equipment, the majority of which is funded from Council grant and subsidies and own source revenue. This includes capital works on Council's road network and infrastructure assets.

Financial Ratios

Section 169 of the Local Government Regulation 2012 requires the inclusion of the relevant measures of financial sustainability. These ratios are also included in Council's long term financial plan with reviews conducted on a regular basis. The targets have been set by the Department of State Development, Infrastructure, Local Government and Planning.

Financial Ratios	2024/25	2023/24	2022/23	2021/22	2020/21
	%	%	%	%	%
Operating Surplus Ratio	8.86	-21.34	-3	1.85	-1.62
Asset Sustainability Ratio (Target >90%)	34.44	16.2	26	0	0.00
Leverage Ratio ³	.51	-2.93	.01	.01	.01

The Operating Surplus Ratio: The operating surplus ratio measures the extent to which revenue raised (excluding capital grants and contributions) covers operational expenses. It is calculated by dividing the Net Result by total Recurrent Revenue. Councils Operating surplus ratio is skewed due to timing of receipt of the Financial Assistance Grants funding prepayment in the 2024-2025 year.

Asset Sustainability Ratio: This ratio measures the amount of capital expenditure on the renewal of existing assets compared to the depreciation expense. It is calculated by dividing capital expenditure on asset renewal by the depreciation expense. The sustainability target is >90%. Council's Asset Sustainability Ratio is below the sustainability target.

Leverage Ratio: This ratio measures the extent to which Council can fund its borrowings through its operating revenues. It is calculated by total borrowings divided by operating profit plus depreciation and finance costs (these costs are added back to the profit/loss). Council has a recent history of very little debt and in the previous year have borrowed to fund the Independent Living Units which are revenue producing assets.

Against the Department's sustainability measures, Council faces some challenges into the future. It could be argued that the sustainability parameters are not optimal measures for Etheridge Shire. Being heavily dependent upon external revenue (and noting the timing of receipts to expenses). Similarly, Council will be unable to meet the sustainability target for Asset Sustainability Ratio, given its large asset base, relatively low 'own source revenue' to fund asset replacement or renewal. This is further compounded by grants being tied to new asset construction and not asset replacement or renewal.




Policies

ETHERIDGE SHIRE COUNCIL



COUNCILLORS REIMBURSEMENT OF EXPENSES PROVISION OF FACILITIES POLICY

POLICY VERSION AND REVISION

Version History	Meeting date	
Post-Election Meeting – Dated 11 th April 2016	28 th March 2024	
General Meeting – Dated 15 th January 2017	Resolution number	
General Meeting – Dated 15 th January 2018	Res #SPEM24.03.04	
General Meeting – Dated 23 rd January 2019		
General Meeting – Dated 24 th January 2024		
Approval by CEO		
Effective date	Review date	
28 th March 2024	31 st December 2024	
Policy Author		
Current incumbent		
Implementation Officer		
Chief Executive Officer		
Current incumbent	Contact number	Official file no.
Ken Timms PSM	4079 9090	ESC – S001

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1. PURPOSE

The Etheridge Shire Council is committed to ensuring that Councillor's are provided with the facilities required to enable them to perform their duties.

Councillors should not be financially disadvantaged when carrying out their roles, and should be fairly and reasonably compensated in accordance with statutory requirements and community expectations.

The Councillors' Reimbursement of Expenses and Provision of Facilities Policy is a statutory policy¹ ensuring accountability and transparency in the reimbursement of expenses incurred by Councillors and ensures that Councillors are provided with reasonable facilities to assist them in carrying out their civic duties.

2. SCOPE

Chapter 8 Part 1 Division 2 of the *Local Government Regulation 2012* states that and Expenses Reimbursement Policy is a policy providing for the following² —

- a) Payment of reasonable expenses incurred, or to be incurred, by Councillors for discharging their duties and responsibilities as Councillors;
- b) Provision of facilities to the Councillors for that purpose.

This policy applies to all Councillors of Etheridge Shire Council for the reimbursement of expenses incurred, or to be incurred, by them in undertaking their responsibilities.

Council will reimburse Councillors for eligible expenses set out in this policy. Any expenses not provided for by this policy will not be reimbursed without approval from the Chief Executive Officer.

Councillor Remuneration is not covered by this policy. Councillor remuneration is determined annually by the Local Government Remuneration and Disciplinary Tribunal.

Spouses, partners and family members of Councillors are not entitled to reimbursement of expenses or have access to facilities allocated to Councillors.

Failure to comply with this policy, falsifying claims or the misuse of facilities may breach the Councillors' Code of Conduct and/or represent an offence under the Criminal Code and may be referred to the Crime and Misconduct Commission.

3. POLICY STATEMENT

3.1. GENERAL PRINCIPLES

This policy ensures that the Council's reimbursement of expenses incurred by Councillors is consistent with the local government principles and financial sustainability criteria as defined in the Local Government Act 2009³.

In addition, the principles that underpin this policy are:

- Councillors should not receive a private benefit through their role as a Councillor;
- The use of public monies in the public interest by responsible budgeting and accounting;
- Fair and reasonable allocation of Council resources (allowances, facilities and other benefits) to enable all Councillors to conduct the duties of their office;
- Transparent decision-making by public disclosure of policy and resolutions; and
- Accountability for expenditure and use of facilities through full justification and acquittal.

Expenses will be paid to a Councillor through administrative processes approved by Etheridge Shire Council's Chief Executive Officer (CEO) subject to the limits outlined in this policy, or Council endorsement by resolution.

¹ Local Government Regulation 2012 (Qld). S250a

² Local Government Regulation 2012 (Qld). S249

³ Local Government Act 2009 (Qld). S4

3.2. EXPENSE CATEGORIES

Professional Development

Council will reimburse expenses incurred for mandatory professional development and/or discretionary professional development deemed essential for the Councillors' role. The Mayor attends the Local Government Association Queensland (LGAQ), Australian Local Government Association (ALGA) and any other relevant conferences/seminars/workshops as the primary delegate (Council shall appoint the other delegates). Councillors can attend workshops, courses, seminars and conferences that are related to the role of a Councillor. Approval to attend is made by Council resolution and therefore Councillors should advise the CEO of their desire to attend an event. The CEO will provide a report to Council seeking approval on behalf of the Councillor.

Discretionary Professional Development

Each Councillor can attend (at their own discretion) workshops, courses, seminars and conferences that improve the skills relevant to their role. This training is initially limited to \$5000 per Councillor over the current term of office, but will be reviewed annually when setting the budget. There is no requirement for a Council resolution to approve these attendances, however, the Councillor would need to submit a request to the CEO (prior to attendance) and provide all relevant documentation within 14 days of attending the event to ensure their expenses are reimbursed.

Travel

Council will reimburse local, interstate and, in some cases, intrastate and overseas travel expenses (such as flights, motor vehicle, accommodation, meals and associated registration fees) deemed necessary to achieve the business of Council where a Councillor is an official representative of Council and the activity/event and travel has been endorsed by resolution of Council.

Council will pay for reasonable expenses incurred for overnight accommodation when a Councillor is required to stay outside or in some cases within the Etheridge Shire. All Councillor travel approved by Council will be booked and paid for by Council. This includes transfers to and from airports (e.g. taxis, trains and buses).

Councillors will be reimbursed for parking costs that they have incurred while attending to official Council business (e.g. secured vehicle parking at the airport).

Private Vehicle Usage

Councillors' private vehicle usage will be reimbursed if the usage is for official Council business. This includes travel to and from Councillors' principal place of residence to:

- attend official Council business/meetings/functions/community events and public meetings in the role of Councillor;
- investigate issues/complaints regarding Council services raised by residents/rate payers and visitors to the region.

Councillors making a claim for reimbursement of private vehicle usage can do so by submitting the appropriate form detailing the relevant travel based on log book details. The amount reimbursed will be based on the published Australian Tax Office business-use-of-motor vehicle-cents-per-kilometre method and kilometre rate applicable at the time of travel.

The Commissioner of Australian Taxation Office determines claimable cents per kilometre rates in each income year.

Rates per business kilometre		
Engine capacity		Cents per kilometre
Ordinary engine	Rotary engine	
N/A	N/A	68 cents

Meals

Council will reimburse reasonable costs of meals for a Councillor when the Councillor has incurred the cost personally and the meal was not provided within the registration cost of the approved activity/event, upon production of a valid tax invoice. If a Councillor elects not to produce tax invoices and seek reimbursement for meals while attending official Council business, he/she may claim a meal allowance where the meal was not provided within the registration costs of the approved activity/event. Expenses relating to the consumption of alcohol will not be reimbursed.

Should the Councillor choose not to attend a provided dinner/meal, then the full cost of the alternative meal shall be met by the Councillor.

Incidental Daily Allowance

An incidental daily allowance of \$10.00 up to five nights away and \$15.00 after five nights will be paid to Councillors to cover incidental costs incurred while they are traveling and staying away from home overnight.

Councillors claiming this allowance should do so on the appropriate form within 14 days of the conclusion of the event and submit to the CEO for reimbursement.

Hospitality

Councillors may have occasion to incur hospitality expenses while conducting Council business apart from civic receptions organised by Council. The Mayor may particularly require additional reimbursement when entertaining dignitaries outside of official events.

To allow for this expense, the following amounts can be claimed: \$500 per annum for Councillors and up to \$5,000 per annum for the Mayor.

Accommodation

Councillors may need to stay away from home overnight while attending to Council business. When attending conferences, Councillors should take advantage of the package provided by conference organisers (if applicable) and therefore stay in the recommended accommodation unless prior approval has been granted by the CEO. All Councillor accommodation for Council business will be booked and paid for by Council. Suitable accommodation will be sought within a reasonable distance to the venue that the Councillor is to attend. Should more than one Councillor attend the same event, Council will book and pay for a separate room for each attending Councillor.

3.3. PROVISION OF FACILITIES

Council will provide facilities for the use of Councillors in the conduct of their respective roles with Council. All facilities provided remain the property of Council and must be returned when the Councillor's term expires.

The facilities provided by Council to Councillors are to be used only for Council business unless prior approval has been granted by resolution of Council.

Secretarial Support

The Mayor's office will be assisted with secretarial support by Council's executive assistant.

Secretarial support will be provided to Councillors with prior approval by the Chief Executive Officer.

Administrative Tools and Office Amenities

Councillors are entitled to use Council facilities as required to assist in discharging their duties and responsibilities including (but not limited to):

- Shared office space and meeting rooms;
- Shared access to landlines, internet, photocopiers, fax, scanner, printers and shredders;
- Stationary;
- Promotional material necessary for official Council business;
- Other resources as approved by the Mayor or Chief Executive Officer.

IT Equipment

Councillors will be provided with the following IT equipment to assist in discharging their duties and responsibilities:

- laptop computer and/or tablet device and necessary software

Council will provide all software necessary to enable Councillor's to carry out their duties as elected members. All software is licensed to the Etheridge Shire Council and remains the property of Council at the end of term. All software licensed to Council that has been installed on a Councillor's tablet device will be removed prior to the end of the Councillor's term.

Telephone and Data

Councillors will be provided with the following:

- mobile phone (where a mobile phone is provided by Council, all costs attributed to Council-business use shall be paid by Council (including total plan costs).

Maintenance Costs of Council-Owned Equipment

Council is responsible for the ongoing maintenance and reasonable wear-and-tear costs of Council-owned equipment that is supplied to Councillors for official business use. This includes the replacement of any facilities that fall under Council's Asset Replacement Program.

Uniforms and Safety Equipment

Council will provide to a Councillor:

- Uniform allowance as per staff policy
- Necessary safety equipment for use on official business (e.g. safety helmet, boots and safety glasses).

Use of Council Vehicles

Councillors will have access to a suitable Council vehicle for official business. A Councillor wishing to use a Council vehicle for Council business use must submit a request to the CEO at least two days prior, except in exceptional circumstances as determined between the Councillor concerned, Mayor and CEO.

The Mayor will be provided with a fully maintained Toyota Prado (or equivalent) including all running costs provided for unlimited and unrestricted use by the Mayor for Council business in recognition of the duties required to be performed by the Mayor and the irregular hours required to attend Council, community and civic responsibilities. This vehicle is also available for Councillor's use while the Mayor is not utilizing the vehicle.

All fuel used in a Council-owned vehicle on official Council business will be provided or paid for by Council.

Insurance

Councillors will be covered under relevant Council insurance policies while discharging civic duties. Specifically, insurance cover will be provided for public liability, professional indemnity, Councillors' liability and personal accident. Council will pay the excess for injury claims made by a Councillor resulting from the conduct of official Council business and on any claim made under insurance cover.

Council will cover costs incurred through injury, investigation, hearings or legal proceedings into the conduct of a Councillor, or arising out of (or in connection with) the Councillor's performance of his/her civic functions. If it is found the Councillor breached the provisions of the Local Government Act 2009 the Councillor will reimburse Council with all associated costs incurred by Council.

Returning of Facilities

It is outlined within this policy that Council will provide reasonable facilities to a Councillor during their term to assist Councillors in carrying out their civic duties.

Councillors are entitled to use these facilities until such time as their term of office comes to an end. If a Councillor is not re-elected the term of office ends when the returning officer declares the result of the election of the Council.

However, to ensure that facilities are returned in a reasonable period, and to assist the Chief Executive Officer in the collection of facilities (as stated within this policy), it is required that all Councillors return all facilities to the Chief Executive Officer on or before the Friday preceding the Quadrennial Local Government Elections, or if a Councillor resigns during their term, the facilities are to be returned to the Chief Executive Officer prior to their last day in active office.

Misuse of Council Provided Resources for Electoral Purposes

This policy provides for the following –

- a payment of reasonable expenses incurred, or to be incurred, by Councillors for discharging their duties and responsibilities as Councillors;
- provision of facilities to the Councillors for that purpose.

A breach of the reimbursement of expenses and facilities policy is a misuse of information or material acquired in or in connection with the performance of the Councillor's responsibilities and would be "misconduct" (as provided in Chapter 6, Part 2, Division 6 of the Local Government Act 2009).

Therefore, elected members should pay particular care in any campaign activity to ensure that there can be no possible perception of use of Council provided resources / facilities for activity that could be perceived as having some electoral favour.

3.4. CLAIMS FOR REIMBURSEMENT

All claims for reimbursement of expenses must be made on the approved form and submitted with original receipts to the Chief Executive Officer. Claims certified by a Councillor as complying with this policy will be authorised for payment by the Chief Executive Officer.

Claims must be presented within three months of incurring expenses.

When considering an application for approval of any matter related to this policy, the Council or the Chief Executive Officer must have regard to the limits outlined in this policy and any relevant budget allocation.

4. REPORTING

Expenses will be paid to a Councillor through administrative processes approved by Etheridge Shire Council's Chief Executive Officer (CEO) subject to the limits outlined in this policy, or Council endorsement by resolution.

Pursuant to s186 of the Local Government Regulation 2012, Council's Annual Report must contain the particulars of the expenses incurred by, and the facilities provided to, each Councillor during the financial year under this policy.

5. DEFINITIONS

To assist in interpretation of this policy and associated guidelines, the following definitions shall apply:

Approved Council Business – includes:

- a. Formal meetings of Council, including Ordinary, Statutory and Special Meetings;
- b. Official committee meetings, including advisory committee meetings of which a Councillor is a member;
- c. Formal public consultation meetings;
- d. Civic functions at which a Councillor is attending in his/her official capacity as a Councillor;
- e. Community functions to which a Councillor has been invited in his/her official capacity as a Councillor;
- f. Official inspections;

- g. Formal training, professional development and conferences approved by Council;
- h. Other activities approved by the Mayor and ratified at a subsequent meeting of Council.

Council - means the Etheridge Shire Council.

Councillors - means the Mayor, Deputy Mayor and Councillors unless otherwise specified.

Expenses - means costs reasonably incurred, or to be incurred, in connection with Councillors discharging their duties. The expenses may be either reimbursed to Councillors or paid direct by Council for something that is deemed a necessary cost or charge. Expenses are not included as remuneration.

Entertainment and hospitality - means the cost to Council of providing entertainment or hospitality as outlined in Council's Entertainment Hospitality Expenditure Policy.

Facilities - mean the facilities deemed necessary to assist Councillors in their role.

Incidental private use - includes use incidental to Approved Council Business. (Example - stopping at a shop on the way to or from Approved Council Business).

Professional development – includes activities undertaken by Councillors to improve their understanding, competence and knowledge of matters that specifically relate to local government functions, or to improve their competence and knowledge of matters that will assist them in carrying out their role as a Councillor. Examples of professional development include (but are not limited to): Local Government industry training, conferences, workshops, seminars or specific events that are relevant to a Councillors role; or that are relevant to the development of a Councillor's individual knowledge and competence in conducting their role.

Reasonable - shall mean Council must make sound judgements and consider what is prudent, responsible and acceptable to the community when determining reasonable levels of facilities and expenditure.

Training – any facilitated learning activity which is considered by Council to be a requirement for Councillors to discharge their duties and responsibilities as Councillors.

6. RELATED LEGISLATION, DOCUMENTS AND REFERENCES

Local Government Act 2009

Local Government Regulation 2012

Procurement Policy

Entertainment Hospitality Policy

7. REVIEW

It is the responsibility of the Chief Executive Officer to monitor the adequacy of this policy and implement and approve appropriate changes. This policy will be formally reviewed every four (4) years or as required by Council.

The adopted policy can be amended, by resolution, at any time and must be able to be inspected and/or purchase by the public at the local government's public office and also published on the local government's website^{4 5}.

⁴ Local Government Regulation (Qld) 2012. S250b

⁵ Local Government Regulation (Qld) 2012. S251

Internal Audit

It is a requirement under Section 190 of the Local Government Regulation 2012, that the annual report has summary of the activities undertaken by the Internal Auditor.

The Internal Audit function represents an integral part of Etheridge Shire Council's governance framework. It is designed to provide the organisation's stakeholders with assurance that business processes are operating appropriately and effectively in accordance with organisational and legislative requirements. The Internal Audit function is designed to assess and evaluate the control measures the organisation has adopted, or plans to adopt, to manage the operational risks to which the local government operations are exposed.

During 2021/22 Council reviewed its Internal Audit function, adopting a new Internal Audit Charter (Policy), reinstating an Audit Committee and appointing Pacifica Chartered Accountants as its Internal Auditor (following the expiry of Arabon Pty Ltd appointment as Internal Auditor on 31st December 2021).

In accordance with s207 of the Local Government Regulation 2012, Council must:

- Undertake an internal audit each financial year;
- Prepare an internal audit plan after evaluating operational risks and relevant accounting documentation;
- Monitor its implementation of the internal audit plan;
- Prepare and present an internal audit progress report; and
- At least once per financial year, a summary of Internal Audit recommendations and the actions taken by management, if any, in response to the recommendations

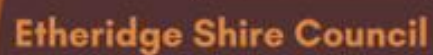
The purpose of Council's Internal Audit function is to objectively evaluate the organisation's business processes, work practices and systems of internal control to report opportunities for improvement and recommend enhancements to improve effectiveness and control.

Internal Audit operates across all levels of the organisation, with the aim of developing practical recommendations to improve the adequacy and effectiveness of Council financial control systems, activities, operations and procedures.

The Internal Audit Committee reports to Council. To ensure the internal audit activity is directed to areas of most benefit, a number of Council processes have been selected for review over the three (3) year life of the Internal Audit Plan including:

- 2022/2023 - Recoverable Works in recognition of the value to Council of its contracting to Department of Transport & Main Roads, Queensland Reconstruction Authority and members of the public.
- 2023/2024 – Tender Evaluation & Contract Management review in recognition of the value to Council of its tender and procurement procedures for contracts totaling more than \$200,000.

2025-2029



Corporate Plan Aims & Outcomes

Aim 1 – Roads/Transport

A sustainable transport network that meets community needs

Outcome

- 1.1 Shire rural roads are all weather, town streets are bitumen with footpaths, kerb, channelling and drainage.
 1.2 Transport and Main Roads is committed to developing a network that is fully sealed to Road Train Route standard.
 1.3 There are multiple public transport options.

Strategy No.	Strategy	Performance Measure
1.1.1	An asset management strategy to support the monitoring, maintenance, replacement and enhancement of council's road assets.	Asset management Works Program annually adopted.
1.1.2	Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program for roads, incorporating road train access and drainage.	10 Year Capital Works Program annually adopted.
1.1.3	Lobby for adequate funding to enable the repair of the shire road network affected by natural disaster.	Quantity of work completed.
1.1.4	Work with regional groups and our communities to upgrade Local Roads of Regional Significance (LRRS).	Number of LLRS roads and funding opportunities.
1.2.1	Maintain relationship with the Department of Transport and Main Roads to undertake road construction and maintenance (Road Train Routes).	% of works program completed.
1.2.2	Continue to lobby to raise the national profile of the Georgetown to Forsayth, Kennedy, Gulf and Gregory Development Roads and Bridges and for additional funding for high priority widening and sealing.	% of works program completed.
1.3.1	An asset management strategy to support the monitoring, maintenance, replacement and enhancement of council's airports and airfield assets.	Asset management Works Program annually adopted.
1.3.2	Advocate for improved airfield infrastructure and services.	Number of meetings attended and funding obtained.
1.3.3	Advocate for improved rail and bus services.	Number of services available.

Aim 2 – Environment

A sustainable Environment of natural assets, water, wastewater and waste management

Outcome

- 2.1 Best practice water and wastewater management.
- 2.2 Best practice waste management.
- 2.3 Best practice natural environment and pest management.
- 2.4 An energy efficient shire.
- 2.5 Industry has sustainable environmental practices.

Strategy No.	Strategy	Performance Measure
2.1.1	An asset management strategy to support the monitoring, maintenance, replacement and enhancement of council's water and wastewater assets.	Asset management Works Program annually adopted.
2.1.2	Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program to deliver good quality, reliable water and wastewater supplies for all communities.	10 Year Capital Works Program annually adopted.
2.1.3	Water Reservoirs are operating and environmentally compliant.	% Compliance.
2.1.4	Lobby for adequate funding to enable the repair and maintenance of shire water and wastewater network affected by natural disaster or other events.	Number of meetings attended and funding obtained.
2.2.1	An asset management strategy to support the monitoring, maintenance, replacement and enhancement of council's collection and waste management facilities throughout shire.	Asset management Works Program annually adopted.
2.2.2	Waste transfer stations are operating and environmentally compliant	% Compliance.
2.3.1	Develop Council's Biosecurity Plan in consultation with landowners and other stakeholders to reduce the impact of existing and emerging pests and weeds.	Works program annually adopted.
2.3.2	In partnership with the community and external agencies, promote and support best practice management of the natural environment.	Number of meetings attended and funding obtained.
2.4.1	Support of renewable energy, carbon reduction programs and council's carbon footprint.	Quantity of Renewable energy and carbon credits.
2.5.1	Companies and industries are environmentally compliant.	% Compliance.

Aim 3 – Economic

A diversified economic development ensures a prosperous Shire

Outcome

3.1 A variety of land and housing options for the community.

3.2 A diversified economic base: rural, tourism, mining and support services.

3.3 Large scale projects provide a legacy for our communities.

Strategy No.	Strategy	Performance Measure
3.1.1	Maintain a compliant planning scheme that supports the future development of our shire.	% Compliance.
3.1.2	Review and update the asset management strategy to support the monitoring, maintenance, replacement and enhancement of council's housing stock.	Asset management Works Program annually adopted.
	Plan and develop a range of land and housing options for youth, families and older members of the communities.	
3.1.3	Advocating for the release of land or State Land for future development across the shire.	Number of meetings attended and funding obtained.
3.2.1	Facilitate the development and marketing of a distinctive regional image.	Growth in economic development.
3.2.2	Support community development to expand and meet the growing needs of the region through infrastructure, income diversification and advocacy.	Growth in economic development, tourism numbers, rural products, mining, renewable energy.
3.2.3	Support skills development (youth, business, industry).	Number of programs conducted.
3.2.4	Career pathway and employment opportunities for youth.	% of under 35 consistent with state average.
3.2.5	Improve business and policy outcomes to support local businesses.	% of local spent dollars.
3.2.6	Advocate for the development of the Etheridge Agriculture Precinct and associated agricultural , including commodities ie water, industries.	Number of meetings attended and funding obtained.
3.3.1	Companies of large-scale projects operate with a suitable social licence to our community.	Employment by Industry.
3.3.2	Large-scale projects provide long term benefits to our community.	Value Added by Industry Sector.

Aim 4 – Social

Quality social infrastructure makes the shire a desirable place to live

Outcome

4.1 An active community with a variety of recreational activities.

4.2 An invigorated Community with a variety of multi-age services.

4.3 A culturally aware community.

4.4 A variety of modern communication mechanisms available for the whole Shire.

Strategy No.	Strategy	Performance Measure
4.1.1	Review and update the comprehensive asset management strategy to support the monitoring, maintenance, replacement and enhancement of council's parks, garden and recreational facilities.	Asset management Works Program annually adopted.
4.1.2	Establishment suitable recreational activities/facilities at water reservoirs.	% of works program completed.
4.1.3	Enhance and improve the aesthetics of each town.	% of works program completed.
4.1.4	Advocate for funding for additional sport and recreation infrastructure.	Number of meetings attended and funding obtained.
4.2.1	Review and update the comprehensive asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's Health, assisted living, childcare facilities	Asset management Works Program annually adopted.
4.2.2	Ensure that services to the community for childcare, youth hostel and assisted living services are provided.	Operational performance and customer feedback.
4.2.3	Construct care facilities to retain citizens in the community.	% of works program completed.
4.2.4	Advocate and facilitate the provision and improvement of central and remote health services.	Number of meetings attended and funding obtained.
4.2.5	Advocate and facilitate for improvements in educational services to be provided within the shire.	Number of meetings attended and funding obtained.
4.2.6	Advocate for policing and emergency capability and service delivery across the Shire.	Number of meetings attended.
4.3.1	Review and update the comprehensive asset management strategy to support the monitoring, maintenance, replacement and enhancement of council's social infrastructure.	Asset management Works Program annually adopted.
4.3.2	Provide libraries, as learning and information centres.	Operational performance and customer feedback.
4.3.3	Engage with and support local arts and cultural groups.	Number of meetings attended.
4.3.4	Build and strengthen the Shire's identity through the support and provision of a variety of events and branding our corporate image.	Number of events held and funding obtained.
4.3.5	Encourage local historians to preserve and promote local history and heritage.	Number of meetings attended.

Strategy No.	Strategy	Performance Measure
4.4.1	Improve co-operation and communication with relevant stakeholders and all levels of government in the strategic planning of future community infrastructure.	Number of meetings attended and funding obtained.
4.4.2	Review and update the comprehensive asset management strategy to support the maintenance, replacement and enhancement of council's communication assets.	Asset management Works Program annually adopted.



Aim 5 – Governance

Best practice corporate governance and organisational excellence

Outcome

5.1 Effective communication between council and the community and across the community.

5.2 Council operations support quality service provision and good governance.

5.1 Council provides community leadership through financial sustainability and an open and accountable governance structure.

5.4 Desirable staffing balance that reflects Council and community expectations.

5.5 Council is effective in attracting and retaining qualified, experienced and committed staff.

5.6 Council is effective in planning, preparing and responding to natural disasters.

Strategy No.	Strategy	Performance Measure
5.1.1	Using appropriate media, promote civil and respectful discussion and participation in relevant issues.	Community Survey.
5.1.2	Disseminate accurate and relevant information within the organization, the community and other relevant audiences.	Community Survey.
5.1.3	Review the current practice of holding consultation meetings throughout the Shire and distribution of newsletter 'Inform' to maximise effective community engagement.	Number of "community connect" meetings.
5.1.4	Council will embrace exceptional customer service, valuing staff and promoting ethical standards of practice, supported by clear policies and strategies.	Community Survey.
5.2.1	Ensure the transparency of council's administration and promote awareness within the community of council's financial management and other strategies.	Operational performance and customer feedback.
5.2.2	Pursue opportunities for external income sources to enhance financial capacity beyond traditional methods.	Financial Position.
5.2.3	Ensure the efficiency of procurement and stores activity.	% Compliance.
5.2.4	Ensure the efficiency of depot and engineering administration.	% of works program completed.
5.2.5	Maintain a profitable fleet business and manage contractor hire arrangements.	% profitability of plant.
5.3.1	Ensure a preparedness to respond to natural disasters and other emergencies and engage in planning activities aimed at minimising the impact of such disasters on the community.	Number of events and community feedback.
5.3.2	Maintain a compliant, resourced disaster management plan.	% Compliance.
5.4.1	Expect an environment of honesty and integrity in which elected members, managers and staff work together in a spirit of trust and teamwork.	Annual Staff and contractor Survey.
5.4.2	Actively participate in the membership of regional development and other organisations in order to achieve mutual regional priorities.	Number of meetings attended.

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Strategy No.	Strategy	Performance Measure
5.4.3	Councillors take a leadership role in the community, serve as a role model and provide strategic direction for the continued growth and development of the region.	Number of meetings attended.
5.5.1	Develop, review and implement a staffing strategy to the efficiency of council operations.	Strategy adopted.
5.5.2	Council processes, service levels and use of technology provide an efficient use of resources.	Number of processes reviewed.
5.5.3	Provide accountable, professional, responsible, timely and accessible services to external and internal customers that reflect the values of the organization.	KPI: External - Snap send solve, Internal - Council Requests.
5.6.1	Ensure councillors and staff are provided with relevant skills and professional development opportunities to achieve stated strategic priorities and corporate objectives.	% of works program completed.
5.6.2	Implement effective HRM strategy throughout the organisation.	Staff turnover.
5.6.3	Develop and implement organisation well-being programs.	% Compliance.
5.6.4	Develop and implement proactive WHS and enterprise risk strategies to reduce threats to the council and the community.	% Compliance.



Financial Capability to Implement this Corporate Plan

Financing the infrastructure and services required to support the strategies and objectives outlined within the Corporate Plan, while improving services and public facilities remains a significant challenge.

The limited revenue base of the Council continues to result in high reliance on State and Federal Government funding for major projects. The implementation of a number of strategies identified within the plan is therefore subject to obtaining this funding. Economically, Council will develop a robust strategy to pursue funding streams to support all developments across Council's business.

Etheridge Shire Council maintains a 10 - year Strategic Financial Plan and is in the process of developing a 10 - year Asset Management Plan that will cover the life of the Corporate Plan and beyond. In simple terms, these plans identify planned expenditure and management of assets on council's activities and facilities over the 10 - years from where the funds have come and what the cumulative financial impacts of this will be on the shire as a whole. It is council's financial blueprint for the future and a living document that is required to be regularly reviewed.

The Corporate Plan encapsulates significant infrastructure improvements necessary to facilitate desired growth over the forthcoming five to ten years. The financial plan identifies the use of significant own - source revenue raised through rates and charges as well as external grants and borrowings as being necessary to implement these requirements.

The extension of the timeframe for the Financial Plan beyond that of the Corporate Plan ensures that council is aware of the ongoing impact of maintenance and debt servicing relating to new and improved facilities. Care is taken to ensure that debt relating to specific assets is extinguished well in advance of the end of the useful life of the asset.

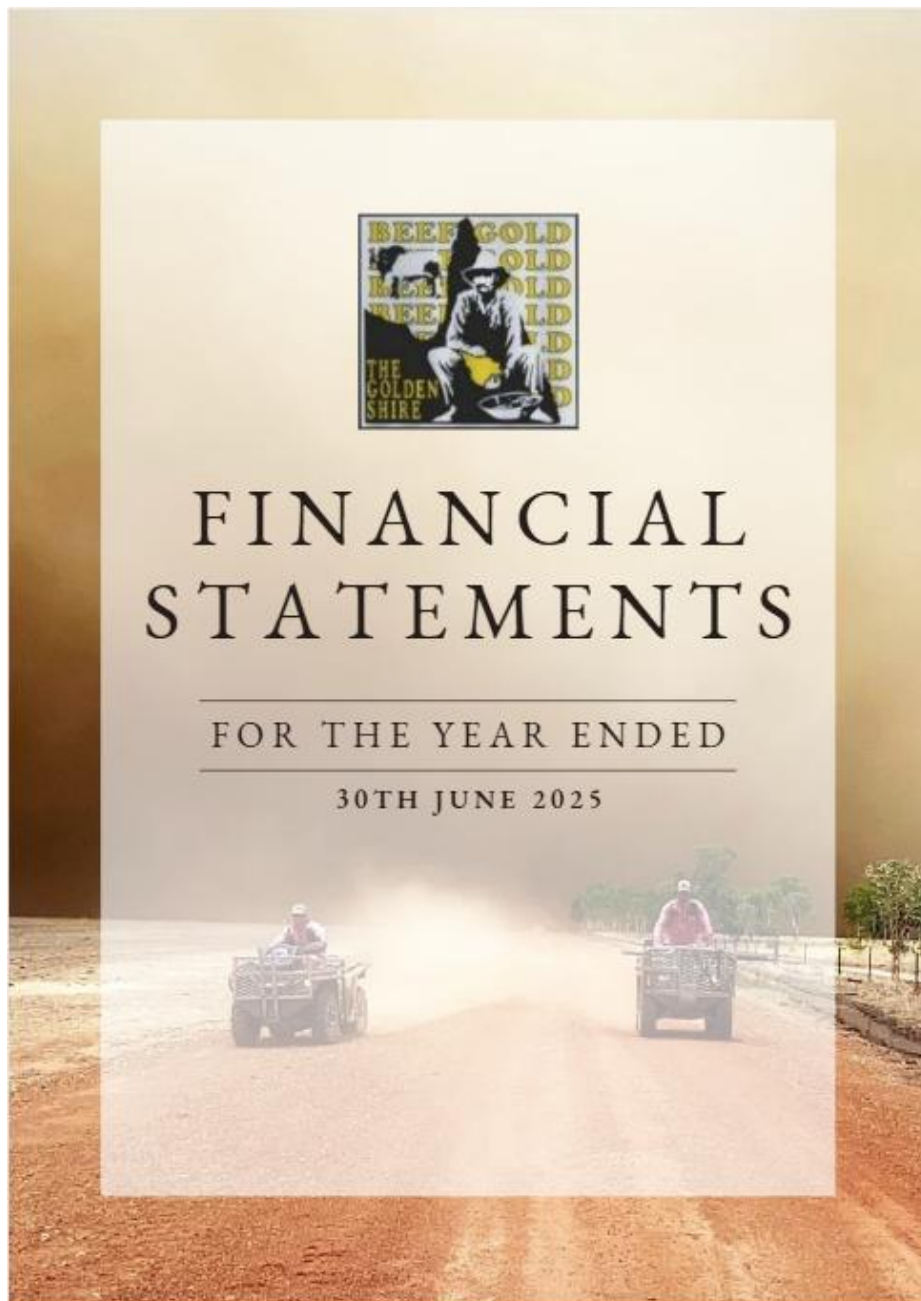
Councillors and the Executive Management Team will ensure that council remains in a sustainable financial position.

The *Local Government Act 2009* requires all local governments to prepare and adopt a Corporate Plan covering a period of at least five years. Under the terms of the Act, the Corporate Plan is to be the basis for council's operational plans and budgets in each year.

Council discussed the development of this Corporate Plan at its regular community consultation meetings through-out the Shire, through articles in the 'Inform' newsletter and through its social media sites.

Council is required to make assessments of progress towards implementing its corporate and operational plans. Those assessments are contained in formal written reports and must be presented to a meeting of council at regular intervals of not more than three months.

The key threat to the sustainability of the Shire is the economic decline of its community. Council will continue to lobby for grants and subsidies to fund its operations, but will also seek to exploit opportunities and innovative ways to create jobs, economic growth and prosperity and address social and economic disadvantage.



Item No: 11.5
Subject: Final Audited 2024-2025 Financial Statements
Classification: Open
Author: Renee Bester, Director of Corporate Services

EXECUTIVE SUMMARY

Etheridge Shire Council prepares Annual General Purpose Financial Statements in accordance with applicable legislation and Australian Accounting Standards. The financial statements have been finalised, adopted by Councils Audit Committee and certified by QAO on 20th October 2025.

Where a Council has an audit committee, the draft General Purpose Financial Statements must be reviewed by the Audit Committee prior to certification.

RECOMMENDATION

That Council:

- receive the 2024/2025 Financial Statements as presented, and;
 - make publicly available through inclusion within the 2024/2025 Annual Report.
-

BACKGROUND

As noted in the Executive Summary, Council prepared its financial statements which were audited by BDO in September. The final financial statements were presented to the Audit Committee and endorsed on 10th October 2025. QAO then certified them on 20th October 2025.

Every effort was made by Council and BDO to complete audit by the 31st of October 2025.

LINK TO CORPORATE PLAN

Corporate Plan Aim No. 5: Best practice corporate governance and organisational excellence.
Corporate Outcome No 5.1: Effective communication between Council and the community and across the community.

Corporate Outcome No 5.3: Council provides community leadership through financial sustainability and an open and accountable governance structure.

BUDGET & RESOURCE CONSIDERATIONS

Nil

LEGAL CONSIDERATIONS

Local Government Act 2009

Local Government Regulation 2012

POLICY IMPLICATIONS

Nil

CONSULTATION

No consultation required: UPDATE AS REQUIRED
No consultation with the community/stakeholders is required.

RISK ASSESSMENT

Risk Assessment Outcome: Medium

Summary of risks and opportunities:

Risks:

1. Legislative non-compliance
2. Reputational and governance risk
3. Financial Management and decision making risk

ATTACHMENTS

1. 2025 Etheridge Shire Council - financial statements - signed [**11.5.1**]

Etheridge Shire Council
Financial Statements
for the year ended 30 June 2025

Etheridge Shire Council

Financial statements

For the year ended 30 June 2025

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Etheridge Shire Council Statement of Comprehensive Income For the year ended 30 June 2025

	<u>Note</u>	2025	2024
Income		\$	\$
Revenue			
Recurrent revenue			
Rates, levies and charges	3(a)	2,777,094	2,736,103
Fees and charges	3(b)	95,960	126,234
Sales revenue	3(c)	6,336,960	11,334,219
Grants, subsidies, contributions and donations	3(d)	47,286,545	24,491,678
Total recurrent revenue		<u>56,496,559</u>	<u>38,688,234</u>
Rental income		191,612	187,725
Interest received		752,946	874,310
Other income		87,919	73,770
Total operating revenue		<u>57,529,036</u>	<u>39,824,039</u>
Capital income			
Grants, subsidies, contributions and donations	3(d)	5,412,574	4,881,273
Total capital income		<u>5,412,574</u>	<u>4,881,273</u>
Total income		<u>62,941,610</u>	<u>44,705,312</u>
Expenses			
Recurrent expenses			
Employee benefits	4	(7,691,155)	(7,281,094)
Materials and services	5	(38,362,252)	(33,253,426)
Finance costs		(282,062)	(164,932)
Depreciation	10	(6,095,282)	(6,168,873)
		<u>(52,430,751)</u>	<u>(46,868,325)</u>
Capital expenses	6	(646,607)	(107,775)
Total expenses		<u>(53,077,358)</u>	<u>(46,976,100)</u>
Net result		<u>9,864,252</u>	<u>(2,270,788)</u>
Other comprehensive income			
Items that will not be reclassified to net result			
(Decrease) in asset revaluation surplus	18	(11,578,821)	(501,302)
Total comprehensive income (loss) for the year		<u>(1,714,569)</u>	<u>(2,772,090)</u>

The above statement should be read in conjunction with the accompanying notes and accounting policies.

Agenda General Meeting - Wednesday 19 November 2025

Etheridge Shire Council Statement of Financial Position as at 30 June 2025

	<u>Note</u>	2025	2024
		\$	\$
Current assets			
Cash and cash equivalents	7	19,152,016	10,618,715
Receivables	8	2,750,582	4,265,666
Inventories	9	401,364	475,095
Contract assets	11	5,768,514	3,520,331
Total current assets		<u>28,072,476</u>	<u>18,879,807</u>
Non-current assets			
Property, plant and equipment	10	280,132,353	285,051,951
Total non-current assets		<u>280,132,353</u>	<u>285,051,951</u>
Total assets		<u>308,204,829</u>	<u>303,931,758</u>
Current liabilities			
Payables	12	4,134,822	5,256,903
Contract liabilities	11	8,232,761	1,139,683
Borrowings	13	202,224	203,150
Provisions	14	943,805	799,262
Total current liabilities		<u>13,513,612</u>	<u>7,398,998</u>
Non-current liabilities			
Borrowings	13	5,594,193	5,784,001
Provisions	14	2,265,811	2,202,976
Total non-current liabilities		<u>7,860,004</u>	<u>7,986,977</u>
Total liabilities		<u>21,373,616</u>	<u>15,385,975</u>
Net community assets		<u>286,831,213</u>	<u>288,545,783</u>
Community equity			
Asset revaluation surplus		185,131,027	196,709,848
Retained surplus		101,700,187	91,835,935
Total community equity		<u>286,831,213</u>	<u>288,545,783</u>

The above statement should be read in conjunction with the accompanying notes and accounting policies.

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Etheridge Shire Council Statement of Changes in Equity For the year ended 30 June 2025

	Asset revaluation surplus \$	Retained surplus \$	Total \$
Balance as at 1 July 2024	<u>196,709,848</u>	<u>91,835,935</u>	<u>288,545,783</u>
Net result	-	9,864,252	9,864,252
Other comprehensive income for the year			
Decrease in asset revaluation surplus	(11,578,821)	-	(11,578,821)
Total comprehensive income (loss) for the year	<u>(11,578,821)</u>	<u>9,864,252</u>	<u>(1,714,569)</u>
Balance as at 30 June 2025	<u><u>185,131,027</u></u>	<u><u>101,700,187</u></u>	<u><u>286,831,213</u></u>
Balance as at 1 July 2023	197,211,150	94,106,723	291,317,873
Net result	-	(2,270,788)	(2,270,788)
Other comprehensive income for the year			
Decrease in asset revaluation surplus	(501,302)	-	(501,302)
Total comprehensive loss for the year	<u>(501,302)</u>	<u>(2,270,788)</u>	<u>(2,772,090)</u>
Balance as at 30 June 2024	<u><u>196,709,848</u></u>	<u><u>91,835,935</u></u>	<u><u>288,545,783</u></u>

The above statement should be read in conjunction with the accompanying notes and accounting policies.

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Etheridge Shire Council Statement of Cash Flows For the year ended 30 June 2025

	Note	2025	2024
		\$	\$
Cash flows from operating activities			
Receipts from customers		19,577,086	12,250,850
Payments to suppliers and employees		(49,109,849)	(36,540,565)
		<u>(29,532,763)</u>	<u>(24,289,715)</u>
Interest received		752,946	874,310
Rental Income		191,612	187,725
Non Capital grants and contributions		39,853,879	17,658,706
Borrowing costs		<u>(282,062)</u>	<u>(42,731)</u>
Net cash inflow (outflow) from operating activities	20	<u>10,983,612</u>	<u>(5,611,705)</u>
Cash flows from investing activities			
Payments for property, plant and equipment	10	(13,724,619)	(10,724,283)
Grants, Subsidies contributions and Donations		11,064,133	2,574,540
Proceeds from sale of property plant and equipment	6	400,909	352,618
Net cash inflow (outflow) from investing activities		<u>(2,259,577)</u>	<u>(7,797,125)</u>
Cash flows from financing activities			
Proceeds from borrowings		-	6,067,724
Repayment of borrowings		(190,734)	(110,334)
Net cash inflow (outflow) from financing activities		<u>(190,734)</u>	<u>5,957,390</u>
Net increase (decrease) in cash and cash equivalent held		<u>8,533,301</u>	<u>(7,451,440)</u>
Cash and cash equivalents at the beginning of the financial year		10,618,715	18,070,155
Cash and cash equivalents at end of the financial year	7	<u>19,152,016</u>	<u>10,618,715</u>

The above statement should be read in conjunction with the accompanying notes and accounting policies.

Etheridge Shire Council

Notes to the financial statements

For the year ended 30 June 2025

1 Information about these financial statements

1.A Basis of preparation

Etheridge Shire Council ("Council") is constituted under the Queensland Local Government Act 2009 and is domiciled in Australia.

These general purpose financial statements, covering the period 1 July 2024 to 30 June 2025, have been prepared in accordance with the Local Government Act 2009 and the Local Government Regulation 2012.

Council is a not-for-profit entity for financial reporting purposes and these financial statements comply with Australian Accounting Standards and Interpretations as applicable to not-for-profit entities. These financial statements have been prepared under the historical cost convention except for the revaluation of certain items of property, plant and equipment.

1.B New and revised Accounting Standards adopted during the year.

Council adopted all standards which became mandatorily effective for annual reporting periods beginning 1 July 2024. The relevant standards for Etheridge Shire Council were:

- AASB 101 Presentation of Financial Statements (amended by AASB 2020-1, AASB 2020-6, AASB 2022-6, AASB 2023-3 relating to current / non current classification of liabilities.
- AASB 13 Fair Value Measurement (amended by AASB 2022-10).

None of these adopted Standards has resulted in a material impact on reported positions, performance or cash flows.

1.C Standards issued by the AASB, not yet effective.

The AASB has issued Australian Accounting Standards and Interpretations which are not mandatorily effective at 30 June 2025. These standards have not been adopted by Council and will be included in the financial statements on their effective date.

1.D Estimates and judgements

Council makes a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes.

1.D Estimates and judgements (continued)

The significant judgements, estimates and assumptions relate to the following items with specific information provided in the relevant note:

Valuation, depreciation and impairment of Property, Plant and Equipment - Note 10
Provisions - Note 14
Contingent Liabilities Note 16
Revenue recognition - Note 3

1.E Rounding and comparatives

The Financial statements are denominated in Australian dollars. Figures may be subject to small, insignificant rounding adjustments. Comparative information is generally restated for reclassifications, errors and changes in accounting policies unless permitted otherwise by transition rules in a new Accounting Standard.

1.F Taxation

Council is exempt from income tax, however Council is subject to Fringe Benefits Tax, Goods and Services Tax ('GST') and payroll tax on certain activities. The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

**Etheridge Shire Council
Notes to the financial statements
For the year ended 30 June 2025**

2. Analysis of Results by Function

2(a) Council functions - component descriptions

1 Governance

Elected and Executive corporate leadership. Comprises support functions for Mayor and Councillors, council and committee meetings, statutory requirements, human resources, media and public relations, planning, economic development and workplace health and safety.

2 Corporate Services

Administration, Finance and organisational support. Based on providing Financial Reporting and Management reporting. This function includes the administration, building, finance, information technology and communication services of council.

3 Community Services

Services directed toward meeting community outcomes. Community functions provide support to emergency services, growing aged care services and child care and education support, disaster management, sporting and recreation, animal control and day to day community and cultural activities.

4 Infrastructure

Civil works and services. Centered on providing high quality and effective road network. Provides and maintains transport infrastructure, including the maintenance and provision of the roads, drainage and footpath networks.

5 Utilities

Major goal is providing safe, sustainable water services. Includes activities relating to flood and waterways management. This function includes the goal of sustainably managing refuse sites including refuse collection and disposal services. Council does not provide sewerage infrastructure.

Etheridge Shire Council
Notes to the financial statements
For the year ended 30 June 2025

2 (b) Analysis of results by function

Income and expenses defined between recurring and capital are attributed to the following functions:

Year ended 30 June 2025

Functions	Gross program income				Elimination of inter-function transactions	Total income	Gross program expenses		Total expenses	Net result from recurrent operations	Net Result	Assets
	Capital						Recurrent	Capital				
	Recurrent											
	Grants	Other	Grants	Other								
Governance	240,866	10,288	302,859	-	-	554,013	-	-	-	251,154	554,013	\$ -
Corporate Services	9,318,386	2,871,168	-	-	-	12,189,554	(4,910,135)	-	(4,910,135)	7,279,419	7,279,419	29,069,696
Community Services	87,064	513,160	264,153	-	-	864,377	(3,598,738)	-	(3,598,738)	(2,998,514)	(2,734,361)	211,297
Infrastructure	37,640,229	6,115,026	4,845,562	-	-	48,600,817	(42,797,496)	(646,607)	(43,444,103)	957,759	5,156,714	278,923,836
Utilities	-	732,849	-	-	-	732,849	(1,124,382)	-	(1,124,382)	(391,533)	(391,533)	-
Total Council	47,286,545	10,242,491	5,412,574	-	-	62,941,610	(52,430,751)	(646,607)	(53,077,358)	5,098,285	9,864,252	308,204,829

Year ended 30 June 2024

Functions	Gross program income										Elimination of inter-function transactions	Total income	Gross program expenses		Total expenses	Net result from recurrent operations	Net Result	Assets
	Recurrent				Capital		Recurrent	Capital										
	Grants	Other	Grants	Other														
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
Governance	179,703	19,556	908,988	-	-	-	1,108,247	(2,086,078)	-	-	(2,086,078)	(1,886,819)	(977,831)	-				
Corporate Services	235,451	3,034,935	(30,373)	-	-	-	3,240,013	(2,781,181)	-	-	(2,781,181)	489,205	458,832	21,050,214				
Community Services	237,474	515,819	888,375	-	-	-	1,641,668	(2,214,952)	-	-	(2,214,952)	(1,461,659)	(573,284)	-				
Infrastructure	23,839,050	11,155,762	3,114,283	-	-	-	38,109,095	(38,617,405)	(107,775)	-	(38,725,180)	(3,622,593)	(616,085)	282,881,544				
Utilities	-	606,289	-	-	-	-	606,289	(1,168,709)	-	-	(1,168,709)	(562,420)	-	-				
Total Council	24,491,678	15,332,361	4,881,273	-	-	-	44,705,312	(46,888,325)	(107,775)	-	(46,996,100)	(7,044,286)	(2,270,788)	303,931,758				

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Etheridge Shire Council Notes to the financial statements For the year ended 30 June 2025

3 Revenue

(a) Rates, levies and charges

Rates, levies and other annual charges are recognised as revenue, when council earns the right to entitlement, at the commencement of the associated rating period.

Prepaid rates are customer rates payments received prior to the rating period, initially recognised as a financial liability until the commencement of the rating period. Council has no entitlement to such funds, and consequently, any such receipts are held to the credit benefit of customers rates accounts, until commencement of the ratings period.

	2025	2024
	\$	\$
General rates / Community levy	2,401,533	2,482,667
Water consumption, rental and sundries	539,690	496,948
Waste management	192,330	177,478
Total rates and utility charge revenue	3,133,553	3,157,093
Less: Discounts	(356,459)	(420,990)
	<u>2,777,094</u>	<u>2,736,103</u>

(b) Fees and charges

Revenue arising from fees and charges are recognised at the point in time when the performance obligation is completed and the customer receives the benefit of the services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service. There is no material obligation for council in relation to refunds or returns.

Licences granted by council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

TerrEstrial centre - admission fees	36,845	42,915
Agistment	43,069	35,452
Other fees and charges	16,046	47,867
	<u>95,960</u>	<u>126,234</u>

(c) Sales revenue

Sale of goods revenue is recognised at the point in time that the customer obtains control of the goods, generally at delivery. Revenue from services is recognised when the service is rendered.

Revenue from contracts and recoverable works generally comprises a recoupment of material costs together with an hourly charge for use of equipment and employees. This revenue and the associated costs are recognised by reference to the stage of completion of the contract activity based on costs incurred at the reporting date. Where consideration is received for the service in advance it is included in contract liabilities and is recognised as revenue in the period when the service is performed.

	2025	2024
	\$	\$
Rendering of services		
Contract and recoverable works	5,925,248	10,843,744
Private and Other works	143,073	240,961
	<u>6,068,321</u>	<u>11,084,705</u>
Child care centre	141,950	114,483
Hostel fees	58,572	54,051
	<u>200,522</u>	<u>168,534</u>
Sale of goods		
TerrEstrial Centre - goods	68,117	80,980
	<u>68,117</u>	<u>80,980</u>
Total sales revenue	<u>6,336,960</u>	<u>11,334,219</u>

Agenda General Meeting - Wednesday 19 November 2025

Etheridge Shire Council Notes to the financial statements For the year ended 30 June 2025

(d) Grants, subsidies, contributions and donations (Cont)

Grant income under AASB15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligation is satisfied.

Performance obligations vary in each agreement but include milestone events, completion to a specification or standard, within a certain time frame. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others. Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract. Where control is transferred over time, revenue is recognised using either costs or time incurred.

Grant income under AASB 1058

Assets arising from transfers within the scope of AASB 1058, are recognised at the fair value of the asset at the time of transfer. Council recognises any associated liability or equity item relationships similarly at this time, with any resultant benefit then being recognised as either income or expense.

Capital grants

Where council receive funding under an enforceable contract to acquire or construct a specified item of property, plant and equipment which will be under Council's control on completion, revenue is recognised as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred.

Physical assets contributed to council by developers are recognised as revenue when Council obtains control of the asset and there is sufficient data in the form of drawings and plans to determine the approximate specifications and values of such assets. Non-cash contributions with a value in excess of the recognition thresholds are recognised as non-current assets. Those below the thresholds are recorded as expenses.

	2025 \$	2024 \$
(i) Operating		
General purpose grants	12,461,988	70,076
State government subsidies and grants	34,693,905	24,268,962
Commonwealth government subsidies and grants	127,935	149,487
Donations	2,717	3,153
Total recurrent grants, subsidies, contributions and donations	47,286,545	24,491,678

(ii) Capital

Capital revenue includes grants and subsidies received and tied to specific projects for the replacement or upgrade of existing, non-current, assets and investment in new assets.

State government subsidies and grants	4,045,357	4,333,313
Commonwealth government subsidies and grants	1,367,217	547,960
Total capital grants, subsidies and contributions	5,412,574	4,881,273

(iii) Timing of revenue recognition for grants, subsidies, contributions and donations

	2025 \$	2025 Revenue recognised at a point in time	2025 Revenue recognised over time	2024 \$	2024 Revenue recognised at a point in time	2024 Revenue recognised over time
Grants and subsidies	13,775,703		38,920,699	219,563		29,150,235
Donations	2,717		-	3,153		-
	13,778,420		38,920,699	222,716		29,150,235

Agenda General Meeting - Wednesday 19 November 2025

Etheridge Shire Council Notes to the financial statements For the year ended 30 June 2025

	2025	2024
	\$	\$
4 Employee benefits		
Staff wages and salaries	5,534,883	5,445,171
Councillors' remuneration	367,794	356,112
Annual, personal and long-service leave entitlements	1,232,024	1,004,014
Other employee related expenses	243,614	138,585
Superannuation	638,550	574,083
	<u>8,016,865</u>	<u>7,517,965</u>
Less: Capitalised employee expenses	<u>(325,710)</u>	<u>(236,871)</u>
	<u><u>7,691,155</u></u>	<u><u>7,281,094</u></u>

Councillor remuneration represents salary and other allowances paid in respect of carrying out their duties.

	2025	2024
Total Council employees at the reporting date:		
Elected members	5	5
Administration staff (Inc Exec)	22	19
Childcare	4	5
Depot and works staff	38	34
Total full time equivalent employees	<u>69</u>	<u>63</u>

	2025	2024
	\$	\$
5 Materials and services		
Consumables	412,663	400,825
Audit of annual financial statements by the Auditor General	101,016	100,275
Professional services	253,989	523,205
Contract works	29,019,804	23,261,240
Repairs and maintenance	3,548,899	4,129,032
Other materials and services	3,852,879	3,474,842
Water and waste management	726,463	957,407
Communications	149,577	136,874
Insurances	296,962	269,726
	<u>38,362,252</u>	<u>33,253,426</u>

Total audit fees quoted by the Queensland Audit Office relating to the 2024-25 financial statements are - \$102,750 (2023-24 - \$96,000)

	<u>Note</u>		
6 Capital expenses			
Increased/ (Decreased) provision for landfill closure and monitoring	14	77,402	77,402
Loss on disposal of non-current assets			
Proceeds from sale of property, plant and equipment		(400,909)	(352,618)
Less: Carrying value of disposed property, plant and equipment		970,114	382,991
		<u>569,205</u>	<u>30,373</u>
Total capital expenses		<u><u>646,607</u></u>	<u><u>107,775</u></u>

Agenda General Meeting - Wednesday 19 November 2025

Etheridge Shire Council Notes to the financial statements For the year ended 30 June 2025

	2025	2024
	\$	\$
7 Cash and cash equivalents		
Cash at bank and on hand	854,063	406,232
Deposits at call	18,297,953	10,212,483
Balance per Statement of Financial Position and Cash Flows	<u>19,152,016</u>	<u>10,618,715</u>

Cash is held with Bendigo Bank in standard business banking accounts. This bank has a Standard and Poor's short term credit rating of A1+ and a long term rating of AA-. Deposits at call are capital guaranteed and held with Queensland Treasury Corporation.

Restricted cash and cash equivalents over Government grants and subsidies

Council's cash and cash equivalents may be subject to internal and external restrictions identifying amounts for specific purpose allocation. Council's internal restriction are over financial assistance grants for the ensuing financial year, received in advance.

Unrestricted cash		
Cash and Cash equivalents	19,152,016	10,618,715
Less: Externally imposed restrictions on use	(8,232,761)	(1,139,683)
Unrestricted cash	<u>10,919,255</u>	<u>9,479,032</u>

(i) Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:

Future capital works	6,277,059	1,139,683
Future operating works	1,955,702	-
Unspent and restricted Government grants and subsidies	<u>8,232,761</u>	<u>1,139,683</u>

(ii) Internal allocations of cash at the reporting date:

Internal allocations of cash may be lifted by a Council with a resolution.

Future recurrent expenditure	7,502,377	7,502,377
Total internally allocated cash	<u>7,502,377</u>	<u>7,502,377</u>

In accordance with the *Local Government Act 2009* and *Local Government Regulation 2012*, a separate, trust bank account and separate accounting records are maintained for funds held on behalf of external, third parties. Council performs a custodial role in respect of these monies, imposing internal restrictions on their use for other Council purposes, and they are neither considered revenue nor recognised as a Council asset as Council has no control over the assets.

	2025	2024
	\$	\$
Trust funds held for outside parties		
Monies collected or held on behalf of other entities yet to be paid out	66,871	-
	<u>66,871</u>	<u>-</u>

Agenda General Meeting - Wednesday 19 November 2025

Etheridge Shire Council Notes to the financial statements For the year ended 30 June 2025

8 Receivables

Settlement of receivables is required within 30 days from invoice date with additional transaction security not normally obtained. Council applies normal business credit protection procedures prior to providing goods or services, to minimise credit risk. Council does not impair rate receivables as it is empowered under the provisions of the *Local Government Act 2009* to recover any outstanding rate debt from proceeds on disposal of the rateable property.

Current	2025	2024
	\$	\$
Rates	90,725	223,251
Prepaid expenses	65,471	119,509
Trade receivables	2,659,386	4,037,782
Total current receivables	2,815,582	4,380,542
Less: Loss Allowance	(65,000)	(114,876)
	2,750,582	4,265,666

	2025	2024
	\$	\$
9 Inventories		
Inventories held for distribution		
Plant and equipment stores	401,364	475,095
	401,364	475,095
Total inventories	401,364	475,095

Etheridge Shire Council
Notes to the financial statements
For the year ended 30 June 2025

10 Property, Plant & Equipment

30-Jun-25

Basis of measurement
Fair value category
Asset values
Opening gross value as at 1 July 2024
Additions:
Disposals
Revaluation adjustment to other comprehensive income/(asset revaluation surplus)
Transfers between classes
Closing gross value as at 30 June 2025

Land	Land improvements	Buildings	Other Structures	Fleet, Plant and Equipment	Furniture and Office Equipment	Road, drainage and bridge network	Water	Waste	Terr/Estrial Collection	Work in progress	Total
Fair Value Level 2	At Cost Level 3	Fair Value Levels 2 & 3	Fair value Level 3	At Cost Level 3	At Cost Level 3	Fair Value Level 3	Fair Value Level 3	Fair Value Level 3	Fair Value Level 3	At Cost	
2,104,888	-	34,155,541	18,131,875	14,033,606	1,094,766	239,453,197	36,519,261	-	940,748	9,157,655	355,590,537
-	-	-	-	-	-	-	-	-	-	13,724,619	13,724,619
-	-	-	(9,243)	(1,098,270)	-	(843,328)	-	-	-	-	(1,950,841)
(305,289)	-	3,337,012	-	-	-	-	-	-	-	-	3,031,723
-	-	6,571,824	390,348	1,638,752	-	8,365,924	15,632	-	-	(16,982,480)	-
1,799,599	-	44,064,377	18,512,980	14,574,088	1,094,766	246,975,793	36,533,893	-	940,748	5,895,794	370,396,038

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Accumulated depreciation and impairment
Operating balance as at 1 July 2024
Depreciation expense
Depreciation on disposals
Transfers between classes
Revaluation adjustment to asset revaluation surplus
Adjustments and Other Transfers
Accumulated depreciation as at 30 June 2025

-	-	12,277,332	5,726,207	5,435,757	574,372	40,830,045	5,694,874	-	-	-	70,538,587
-	-	1,096,512	498,829	1,074,544	62,559	2,931,363	431,475	-	-	-	6,095,282
-	-	-	(7,673)	(663,695)	-	(309,359)	-	-	-	-	(980,727)
-	-	-	-	-	-	-	-	-	-	-	-
-	-	1,431,994	-	-	-	13,178,550	-	-	-	-	14,610,544
-	-	-	-	-	-	-	-	-	-	-	-
-	-	14,805,838	6,217,363	5,846,606	636,931	56,630,599	6,126,349	-	-	-	90,263,686

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Carrying amount as at 30 June 2025

1,799,599	-	29,258,539	12,295,617	8,727,482	457,835	190,345,194	30,407,544	-	940,748	5,895,794	280,132,353
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Range of estimated useful life in years

Land: Not depreciated	Land: Improvements: 7 - 100	40 - 100	20-60	2 - 20	2 - 20	5 - 100 Formation - Not Depreciated	20 - 80	20 - 80	Not Depreciated	-	-
-	-	1,217,870	41,060	-	-	433,144	15,632	-	-	-	1,707,706
-	-	5,353,954	349,288	1,638,752	-	7,932,780	-	-	-	-	15,274,774

Asset Additions comprise
Asset Renewals
Other additions

Etheridge Shire Council
Notes to the financial statements
For the year ended 30 June 2025

10 Property, plant and equipment

30-Jun-24

Note

Basis of measurement
Fair value category
Asset values
Opening gross value as at 1 July 2023
Additions
- Renewals
- Other additions
Disposals
Revaluation adjustment to other comprehensive income(asset revaluation surplus)
Transfers between classes
Closing gross value as at 30 June 2024

Land	Land improvements	Buildings	Other Structures	Fleet, Plant and Equipment	Furniture and Office Equipment	Road, drainage and bridge network	Water	Waste	TerrEstrial Collection	Work in progress	Total
Fair Value Level 2	At Cost Level 3	Fair Value Levels 2 & 3	Fair value Level 3	At Cost Levels 3	At Cost Level 3	Fair Value Level 3	Fair Value Level 3	Fair Value Level 3	Fair Value Level 3	At Cost	
1,770,875	13,679,361	30,847,705	15,851,079	13,037,762	1,094,766	248,854,788	19,065,725	1,465,629	915,748	2,577,420	349,160,858
-	-	-	-	-	-	-	-	-	-	10,737,283	10,737,283
(5,090)	-	-	-	(900,252)	-	(54,415)	-	-	-	-	-
-	-	2,286,671	802,265	-	-	(10,033,627)	3,594,744	-	-	-	(959,757)
339,103	(13,679,361)	1,019,165	1,478,531	1,896,096	-	886,351	13,857,792	(1,465,629)	25,000	(4,157,048)	(3,347,847)
2,104,888	-	34,155,541	16,131,875	14,033,606	1,094,766	239,453,197	36,518,261	-	940,748	9,157,655	355,590,537

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Accumulated depreciation and impairment
Opening balance as at 1 July 2023
Depreciation expense
Depreciation on disposals
Revaluation adjustment to other comprehensive income
Other Transfers
Transfers between classes
Accumulated depreciation as at 30 June 2024

-	128,266	10,508,531	6,183,344	4,968,708	510,790	39,535,670	5,193,757	750,960	-	-	67,780,026
-	-	918,621	583,815	1,027,380	63,582	3,149,592	425,883	-	-	-	6,168,873
-	-	-	-	(573,330)	-	(3,436)	-	-	-	-	(576,766)
-	-	850,180	(1,791,912)	-	-	(1,851,781)	(53,032)	-	-	-	(2,846,545)
-	(128,266)	-	750,960	12,999	-	-	128,266	(750,960)	-	-	12,999
-	-	12,277,332	5,726,207	5,435,757	574,372	40,830,045	5,694,874	-	-	-	70,558,587

Carrying amount as at 30 June 2024

2,104,888	-	21,878,209	12,405,668	8,597,849	520,394	198,623,152	30,823,387	-	940,748	9,157,655	285,051,951
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Range of estimated useful life in years

Land: Not depreciated, improvements: 7 - 40	Land: Not depreciated, improvements: 7 - 100	40 - 100	20-60	2 - 20	2 - 20	5 - 100 Formation - Not Depreciated	20 - 80	20 - 80	Not Depreciated	-	-
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Asset Renewals
Other additions

-	-	133,331	-	-	-	674,889	15,577	-	-	-	823,597
339,103	-	885,834	12,902	1,896,096	-	11,662	162,854	-	25,000	-	3,353,451

Etheridge Shire Council Notes to the financial statements For the year ended 30 June 2025

10 Property, plant and equipment

(a) Recognition

Purchases of property, plant and equipment are recognised as assets unless they are below asset recognition thresholds, currently \$10,000 for infrastructure related assets, \$1 in relation to land, and \$10,000 for plant & equipment. Replacement of a major component of an asset, in order to maintain its service potential, is treated as the acquisition of a new asset. Routine operational maintenance, repair costs and minor renewals to maintain the asset component and useful life of the non-current asset are expensed as incurred. Individual assets valued below the asset recognition threshold, are recognised as assets when they form part of a larger, connected network (e.g. individual components of a park). Land beneath roads, and reserve land under the *Land Act 1994* or *Land Title Act 1994*, is controlled by the Queensland State Government and not recognised in Council's Financial Statements.

(b) Measurement

Property, plant and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss.

(c) Depreciation

Land, work in progress, TerrEstrial mineral collection, road formations and formation work associated with the construction of dams, levee banks and reservoirs are not depreciated.

Depreciation, where applicable, is calculated on a straight-line basis such that the cost of the asset less its residual value is recognised progressively over its estimated useful life to Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Where assets have separately identifiable components, these components have separately assigned useful lives.

Depreciation methods, estimated useful lives and residual values are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions.

(d) Impairment

Each non-current physical asset and group of assets, held at cost, is assessed for indicators of impairment annually. If an indicator of possible impairment exists, the Council determines the asset's recoverable amount. Any amount by which the carrying amount of the asset exceeds this recoverable amount is recorded as the impairment loss.

(e) (i) Valuation

Council's valuation policies and procedures are set by Management. They are reviewed annually taking into consideration an analysis of movements in fair value and other relevant information. Within every 5 year period, Council arranges a full comprehensive valuation of assets by engaging an external, professionally qualified valuer. During this year, Council has comprehensively revalued its land and building asset classes. The purpose of these rolling valuations is to ensure carrying amount of each class of asset does not materially differ from its fair value at the reporting date. The valuation process involves the valuer physically sighting a representative sample of Council assets across all asset classes and making their assessments of the condition of the assets at the date of inspection. Council has also condition assessed its road infrastructure following a natural disaster event during the course of the financial year.

During the intervening years, Council uses internal and external consulting engineers to assess for material differences in the assumptions for useful life, remaining lives and costs with all infrastructure assets. These results are also considered in combination with suitable indexes from the Australian Bureau Statistics. Jointly, these methods are combined to form the basis of a desktop valuation in the intervening years.

(ii) Valuation processes

In accordance with AASB 13 fair value measurements are categorised on the following basis:

- Fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities (Level 1).
- Fair value based on inputs that are directly or indirectly observable for the asset or liability (Level 2).
- Fair value based on unobservable inputs for the asset and liability (Level 3).

Etheridge Shire Council
Notes to the financial statements
For the year ended 30 June 2025

(ii) Valuation techniques used to derive fair values

Asset class and fair value hierarchy	Valuation approach	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates	Index applied (change in index recognised 30/06/2025)	Other interim revaluation adjustments
Land (Level 2)	Market Value	30-Jun-25	Australis Asset Advisory	The property market for residential land and houses is in limited supply, with only a few recent period sales and limited housing and building construction. Land values were assessed using the direct comparison approach, whereby Land owned by Council has a zoning particular to Council's ownership, such as "Community Infrastructure". In these cases, land values have been assessed based upon sale of other land with similar, physical attributes, with allowances being made for the restrictive zoning. Valuation inputs were used where comparable sales evidence was available and meaningful comparisons were possible, without significant adjustment or evidence analysis, or significant professional judgement by Australis Asset Advisory. Sales evidence was sourced from RP Data, active estate agents and gathered as part of Australis Asset Advisory normal business processes. Comparable sales evidence can be obtained from Australis Asset Advisory valuation report.	n/a	Nil
2025: \$1,799,599						
2024: \$2,104,988						
Buildings (Level 2)	Market Value	30-Jun-25	Comprehensive Valuer 2025: Australis Asset Advisory	Comprehensive onsite inspections conducted in April 2025, in accordance with AASB13 and AASB16. The property market for residential land and houses is very small with only a few sales in recent years, and with few houses or buildings under construction during the inspection period. Where there is a market for Council building assets, fair value has been derived from sales prices of comparable properties. In the absence of sales evidence, reference has been made to: • Rawlinson's, Australian Construction Handbook; • Australis Asset Advisory industry experience and business processes. In determining the level of accumulated depreciation, the asset has been disaggregated into significant components which exhibit useful lives. Allowance has been made for the typical asset life cycle and renewal treatments of each component. Condition was assessed taking into account both physical characteristics as well as holistic factors such as functionality, capability, utilisation and obsolescence. Where "depth in market" can be identified, we have assessed the fair value of an asset as the best estimate of price reasonably obtained in the market at the date of valuation.	n/a	Nil
2025: \$13,727,589						
2024: \$4,061,748						
Buildings (level 3)	Current Replacement Cost	30-Jun-25	Comprehensive Valuer Australis Asset Advisory	Where Council buildings are of specialist nature and there is no active market for the assets, fair value has been determined on the basis of replacement with a new asset of similar type and service. The gross current values have been derived from reference to market data for recent projects and costing guides issued by the Australian Institute of Quantity Surveyors. (Rawlinson's Australian Construction Handbook.) Where there is no depth of market, the net current value of a building asset is the gross current value less accumulated depreciation to reflect the consumed or expired service potential of the asset. In determining the level of accumulated depreciation, the asset has been disaggregated into significant components which exhibit useful lives. Allowance has been made for the typical asset life cycle and renewal treatments of each component. Condition was assessed taking into account both physical characteristics as well as holistic factors such as functionality, capability, utilisation and obsolescence. Once the accumulated depreciation has been calculated, it is aggregated into a parent asset for aggregation within the financial system.	n/a	Nil
2025: \$15,530,950						
2024: \$17,816,461						

Etheridge Shire Council
Notes to the financial statements
For the year ended 30 June 2025
10 Property, Plant and Equipment (continued)
(e) (ii) Valuation techniques used to derive fair values

Asset class and fair value hierarchy	Valuation Approach	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates (related data sources)	Index applied (change in index recognised 30/06/2025)	Other interim revaluation adjustments
Water Infrastructure (Level 3)	Current Replacement Cost (CRC)	30-Jun-24	Comprehensive Valuer Shepherd	CRC was calculated based on expected replacement costs. In all cases the assets were disaggregated to component level to ensure a reliable measure of cost and service capacity and deterioration of estimated remaining life. Unit rates were developed from a combination of past construction project averages and first principles calculations for assets, where recent construction unit costs are not known. Accumulated Depreciation The accumulated depreciation cost was determined by an assessment of the age from either its construction date or by a condition assessment where an asset was close to the end of its life or where reliable construction data information was unavailable. Where site inspections were not conducted (i.e. for passive assets and active assets for which site inspections were not undertaken), the remaining useful life was calculated on an age basis after taking into consideration current and planned maintenance records.	n / a	Nil
Roads, Bridges and Drainage Networks (Level 3)	Current Replacement Cost	30-Jun-24	Comprehensive Valuer Shepherd	Roads Council categorises its road infrastructure into urban and rural roads and then further sub-categorises into sealed and unsealed roads. All road segments are then componentised into formation, pavement and seal (where applicable). Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment. Council also assumes a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials. CRC was calculated by reference to asset linear and area specifications, estimated labour and material inputs, services costs, and overhead allocations. Council assumes pavements are constructed to depths of 200mm for urban areas and 150mm for rural roads. For internal construction estimates, material and services prices were based on existing supplier contract rates or supplier price lists and labour wage rates were based on Council's Enterprise Bargaining Agreement (EBA). All direct costs were allocated to assets at standard usage quantities according to recently completed similar projects. Where construction is outsourced, CRC was based on the average of completed similar projects over the last few years. Council undertook a condition assessment exercise at 30 June 2025 following a flood damage event which occurred earlier in the financial year. As a result of this exercise Council considered it appropriate to recognise an adjustment for damage sustained to Council's infrastructure as a result of the flood damage event. This has been recognised against the revaluation surplus. Accumulated depreciation In determining the level of accumulated depreciation, roads were disaggregated into significant components which exhibited different useful lives. A consumption assessment was undertaken based on defects / condition assessments for each segment. For sealed surfaces defects % by area and average international roughness index, for sealed pavements % of rutting by area and average international roughness index for unsealed pavements % of gravel remaining were all used to determine remaining lives.	n / a	Nil

10 Property, Plant and Equipment (continued)

(e) (ii) Valuation techniques used to derive fair values

Asset class and fair value hierarchy	Valuation Approach	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates (related data sources)	Index applied (change in index recognised 30/06/2025)	Other interim revaluation adjustments
Roads, Bridges and Networks (Level 3)	Current Replacement Cost	30-Jun-24	Comprehensive Valuer	<p>Bridges</p> <p>Each bridge was assessed individually, with the valuation varying according to deck area, condition and size. Construction estimates were determined on a basis similar to roads.</p> <p>Accumulated depreciation</p> <p>The accumulated depreciation cost was determined by an assessment of the age from either its construction date or by a condition assessment where an asset was close to the end of its life or where no reliable construction data information was available.</p> <p>Drainage Infrastructure</p> <p>Similar to roads, drainage assets are managed by major components pipes, headwalls surfaces and pits. Consistent with roads, Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment and that a segment is designed and constructed to the same standard yet grouped into urban and rural types.</p> <p>Where drainage assets are located underground, and physical inspection is not possible the age, size and type of construction material are used to determine the fair value at reporting date.</p> <p>Accumulated depreciation</p> <p>The accumulated depreciation cost was determined by an assessment of the age from either its construction date or by a condition assessment where an asset was close to the end of its life or where no reliable construction data information was available.</p>	n / a	Nil
Other Infrastructure	Current Replacement Cost	30-Jun-24	Comprehensive Valuer	<p>Other Structures</p> <p>Include small shelters, play equipment, fencing and various airstrip and remaining land improvement assets. CRC was calculated based on expected replacement costs, where unit rates were developed from a combination of past construction project averages, from first principles' calculations or indexation.</p> <p>Accumulated depreciation</p> <p>The accumulated depreciation cost was determined by an assessment of the age from either its construction date or by a condition assessment where an asset was close to the end of its life or where no reliable construction data information was available.</p> <p>Where site inspections were not conducted, the remaining useful life was calculated on an age basis after taking into consideration current and planned maintenance records.</p>	n / a	Nil

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Etheridge Shire Council Notes to the financial statements For the year ended 30 June 2025

	2025	2024
	\$	\$
11 Contract balances		
(a) Contract assets	5,768,514	3,520,331
(b) Contract liabilities		
Funds received upfront to construct Council controlled assets	6,277,059	1,139,683
Non-capital performance obligations not yet satisfied	1,955,702	-
	8,232,761	1,139,683
(c) Revenue recognised that was included in the contract liability balance at the beginning of the year		
Funds received in advance to construct controlled assets	1,139,683	2,209,105
Non-capital performance obligations not yet satisfied	-	9,599,932
	1,139,683	11,809,037
Satisfaction of Contract Liabilities		
The contract liabilities in relation to capital grants relate to funding received prior to the work being performed since revenue is recognised as council constructs the assets. Council expects to recognise the contract liability as income in the subsequent year.		
(d) Significant changes in contract balances		
The increase in contract liabilities balance relates primarily to QRA flood damage grants whereby Council generally receives the initial 30% upfront prior to the commencement of construction together with some other capital grants received in advance. Council received some QRA flood damage funds prior to end of the financial year whereby not as much had been expected as received.		
12 Payables		
Creditors are recognised when goods or services are received, at the amount owed. Amounts owing are unsecured and are generally settled on 30 day terms.		
Current		
Creditors	114,937	-
Accrued wages and salaries	171,837	328,885
Accrued expenses	3,687,669	4,896,160
Other creditors	160,379	31,858
Other payables	-	-
	4,134,822	5,256,903
13 Borrowings		
Borrowings are initially recognised at fair value plus any directly attributable transaction costs. Thereafter, they are measured at amortised cost. Principal and interest repayments are made quarterly in arrears.		
All borrowings are in \$A denominated amounts and interest is expensed as it accrues. No interest has been capitalised during the current or comparative reporting period. Expected final repayment dates vary from 15 September 2025 to 15 March 2044.		
Council also aims to comply with the Queensland Treasury Corporation's (QTC) borrowing guidelines and ensure that sustainability indicators remain within acceptable levels at all times.		
Current		
Loans - QTC	202,224	203,150
	202,224	203,150
Non-current		
Loans - QTC	5,594,193	5,784,001
	5,594,193	5,784,001

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Etheridge Shire Council Notes to the financial statements For the year ended 30 June 2025

14 Provisions

Long Service Leave

The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value.

Refuse dump restoration

Council has established and maintains a provision for the restoration of the five township landfill sites at the end of their useful lives. Council estimates these sites are estimated to close between 2026 and 2055 and the restoration program will continue over a subsequent thirty years post-closure care program.

The calculation of the provisions use assumptions including application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. The provisions are reviewed at least annually and updated based on the facts and circumstances available at the time.

Refuse restoration provision represents the present value of anticipated future costs associated with the closure of the dump sites, decontamination and monitoring of historical residues and leaching on these sites.

	Current		Non-current	
	2025	2024	2025	2024
	\$	\$	\$	\$
Current				
Annual leave	622,555	504,405	-	-
Long service leave	321,250	294,857	122,781	137,348
Refuse site rehabilitation	-	-	2,143,030	2,065,628
	<u>943,805</u>	<u>799,262</u>	<u>2,265,811</u>	<u>2,202,976</u>

Movements in non-employee benefit provisions:

	2025	2024
	\$	\$
Refuse site rehabilitation		
Balance at beginning of financial year	2,065,628	1,988,226
Increase due to unwinding of discount	77,402	77,402
Additional provisions	-	-
Amounts used	-	-
Increase/(decrease) due to change in discount rate	-	-
Increase/decrease due to change in inflation rate	-	-
Expenditure rehabilitation	-	-
Increase/decrease in provision due to change in timing of cost.	-	-
Increase/decrease in provision due to change in projected cost.	-	-
Balance at end of financial year	<u>2,143,030</u>	<u>2,065,628</u>

15 Commitments for expenditure

Contractual commitments and arrangement estimates at the end of the financial year, but not recognised in the financial statements are as follows:

Management of ESC Student Hostel (permits attendance variations)	-	76,715
Town Planning & WHS Contracts	-	87,522
Road Construction Projects	537,618	969,999
Staff housing projects	94,540	-
Independent Living Facility	2,468	1,020,212
Other Capital projects	909,497	167,746
	<u>1,544,123</u>	<u>2,322,194</u>

16 Contingent assets and liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

Local Government Mutual

Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2024, the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

Local Government Work Care

Council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Work Care. Under this scheme Council has provided an indemnity by way of bank guarantee in favour of LGW, drawn against deposits held with QTC to cover short fall funding in the event the self-insurance licence was cancelled and there were insufficient funds available to cover the outstanding liabilities. Only the Queensland Government's workers regulator may exercise any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$115,819 (2024: \$112,868).

Agenda General Meeting - Wednesday 19 November 2025

Etheridge Shire Council Notes to the financial statements For the year ended 30 June 2025

	2025	2024
	\$	\$
17 Related party transactions		
(a) Transactions with key management		
Key Management Personnel : Etheridge Shire Council Mayor and Councillors, Chief Executive Officer, Director Corporate Services and Director Engineering Services		
Compensation paid to KMP comprises:		
Short-term employee benefits	1,102,558	1,035,809
Long term benefits	12,735	12,490
Post employment benefits	70,227	64,465
Termination benefits	-	86,071
Total	<u>1,185,520</u>	<u>1,198,835</u>
(b) Loans and guarantees to/from related parties	-	-
There are no loans or guarantees provided to or held with related parties.		
(c) Commitments to/from other related parties		
There are no specific commitments or contracts for future transactions.	-	-
Unspecified transactions may occur during the ordinary course of business.	-	-
(d) Transactions with related parties		
Purchases of materials and services from entities controlled by KMP.	459,465	112,908
Remuneration paid to close family members of key management personnel	120,485	-
(e) Transactions with related parties that have not been disclosed		
Most of the people and entities that may be considered related parties live and operate within Etheridge Shire. Consequently related party transactions may occur during the ordinary course of business. These may include payment of rates, use of community provided facilities at no charge (e.g.) Georgetown swimming pool and Council Library.		
18 Asset revaluation surplus		
The asset revaluation surplus comprises movements of Council's non-current assets, reflecting changing values of assets under direct valuation, conducted by appropriately qualified and independent valuers		
Balance at the beginning of the financial year	196,709,847	197,211,149
Roads, Drainage and Bridg	(13,178,550)	(8,181,746)
Land	(305,289)	-
Land improvements	-	-
Buildings	1,905,018	1,438,491
Water	-	3,647,776
Other Structures	-	2,594,177
Terrestrial Collection	-	-
Increment (Decrement) in revaluation and indexation surplus on assets	(11,578,821)	(501,302)
Balance at the end of the financial year	<u>185,131,026</u>	<u>196,709,847</u>
19 Superannuation		
Total superannuation contributions paid by Council for employees	638,550	574,083
	<u>638,550</u>	<u>574,083</u>

All employees have contributions paid to compliant employee choice funds and LGIA. Council contributes at the current SGL rate of 11.5% of an employees eligible gross ordinary earnings before overtime. Where employees choose to make an additional contribution of 6% of eligible earnings, Council increases its SGL contribution to 12%.

Effective July 2025, the SGL rate was increased to 12%.

Agenda General Meeting - Wednesday 19 November 2025

Etheridge Shire Council Notes to the financial statements For the year ended 30 June 2025

20 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities

	2025	2024
	\$	\$
Net result	9,864,252	(2,270,788)
Non-cash items:		
Depreciation and amortisation	6,095,282	6,168,873
Impairment of receivables	65,300	114,876
Unwinding discount on provisions	77,402	77,402
	6,237,984	6,361,151
Investing and development activities (non-cash):		
Net (profit)/loss on disposal of non-current assets	569,205	30,373
Capital Grants and Contributions	(4,512,399)	(4,881,273)
	(3,943,194)	(4,850,900)
Changes in operating assets and liabilities:		
(Increase)/ decrease in receivables	1,581,265	(1,499,414)
(Increase)/ decrease in contract assets	(3,684,013)	2,888,140
(Increase)/decrease in inventory	73,731	39,517
Increase/(decrease) in payables	(1,122,081)	3,061,014
Increase/(decrease) in contract liabilities	1,768,290	(9,432,113)
Increase/(decrease) in provisions	207,378	91,689
	(1,175,430)	(4,851,168)
Net cash inflow (outflow) from operating activities	10,983,612	(5,611,705)

21 Events after the reporting period

There were no material adjusting events after the balance date.

22 Financial instruments and financial risk management

Financial assets and financial liabilities
Etheridge Shire Council has exposure to the following risks
- Credit risk
- Liquidity risk
- Market risk

Risk management framework

Etheridge Shire Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies.

Councillors approve policies for overall risk management, as well as specifically for managing credit, liquidity and market risk. The Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council.

The Council's audit committee oversees how management monitors compliance with the Council's risk management policies and procedures, and reviews the adequacy of the risk management framework in relation to the risks faced by the Council. The Council's audit committee is assisted in its oversight role by internal audit. Internal audit undertakes both regular and ad hoc reviews of risk management controls and procedures, the results of which are reported to the audit committee.

Etheridge Shire Council does not enter into derivatives.

Agenda General Meeting - Wednesday 19 November 2025

Etheridge Shire Council Notes to the financial statements For the year ended 30 June 2025

Credit risk

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables from customers.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations. The carrying amount of financial assets represents the maximum credit exposure.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar state/ commonwealth bodies or financial institutions in Australia, in line with the requirements of the Statutory Bodies Financial Arrangements Act 1982 .

No collateral is held as security relating to the financial assets held by the Etheridge Shire

The carrying amount of financial assets at the end of the reporting period represent the maximum exposure to credit risk for the Council.

Liquidity risk

Liquidity risk is the risk that the Council will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset.

The Council's approach to managing liquidity is to ensure, as far as possible, that it will have sufficient liquidity to meet its liabilities when they are due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Council's reputation.

Council manages its exposure to liquidity risk by maintaining sufficient cash deposits, both short and long term, to cater for unexpected volatility in cash flows. These facilities are disclosed in note 10.

The following table sets out the liquidity risk in relation to financial liabilities held by Council. It represents the remaining contractual cash flows (principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements:

Council	0 to 1 year	1 to 5 years	Over 5 years	Total contractual cash flows	Carrying amount
	\$	\$	\$	\$	\$
2025					
Trade and other payables	114,937	-	-	114,937	114,937
Loans - QTC	490,577	1,947,880	6,695,836	9,134,293	5,796,417
	605,514	1,947,880	6,695,836	9,249,230	5,911,354
2024					
Trade and other payables	-	-	-	-	-
Loans - QTC	501,399	1,951,487	7,182,806	9,635,691	5,987,151
	501,399	1,951,487	7,182,806	9,635,691	5,987,151

The outflows in the above table are not expected to occur significantly earlier or for significantly different amounts than indicated in the table.

Market risk

Market risk is the risk that changes in market prices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

Interest rate risk

Etheridge Shire Council is exposed to interest rate risk through investments with QTC and other financial institutions.

The Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised.

Sensitivity

Sensitivity to interest rate movements for variable financial assets and liabilities based on the carrying amount at reporting date.

The Council does not account for any fixed-rate financial assets or financial liabilities at Fair Value through Profit or Loss, therefore a change in interest rates at the reporting date would not affect profit or loss.

Council has conducted an interest rate sensitivity analysis depicting the impact of a 1% change in interest rates. Council has however elected not to separately disclose this table as its overall impact has been determined not to be material.

In relation to the QTC loans held by the Council, the following has been applied:

QTC Generic Debt Pool - the generic debt pool products approximate a fixed rate loan. There is a negligible impact on interest sensitivity from changes in interest rates for generic debt pool borrowings.

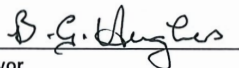
Etheridge Shire Council
Financial statements
For the year ended 30 June 2025

Management Certificate
For the year ended 30 June 2025


These general purpose financial statements have been prepared pursuant to sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

In accordance with section 212(5) of the Regulation we certify that:

- (i) the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, as set out on pages 2 to 24, present a true and fair view, in accordance with Australian Accounting Standards, of the council's transactions for the financial year and financial position at the end of the year.



Mayor
Barry Hughes



Chief Executive Officer
Ken Timms

Date: 15 / 10 / 25

Date: 15 / 10 / 25



INDEPENDENT AUDITOR'S REPORT

To the councillors of Etheridge Shire Council

Report on the audit of the financial report

Opinion

I have audited the financial report of Etheridge Shire Council.

The financial report comprises the statement of financial position as at 30 June 2025, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including material accounting policy information and the certificate given by the Mayor and Chief Executive Officer.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2025, and of its financial performance for the year then ended; and
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

The councillors are responsible for the other information.

The other information comprises the information included in the entity's annual report for the year ended 30 June 2025, but does not include the financial report and our auditor's report thereon.

At the date of this auditor's report, the available other information in Etheridge Shire Council's annual report for the year ended 30 June 2025 was the current year financial sustainability statement - audited ratios, current year financial sustainability statement (contextual ratios) - unaudited and the unaudited long-term financial sustainability statement.



My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of my responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at:

https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf

This description forms part of my auditor's report.

Report on other legal and regulatory requirements

In accordance with s. 40 of the *Auditor-General Act 2009*, for the year ended 30 June 2025:

- a) I received all the information and explanations I required
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.



Prescribed requirements scope



The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.

A handwritten signature in black ink, appearing to read "W Cunningham".

William Cunningham
as delegate of the Auditor-General

20 October 2025

Queensland Audit Office
Brisbane

Etheridge Shire Council Current year Financial Sustainability Statement - Audited ratios For the year ended 30 June 2025					
Type	Measure	Target (Tier 7)	Actual Current Year	5-Year Average	Council Narrative
Audited ratios					
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months	2.85 months	N/A	Council's cash balances increased substantially during the year due to the normalising of receipt of the Financial Assistance Grant, as well as sizable funds received in advance for specific projects. These amounts have been recognised as contract liabilities.
Operating Performance	Operating Surplus Ratio	N/A	8.86%	-2.45%	This has increased due to the effective double payment of Financial Assistance Grants which had been delayed in 2024.
	Operating Cash Ratio	Greater than 0%	19.95%	10.72%	Refer to above comments in relation to unrestricted cash cover
Asset Management	Asset Sustainability Ratio	Greater than 90%	34.44%	16.26%	Council has been investing significant amounts in new assets in recent years which have predominantly been funded by Capital Grants rather than from Council funds
	Asset Consumption Ratio	Greater than 60%	79.94%	75.79%	The above has allowed Council to maintain its positive asset consumption ratio
Debt Servicing Capacity	Leverage Ratio	0 to 3 times	0.51 times	-1.2 times	Council has had very little debt in recent years, however Council has recently (2024) borrowed to fund the construction of accommodation units within the community.
The current year financial sustainability statement is prepared in accordance with the requirements of the Local Government Regulation 2012 and the Financial Management (Sustainability) Guideline 2024. The amounts used to calculate the reported measures are prepared on an accrual basis and are drawn from the council's audited general purpose financial statements for the year ended 30 June 2025.					
The current year financial sustainability statements that are given to the auditor-general must each be accompanied by a signed certificate in the form below:					
<p style="text-align: center;">Certificate of Accuracy For the year ended 30 June 2025</p> <p>This current year financial sustainability statement has been prepared pursuant to Section 178 of the <i>Local Government Regulation 2012</i> (the regulation).</p> <p>In accordance with Section 212(5) of the Regulation we certify that this current year financial sustainability statement has been accurately calculated.</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  Mayor Barry Hughes </div> <div style="text-align: center;">  Chief Executive Officer Kenneth Timms </div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div>Date: 15/10/25</div> <div>Date: 15/10/25</div> </div>					



INDEPENDENT AUDITOR'S REPORT

To the Councillors of Etheridge Shire Council

Report on the Current-Year Financial Sustainability Statement

Opinion

I have audited the accompanying current year financial sustainability statement of Etheridge Shire Council for the year ended 30 June 2025, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer.

In accordance with s.212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of Etheridge Shire Council for the year ended 30 June 2025 has been accurately calculated.

Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2024 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Other Information

The councillors are responsible for the other information.

The other information comprises the information included in the entity's annual report for the year ended 30 June 2025, but does not include the financial sustainability statement and our auditor's report thereon.

At the date of this auditor's report, the available other information in Etheridge Shire Council's annual report for the year ended 30 June 2025 was the general-purpose financial statements, current year financial sustainability statement – audited ratios, current-year financial sustainability statement (contextual ratios) - unaudited, and the unaudited long-term financial sustainability statement.



My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the general-purpose financial report.

In connection with my audit of the financial sustainability statement, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial sustainability statement and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the current year financial sustainability statement

The councillors are responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the current year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.



I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

A handwritten signature in black ink, appearing to read "W Cunningham".

William Cunningham
as delegate of the Auditor-General

20 October 2025

Queensland Audit Office
Brisbane

Etheridge Shire Council
Current-year Financial Sustainability Statement (Contextual Ratios) - unaudited
For the year ended 30 June 2025

Type	Measure	Target (Tier 7)	Actual Current Year	5-Year Average	Council Narrative
			Council		
Contextual ratios (unaudited)					
Financial Capacity	Council-Controlled Revenue*	N/A	4.99%	6.95%	As a remote and regional Council with a relatively low population base, the level of rates makes up on a fraction of Council's required income. As such, Council is significantly dependant upon Government support in the form of Grants to fund ongoing day to day operations and deliver a service standard to meet community expectations. This is not unique and is common of Western QLD Councils.
	Population Growth*	N/A	0.83%	-1.24%	

The current year financial sustainability statement - Contextual Ratios is prepared in accordance with the requirements of the Local Government Regulation 2012 and the Financial Management (Sustainability) Guideline 2024. The amounts used to calculate the reported measures are prepared on an accrual basis and are drawn from the council's audited general purpose financial statements for the year ended 30 June 2025.

The current year financial sustainability statements that are given to the auditor-general must each be accompanied by a signed certificate in the form below:

Certificate of Accuracy
For the year ended 30 June 2025

This current year financial sustainability statement has been prepared pursuant to Section 178 of the Local Government Regulation 2012 (the regulation).

In accordance with Section 212(5) of the Regulation we certify that this current year financial sustainability statement has been accurately calculated.

B. G. Hughes.
Mayor
Barry Hughes

Chief Executive Officer
Kenneth Timms

Date: 15/10/25



Etheridge Shire Council
Unaudited Long-Term Financial Sustainability Statement
Prepared as at 30 June 2025

Council

Type	Measure	Target (Tier 7)	Actuals as at 30 June 2025	30 June 2026	30 June 2027	30 June 2028	30 June 2029	30 June 2030	30 June 2031	30 June 2032	30 June 2033	30 June 2034
Financial Capacity	Council-Controlled Revenue	N/A	4.99%	7.1%	7.1%	7.1%	7.1%	7.2%	7.2%	7.2%	7.3%	7.3%
	Population Growth	N/A	0.83%	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%
	Operating Surplus Ratio	N/A	8.86%	-9.6%	-5.9%	-5.9%	-5.5%	-5.4%	-5.3%	-5.5%	-5.8%	-6.1%
Operating Performance	Operating Cash Ratio	Greater than 0%	19.95%	2.6%	6.9%	6.7%	7.1%	7.0%	7.1%	6.8%	6.5%	6.3%
	Asset Sustainability Ratio	Greater than 90%	34.44%	180%	128%	68%	69%	70%	71%	71%	77%	73%
	Asset Consumption Ratio	Greater than 60%	79.94%	75.0%	74.2%	74.1%	74.1%	74.1%	74.1%	74.1%	74.3%	74.4%
Debt Servicing Capacity	Leverage Ratio	0 to 3 times	0.51 times	4.39	1.51	1.42	1.23	1.12	1.00	0.92	0.85	0.77

Council's long term financial management strategy is to foster sustainable growth within the community, and this is consistent with council's long term forecast.

The long-term financial sustainability statement that is given to the auditor-general must be accompanied by a signed certificate in the form below:

<p align="center">Certificate of Accuracy</p> <p align="center">For the long-term financial sustainability statement prepared as at 30 June 2025</p>	
<p>This long-term financial sustainability statement has been prepared pursuant to Section 178 of the <i>Local Government Regulation 2012</i> (the regulation).</p> <p>In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately</p>	<p align="center">  Mayor Barry Hughes </p> <p align="center">  Chief Executive Officer Kenneth Timms </p> <p> Date: <u>16 / 10 / 25</u> </p>

Item No: 11.6
Subject: Independent Living Facility - Council Owned Dwellings
Classification: Open
Author: Renee Bester, Director of Corporate Services

EXECUTIVE SUMMARY

Council has constructed four two-bedroom dwellings (Units 1A, 1B, 1C & 2A of Lot 5 Forsayth Road, Georgetown) aimed at supporting eligible residents with access to housing. The construction of these houses is complete, and Council is now taking the required steps to operationalise the allocation process.

RECOMMENDATION

1. That Council:

- a. Endorse the development of C062 – Independent Living Facility Eligibility Policy, C063 – Independent Living Allocation Policy and Allocations Plan & C064 – Independent Living Facility Rent Policy to guide the allocation and management of the four dwellings being Units 1A, 1B, 1C & 2A of Lot 5 Forsayth Road, Georgetown
- b. Approve the initiation of an open public tender application process for tenancy of the two affordable housing dwellings; and
- c. That pursuant to section 257(1)(b) of the Local Government Act 2009, Council delegate to the Chief Executive Officer its power to implement policy documents and manage the application process for Units 1A, 1B, 1C and 2A of Lot 5 Forsayth Road, Georgetown.
- d. Notes the Knight Frank valuation report dated 24 June 2025.
- e. Resolves pursuant to section 257(1)(b) of the Local Government Act 2009 (Qld), to delegate authority to the Chief Executive Officer to progress, negotiate, finalise and otherwise deal with all matters on Council's behalf in relation to the letting of the four (4) units to eligible applicants, on the basis of:
 - i. a tenancy agreement in the prescribed form;
 - ii. a weekly rent of the upper market rent value of \$300.00; and
 - iii. otherwise subject to the terms and conditions contained in Council's adopted policies.

BACKGROUND

Council has procured for the construction and operation of four (4) two-bedroom dwellings within the Independent Living Complex, situated at Units 1A, 1B, 1C & 2A, Lot 5 Forsayth Road, Georgetown.

To enable operations within the 4 dwellings, Council has drafted 3 policies to assist in equitable decision making with regards to eligibility, rent and allocations. These policies are in alignment with Council's current QCAT exemption.

Council procured a valuation report from Knight Frank on 24 June 2025. The Knight Frank report assessed the market rental range for the dwellings to be between \$280.00 and \$300.00 per week.

LINK TO CORPORATE PLAN

Corporate Plan Aim No. 4: Quality social infrastructure makes the Shire a desirable place to live.
Corporate Outcome No 4.2: An invigorated community with a variety of multi-age services.

BUDGET & RESOURCE CONSIDERATIONS

There are no predicted additional construction costs to Council, however moving into the Operational phase, council are considering the resource requirements for administration and ongoing tenancy management.

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Nil

CONSULTATION

No consultation required: UPDATE AS REQUIRED
No consultation with the community/stakeholders is required.

RISK ASSESSMENT

Risk Assessment Outcome: Low

ATTACHMENTS

1. C062 - Independent Living Facility Eligibility Policy [**11.6.1**]
2. C063 - Independent Living Facility Allocations Policy and Allocations Plan [**11.6.2**]
3. C064 - Independent Living Facility Rent Policy [**11.6.3**]
4. Valuation Report [**11.6.4**]



ESC - C062 Independent Living Facility Eligibility Policy

Independent Living Complex (Units 1A, 1B, 1C & 2A) at Lot 5 Forsayth Road, Georgetown

POLICY VERSION AND REVISION

Version History	Meeting date	
	Resolution number	
Approval by CEO		
Effective date	Review date	
1 st December 2025	1 st December 2029	
Policy Author		
Chief Executive Officer		
Current incumbent		
Ken Timms PSM		
Implementation Officer		
Chief Executive Officer		
Current incumbent	Contact number	Official file no.
Ken Timms PSM	4079 9090	ESC-C062



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1. BACKGROUND & CONTEXT

Etheridge Shire Council is committed to delivering housing options for elderly residents in our community through quality social infrastructure that makes the Shire a desirable place to live. Our commitment to enhancing the quality of life for Shire residents includes the development of an Independent Living Complex at Lot 5 Forsyth Road, Georgetown for elderly residents over 65 years of age.

To support this initiative, Council has four two-bedroom dwellings within the Independent Living Complex available for rent to applicants that meet the eligibility criteria.

2. PURPOSE & SCOPE

This policy sets out the criteria and procedures to guide Council Officers in making decisions that comply with Council's Corporate Plan, while promoting consistency, fairness and a coordinated approach to managing applications for the Independent Living Facility across four units within the Complex (Units 1A, 1B, 1C and 2A). Council has been granted an exemption from the Queensland Civil and Administrative Tribunal from the operation of section 7(f) of the *Anti-Discrimination Act 1991* (Qld), which prohibits discrimination on the basis of age and is committed to delivering housing to individuals aged 65 and over.

This policy applies to all Etheridge Shire Council employees involved in processing applications for Independent Living Facility dwellings (Units 1A, 1B, 1C and 2A) within the Independent Living Complex located at Lot 5 Forsyth Road, Georgetown.

This policy does not apply to applications for Units 2B and 2C. Council employees must refer to the policy titled "Eligibility Policy – Affordable Housing Dwellings".

3. POLICY STATEMENT

3.1 DUE DILIGENCE INVESTIGATIONS

- 3.1.1. An Applicant is an individual who applies to become an Independent Living Facility tenant.
- 3.1.2. Council must only let dwellings to Applicants who meet the C062 Independent Living Facility Policy Eligibility Criteria.
- 3.1.3. Council Officers are responsible for properly processing applications to determine whether or not each Applicant satisfies the Independent Living Facility Eligibility Criteria.
- 3.1.4. In evaluating Applicants for the Independent Living Facility, Council Officers must conduct thorough due diligence investigations to determine whether an Applicant meets the Eligibility Criteria.

3.2 ELIGIBILITY CRITERIA

Applicants and existing tenants who are renewing an existing tenancy agreement must meet all the following criteria:

3.2.1. Age

Applicants must be aged 65 years or older.

Council holds a QCAT exemption under the *Anti-Discrimination Act 1991* (Qld).

3.2.2. Australian Citizenship and Residence Status.

The Applicant must be:

- a. an Australian citizen;
- b. a permanent resident of Australia;

3.2.3. Residency

Applicants will be prioritised based on a demonstrated connection to the Etheridge Shire, including the following criteria:

ETHERIDGE SHIRE COUNCIL



1. current residence in Etheridge Shire;
2. previous residence in Etheridge Shire with an intention to return; or
3. strong ties to a community within Etheridge Shire (eg: family, work, cultural or community involvement).

4. DOCUMENTS

4.1 DOCUMENTS – NEW APPLICATIONS FOR AFFORDABLE

The documents that Council Officers must obtain from each Applicant include:

- 4.1.1 completed and signed Residential Tenancies Authority Rental Application (Form 22);
- 4.1.2 two documents, with at least one containing a photographic identity, proving the Applicant's identity, including:
 - a. Australian Passport;
 - b. Australian Driver's Licence;
 - c. Full Birth Certificate;
 - d. Medicare card;
 - e. Centrelink card; or
 - f. Another form of government issued identity document.
- 4.1.3 proof of current address;
- 4.1.4 documents about the Applicant's financial ability to pay rent including:
 - a. if the Applicant is employed, two most recent payslips from the Applicant's current employer;
 - b. if the Applicant is not receiving regular income, two financial documents which may include:
 - bank statements (without transaction details) to demonstrate proof of savings or assets;
 - Centrelink payment statements or letters; or
 - other proof of savings or assets.
- 4.1.5 a signed declaration from each Applicant who provided identity documents acknowledging that:

"The Landlord is collecting information, including identity documents to verify the Applicant's identity, for the purposes of assessing the Applicant's eligibility to become an Independent Living Facility tenant at Lot 5 Forsayth Road, Georgetown.

The Applicant hereby consents to the Landlord keeping a copy of the Applicant's identity documents.

The Landlord will not disclose personal information to any other third party for any other purpose, unless with consent or as required by law."

4.2 RENEWING AN EXISTING TENANCY AGREEMENT

- 4.2.1 Renewal of existing Tenancy Agreements will be assessed through and at the absolute discretion of the Chief Executive Officer (or a delegated officer).
- 4.2.2 Four (4) months prior to the expiry of a Tenancy Agreement, the Chief Executive Officer (or a delegated officer) will review the Tenant's history and conduct, including:
 - a. whether rent has been consistently paid in full and on time;

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- b. whether the Premises have been properly maintained;
- c. whether the Tenant has otherwise complied with the terms of the existing Tenancy Agreement.

4.2.3 If Council resolves to renew the lease, Council will, at least three (3) months prior to the expiry date, issue the Tenant with a proposed new Tenancy Agreement setting out:

- a. the proposed rent;
- b. the new lease term; and
- c. all relevant terms and conditions.

4.2.4 If the tenant does not accept Council's offer by returning a signed Tenancy Agreement within 21 days from the date the Tenant receives the proposed new Tenancy Agreement, the offer will be deemed rejected. In that case, the tenant will be issued with a Form 12 – Notice to Leave, with the tenancy agreement ending on the later of:

- a. the remaining term of the current Tenancy Agreement; and
- b. if the term of the tenancy agreement will end sooner than the date which is two (2) months after the date Council is able to issue the notice to the existing tenant, no earlier than:
 - i. the date Council is able to give notice to the existing tenant in accordance with the Residential Tenancies and Rooming Accommodation Act 2008 (Qld) that Council is not renewing the tenancy agreement; and
 - ii. the date two (2) months after the date the notice is given.

5. ENDING A TENANCY –

5.1 If the Chief Executive Officer (or a delegated officer) determines that Council does not wish to offer the existing tenant a new Tenancy Agreement, Council Officers must notify the existing tenant that their tenancy agreement will not be renewed and will end on the later of:

- 5.1.1. the remaining term of the current tenancy agreement; and
- 5.1.2. if the term of the tenancy agreement will end sooner than the date which is two (2) months after the date Council is able to issue the notice to the existing tenant, no earlier than:
 - a. the date Council is able to give notice to the existing tenant in accordance with the Residential Tenancies and Rooming Accommodation Act 2008 (Qld) that Council is not renewing the tenancy agreement; and
 - b. the date two (2) months after the date the notice is given.

6. RESPONSIBILITIES

When implementing this Policy, Council must make decisions fairly and transparently, using principles compatible with human rights as described in the *Human Rights Act 2019* (Qld).

If an Applicant does not meet the eligibility criteria and is consequently precluded from being granted a dwelling, Council is not in breach of its obligations under the *Human Rights Act 2019* (Qld) in making a determination of non-eligibility. However, Council must ensure the decision is clearly documented, the reasons are communicated to the Applicant, and the Applicant is advised of their right to request a review or to provide any additional documentation necessary to meet the eligibility criteria.

7. TERM

This policy commences on the Effective Date and will remain in force until revoked.

8. REVIEW

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This policy must be reviewed with four years, or sooner if required.

9. RELATED DOCUMENTATION

ESC – C063 Independent Living Facility Allocations Policy

ESC – C064 Independent Living Facility Rent Policy

10. LEGISLATION AND REGULATIONS

Housing Act 2003

Housing Regulation 2015

Human Rights Act 2019

Public Records Act 2002

Residential Tenancies and Rooming Accommodation Act 2008

Residential Tenancies and Rooming Accommodation Regulation 2009



ESC - C063 Independent Living Facility Allocations Policy & Allocation Plan

Independent Living Complex at Lot 5 Forsayth Road, Georgetown

POLICY VERSION AND REVISION

Version History	Meeting date	
	Resolution number	
Approval by CEO		
Effective date	Review date	
1 st December 2025	1 st December 2029	
Policy Author		
Director of Corporate Services		
Current incumbent		
Renee Bester		
Implementation Officer		
Director of Corporate Services		
Current incumbent	Contact number	Official file no.
Renee Bester	4062 9090	ESC – C063

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Etheridge Shire Council is committed to delivering affordable housing for elderly residents in our community who struggle to access safe, secure, and suitable options in the private market. Our commitment to enhancing the quality of life for Shire residents includes the development of an Independent Living Complex at Lot 5 Forsayth Road, Georgetown for elderly residents over 65 years of age.

2. PURPOSE & SCOPE

This policy applies to the Chief Executive Officer and any officer who is delegated decision-making responsibilities for matching eligible applicants to the four dwellings within the Independent Living Complex (Units 1A, 1B, 1C & 2A) located at Lot 5 Forsayth Road, Georgetown ("Decision-Maker").

3. POLICY STATEMENT

This Policy requires the Decision-Maker to achieve the following outcomes:

- ### 3.2 Allocations Plan

- ### 3.3 Assessment

- ESC – C063 Allocations Policy and Allocations Plan



- ### 3.4 Offers

- #### 4. RESPONSIBILITIES

When implementing this Allocations Policy, Council must make decisions fairly and transparently, using principles compatible with human rights as described in the *Human Rights Act 2019*.

This policy commences on the Effective Date and will remain in force until revoked. This policy must be reviewed with four years, or sooner if required.

All applications, decision-making processes, matching decisions and other relevant information and documents must be recorded and stored according to Council's records management policy and procedures.

Non-compliance with the provisions of this policy may result in disciplinary action being taken in accordance with Council's policies and procedures.

C062 - Independent Living Eligibility Policy
C064 - Independent Living Rent Policy
Georgetown Independent Living Application Pack

Housing Act 2003
Housing Regulation 2015
Human Rights Act 2019
Public Records Act 2002
Residential Tenancies and Rooming Accommodation Act 2008
Residential Tenancies and Rooming Accommodation Regulation 2009

**Independent Living Complex (Units 1A, 1B, 1C & 2A)
at Lot 5 Forsayth Road, Georgetown**

Version History	Meeting date	
	Resolution number	
Approval by CEO		
Effective date	Review date	
1 st December 2025	1st December 2029	
Policy Author		
Chief Executive Officer		
Current incumbent		
Ken Timms PSM		
Implementation Officer		
Chief Executive Officer		
Current incumbent	Contact number	Official file no.
Ken Timms PSM	4079 9090	ESC-C064

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1. BACKGROUND & CONTEXT

Etheridge Shire Council is committed to delivering housing options for elderly residents in our community through quality social infrastructure that makes the Shire a desirable place to live. Our commitment to enhancing the quality of life for Shire residents includes the development of an Independent Living Complex at Lot 5 Forsayth Road, Georgetown for elderly residents over 65 years of age.

To support this initiative, Council has four two-bedroom dwellings within the Independent Living Complex available for rent to applicants that meet the eligibility criteria.

2. PURPOSE & SCOPE

This policy sets out the criteria and procedures relating to rent paid by a tenant for the service and provides guidance to ensure compliance with section 19N of the Housing Regulation 2015 (Qld).

This Policy provides the criteria and procedures relating to rent paid by a tenant for the service including for example:

- a) setting the amount of rent;
- b) calculating rent payments;
- c) collecting rent; and
- d) managing rent arrears; and
- e) explaining rent calculations to the tenant and dealing with queries about rent;
- f) giving the tenant a choice of ways to pay rent;
- g) preventing the tenant from getting into serious arrears of rent,

This policy applies to the Independent Living Facility dwellings (Units 1A, 1B, 1C and 2A) within the Independent Living Complex located at Lot 5 Forsayth Road, Georgetown and furthermore any officer delegated with decision-making responsibilities relating to rent and all officers who interact with tenants of the dwellings within the Independent Living Complex located at Lot 5 Forsayth Road, Georgetown.

This policy does not apply to applications for Units 2B and 2C. Council employees must refer to the policy titled "Rent Policy – Affordable Housing Dwellings".

3. POLICY STATEMENT

3.1 Setting the amount of rent

- 3.1.1. The rent to be charged to a tenant will be determined by Council resolution annually with respect given to the market value of the property.
- 3.1.2. In determining the market rent, Council must obtain a market valuation report for each dwelling from an independent, qualified valuer at the following times:
 - (a) once prior to first tenants admitted; and
 - (b) annually thereafter, on each anniversary of the commencement date, as part of Council's annual reporting obligations.

3.2 Rent Reviews

- 3.2.1. The term of any Tenancy Agreement must not exceed 12 months.
- 3.2.2. If an Eligible Tenant continues to meet the eligibility criteria, as determined under the Eligibility Policy, and has not breached the terms of the Tenancy Agreement during the preceding 12 months, Council may offer the tenant a further 12 month tenancy upon expiry of the current term and must include a rent review conducted in accordance with clause 3.2.3.
- 3.2.3. The rental amount for each Tenancy Agreement will be reviewed and adjusted, if applicable, on the commencement date of the new Tenancy Agreement. The revised rental amount must be done in accordance with the rent review mechanism outlined in clause 3.1.

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- 3.2.4. Rent may only be increased once in any 12-month period. This limitation applies irrespective of any change in tenancy during that period.

3.3 Other costs under the tenancy agreement

- 3.3.1 Eligible Tenants are responsible for the payment of charges for utilities including electricity, water, gas and/or telecommunications as may be supplied by Council for the benefit of the Eligible Tenant (excluding any utilities supplied directly to an Eligible Tenant by a utility provider).
- 3.3.2 Where an Eligible Tenant establishes accounts in their own name with third-party providers, they are responsible for all associated charges.
- 3.3.3 Apart from the charges for utilities, Eligible Tenants must not be charged by Council for any other amount other than the Rent for their occupation of the Affordable Housing Dwelling.
- 3.3.4 Clause **Error! Reference source not found.** does not prevent Council from recovering from Eligible Tenants any amounts that would be payable by tenants to landlords under a tenancy agreement for non-recurrent charges, such as Council's costs incurred if a tenant defaults in performance or causes damage to a dwelling.

3.4 Collecting Rent

Subsidised Rent must be paid by the Eligible Tenant on a weekly or fortnightly basis. .

3.5 Method of Payment

The Tenancy Agreement must state at least two ways for the tenant to pay the Subsidised Rent.

3.6 Managing Payment Arrears

- 3.6.1 The Director of Corporate Services is responsible for managing payment arrears.
- 3.6.2 It is a condition of the Tenancy Agreement that tenants pay their rent by the due date.
- 3.6.3 Repeated late payments or failure to pay the rent and utilities charges may result in termination of the Tenancy Agreement.
- 3.6.4 If the tenant falls behind in paying rent or utilities, or a tenant breaches a repayment agreement, Council shall issue a Notice to Remedy Breach to pay the outstanding amount.
- 3.6.5 If the tenant does not pay the arrears or enter into a repayment agreement with Council within fourteen (14) days of receipt of the Notice to Remedy Breach, the Director of Corporate Services may issue a Notice to Leave. In deciding whether to issue a Notice to Leave, the Director shall ensure that the decision is compatible with human rights.
- 3.6.6 Upon receiving a Notice to Leave, the tenant has fourteen (14) days to either pay the outstanding rent or vacate the dwelling.

3.7 Explaining Rent Calculations to The Tenant and Dealing with Rent Queries

- 3.7.1 Tenants are encouraged to direct any rent-related queries to the Director of Corporate Services (or their delegated officer).
- 3.7.2 Explaining rent calculations to a tenant involves providing a clear and understandable explanation of how their rent is determined.
- 3.7.3 If a tenant disagrees with a rent or market value assessment, they may request a formal review. The housing provider will conduct the review.

3.8 Preventing The Tenant from Getting into Serious Arrears of Rent

ETHERIDGE SHIRE COUNCIL



- 3.8.1 Council's Affordable Housing Scheme is intended to provide safe, secure and stable accommodation for the most vulnerable and elderly people in our community.
- 3.8.2 Council's management practices shall ensure that tenants are assisted to stabilise their housing circumstances and Council shall be committed to working with tenants to help them maintain their tenancy by:
- regularly reviewing rental ledgers and providing tenants with early opportunities to address late payments and resolve issues before they escalate;
 - assisting tenants to understand their rights and responsibilities under the Tenant Agreement; and
 - linking tenants to appropriate support services.
- 3.8.3 Tenants experiencing difficulty meeting their rental obligations should be encouraged to contact the Director of Corporate Services as early as possible to enter into a repayment agreement. This agreement will outline how the tenant will repay any rent arrears while continuing to meet their ongoing rental commitments.

4. RESPONSIBILITIES

As a provider of housing, Council must implement the Rent Policy consistently and fairly and operate within the requirements of this Policy and all relevant legislation, regulations, directives, information standards and/or policies at the time of publication.

When implementing this Rent Policy, Council must make decisions fairly and transparently, using principles compatible with human rights as described in the *Human Rights Act 2019* (Qld).

5. TERM

This policy commences on the Effective Date and will remain in force until revoked. This policy must be reviewed with four years, or sooner if required.

6. RECORD KEEPING

All rent payments, repayment arrangements, correspondence, and case notes, must be recorded and stored according to Council's records management policy and procedures.

7. RELATED DOCUMENTATION

ESC – C063 Independent Living Facility Allocations Policy

ESC – C064 Independent Living Facility Rent Policy

8. LEGISLATION & REGULATIONS

Housing Act 2003

Housing Regulation 2015

Human Rights Act 2019

Public Records Act 2002

Residential Tenancies and Rooming Accommodation Act 2008

Residential Tenancies and Rooming Accommodation Regulation 2009



24 June 2025

Martine Care
Partner
Preston Law
On behalf of Etheridge Shire Council
Via email: MCare@prestonlaw.com.au

Dear Martine

**RE: Desktop Rental Assessment – Stage 1 – Independent Living Facility, Forsayth Road,
GEORGETOWN QLD 4871**
Our Ref: 755510VL

We refer to confirmation of instructions requesting Knight Frank (Cairns) to undertake a Desktop Rental Assessment of the abovementioned project to comply with funding arrangements with the State of Queensland and assist with negotiations in establishing tenancy agreements in those respective properties.

As noted, the assessment herein has been conducted as a “desktop” exercise in accordance with the client’s specific instruction. The shortcomings of this approach should be well understood where a full speaking assessment would require field inspections of the subject tenancies along with all comparable properties as relied on. The additional expense of such an exercise has however been judged to be unwarranted in this particular case.

The assessment contained herein, given the nature of the exercise, is indicative only and not authoritative, merely a precursor to a formal market rental assessment and not to be considered as a substitute. No responsibility is accepted either to the recipient or any third party for any loss or damages which may result from the reliance to the indicative assessment, including without limitation, damage arising from any financing, purchasing or lease transactions. This letter should also be read in conjunction with and is subject to those Qualifications as included within the annexures of this document.

Liability limited by a scheme approved under Professional Standards Legislation
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www.knightfrank.com.au
KF Cairns Pty Ltd trading as Knight Frank (Cairns) ABN 17 057 588 066
This business is independently owned and operated by KF Cairns Pty Ltd

Stage 1, Independent Living Facility
Forsyth Road
GEORGETOWN QLD 4871



1. Brief Description

The subject of this assessment relates to six individual dwellings which have been recently developed as an initial stage to an Independent Living Facility within the rural township of Georgetown. Based on the provided site and floor plans, this initial stage of the project comprises six detached lowset prefabricated style dwellings situated on that allotment legally described as Lot 5 on Survey Plan No. 206970. The parent site comprises a 2.411 hectare parcel situated to the southern extent of the urban area of the township with a frontage to the northern alignment of Forsyth Road effectively being the second inside allotment south west of the Crampton Road intersection and affording a secondary frontage to the south eastern alignment of Racecourse Road.



Courtesy of Qld Globe

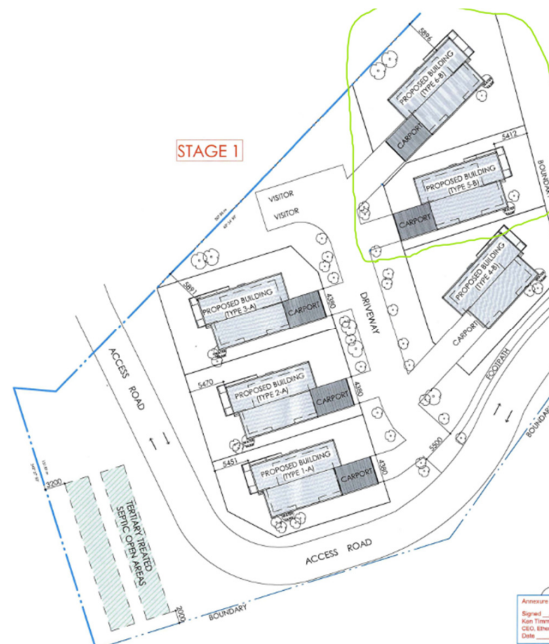
We have been provided with various site and floor plans and video imagery pertaining to the improvements which we understand have recently been developed. In such respects it is again highlighted that as a desktop assessment, we have relied upon the information as provided. We strongly recommend however that a formal market rental assessment is instructed where a full comprehensive inspection of the improvements are undertaken.

Based on the presented detail, each of the structures comprise a prefabricated style lowset single storey residence with attached carport, entry porch and rear patio which includes ramp access provision. Each of the residences are governed by steel post chain mesh fencing establishing a private yard with common improvements including driveway access. Each residence is synonymous excepting external clad finish and offering either vinyl or colorbond finishes. That variance is considered to have little impact on rental value of the respective tenancy.

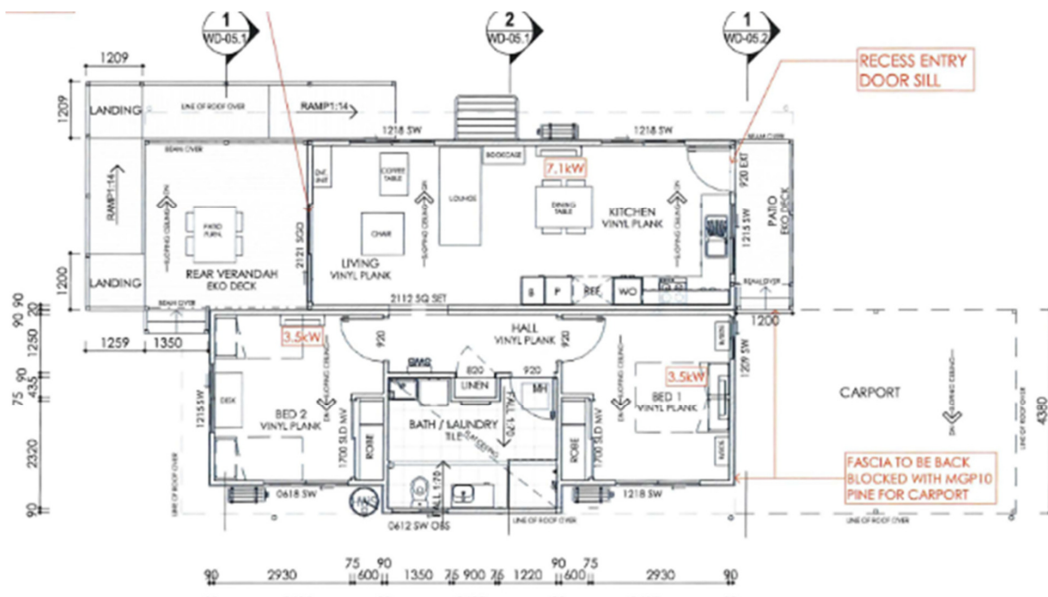
Stage 1, Independent Living Facility
Forsyth Road
GEORGETOWN QLD 4871



Each of the dwellings afford an open living, dining, kitchen area with two separate bedrooms and a bathroom which includes laundry facilities. The following extract from presented floor plans and photographic representation as offered, presents an indication of accommodation to those residences.



Site Plan



Floor Plan

Stage 1, Independent Living Facility
Forsayth Road
GEORGETOWN QLD 4871



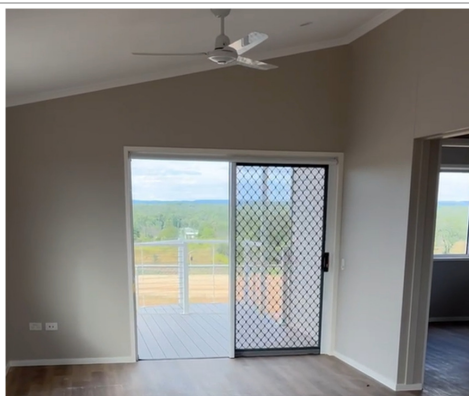
Typical Dwelling



Rear Elevation



Side Elevations



Living / dining area to rear patio



Typical kitchen

Stage 1, Independent Living Facility
Forsayth Road
GEORGETOWN QLD 4871



Typical bedroom



Typical bathroom

Based on the provided plans, floor areas for each of the respective residences are outlined as follows.

	m ²
Internal Area	77
Carport	29
Porch	4
Patio	13

We have for the purposes of our assessment assumed the property complies with all relevant statutory requirements in respect of matters such as health, building, and fire safety regulations and has been built in accordance with the provisions of the Australian Building Code prevailing at the time of construction.

Important Notice

We have not been provided with a structural survey, nor an expert report on the plant and equipment. Our assessment is conditional on the structure and service installations of the improvements being free from any defects requiring material capital expenditure. If this is incorrect our assessment would change.

Our assessment is conditional upon the property complying with all statutory and local government regulations and building codes. We are not, however, experts in this area and should you wish to confirm compliance verification may be sought from an appropriately qualified consultant.

2. Lease Particulars

We have been provided with a copy of a General Tenancy Agreement (Form 18A) and been advised that this is the proposed tenure to be offered to incoming occupants.

Stage 1, Independent Living Facility
Forsayth Road
GEORGETOWN QLD 4871




Notwithstanding the above, we also note however as a result of established funding arrangements with the State of Queensland, prospective occupants to two of the dwellings must however meet Affordable Housing Eligibility Criteria. We have included within the appendices of this document, a copy of the provided criteria which extends from specific personal requirements (relating to age, citizenship and residency status) to the financial position of those applicants. Quite critical to this advice, as it relates to rent affordability, is the income threshold requirements. There are variances in the detailed household configuration noted in that criteria though with regard to the layout afforded of the residences and also recognising those other criteria requirements, the most likely occupation would be to a single or two adult occupant/s. In this respect, initial income thresholds for those considered household compositions are summarised as follows.

Household type	Low-income: maximum annual threshold
1 adult	\$70,274.52
2 adults	\$89,894.79





3. Methodology

The primary basis of the assessment has utilised the Direct Comparison Approach where we have looked to compare the subject dwellings with rentals of other similar premises in both the local area and with limited available evidence, other comparable townships. Qualifying rental commitments to residences in such localities has proven to be a rather difficult as the majority of rental housing in small remote localities such as Georgetown are established through direct or private arrangements with no or very limited third party external management and in a large majority seemingly undertaken and / or established through local community boards or by word of mouth. In our deliberations, we have contacted active real estate agents in the considered localities and other stakeholders to source some indication to rental commitment though it must be recognised that this is rather scarce. Based on our enquiries, the following leasing evidence has been identified.

20 Garnet Street, Mount Garnet QLD 4872				
	Comm Date	Gross Rent (pa)	Accommodation	Rental Rate \$/week
	Jan-2025	\$15,600	2 bed 1 bath	\$300
A 1,214 square metre allotment improved with an older lowset residence of timber construction set on steel piers offering two (2) bedroom, one (1) bathroom accommodation. Ground improvements include basic yard, sections of boundary fencing, clothesline, rainwater tank and various older detached garden lockers and sheds.				

Stage 1, Independent Living Facility
Forsyth Road
GEORGETOWN QLD 4871



45 Saint George Street, Georgetown QLD 4871				
	Comm Date	Gross Rent (pa)	Accommodation	Rental Rate \$/week
	Dec-2024	\$13,000	3 bed 1 bath	\$250
<p>A 1,012 square metre allotment improved with older lowset residence of timber, iron and fibre cement construction set on concrete piers offering three (3) bedroom, one (1) bathroom accommodation with a porch and rear deck.</p> <p>Ground improvements include basic yard and gardens and a garden locker.</p>				
29 Crampton Street, Georgetown QLD 4871				
	Date	Gross Rent (pa)	Accommodation	Rental Rate \$/week
	Jun-2023	\$13,000	2 bed 1 bath	\$250
<p>An 809 square metre allotment improved with an older lowset residence of timber construction set on steel piers offering two (2) bedroom, one (1) bathroom accommodation with an attached deck and carport.</p> <p>Ground improvements include basic yard and gardens, a clothesline and boundary fencing.</p>				
18 Collins Street, Georgetown QLD 4871				
	Comm Date	Gross Rent (pa)	Accommodation	Rental Rate \$/week
	Jun-2023	\$19,760	3 bed 1 bath	\$380
<p>A 2,958 square metre allotment improved with an older lowset residence of timber construction set on steel piers offering three (3) bedroom, one (1) bathroom accommodation with an attached skillion carport. Ground improvements include basic yard and gardens, boundary fencing and two shipping containers stores.</p>				
24 Crampton Street, Georgetown QLD 4871				
	Comm Date	Gross Rent (pa)	Accommodation	Rental Rate \$/week
	Jun-2022	\$13,000	3 bed 1 bath	\$250
<p>A 1,992 square metre allotment improved with a semi-modern lowset residence of timber construction set on steel piers offering three (3) bedroom, one (1) bathroom accommodation and an attached carport.</p> <p>Ground improvements include basic yard and gardens, boundary fencing and a garden locker.</p>				

4. Assessment Consideration

The detailed leasing evidence offers a rental range of \$250 to \$380 per week. As is typical of residential property, the depicted variance in achieved rental appears to reflect of the standard, quality and composition of the respective dwelling. By comparison it is noted that the subject dwellings are more contained provisions though are more modern. Bearing this in mind, we are of the opinion that an indicative rental range would sit towards the lower end of that as offered by the available rental evidence and would suggest that a market rent equivalent to between \$280 and \$300 per week per residence (free of GST) is appropriate.

Stage 1, Independent Living Facility
Forsayth Road
GEORGETOWN QLD 4871



As detailed earlier, there is specific eligibility criteria for prospective residents relevant to two of the dwellings on the site. As such we also consider it relevant to have regard to an affordability check as a further benchmark for those two dwellings. As a reference Public Housing Queensland apply a 25% ratio of gross income to establish a rental charge to occupants and broader benchmarks suggest an affordable rent is contained up to generally 30% of a household's income. On this basis, in recognising the income threshold criteria, rental considerations applicable based on the considered residence composition is calculated as follows.

Household type	Low-income:		
	maximum annual threshold	25.0%	30.0%
1 adult	\$70,274.52	\$17,569	\$21,082
Per Week equivalent		\$338	\$405
2 adults	\$89,894.79	\$22,474	\$26,968
Per Week equivalent		\$432	\$519

That broad range of \$338 to \$519 per week as presented by those detailed calculations is above that indicative market rental as established by the Direct Comparison Approach.

Stage 1, Independent Living Facility
Forsayth Road
GEORGETOWN QLD 4871



5. Assessment Certification

Acting under instructions from Martine Care of Preston Law, on behalf of Etheridge Shire Council, Knight Frank (Cairns) has undertaken a **desktop** assessment of the Market Rent for the individual residences encompassed within Stage 1 of the Independent Living Facility, Forsayth Road, GEORGETOWN QLD 4871.

Subject to the overriding stipulations contained within the body of this report and the qualifications as attached, our desktop assessment of the indicative rental range under that outlined basis noted, as at 24 June 2024, free of GST is:

\$280 to \$300 per week (free of GST)

(Two Hundred and Eighty Dollars to Three Hundred Dollars per week (free of GST))

The figure provided is a desktop assessment only. The above figures are provided for indicative purposes and are based on market information available as at the current date and our knowledge of the various localities involved. We have not inspected the subject property, nor have we inspected the evidence for this particular matter. Should we be required to carry out a full rental assessment of the property, the above indicative figure may change subject to the carrying out of a due diligence inspections. Any formal assessment would be carried out in accordance with the standard definition of Market Rent as appropriate.

We trust that the abovementioned information is satisfactory for your purposes however should you require assistance with this or any other property related matter, please do not hesitate to contact the valuer.

A handwritten signature in black ink, appearing to read "Wesley Coates".

.....
Wesley Coates AAPI
Director, Knight Frank Valuations Cairns
Certified Practising Valuer
Registered Valuer No. 2599 (Qld)
API Member 66746

KNIGHT FRANK (CAIRNS)

Appendices

- Qualifications
- Cadastral Map
- Site / Floor Plan
- Eligibility Criteria



QUALIFICATIONS



Qualifications

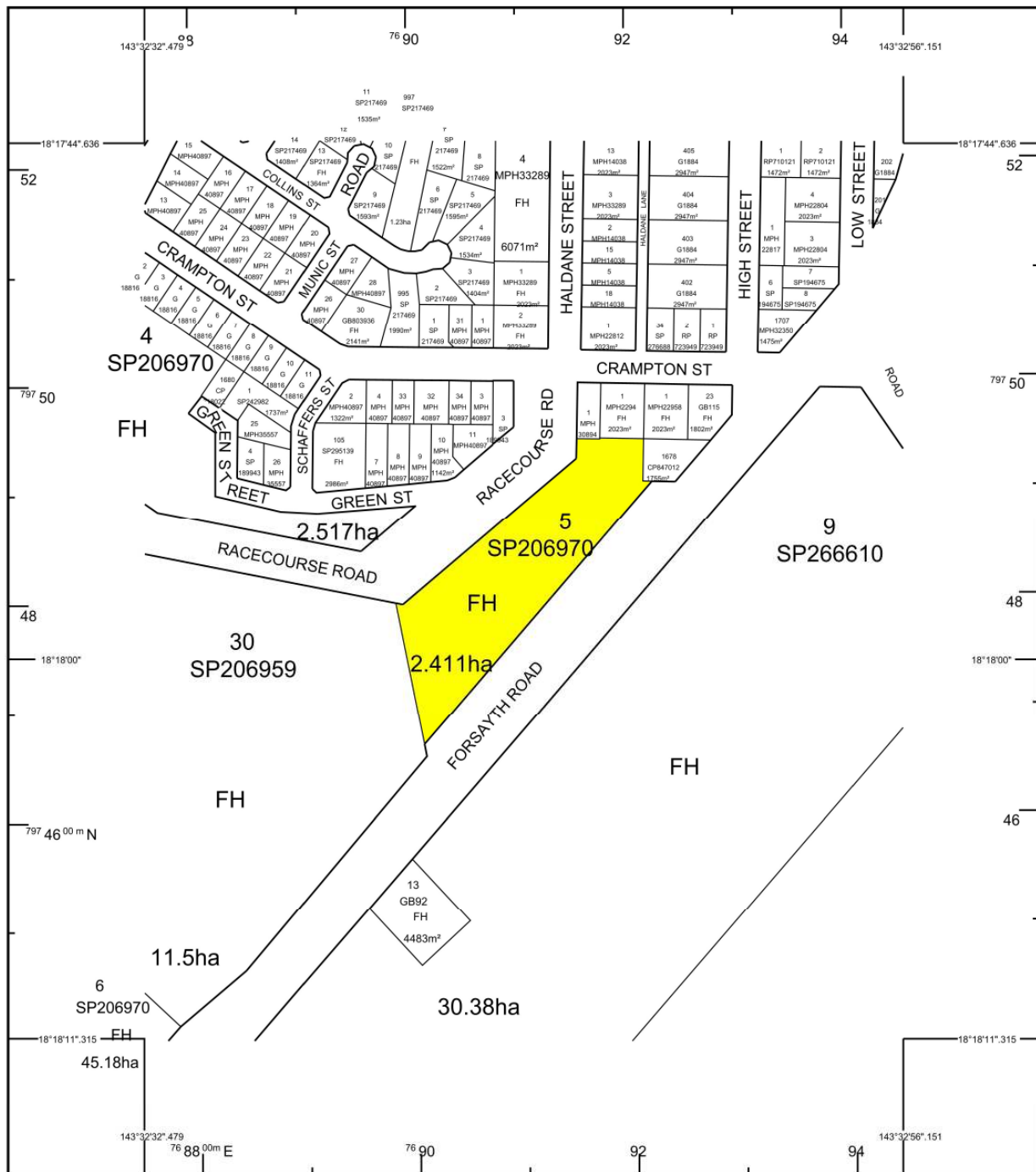
1. This document is prepared for the private and confidential use of the party named herein only and only for the purpose outlined in this Report. It should not be relied on by the nominated party/parties for any other purpose and should not be reproduced in whole or part for any other purpose without the express written consent of KF Cairns Pty Ltd trading as Knight Frank (Cairns). Any party that is not named as a reliance party/parties may not rely on this report for any purpose and should obtain their own valuation and/or **indicative assessment** before acting in any way in respect of the subject property.
2. This **indicative assessment** may not be relied upon for first mortgage security purposes.
3. The **indicative assessment** specifically may not be relied upon by any party in connection with any Managed Investment Scheme (within the meaning of the Corporations Law) which:
 - a) Has as its prime or as a substantial purpose, the provision of tax benefits to investors; or
 - b) Is involved in any form of direct or indirect investment in primary production including "property used for primary production".
4. Unless otherwise stated, all figures stated herein are net of GST, are on a before tax basis, are before acquisition and selling expenses, and do not reflect any withholding amounts or impact upon sale proceeds that may apply under foreign investor transaction legislation (including under mortgagee sale conditions). GST is an important and complex issue and to ensure that your financial interest in the Property is not compromised, we strongly recommend that you consult an appropriately qualified tax expert to confirm and clarify the GST issues relevant to your circumstances.
5. The **indicative assessment** is current as at the Date of Advice. The timing and extent of market movements is impossible to accurately predict and we do not attempt to do so. The **indicative assessments** herein may change significantly and unexpectedly over a relatively short period as a result of general market movements, or factors specific to the particular property as identified in this report. Losses resulting from such movement subsequent to the date of **indicative assessment** are not foreseeable and we do not accept any duty to protect your financial interests against such movements. Without limiting the generality of the above comment, we do not assume any responsibility or accept any liability where this **indicative assessment** is relied upon after the expiration of **90 days** from the date of the **indicative assessment**, or such earlier date if you become aware of any factors that have any effect on the **indicative assessment**.
6. This **indicative assessment** is not intended to be used to provide financial advice, express or implied, and we confirm that the valuer and Knight Frank (Cairns) not licensed to provide financial product advice under the Corporations Act 2001.
7. The assessment has been prepared in conformity with the current edition of the Australian and New Zealand Valuation and Property Standards Manual incorporating the Rules of Professional Conduct, Practice Standards and Guidance Notes of the Australian Property Institute (API), as well as International Standards (IVS 2022) and Guidance Notes of the International Valuation Standards Committee (IVSC) which has been adopted and endorsed by the API.
8. Any objective information, data or calculations set out in the **indicative assessment** will be accurate so far as is reasonably expected from a qualified valuer, reflecting due skill, care and diligence.
9. Unless current independent reports have been supplied, we have not investigated environmental contamination or asbestos issues that may impact the property.



10. In undertaking this **indicative assessment**, we have not commissioned a search of the Register of Native Title Claims which is administered by the National Native Title Tribunal. The **indicative assessment** could well decrease if a native title claim exists, or eventuates, over the subject land. We are not specialists in native title law and this **indicative assessment** is conditional on the site being free of any native title claim. Any party relying on this **indicative assessment** does so, on the basis that Knight Frank (Cairns) accepts no liability for any loss relating to native title claims. Should a native title claim be identified upon the subject site, the **indicative assessment** should be referred back to the valuer for reassessment.
11. **This indicative assessment cannot be regarded as a formal market valuation and therefore must be confirmed by a formal and more detailed analysis and full report by your separate instructions. We reserve the right to vary our opinion of indicative assessment accordingly.**
12. The valuer has no pecuniary interest in the said property, past, present or prospective, and the opinion expressed is free of any bias in this regard.
13. Liability limited by a scheme approved under Professional Standards Legislation.

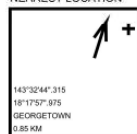


CADASTRAL MAP



STANDARD MAP NUMBER
7661-34423

MAP WINDOW POSITION &
NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB
Lot/Plan 5/SP206970
Area/Volume 2.411ha
Tenure FREEHOLD
Local Government ETHERIDGE SHIRE
Locality GEORGETOWN
Segment/Parcel 36949/717

CLIENT SERVICE STANDARDS

PRINTED 28/05/2025

DCDB 23/05/2025

Users of the information recorded in this document (the Information) accept all responsibility and risk associated with the use of the Information and should seek independent professional advice in relation to dealings with property.

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SmartMap

An External Product of
SmartMap Information Services
Based upon an extraction from the
Digital Cadastral Data Base

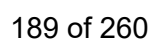


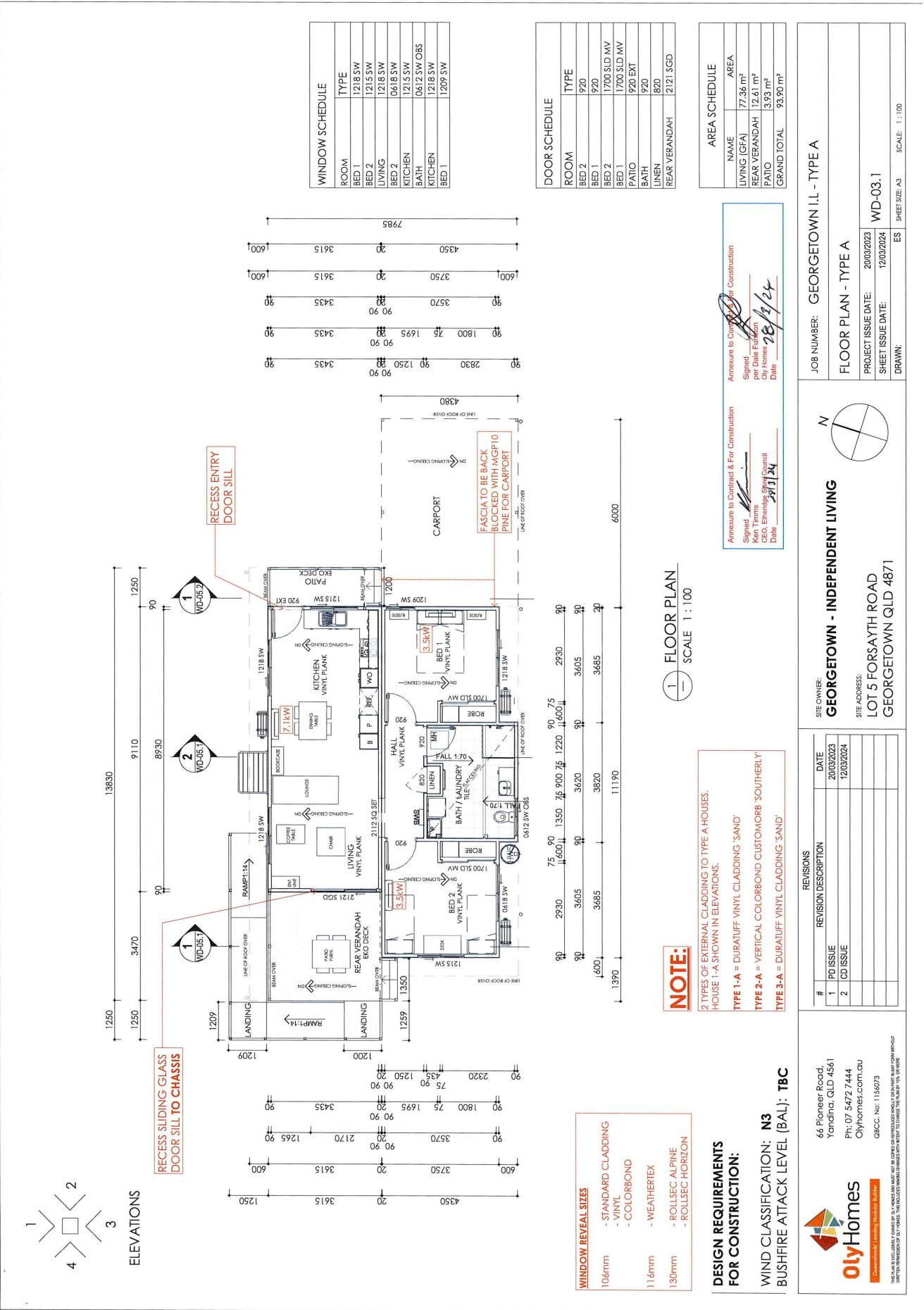
**Queensland
Government**

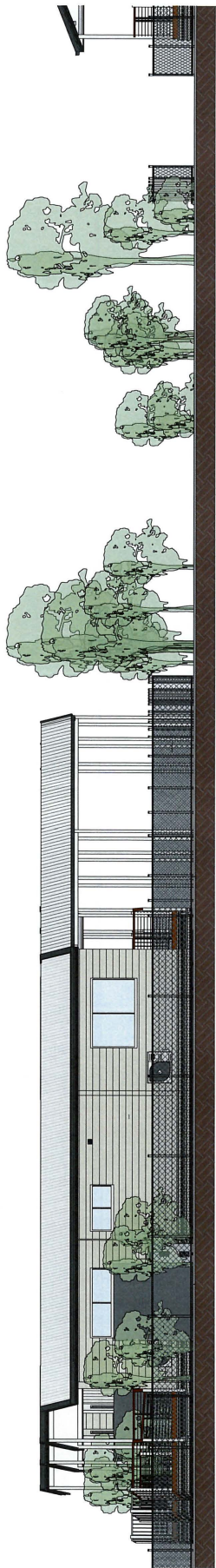
(c) The State of Queensland,
(Department of Resources) 2025.



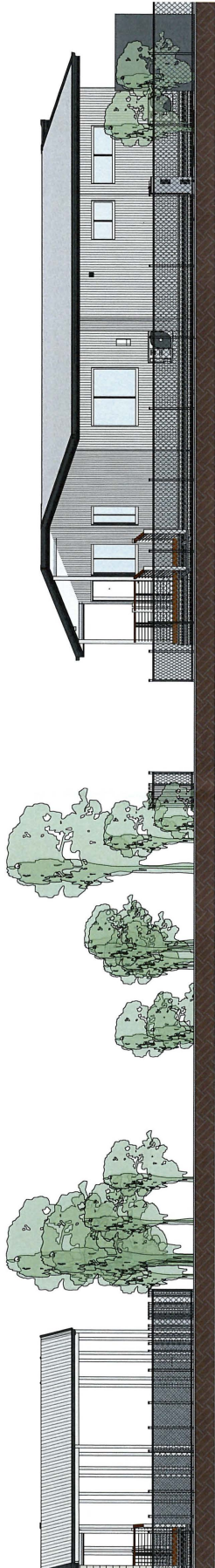
SITE / FLOOR PLAN







1 SOUTHERN STREET ELEVATION 1
SCALE 1 : 100



2 SOUTHERN STREET ELEVATION 1 (CONTINUED)
SCALE 1 : 100



3 WESTERN STREET ELEVATION
SCALE 1 : 100

Annexure to Contract & For Construction
Signed *[Signature]*
Ken Timms
CEO, Elevation
Date 28/3/24

Annexure to Contract & For Construction
Signed *[Signature]*
per Dale Furlong
Oly Homes
Date 28/3/24

JOB NUMBER: GEORGETOWN I.L - TYPE A	
STREET ELEVATIONS	
PROJECT ISSUE DATE: 20/03/2023	WD-04.1
SHEET ISSUE DATE: 12/03/2024	DN
DRAWN: SCALE: 1 : 100	

SITE OWNER: GEORGETOWN - INDEPENDENT LIVING	
SITE ADDRESS: LOT 5 FORSAYTH ROAD GEORGETOWN QLD 4871	

#	REVISIONS	DATE
1	PD ISSUE	20/03/2023
2	CD ISSUE	12/03/2024

66 Pioneer Road, Yandina, QLD 4561 Ph: 07 5472 7444 Olyhomes.com.au QBCC: No: 1156073	 OlyHomes OlyHomes is a trading business of Oly Homes Pty Ltd THIS PLAN IS EXCLUSIVELY OWNED BY OLY HOMES AND MUST NOT BE COPIED OR REPRODUCED IN ANY FORM OR BY ANY MEANS WITHOUT WRITTEN PERMISSION OF OLY HOMES. THE FOLLOWING MARKS CHANGES WITH INTENT TO CORRECT THE PLAN BY THE DRAWER
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ELIGIBILITY CRITERIA

3.2. Affordable Housing Eligibility Criteria

Applicants and existing Affordable Housing tenants who are renewing an existing tenancy agreement must meet all the following criteria:

3.2.1. Age

Applicants must be aged 65 years or older.

Council holds a QCAT exemption under the *Anti-Discrimination Act 1991* (Qld).

3.2.2. Australian citizenship and residency status

The Applicant must be:

- (a) an Australian citizen;
- (b) a permanent resident of Australia;
- (c) have a Permanent Protection Visa or a Resolution of Status Visa;
- (d) qualify for permanent residency status through agreements between Australia and another country;
- (e) have a Safe Haven Enterprise visa;
- (f) have a Bridging Visa and have applied for a Protection Visa or a Resolution of Status Visa;
- (g) on a Temporary Protection Visa; or
- (h) on a Bridging Visa if previously held a Temporary Protection Visa which has expired.

If the Applicant has applied for permanent residency, a Permanent Protection Visa or a Resolution of Status Visa, these criteria will be satisfied.

3.2.3. Queensland residency

The Applicant must live in Queensland.

An exception may be made if an Applicant is applying from another Australian state or territory and can provide evidence that they are moving to Queensland.

3.2.4. Property ownership

An Applicant and all household members must not own, or part-own, property within Australia or overseas, including:

- (a) a residential home (e.g. house, flat, unit or townhouse);
- (b) vacant land including rural property;
- (c) a manufactured or transportable home;
- (d) improved or unimproved commercial or industrial property;
- (e) property owned through a Property Trust.

Some exceptions may apply for example:

- (a) in the case of domestic and family violence, marriage breakdown, extreme hardship;

- (b) if the vacant land is in a natural disaster area;
- (c) if the Applicant owns or part-owns property and needs housing on a temporary basis.

3.2.5. *Liquid assets limit*¹

The combined liquid assets of the Applicant and all household members must not exceed:

- (a) single-person household: \$129,278; or
- (b) 2 or more household members: \$164,896.

Liquid assets include but are not limited to:

- (a) money;
- (b) shares, fixed investments, managed funds;
- (c) property trusts;
- (d) superannuation payouts (if the person has reached the preservation age); or
- (e) the value of caravans, mobile homes and live-aboard boats.

3.2.6. *Income*

Applicants will need to show evidence of the total income for all people in their household before any deductions such as tax and superannuation are taken out.

For eligibility, the household's combined gross weekly assessable income must be less than:

Household type	Low-income: maximum annual threshold ^{2 3}
First Adult	\$70,274.52
First Sole Parent	\$77,301.97
Each Additional Adult	\$19,620.26
Each child	\$11,771.18

For ease of application, the initial income limits for various household compositions are shown in the below table.

Household type	Low-income: maximum annual threshold ^{4 5}
1 adult	\$70,274.52
2 adults	\$89,894.79

¹ Figures are calculated as at 30 June 2024 and are subject to a 2.5% per annum escalation on 1 July each year

² These figures exclude overtime.

³ Figures are calculated as at 30 June 2024 and are subject to a 2.5% per annum escalation on 1 July each year.

⁴ These figures exclude overtime.

⁵ Figures are calculated as at 30 June 2024 and are subject to a 2.5% per annum escalation on 1 July each year.

Household type	Low-income: maximum annual threshold ^{4 5}
3 adults	\$109,515.05
Sole parent, 1 child	\$89,073.16
Sole parent, 2 children	\$100,844.33
Sole parent, 3 children	\$112,615.51
Couple, 1 child	\$101,665.97
Couple, 2 children	\$113,437.14
Couple, 3 children	\$125,208.32

Item No: 11.7
Subject: Independent Living Facility - State Controlled Dwellings
Classification: Open
Author: Renee Bester, Director of Corporate Services

EXECUTIVE SUMMARY

Council partnered with the State of Queensland under the Affordable Housing Program to construct two two-bedroom dwellings (Units 2B & 2C of Lot 5 Forsayth Road, Georgetown) aimed at supporting eligible residents with access to housing. Council has obtained a market valuation, and must determine the market rent to be applied to the dwellings to enable occupancy.

RECOMMENDATION

That Council:

1. Notes the Knight Frank valuation report dated 24 June 2025.
 2. Resolves pursuant to section 257(1)(b) of the *Local Government Act 2009 (Qld)*, to delegate authority to the Chief Executive Officer to progress, negotiate, finalise and otherwise deal with all matters on Council's behalf in relation to the letting of the two (2) affordable housing units to eligible applicants, on the basis of:
 - an affordable housing tenancy agreement in the prescribed form;
 - a weekly rent of \$225.00, being 75% of the upper market rent value of \$300.00; and
 - otherwise subject to the terms and obligations contained in the funding agreement, the *Housing Regulation 2015 (Qld)*, and Council's adopted policies.
-

BACKGROUND

Council has entered into a funding agreement with the State of Queensland, represented by the Department of Housing and Public Works, for the construction and operation of two (2) two-bedroom dwellings within the Independent Living Complex, situated at Units 2B and 26, Lot 5 Forsayth Road, Georgetown.

Under the terms of the funding agreement, and in compliance with the *Housing Regulation 2015 (Qld)*, Council is subject to specific obligations regarding the setting of rent for these dwellings.

At the June 2025 General Meeting, Council formally adopted the Affordable Housing Rent Policy. Pursuant to this Policy, the rent charged to any tenant who is eligible for allocation of an affordable housing unit must not exceed seventy-five per cent (75%) of the market rent applicable to that dwelling.

To determine the market rent, Council is required to obtain a market valuation report for each dwelling from an independent and suitably qualified valuer:

- on the commencement date of the funding agreement; and
- annually thereafter, on each anniversary of the commencement date, as part of Council's ongoing annual reporting obligations.

In accordance with these requirements, Council procured a valuation report from Knight Frank on 24 June 2025. The Knight Frank report assessed the market rental range for the dwellings to be between \$280.00 and \$300.00 per week.

LINK TO CORPORATE PLAN

Corporate Plan Aim No. 4: Quality social infrastructure makes the Shire a desirable place to live.
Corporate Outcome No 4.2: An invigorated community with a variety of multi-age services.

BUDGET & RESOURCE CONSIDERATIONS

There are no predicted additional construction costs to Council, however moving into the Operational phase, council are considering the resource requirements for administration and ongoing tenancy management.

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Nil

CONSULTATION

No consultation required: UPDATE AS REQUIRED
No consultation with the community/stakeholders is required.

RISK ASSESSMENT

Risk Assessment Outcome: Low

ATTACHMENTS

1. Valuation Report [11.7.1]



24 June 2025

Martine Care
Partner
Preston Law
On behalf of Etheridge Shire Council
Via email: MCare@prestonlaw.com.au

Dear Martine

**RE: Desktop Rental Assessment – Stage 1 – Independent Living Facility, Forsayth Road,
GEORGETOWN QLD 4871**
Our Ref: 755510VL

We refer to confirmation of instructions requesting Knight Frank (Cairns) to undertake a Desktop Rental Assessment of the abovementioned project to comply with funding arrangements with the State of Queensland and assist with negotiations in establishing tenancy agreements in those respective properties.

As noted, the assessment herein has been conducted as a “desktop” exercise in accordance with the client’s specific instruction. The shortcomings of this approach should be well understood where a full speaking assessment would require field inspections of the subject tenancies along with all comparable properties as relied on. The additional expense of such an exercise has however been judged to be unwarranted in this particular case.

The assessment contained herein, given the nature of the exercise, is indicative only and not authoritative, merely a precursor to a formal market rental assessment and not to be considered as a substitute. No responsibility is accepted either to the recipient or any third party for any loss or damages which may result from the reliance to the indicative assessment, including without limitation, damage arising from any financing, purchasing or lease transactions. This letter should also be read in conjunction with and is subject to those Qualifications as included within the annexures of this document.

Liability limited by a scheme approved under Professional Standards Legislation
First Floor, 32 Sheridan Street, Cairns Qld 4870 T +61 (0) 7 4046 5300 F +61 (0) 7 4031 1845
PO Box 7299, Cairns Qld 4870
www.knightfrank.com.au
KF Cairns Pty Ltd trading as Knight Frank (Cairns) ABN 17 057 588 066
This business is independently owned and operated by KF Cairns Pty Ltd

Stage 1, Independent Living Facility
Forsyth Road
GEORGETOWN QLD 4871



1. Brief Description

The subject of this assessment relates to six individual dwellings which have been recently developed as an initial stage to an Independent Living Facility within the rural township of Georgetown. Based on the provided site and floor plans, this initial stage of the project comprises six detached lowset prefabricated style dwellings situated on that allotment legally described as Lot 5 on Survey Plan No. 206970. The parent site comprises a 2.411 hectare parcel situated to the southern extent of the urban area of the township with a frontage to the northern alignment of Forsyth Road effectively being the second inside allotment south west of the Crampton Road intersection and affording a secondary frontage to the south eastern alignment of Racecourse Road.



Courtesy of Qld Globe

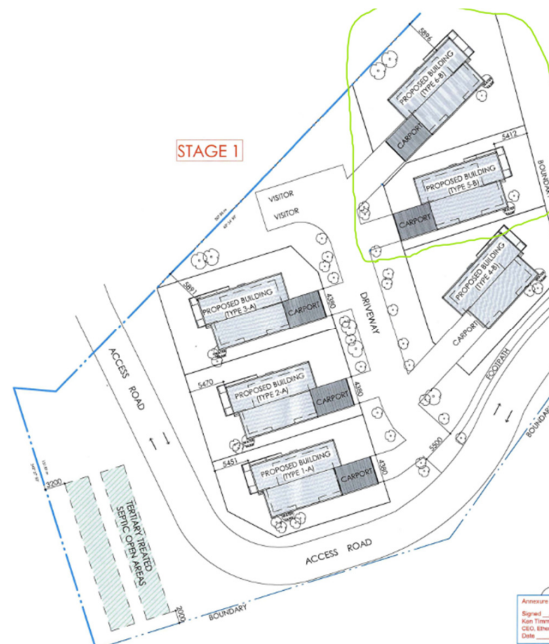
We have been provided with various site and floor plans and video imagery pertaining to the improvements which we understand have recently been developed. In such respects it is again highlighted that as a desktop assessment, we have relied upon the information as provided. We strongly recommend however that a formal market rental assessment is instructed where a full comprehensive inspection of the improvements are undertaken.

Based on the presented detail, each of the structures comprise a prefabricated style lowset single storey residence with attached carport, entry porch and rear patio which includes ramp access provision. Each of the residences are governed by steel post chain mesh fencing establishing a private yard with common improvements including driveway access. Each residence is synonymous excepting external clad finish and offering either vinyl or colorbond finishes. That variance is considered to have little impact on rental value of the respective tenancy.

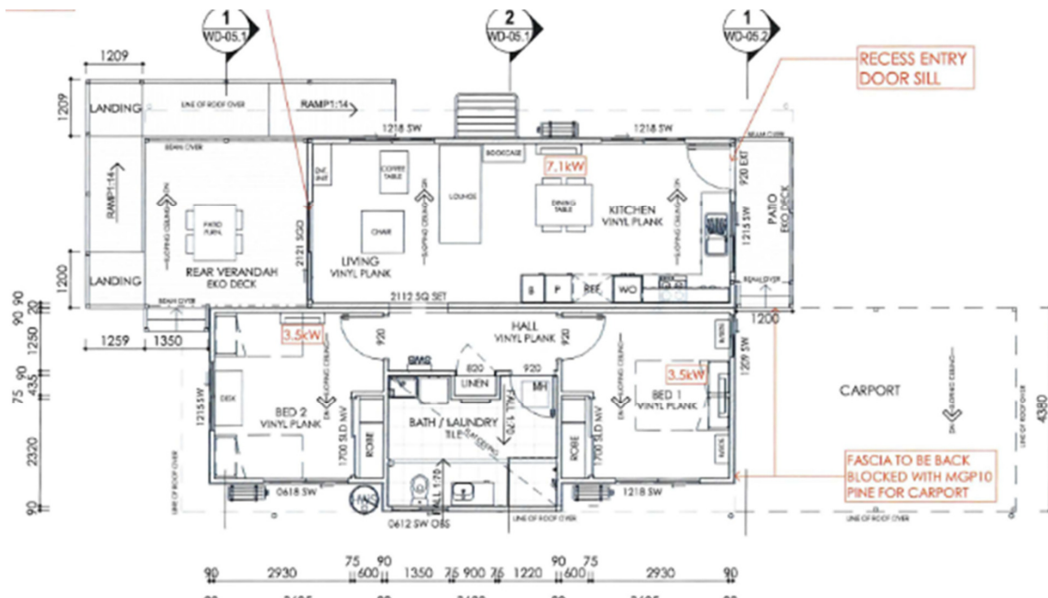
Stage 1, Independent Living Facility
Forsyth Road
GEORGETOWN QLD 4871



Each of the dwellings afford an open living, dining, kitchen area with two separate bedrooms and a bathroom which includes laundry facilities. The following extract from presented floor plans and photographic representation as offered, presents an indication of accommodation to those residences.



Site Plan



Floor Plan

Stage 1, Independent Living Facility
Forsayth Road
GEORGETOWN QLD 4871



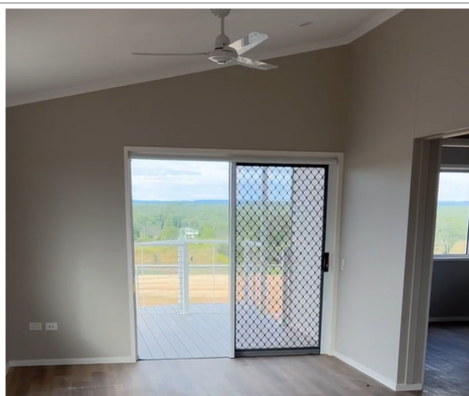
Typical Dwelling



Rear Elevation



Side Elevations



Living / dining area to rear patio



Typical kitchen

Stage 1, Independent Living Facility
Forsayth Road
GEORGETOWN QLD 4871



Typical bedroom



Typical bathroom

Based on the provided plans, floor areas for each of the respective residences are outlined as follows.

	m ²
Internal Area	77
Carport	29
Porch	4
Patio	13

We have for the purposes of our assessment assumed the property complies with all relevant statutory requirements in respect of matters such as health, building, and fire safety regulations and has been built in accordance with the provisions of the Australian Building Code prevailing at the time of construction.

Important Notice

We have not been provided with a structural survey, nor an expert report on the plant and equipment. Our assessment is conditional on the structure and service installations of the improvements being free from any defects requiring material capital expenditure. If this is incorrect our assessment would change.

Our assessment is conditional upon the property complying with all statutory and local government regulations and building codes. We are not, however, experts in this area and should you wish to confirm compliance verification may be sought from an appropriately qualified consultant.

2. Lease Particulars

We have been provided with a copy of a General Tenancy Agreement (Form 18A) and been advised that this is the proposed tenure to be offered to incoming occupants.

Stage 1, Independent Living Facility
Forsayth Road
GEORGETOWN QLD 4871




Notwithstanding the above, we also note however as a result of established funding arrangements with the State of Queensland, prospective occupants to two of the dwellings must however meet Affordable Housing Eligibility Criteria. We have included within the appendices of this document, a copy of the provided criteria which extends from specific personal requirements (relating to age, citizenship and residency status) to the financial position of those applicants. Quite critical to this advice, as it relates to rent affordability, is the income threshold requirements. There are variances in the detailed household configuration noted in that criteria though with regard to the layout afforded of the residences and also recognising those other criteria requirements, the most likely occupation would be to a single or two adult occupant/s. In this respect, initial income thresholds for those considered household compositions are summarised as follows.

Household type	Low-income: maximum annual threshold
1 adult	\$70,274.52
2 adults	\$89,894.79

3. Methodology





The primary basis of the assessment has utilised the Direct Comparison Approach where we have looked to compare the subject dwellings with rentals of other similar premises in both the local area and with limited available evidence, other comparable townships. Qualifying rental commitments to residences in such localities has proven to be a rather difficult as the majority of rental housing in small remote localities such as Georgetown are established through direct or private arrangements with no or very limited third party external management and in a large majority seemingly undertaken and / or established through local community boards or by word of mouth. In our deliberations, we have contacted active real estate agents in the considered localities and other stakeholders to source some indication to rental commitment though it must be recognised that this is rather scarce. Based on our enquiries, the following leasing evidence has been identified.

20 Garnet Street, Mount Garnet QLD 4872				
	Comm Date	Gross Rent (pa)	Accommodation	Rental Rate \$/week
	Jan-2025	\$15,600	2 bed 1 bath	\$300
A 1,214 square metre allotment improved with an older lowset residence of timber construction set on steel piers offering two (2) bedroom, one (1) bathroom accommodation. Ground improvements include basic yard, sections of boundary fencing, clothesline, rainwater tank and various older detached garden lockers and sheds.				

Agenda General Meeting - Wednesday 19 November 2025

Stage 1, Independent Living Facility
Forsyth Road
GEORGETOWN QLD 4871



45 Saint George Street, Georgetown QLD 4871				
	Comm Date	Gross Rent (pa)	Accommodation	Rental Rate \$/week
	Dec-2024	\$13,000	3 bed 1 bath	\$250
<p>A 1,012 square metre allotment improved with older lowset residence of timber, iron and fibre cement construction set on concrete piers offering three (3) bedroom, one (1) bathroom accommodation with a porch and rear deck.</p> <p>Ground improvements include basic yard and gardens and a garden locker.</p>				
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	Date	Gross Rent (pa)	Accommodation	Rental Rate \$/week
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<p>A 1,992 square metre allotment improved with a semi-modern lowset residence of timber construction set on steel piers offering three (3) bedroom, one (1) bathroom accommodation and an attached carport.</p> <p>Ground improvements include basic yard and gardens, boundary fencing and a garden locker.</p>				

4. Assessment Consideration

The detailed leasing evidence offers a rental range of \$250 to \$380 per week. As is typical of residential property, the depicted variance in achieved rental appears to reflect of the standard, quality and composition of the respective dwelling. By comparison it is noted that the subject dwellings are more contained provisions though are more modern. Bearing this in mind, we are of the opinion that an indicative rental range would sit towards the lower end of that as offered by the available rental evidence and would suggest that a market rent equivalent to between \$280 and \$300 per week per residence (free of GST) is appropriate.

Stage 1, Independent Living Facility
Forsayth Road
GEORGETOWN QLD 4871



As detailed earlier, there is specific eligibility criteria for prospective residents relevant to two of the dwellings on the site. As such we also consider it relevant to have regard to an affordability check as a further benchmark for those two dwellings. As a reference Public Housing Queensland apply a 25% ratio of gross income to establish a rental charge to occupants and broader benchmarks suggest an affordable rent is contained up to generally 30% of a household's income. On this basis, in recognising the income threshold criteria, rental considerations applicable based on the considered residence composition is calculated as follows.

Household type	Low-income:		
	maximum annual threshold	25.0%	30.0%
1 adult	\$70,274.52	\$17,569	\$21,082
Per Week equivalent		\$338	\$405
2 adults	\$89,894.79	\$22,474	\$26,968
Per Week equivalent		\$432	\$519

That broad range of \$338 to \$519 per week as presented by those detailed calculations is above that indicative market rental as established by the Direct Comparison Approach.

Stage 1, Independent Living Facility
Forsayth Road
GEORGETOWN QLD 4871



5. Assessment Certification

Acting under instructions from Martine Care of Preston Law, on behalf of Etheridge Shire Council, Knight Frank (Cairns) has undertaken a **desktop** assessment of the Market Rent for the individual residences encompassed within Stage 1 of the Independent Living Facility, Forsayth Road, GEORGETOWN QLD 4871.

Subject to the overriding stipulations contained within the body of this report and the qualifications as attached, our desktop assessment of the indicative rental range under that outlined basis noted, as at 24 June 2024, free of GST is:

\$280 to \$300 per week (free of GST)

(Two Hundred and Eighty Dollars to Three Hundred Dollars per week (free of GST))

The figure provided is a desktop assessment only. The above figures are provided for indicative purposes and are based on market information available as at the current date and our knowledge of the various localities involved. We have not inspected the subject property, nor have we inspected the evidence for this particular matter. Should we be required to carry out a full rental assessment of the property, the above indicative figure may change subject to the carrying out of a due diligence inspections. Any formal assessment would be carried out in accordance with the standard definition of Market Rent as appropriate.

We trust that the abovementioned information is satisfactory for your purposes however should you require assistance with this or any other property related matter, please do not hesitate to contact the valuer.

A handwritten signature in black ink, appearing to read "Wesley Coates".

.....
Wesley Coates AAPI
Director, Knight Frank Valuations Cairns
Certified Practising Valuer
Registered Valuer No. 2599 (Qld)
API Member 66746

KNIGHT FRANK (CAIRNS)

Appendices

- Qualifications
- Cadastral Map
- Site / Floor Plan
- Eligibility Criteria



QUALIFICATIONS



Qualifications

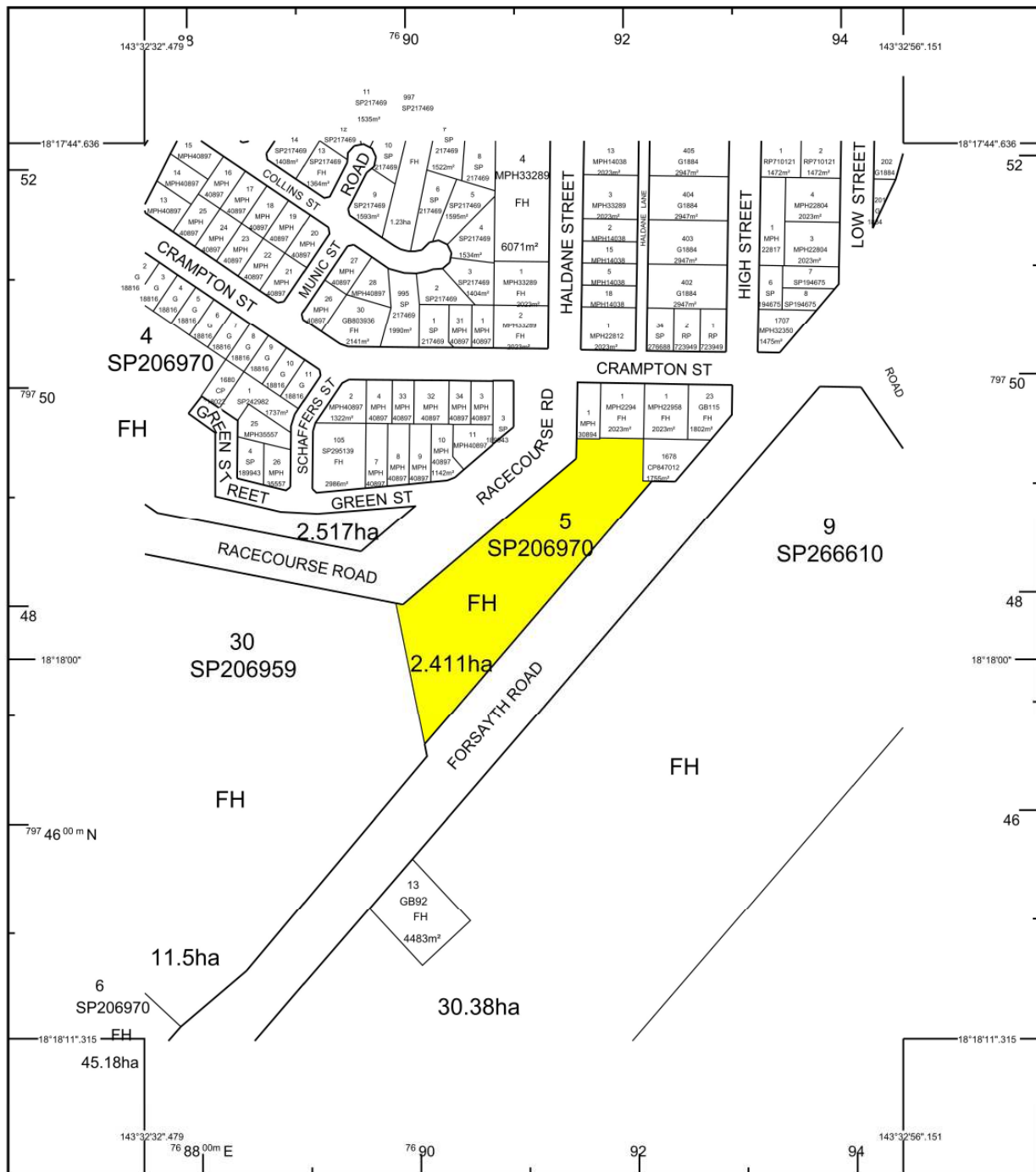
1. This document is prepared for the private and confidential use of the party named herein only and only for the purpose outlined in this Report. It should not be relied on by the nominated party/parties for any other purpose and should not be reproduced in whole or part for any other purpose without the express written consent of KF Cairns Pty Ltd trading as Knight Frank (Cairns). Any party that is not named as a reliance party/parties may not rely on this report for any purpose and should obtain their own valuation and/or **indicative assessment** before acting in any way in respect of the subject property.
2. This **indicative assessment** may not be relied upon for first mortgage security purposes.
3. The **indicative assessment** specifically may not be relied upon by any party in connection with any Managed Investment Scheme (within the meaning of the Corporations Law) which:
 - a) Has as its prime or as a substantial purpose, the provision of tax benefits to investors; or
 - b) Is involved in any form of direct or indirect investment in primary production including "property used for primary production".
4. Unless otherwise stated, all figures stated herein are net of GST, are on a before tax basis, are before acquisition and selling expenses, and do not reflect any withholding amounts or impact upon sale proceeds that may apply under foreign investor transaction legislation (including under mortgagee sale conditions). GST is an important and complex issue and to ensure that your financial interest in the Property is not compromised, we strongly recommend that you consult an appropriately qualified tax expert to confirm and clarify the GST issues relevant to your circumstances.
5. The **indicative assessment** is current as at the Date of Advice. The timing and extent of market movements is impossible to accurately predict and we do not attempt to do so. The **indicative assessments** herein may change significantly and unexpectedly over a relatively short period as a result of general market movements, or factors specific to the particular property as identified in this report. Losses resulting from such movement subsequent to the date of **indicative assessment** are not foreseeable and we do not accept any duty to protect your financial interests against such movements. Without limiting the generality of the above comment, we do not assume any responsibility or accept any liability where this **indicative assessment** is relied upon after the expiration of **90 days** from the date of the **indicative assessment**, or such earlier date if you become aware of any factors that have any effect on the **indicative assessment**.
6. This **indicative assessment** is not intended to be used to provide financial advice, express or implied, and we confirm that the valuer and Knight Frank (Cairns) not licensed to provide financial product advice under the Corporations Act 2001.
7. The assessment has been prepared in conformity with the current edition of the Australian and New Zealand Valuation and Property Standards Manual incorporating the Rules of Professional Conduct, Practice Standards and Guidance Notes of the Australian Property Institute (API), as well as International Standards (IVS 2022) and Guidance Notes of the International Valuation Standards Committee (IVSC) which has been adopted and endorsed by the API.
8. Any objective information, data or calculations set out in the **indicative assessment** will be accurate so far as is reasonably expected from a qualified valuer, reflecting due skill, care and diligence.
9. Unless current independent reports have been supplied, we have not investigated environmental contamination or asbestos issues that may impact the property.



10. In undertaking this **indicative assessment**, we have not commissioned a search of the Register of Native Title Claims which is administered by the National Native Title Tribunal. The **indicative assessment** could well decrease if a native title claim exists, or eventuates, over the subject land. We are not specialists in native title law and this **indicative assessment** is conditional on the site being free of any native title claim. Any party relying on this **indicative assessment** does so, on the basis that Knight Frank (Cairns) accepts no liability for any loss relating to native title claims. Should a native title claim be identified upon the subject site, the **indicative assessment** should be referred back to the valuer for reassessment.
11. **This indicative assessment cannot be regarded as a formal market valuation and therefore must be confirmed by a formal and more detailed analysis and full report by your separate instructions. We reserve the right to vary our opinion of indicative assessment accordingly.**
12. The valuer has no pecuniary interest in the said property, past, present or prospective, and the opinion expressed is free of any bias in this regard.
13. Liability limited by a scheme approved under Professional Standards Legislation.



CADASTRAL MAP



STANDARD MAP NUMBER
7661-34423

MAP WINDOW POSITION &
NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB
Lot/Plan 5/SP206970
Area/Volume 2.411ha
Tenure FREEHOLD
Local Government ETHERIDGE SHIRE
Locality GEORGETOWN
Segment/Parcel 36949/717

CLIENT SERVICE STANDARDS

PRINTED 28/05/2025

DCDB 23/05/2025

Users of the information recorded in this document (the Information) accept all responsibility and risk associated with the use of the Information and should seek independent professional advice in relation to dealings with property.

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For further information on SmartMap products visit
<https://www.qld.gov.au/housing/buying-owning-home/property-land-valuations/smartmaps>

SmartMap

An External Product of
SmartMap Information Services
Based upon an extraction from the
Digital Cadastral Data Base

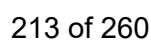


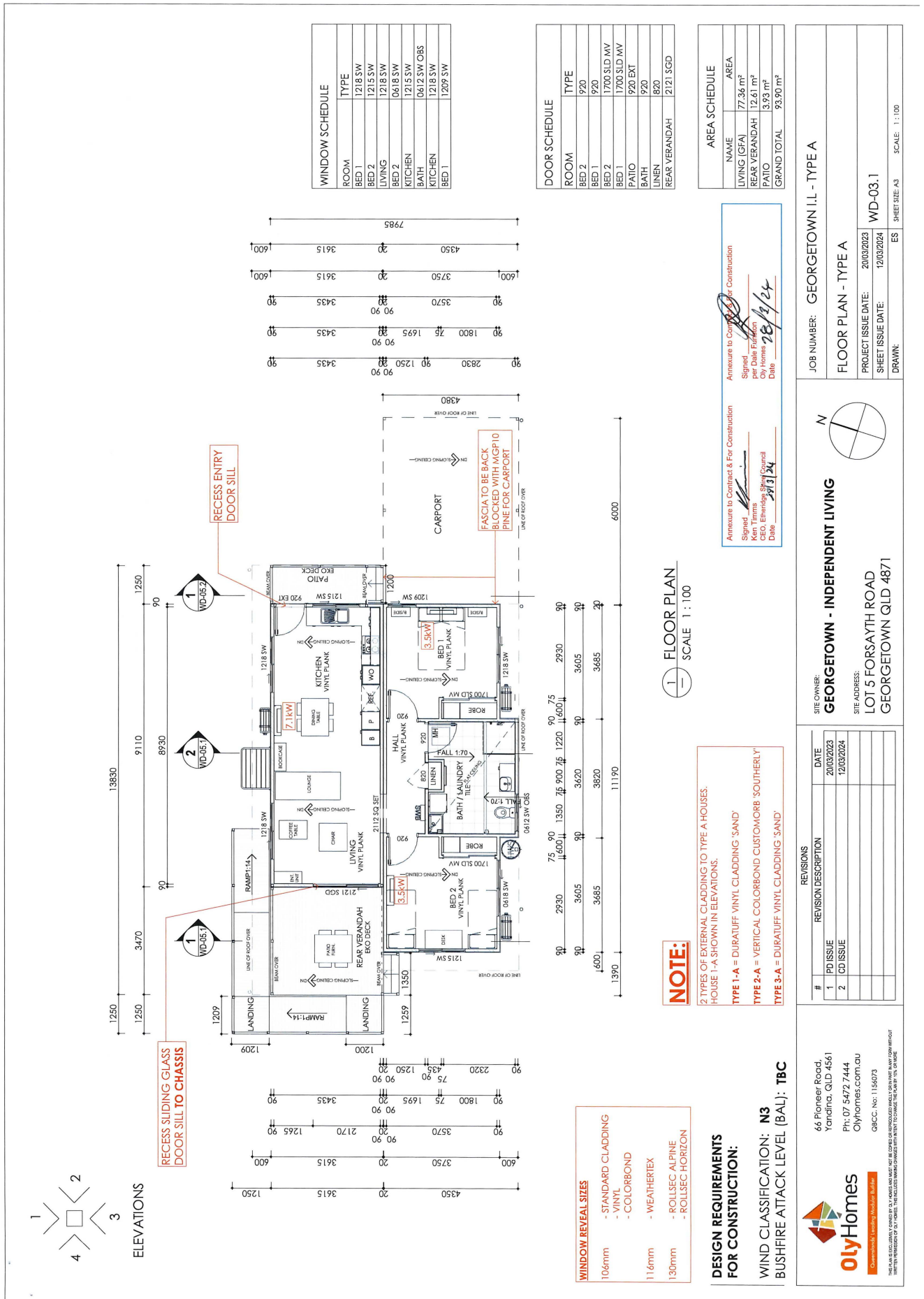
**Queensland
Government**

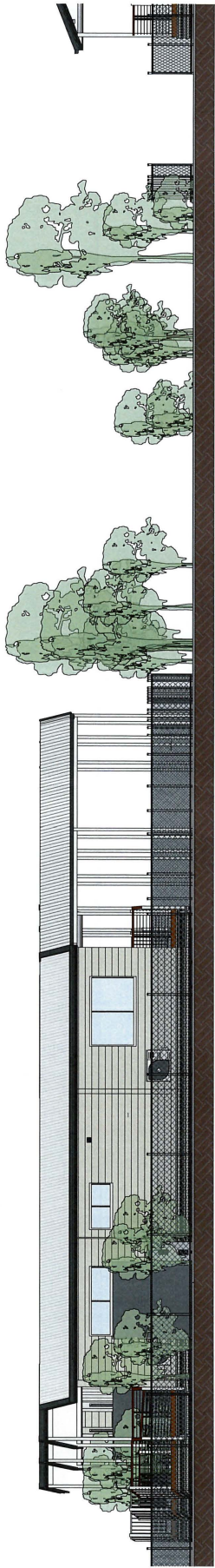
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(Department of Resources) 2025.



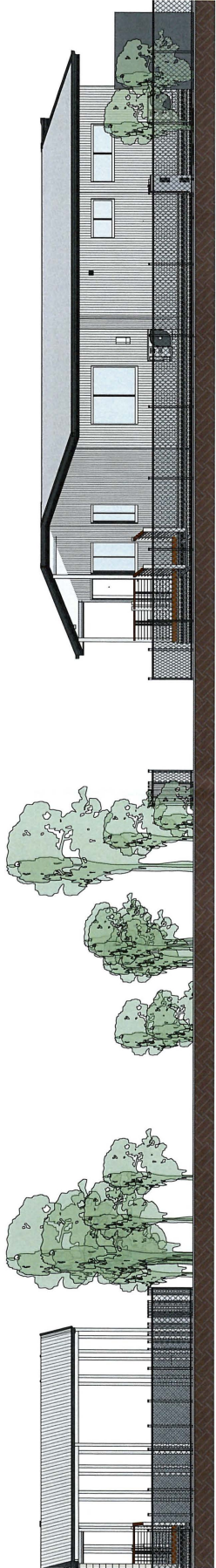
SITE / FLOOR PLAN







1 SOUTHERN STREET ELEVATION 1
SCALE 1 : 100



2 SOUTHERN STREET ELEVATION 1 (CONTINUED)
SCALE 1 : 100



3 WESTERN STREET ELEVATION
SCALE 1 : 100

Annexure to Contract & For Construction
Signed *[Signature]*
Ken Timms
CEO, Elevation
Date 28/3/24

Annexure to Contract & For Construction
Signed *[Signature]*
per Dale Furlson
Oly Homes
Date 28/3/24



66 Pioneer Road,
Yandina, QLD 4561
Ph: 07 5472 7444
Olyhomes.com.au
QBCC: No: 1156073

THIS PLAN IS EXCLUSIVELY OWNED BY OLY HOMES AND MUST NOT BE COPIED OR REPRODUCED IN ANY FORM OR BY ANY MEANS WITHOUT WRITTEN PERMISSION OF OLY HOMES. THE FOLLOWING MARKING CHANGES WITH INTENT TO CORRECT THE PLAN BY THE DRAWER.

REVISIONS	
#	REVISION DESCRIPTION
1	PD ISSUE
2	CD ISSUE

DATE
20/03/2023
12/03/2024

SITE OWNER:
GEORGETOWN - INDEPENDENT LIVING

SITE ADDRESS:
**LOT 5 FORSAYTH ROAD
GEORGETOWN QLD 4871**

JOB NUMBER: **GEORGETOWN I.L - TYPE A**

STREET ELEVATIONS

PROJECT ISSUE DATE: 20/03/2023
SHEET ISSUE DATE: 12/03/2024
DRAWN: DN
SHEET SIZE: A3
SCALE: 1 : 100



ELIGIBILITY CRITERIA

3.2. Affordable Housing Eligibility Criteria

Applicants and existing Affordable Housing tenants who are renewing an existing tenancy agreement must meet all the following criteria:

3.2.1. Age

Applicants must be aged 65 years or older.

Council holds a QCAT exemption under the *Anti-Discrimination Act 1991* (Qld).

3.2.2. Australian citizenship and residency status

The Applicant must be:

- (a) an Australian citizen;
- (b) a permanent resident of Australia;
- (c) have a Permanent Protection Visa or a Resolution of Status Visa;
- (d) qualify for permanent residency status through agreements between Australia and another country;
- (e) have a Safe Haven Enterprise visa;
- (f) have a Bridging Visa and have applied for a Protection Visa or a Resolution of Status Visa;
- (g) on a Temporary Protection Visa; or
- (h) on a Bridging Visa if previously held a Temporary Protection Visa which has expired.

If the Applicant has applied for permanent residency, a Permanent Protection Visa or a Resolution of Status Visa, these criteria will be satisfied.

3.2.3. Queensland residency

The Applicant must live in Queensland.

An exception may be made if an Applicant is applying from another Australian state or territory and can provide evidence that they are moving to Queensland.

3.2.4. Property ownership

An Applicant and all household members must not own, or part-own, property within Australia or overseas, including:

- (a) a residential home (e.g. house, flat, unit or townhouse);
- (b) vacant land including rural property;
- (c) a manufactured or transportable home;
- (d) improved or unimproved commercial or industrial property;
- (e) property owned through a Property Trust.

Some exceptions may apply for example:

- (a) in the case of domestic and family violence, marriage breakdown, extreme hardship;

- (b) if the vacant land is in a natural disaster area;
- (c) if the Applicant owns or part-owns property and needs housing on a temporary basis.

3.2.5. *Liquid assets limit*¹

The combined liquid assets of the Applicant and all household members must not exceed:

- (a) single-person household: \$129,278; or
- (b) 2 or more household members: \$164,896.

Liquid assets include but are not limited to:

- (a) money;
- (b) shares, fixed investments, managed funds;
- (c) property trusts;
- (d) superannuation payouts (if the person has reached the preservation age); or
- (e) the value of caravans, mobile homes and live-aboard boats.

3.2.6. *Income*

Applicants will need to show evidence of the total income for all people in their household before any deductions such as tax and superannuation are taken out.

For eligibility, the household's combined gross weekly assessable income must be less than:

Household type	Low-income: maximum annual threshold ^{2 3}
First Adult	\$70,274.52
First Sole Parent	\$77,301.97
Each Additional Adult	\$19,620.26
Each child	\$11,771.18

For ease of application, the initial income limits for various household compositions are shown in the below table.

Household type	Low-income: maximum annual threshold ^{4 5}
1 adult	\$70,274.52
2 adults	\$89,894.79

¹ Figures are calculated as at 30 June 2024 and are subject to a 2.5% per annum escalation on 1 July each year

² These figures exclude overtime.

³ Figures are calculated as at 30 June 2024 and are subject to a 2.5% per annum escalation on 1 July each year.

⁴ These figures exclude overtime.

⁵ Figures are calculated as at 30 June 2024 and are subject to a 2.5% per annum escalation on 1 July each year.

Household type	Low-income: maximum annual threshold ^{4 5}
3 adults	\$109,515.05
Sole parent, 1 child	\$89,073.16
Sole parent, 2 children	\$100,844.33
Sole parent, 3 children	\$112,615.51
Couple, 1 child	\$101,665.97
Couple, 2 children	\$113,437.14
Couple, 3 children	\$125,208.32

12 DIRECTOR ENGINEERING SERVICES - OPEN SESSION REPORTS

Item No: 12.1
Subject: Director Engineering Services - Briefing Report November 2025
Classification: Open
Author: Raju Ranjit, Director of Engineering Services

RECOMMENDATION

That Council receives and notes the {Director of Engineering Services} Briefing Report.

TRANSPORT AND MAIN ROADS

The TMR safety and regulation department is working on the request of school crossing, relocation of the 60 kmph signs and smiley face speed monitoring system.
The TMR is co ordinating with concerned parties to set up meetings.

HEAVY VEHICLE SAFETY PRODUCTIVITY PROGRAM (HVSPP)

Design of platform is in progress.
Waiting for Ergon for power connection.

WORKS IN MOUNT SURPRISE

Air strip fencing is in completion stage.
Boundary survey of old dump survey completed.

EINASLEIGH

Water tanks have been ordered.
Costing for the water tanks support and generator in progress.
Waiting for quotations for the Fourth Street open drain.

STAFF HOUSING

Fencing is in completion stage.
Power connection completed.
Testing of sewer system is in progress.

REMOTE AIRSTRIP UPGRADE PROGRAM ROUND 9 (RAUP 09)

Mount Surprise and Einasleigh Air strip fencing are in completion stage.

CHARLSTON DAM

Weekly inspection ongoing.

REGIONAL ECONOMIC FUTURES FUND (REFF) – NORTHWEST QUEENSLAND MINERALS PROVINCE (NWMP) TOURISM INFRASTRUCTURE PROGRAM

Plantation of trees in progress.
Waiting for draft wayfinding signage.

NORTHWEST QUEENSLAND ECOBOIC DIVERSIFICATION STRATEGY (NWQEDS10)

(Casey's Rest upgrade project)
Installation of handrail 50 % completed.
Plaque and rock will be placed near the existing Casey's Rest signage not started yet.

FORSAYTH TRANSFER STATION

Waiting for new recycle signage.

Waiting for quotation for chemical shed.

DRFA WORKS – ZONE 5 – BY CONTRACTOR

100 % completed.

GEORGETOWN FORSAYTH ROAD

TMR is working on full design.

CRUCIAL ACCESS FUNDING

Sandy Creek Bridge - Air strip Back Road.

Design phase

REMOTE AIRSTRIP UPGRADE PROGRAM ROUND 11

Successful RAUP – Round 11 application for:

Georgetown and Forsayth Airstrips. The approved grants (50 %) are \$ 300,000 and \$ 350,000 respectively.

Scope of works included:

Georgetown Airstrip:

Animal exclusion fence

Rolling of sealed surface (rolling during hot weather)

Tie down system upgrade

Forsayth Airstrip:

Animal exclusion fence

Lighting system upgrade

Tie down system upgrade

Vegetation clearance

The project should be completed by June 2027.

ATTENDANCE OF EVENTS

A list of attendance during the reporting period for Council's information is as follows:

Date	Description	Location
7 October	DRFA meeting	Depot
7 October	WHS Committee Meeting	Sports Centre
8 October	Einasleigh Community Connect	Einasleigh
9 October	ELT	Board room
10 October	DRFA meeting	Depot
13 October	Manager's meeting	Depot
13 October	LRAP(Local Resilience Action Plan) Discussion	Board room
14 October	Meeting with contractors re: DRFA works	MS Team
15 October	Council General Meeting	Board room
16 October	LDMG meeting	Board room
16 October	Interview for WHS advisor position	Board room
17 October	Forsayth to Charleston dam walking track site visit	Site
21 October	Interview for WHS advisor position	MS Team

Agenda General Meeting - Wednesday 19 November 2025

21 October	DRFA meeting	MS Team
21 October	Meeting with contractors re: DRFA works	MS Team
22 October	Asset management meeting with Shepherded Service	MS Team
27 October	Manager's meeting	MS Team
27 October	Interview - Workshop Supervisor	MS Team
27 October	ELT	MS Team
27 October	Budget Review	MS Team
28 October	Meeting with contractors re: DRFA works	MS Team
29 October	Workshop (Town maintenance, Survey Monkey outcomes and Road closure policy)	Board room
30 October	Meeting with CEO	Board room
30 October	Meeting with Shepherd Services, Northlane Engineering Consultant re: Charleston dam fishway project handover	MS Team
3 November	Discuss Councillor Workshop Topics - with CEO	Board room
4 November	Meeting with contractors re: DRFA works	MS Team
4 November	Sandy Creek Bridge Site meeting	Sandy Creek

ATTACHMENTS

Nil

Item No: 12.2
Subject: Eveleigh Road Maintenance - Trial
Classification: Open
Author: Raju Ranjit, Director of Engineering Services

EXECUTIVE SUMMARY

This report relates to the improvement work on a section of the Eveleigh Road 0.5km starts from the Gulf Development Road intersection, gravel mixed with existing road materials as per Council Resolution GM 2025/57

RECOMMENDATION

That Council:

1. Receive and accept the report of the improvement work on the 0.5 km section of the Eveleigh Road, and
2. Accept the final costings of \$ 30,000 to improve the remaining 2.2 km of the Eveleigh road by Heavy Formation treatment.

2.

BACKGROUND

At the General meeting held on 17/09/2025, a report was requested to improve the 500 m section x 4 m wide of the Eveleigh Road with the Heavy Formation treatment by Council Team. As per approved treatment, Council team did carry out the Heavy Formation on the road. The methodology used are:

- Degrass the existing table drains
- Pull the dirt from the side drains
- Mixed with the existing road material and water put it back
- Water it and compacted it.

The works were carried out whilst the team was in the vicinity and hence did not require to float the plants. It saved the transportation cost.

The breakdown of the cost is shown below.

Plant Including operator	Hours	Rate per hour	Amount
Grader	6	\$ 221.11	\$ 1,768.68
Roller	2* 6	\$ 180	\$ 2160.00
Water Truck	6	\$ 200.00	\$ 1,080.72
			\$ 4,567.38

Based on this trial, the cost requires to improve the remaining 2.2 km of the road (concerned section) by using the same principles will be \$ 30,000 approximately with 20 % contingencies.

LINK TO CORPORATE PLAN

Corporate Plan Aim No. 1: A sustainable transport network that meets the community needs.
Corporate Outcome No. 1.1: Shire rural roads are all weather, town streets are bitumen with footpaths, kerb, channelling and drainage.

Corporate Plan Aim No. 5: Best practice corporate governance and organisational excellence.
Corporate Outcome No 5.1: Effective communication between Council and the community and across the community.

BUDGET & RESOURCE CONSIDERATIONS

It is recommended that a separate budget for various capital works (road) be allocated in addition to road maintenance budget.

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Asset Management Plan

CONSULTATION

UPDATE AS REQUIRED

Consult: The community has been informed and consulted via community meetings, social media postings <INSERT TYPE OF CONSULTATION>.
Consultation to inform and consult with the community will be undertaken.

RISK ASSESSMENT

Risk Assessment Outcome: Low/Medium/High/Extreme (Please choose one)

Summary of risks and opportunities:

Risks: Medium

1: Cost could be high if the Plant is required to be transported from the other sites

Opportunities:

1: It is possible to improve road condition if the road is treated with right road materials

ATTACHMENTS

3. {Photo}



Item No:	12.3
Subject:	Policy Adoption - Wet Weather Road Closure
Classification:	{Open}
Author:	Raju Ranjit, Director of Engineering Services

EXECUTIVE SUMMARY

The purpose of this report is for council to consider the adoption of the Wet Weather Road Closure Policy ESC2025-C065.

RECOMMENDATION

That Council: resolve to adopt the Wet Weather Road Closure Policy as presented.

BACKGROUND

To protect the safety of road users, safeguard council's road infrastructure assets, and enable timely, accountable decisions on road closures, restrictions and reopening actions for council-controlled roads in wet weather and flood events within the Etheridge shire area.

The wet weather road closure policy applies to all roads under the care and control of Etheridge Shire Council, including local access roads, unsealed rural roads, causeways, and bridges (excluding state-controlled roads managed by Queensland Department of Transport & Main Roads).

LINK TO CORPORATE PLAN

{custom-field-corporate-plan}

BUDGET & RESOURCE CONSIDERATIONS

Council is required to allocate certain budget to install the signages during the wet weather each year.

LEGAL CONSIDERATIONS

{Local Government Act 2009, section 69 and 70
TMR road closure policy EP147}

POLICY IMPLICATIONS

{Asset Management Policy}

CONSULTATION

{custom-field-consultation}

RISK ASSESSMENT

Risk Assessment Outcome: Low/Medium/High/Extreme (Please choose one)

Summary of risks and opportunities: High

Risks:

1: Safety

Mitigation: upon adoption the policy, the risk of safety would be reduced by obeying the rules

Opportunities:

1: Financial burden

Mitigation: Expenditures on the road maintenance, legal expenditures and insurance premium would be reduced by significantly

ATTACHMENTS

Wet Weather Road Closure Policy

Restricted Road User Permit Application

ETHERIDGE SHIRE COUNCIL



Restricted Road Use Permit Application

For use in the event of road closures/restrictions by Etheridge Shire Council under the *Local Government Act (Qld) 2009, s 69.*

Applicants Details

Applicants name

Signature

--	--

Phone number

Email Address

--	--

Mobile number

Facsimile number

--	--

Other Contact details (in the event of a new or emergency risk)

Licence number

State of Issue

--	--

Vehicle Details

	Light Vehicle (GVM of 4.5 or Less)	Heavy Vehicle (LW of more than 4.5t)	Trailer
Make, year, colour, registration number			
Class of vehicle to which approval applies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Weight	GCV=.....tonne (Gross Vehicle Mass)	LW=.....tonne (Laden Weight)	ATM=.....tonne (Aggregate Trailer Mass)

Travel particulars (including Restricted Road Use Notice Details)

Date of Travel

Estimated start time

Estimated arrival time

--	--	--

This Permit is valid for a ☐ Single one way/☐ Return trip only/☐ Multiple Return Trips (supply dates)

--

Location of Notice

--

Estimated time of driving past notice (must be within daylight hours)

--

Destination Address

ETHERIDGE SHIRE COUNCIL



Purpose of travel

Conditions of Travel

- This approval only applies to Local roads within the Etheridge Shire.
- The vehicle must be driven in such a manner to protect the restricted road infrastructure from further damage.
- If appropriate, provide additional information about what to specifically watch out for.
- Evidence of approval must be carried at all times when travelling under this approval.
- This approval may be revoked.
- Due to condition of road, vehicle must be driven to conditions of the road.
- Vehicle headlights must be on at all times.
- Any alterations to the approved load limit will require a new permit.
- Approval is null and void if load/vehicle details vary from that stated in the approval.
- Penalties apply for any failure to comply with these conditions.
- The driver of the vehicle must hold a valid and current licence for the class of vehicle being driven.
- Contact (if possible) is to be made with Etheridge Shire Council about any potential new or emerging risk due to change in the road condition.

Approval Details

Approval Reference Number

--

Date of Travel

--

Date and Time Issued

--

Approver's name

--

Approver's Title

--

Signature

--

Etheridge Shire Council has the power under the Local Government Act for example, if road conditions change during approved travel; if a No Entry sign has been placed at a location along approved travel route subsequent to approval being given; or for any other reason deemed appropriate by the authorised officer.

Please note that the Council can only issue permits for Council Shire Roads. Council does not have the Authority to issue permits for TMR State Controlled Roads. The phone number for SCR's is 131940.

ETHERIDGE SHIRE COUNCIL



ESC 2025-C065 Road Closure Policy for Wet Weather and Flooding

POLICY VERSION AND REVISION

Version History	Meeting date	
	19 th November 2025	
	Resolution number	
Approval by CEO		
Effective date	Review date	
19 th November 2025	18 th November 2029	
Policy Author		
CEO		
Current incumbent		
CEO		
Implementation Officer		
Director of Engineering Services		
Current incumbent	Contact number	Official file no.
CEO	4079 9090	ESC2025-C065

1. PURPOSE

To protect the safety of road users, safeguard council's road infrastructure assets, and enable timely, accountable decisions on road closures, restrictions and reopening actions for council-controlled roads in wet weather and flood events within the Etheridge shire area.

2. DEFINITION

Chief Executive Officer	Person designated as or acting in the position of Chief Executive Officer.
Director	Person designated as or acting in the position of a director.
Unsealed roads	a road surface composed of gravel or loose rock, not bituminous paved.
Restricted access	access permitted under conditions (vehicles, time, speed) while otherwise the road remains closed to general traffic.

ETHERIDGE SHIRE COUNCIL



Causeway a low-level crossing over a waterway subject to inundation

3. Scope

This policy applies to all roads under the care and control of Etheridge Shire Council, including local access roads, unsealed rural roads, causeways, and bridges (excluding state-controlled roads managed by Queensland Department of Transport & Main Roads).

4. Consultation:

This policy was developed in consultation with elected members and with similar neighboring councils.

5. Authority to Close, Restrict & Reopen Roads

The Chief Executive Officer (CEO) or their delegate (e.g., Director of Engineering Services) has the authority to:

- close or restrict any council road (including sealed roads) when required.
- authorise exemptions (e.g. cattle transport companies, emergency services, local access) with conditions.
- Apply a five-tonne load limit for vehicles, when safe to do so, to the following roads during the wet season (typically November to April inclusive) : this may negate the need to secure approval under section 46(4)(b) Transport Infrastructure Act 1994 (Qld)
- Approve reopening once safe conditions are confirmed.
- Road users should call council or search for road re-opening information

5. CLOSURE TRIGGERS

A road may be closed or restricted when one or more of the following conditions exist:

- water is flowing over, or has covered, the road or causeway.
- rainfall event causes visible surface damage or softening (for unsealed roads, a rainfall trigger of 30 mm or more is indicative).
- diffusion of flood warnings, advice from BOM, SES or TMR indicating imminent hazard.
- inspection reveals structural damage or sub grade failure making travel unsafe.

6. Closure / Restriction Process

- A physical "ROAD CLOSED" or "ROAD RESTRICTED" and LOCAL TRAFFIC ONLY sign must be installed at appropriate access points with barrier where necessary.
- Council will install road closure signs at the Lynd Junction on Kennedy Development Road, intersection of the Gregory Development Road (Short Cut Road) and Gulf Development Road and in the intersection of the Einasleigh Road and Gregory Development Road (Short Cut Road) .
- The Council's daily Road Report and website must be updated as soon as practicable.
- Notification to emergency services, SES, face book, email, phone to business owners, SMS message to local road users, TMR regional office – Cairns Traffic Management Centre, Statewide TMC

ETHERIDGE SHIRE COUNCIL



- If local access is permitted under restriction, conditions such as daylight travel only, light vehicles only, reduced speed and no livestock/wide loads may apply.

7. Exemptions

- Emergency services and official recovery teams (eg. SES, state agencies) are exempt from closures unless specifically directed otherwise.
- The delegate may authorise limited access for local property owners / communities, school bus routes or essential service vehicles under specified conditions.
- Any exemptions must be documented (vehicle type, time window, authorised by, conditions applied).
- Restricted Road Use Permit application for the Council controlled roads can be downloaded from Council website [Road Conditions | Etheridge Shire Council](#) or obtained from Council Engineering department or local post offices.
- For all Queensland Transport and Main Road closures and for the restricted road use permit application, it can be obtained by calling on 131 940 or from the website <https://qldtraffic.qld.gov.au>

8. Reopening Criteria

A road may be reopened when:

- the CEO's delegated person has inspected the site (or appointed officer) and confirms that water has receded, surface and sub-grade are safe, signage/barriers removed or reinstated appropriately.
- major hazards (soft pavement, undermining, debris) have been cleared.
- a reopening record has been logged (road name, location, date/time, inspection outcome).

9. Records & Reporting

- All closures, restrictions, exemptions, inspections and reopening must be documented and retained in Council's infrastructure management system.
- Weekly summary of closures during events to be prepared for Council/District Disaster Management Group (DDMG).
- Lessons-learned review after major event (e.g., > 24 h closure, > \$xxx damage) to feed into flood infrastructure program.

10. Compliance & Penalties

- It is an offence under Qld legislation to drive past a "ROAD CLOSED/RESTRICTED" sign without approval.
- A sign of "fine applies up to \$ 10,000" will be installed in each intersection
- Council will support enforcement by local police/TMR where required.

11. Review of Policy

- This policy is to be reviewed every 4 years or following any major flood/wet-weather event which triggers multiple closures or infrastructure damage of significance.

12. RELATED DOCUMENTATION

- Local Government Act 2009, Section 69 and 70
- TMR road closure policy EP 147

13 CLOSED SESSION REPORTS

14 GENERAL BUSINESS

Attached is a list of General Business items from previous Council meetings for discussion.

New items to be added to the spreadsheet after this meeting are -

Item	Provided by	Executive Responsible
Council hook truck modification	Cr. Carroll	TBD
Forsyth CWA Hall negotiations	Cr. Carroll	TBD
Roadworks site final inspections (Stoney Etheridge)	Cr. Carroll	TBD
Grant writing (outsourced/internal) budget review	Cr. Carroll	TBD

Attachment
{attachment-list}

Agenda General Meeting - Wednesday 19 November 2025

GENERAL BUSINESS						
Meeting Date	Councillor	General Business	Officer	Action Taken	Progress	Date Completed
15 Oct 2025	Cr Ryan	Everest Civil - acceptable standards of site material maintenance / level of expectations: Site Supervisor / Contractors / Council responsibilities??	CEO			
15 Oct 2025	Cr Carroll	Forsyth old rubbish tip in need of final clean.	DES	site visit on 17/10/2025	Complete	22/10/2025
15 Oct 2025	Cr Carroll	Dust pad at Einasleigh seal?	DES	No seal was included in the project but can be sheduled subject to Council's approval.	Complete	22/10/2025
15 Oct 2025	Cr Carroll	CASCHAFOR Park maintenance needs (fence, seating, wood carvings)	DES	Has scheduled for inspect and take necessary action	In progress	
15 Oct 2025	Cr Tincknell	Charleston dam fish ladder Update with Northlane.	DES			
15 Oct 2025	Cr Tincknell	CEO update in & out	Mayor	Councillors were provided an update of details around the departure of the previous CEO and Interim CEO	Complete	15-Oct-25
17 Sep 2025	Cr Hughes	Letter from Ava Martin re grid on Strathmore Rd. Respond explaining grid policy and that grids are the responsibility of the landholder.	Mayor		In progress	
17 Sep 2025	Cr Carroll	Kidston playground and race reserve maintenance (from August)	DCS	As per September Council meeting, gate to be left open and playground to be kept mowed and tidy.	Complete	9/23/2025
17 Sep 2025	Cr Carroll	Colin McFarlane's road onto road register (from August)	DES	Include McFarlane Rd and Forsyth Bypass. DES will organise a meeting with the property some time in October 2025 . DES has contacted with property owner and arranging time for site visit and waiting for the property owner's call	In progress	
17 Sep 2025	Cr Carroll	Shire green waste collection dates (wet season)	DES	CHECK if Shire wide dates have been included in Inform newsletter and Facebook	Complete	30/10/2025
17 Sep 2025	Cr Carroll	Forsyth transfer station recycling signage	DES	Vista print sign - 'Community Recycling all Funds Returned to Forsyth'. Installed temporary sign until permanent sign comes in.	Complete	10/1/2025
17 Sep 2025	Cr Carroll	New grave sites found at Kidston found near the battery area	DES	coordinate locations and take photos. Team member had a look on 15/10/2025 but no success.	Complete	30/10/2025
17 Sep 2025	Cr Royes	Email - Alexis Macor, South Heads Station access	DES	Contacted to Alexis	Complete	9/14/2025
17 Sep 2025	Cr Royes	Community disaster mitigation - Flood prone residents Georgetown	DCS	26/09/2025 - flyers distributed by hand to flood affected residents. Also advertised on fb, inform and website.	Complete	9/26/2025

Agenda General Meeting - Wednesday 19 November 2025

GENERAL BUSINESS						
Meeting Date	Councillor	General Business	Officer	Action Taken	Progress	Date Completed
17 Sep 2025	Cr Royes	Email - Lyn French, use of contaminated gravel against Council resolution	DES	ceased the operation on 3/9/2025 until further notice and submitting a report in October 2025 GM for Council suggestion / approval	In progress	
17 Sep 2025	Cr Royes	Repeated failure to action Council resolutions				
17 Sep 2025	Cr Royes	Repeated deliberate action in contradiction of Council resolutions				
20 Aug 2025	Cr Royes	Dust Pads Townley Station (Letter received)	DES	DES will consult with the applicant for bit more information on first week of October 2025. DES has consulted with the property owner . budget consideration	Complete	17/10/2025
20 Aug 2025	Cr Tincknell	Costing & time frames report TMR job GDR & not included in minutes	DES	DES will present a report re: TMR projects in October 2025	Complete	
20 Aug 2025	Cr Tincknell	Shoulders GDR - who approved the gravel used and from what pit?	DES	Waiting for TMR response. Consulted with relevant officer and notified that the activities were approved by TMR .	Complete	5/11/2025
20 Aug 2025	Cr Tincknell	Governance request excluded from GB	CEO	18/9/2025 This will be addressed in the Operational Plan 2025/2026. 11/09/2025 Ongoing task to be completed.	Complete	9/18/2025
20 Aug 2025	Cr Tincknell	Cemetery restoration works & gate half way along fence eastern side	DES	Waiting for quotations . Received one till now.	Complete	10/10/2025
20 Aug 2025	Cr Tincknell	Cattle in town areas	DES	11/09/2025 Will be discussed with TMR re: Grids on the GDR. Contacted to TMR on 17/9/2025 and said that TMR is not position to approve the grids on Highway. Now Council has to use local law to control the cattles	Complete	9/24/2025
20 Aug 2025	Cr Tincknell	Issues raised Oasis community connect	DCS	11/09/2025 Outstanding matters discussed by Council and to be collated for further action.	Complete	
20 Aug 2025	Cr Carroll	CWA Forsayth Hall	CEO	11/09/2025 Matter ongoing and subject to further discussion with CWA.	In progress	
20 Aug 2025	Cr Carroll	Kidston grazing lease (Old racecourse)	DCS	30/08/2025 More information required 20/09/2025 Completed after September 2025.	Complete	
20 Aug 2025	Cr Carroll	Einasleigh/Mt Surprise town maintenance contracts	DES	11/09/2025 Tender document preparation in progress. In tender stage	In progress	
20 Aug 2025	Cr Carroll	Lynd medical centre (shed, dirt pile, shade sail)	DES	Will be discussed in the ELT meeting for specification	Complete	5/11/2025

Agenda General Meeting - Wednesday 19 November 2025

GENERAL BUSINESS						
Meeting Date	Councillor	General Business	Officer	Action Taken	Progress	Date Completed
20 Aug 2025	Cr Carroll	Forsayth Gym equipment installation	DES	11/09/2025 Waiting for colour confirmation.24.9.2025 Waiting for quotation for concrete slabs	In progress	
16 Jul 2025	Cr Carroll	Forsayth transfer station signage (recycling/Old Tip Closed)	DES	11/09/2025 Instruction has been given to the relevant team.	Complete	10/1/2025
16 Jul 2025	Cr Carroll	Shire green waste collection	DES	11/09/2025 Has been scheduled in October.	Complete	10/1/2025
18 Jun 2025	Cr. Royes	GSD (Neil O'Brien) - Request Council (including 5 elected representatives) Meeting (preferably workshop) to discuss strategic direction of ESC and collaboration.	CEO	Pending arrangements for site visit by GSD CEO.	In progress	
18 Jun 2025	Cr Carroll	Council's heavy vehicle fatigue management (Basic Fatigue Management V AFM)	DES	Discussion and feasibility study is in progress. No decision has been made yet due to cost constraints .	In progress	
21 May 2025	Cr Ryan	Einasleigh Water Security - update on securing water licence and releases.	CEO	11/09/2025 On hold subject to further advice from QLD Water Directorate.	In progress	
21 May 2025	Cr Carroll	Heavy vehicle wash down bay elevated platform	DES	11/09/2025 Structural design is in process. 4.11.2025 Received structural design and waiting for quotation for construction .	In progress	
16 Apr 2025	Cr Royes	Drainage Safety Daintree Street Einasleigh	DES	11/09/2025 Waiting for a quotation to improve slippery issue (grid platform).	In progress	
16 Apr 2025	Cr Ryan	Contaminated Gravel - Invasive weed incursions - Zone 3 - Bought for \$6M!!!	DES	Investigated the stockpile no.1 and 2 in Forsayth. It has been revealed that there are some grader grass in the stock pile no.2 and it has revealed that there are lots of Grader grass in the vicinity of the stock piles and other area in Forsayth. Further discussion is required before using the gravel from the stock pile no.2. DES will present a report with treatment methodology for Council approval in Oct 2025 meeting.	In progress	
19 Mar 2025	Cr Carroll	Forsayth All Sports grounds access road-can it be made a recognised road	DES	Cadastral survey is in progress. Received quotations. 5.11.2025 Survery completed	Complete	5/11/2025

Agenda General Meeting - Wednesday 19 November 2025

GENERAL BUSINESS						
Meeting Date	Councillor	General Business	Officer	Action Taken	Progress	Date Completed
20 Nov 2024	Cr Royes	Councils' Road Closure Policy - a. Will Council communicate this important information to road users and remote residents. b. Will QRA Contractors (Heavy Vehicles) be exempt of all Road Closures? (As per incident on Cobbold Gorge Road in Jan/Feb 2024) c. How does Council plan to disseminate accurate real time road reports across the Shire. (Clear failure in past wet seasons has posed serious danger to travellers, particularly on the Hann Highway)	DES	a. Policy is currently being drafted and will require Council workshopping. b. Road will be closed for all in major event but can start the work for maintenance whilst closing for public. c. Currently Council displays on website & Facebook page.	In progress	
20 Nov 2024	Cr Ryan	Water Licence - Einasleigh township - Urgent and immediate action	DES	19/11/2024 CEO has contacted DNRMMRRD. DES is in process to get further advice from the DNRMMRRD.	In progress	
16 Oct 2024	Cr Royes	Develop "Etheridge Shire Regional Profile" Document - to be presented at all Regional/State/Federal Meetings (Similar to NWQROC Regional Profile Document)	CEO	To be considered upon Economic Development Officer employment.	In progress	
18 Sep 2024	Cr Royes	Economic Development - considered for each community, ensuring opportunity and progress is evident in each community.	CEO	Drafting has commenced and the request will be considered as part of this process.	In progress	
21 Jun 2023	Cr Royes	Forsyth Water Treatment Plant Telemetry - Request full detailed report be presented to future meeting (To evaluate the systems effectiveness in reducing overtime hrs paid by council)	DES	Report will be presented in Dec 2025 meeting.	In progress	

Agenda General Meeting - Wednesday 19 November 2025

GENERAL BUSINESS						
Meeting Date	Councillor	General Business	Officer	Action Taken	Progress	Date Completed

15 FOR YOUR INFORMATION

The below items are for information only:

1. Letter of Appreciation - Thank you for Support of this Years Race Day - Georgetown Bush Races Incorp [**15.1.1**]
2. D G 48400 - Department of Transport and Main Roads [**15.1.2**]
3. Suggestion Box Responses [**15.1.3**]
4. 2026 Special Holidays - Approval [**15.1.4**]
5. Letter of Appreciation - Expressing Gratitude for a Warm Welcome and Special Visit - Government Hous [**15.1.5**]



GEORGETOWN BUSH RACES INCORPORATED
Georgetown Racecourse, PO Box 106 Georgetown Qld 4871
President: Tammy Hughes | Secretary: Seven Ryan | Treasurer: Maxine Sharpe

15-10-2025

Dear Ken & Etheridge Shire Council,

On behalf of the Georgetown Bush Races Committee, we would like to sincerely thank you for your support of this year's race day by providing us with a generator, bins & shade tents. Your generosity plays a vital role in making our event possible — every contribution, no matter how big or small, helps us continue this much-loved local gathering.

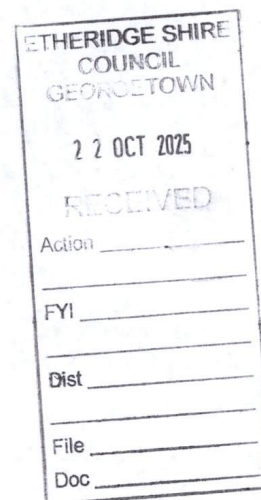
Your support helped us create an outstanding day of country racing and fun memories for locals and visitors alike. The ongoing success of the Georgetown Bush Races stands as a testament to the generosity and commitment of people like you within our community.

We are grateful for your involvement and excited for the future of our race day as we continue to grow and improve each year.

Thank you once again,

With appreciation,
The Georgetown Bush Races Committee

President – Tammy Hughes
Secretary – Seven Ryan
Treasurer – Maxine Sharpe
Fashions on the Field Coordinator – Alana Young
Sponsorship and Media – Dale Cook
Planning Committee – Carol Ryan, Jesse Spina & Dave Watkins



E: tammyxmarie@gmail.com

2025 Event Date: **Sunday, 5th October**

Yesterday, Today, Tomorrow



Queensland
Government

Office of the
Director-General

Department of
Transport and Main Roads

Our ref: DG48400

31 October 2025

Mr Ken Timms
Interim Chief Executive Officer
Etheridge Shire Council
kenneth.timms@etheridge.qld.gov.au

Dear Mr Timms

I am pleased to enclose the Queensland Principal Cycle Network (QPCN) and accompanying Priority Route Maps (PRMs) for Etheridge Shire Council (ESC) for your endorsement. The maps have been developed following extensive consultation with officers from ESC and reflect their recommendations.

The QPCN identifies core routes needed to get more people riding, more often. The accompanying PRMs identify the delivery priority state and local governments have assigned to principal routes. Routes and delivery priorities are indicative and exist to guide further planning.

The next step is to obtain your formal written endorsement of the QPCN and accompanying PRMs prior to publication on the Department of Transport and Main Roads (TMR) website. Following your endorsement, you will find the published QPCN on TMR's website at <https://www.tmr.qld.gov.au/travel-and-transport/cycling>.

The network will also be made available on Queensland Globe, Open Data Portal and the State Planning Program Interactive Mapping System, in due course. The PRMs are not included on these platforms.

Under the Cycle Network Local Government Grants program (program), all local governments with an endorsed QPCN can apply for funding towards delivery of cycling infrastructure projects on the principal cycle network.

Following your endorsement, ESC will be eligible to apply for up to 75 per cent funding under the program. For more information, please visit TMR's website at the link provided above. Applications for the 2026–27 funding round will open in late-2025.

TMR intends to publish the QPCN and accompanying PRMs as soon as possible. Your endorsement of the enclosed maps within two months of the date of this letter would be appreciated.

1 William Street Brisbane
GPO Box 1549 Brisbane
Queensland 4001 Australia
Telephone +61 7 3066 7316
Website www.tmr.qld.gov.au
ABN 39 407 690 291

Agenda General Meeting - Wednesday 19 November 2025

If you require further information, I encourage you to contact Mr Adam Rogers, Director (Active Transport), TMR, by email at adam.z.rogers@tmr.qld.gov.au or telephone on 3066 7540.

Thank you for participating in this project and I look forward to your response.

Yours sincerely

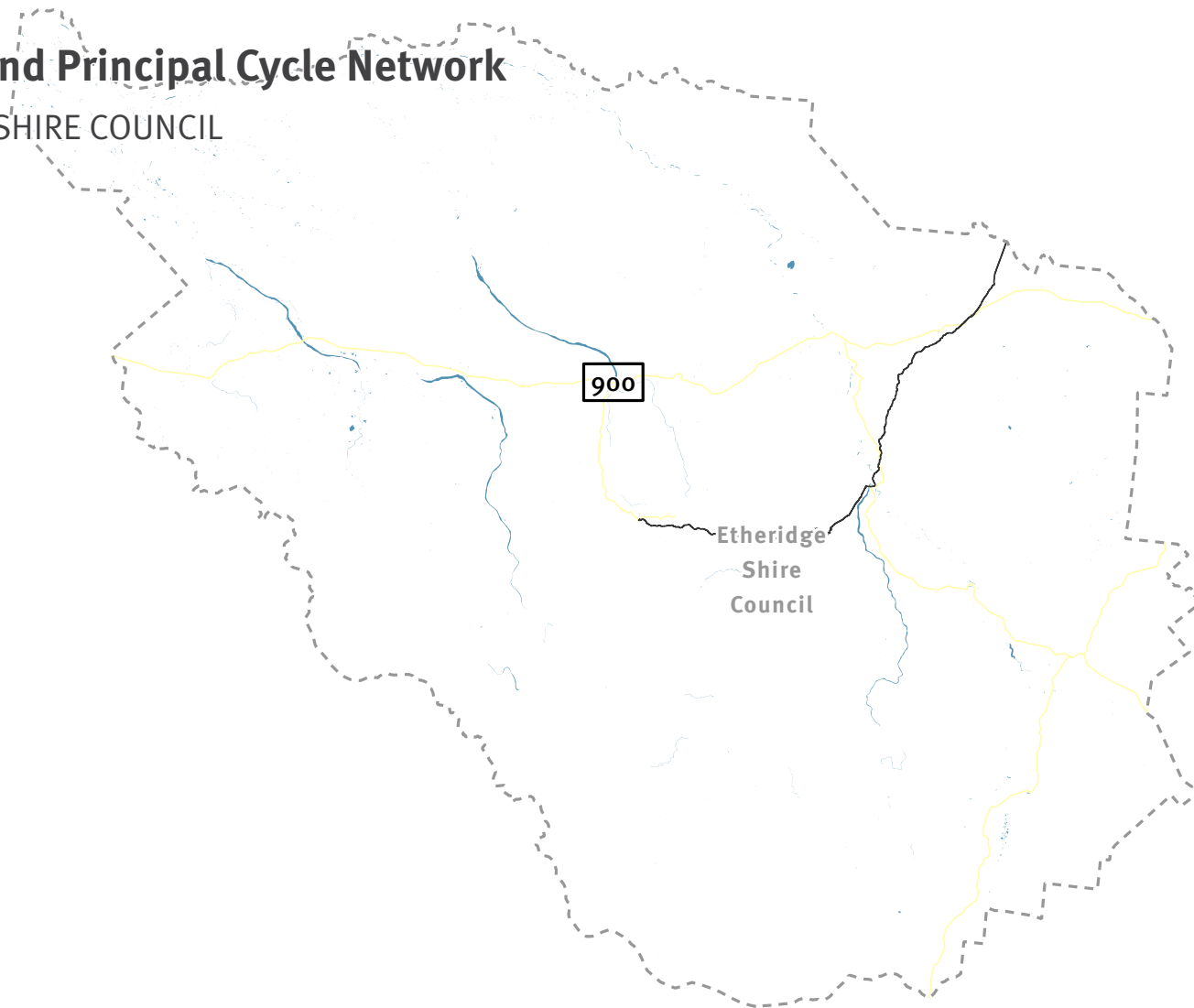
A handwritten signature in black ink, appearing to read 'SStl', with a stylized, cursive script.

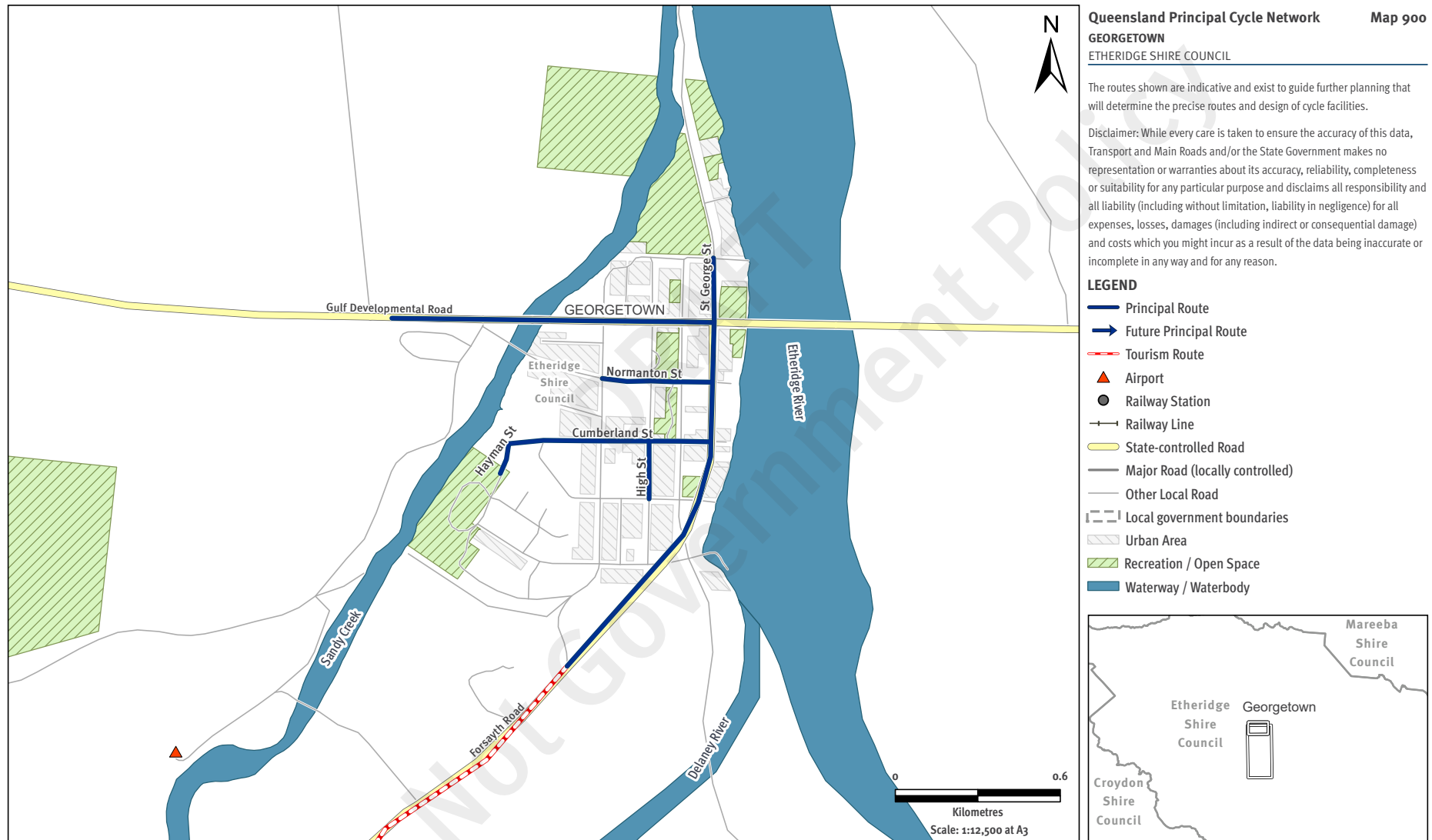
Sally Stannard
Director-General
Department of Transport and Main Roads

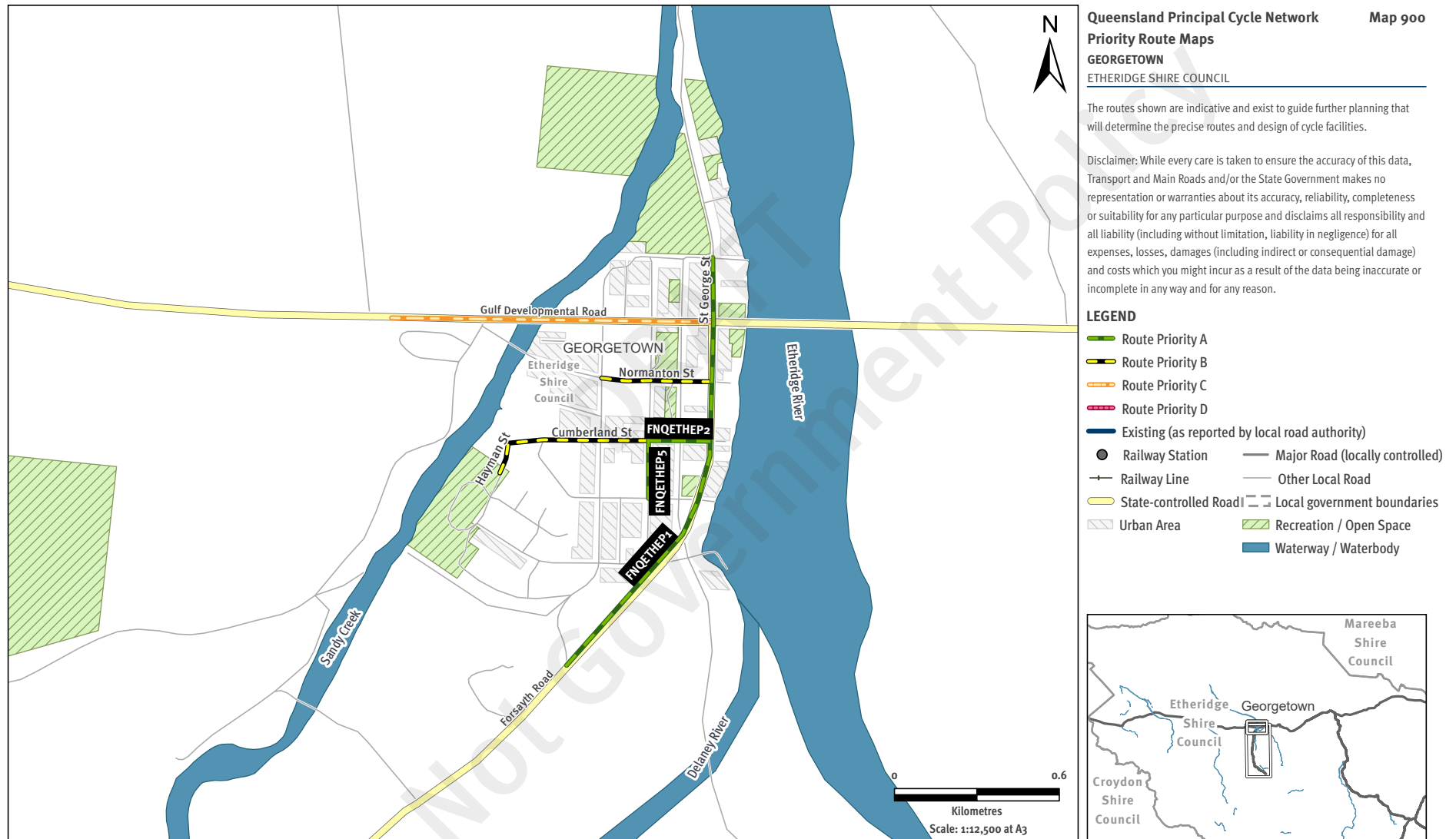
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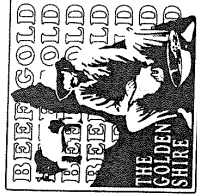
Queensland Principal Cycle Network

ETHERIDGE SHIRE COUNCIL



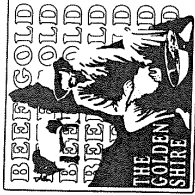






Have a suggestion? Let us know...

Shade Cloth over
the community
pool



Have a suggestion? Let us know...

Shade Cloth over
the community
pool.

[illegible]

Have a suggestion? Let us know...



It would be really good if the
Range toilets had a gravity fed
hand washing station. Nothing
fancy, just a place to wash
hands after using the toilet.

Thanks

Angela



Department of
**State Development,
Infrastructure and Planning**

Mark Watt
Chief Executive Officer
Etheridge Shire Council
Via Email: mark.watt@etheridge.qld.gov.au

Dear Mark Watt

Appointment of special holidays for 2026

Thank you for request for special holidays for 2026.

I am pleased to let you know that the holidays you have requested have now been notified in the Queensland Government Gazette (the Gazette) in accordance with section 4 of the *Holidays Act 1983*, which provides that the Deputy Premier, Minister for State Development, Infrastructure and Planning and Minister for Industrial Relations may, by notification in the Gazette, appoint a day to be a special holiday.

You will be aware that a special holiday shall be a bank holiday in the district except where the holiday is in respect of an annual agricultural, horticultural or industrial show (show holidays) which shall be a public holiday.

Section 20 of the *Trading (Allowable Hours) Act 1990* provides that a bank holiday is a holiday for banks and insurance offices which must remain closed.

Pursuant to a directive issued under the *Public Sector Act 2022*, a special holiday is a holiday for public service employees unless otherwise determined by a chief executive. Local governments and private sector employers may have their own policies relating to the requirement for employees to work or not work on a special holiday that is a bank holiday.

On a public holiday, employees are entitled to be absent from work and must be paid if the employee would ordinarily be required to work on the day. An employee may also refuse a request to work a public holiday if the request is unreasonable or if the refusal is reasonable. Employees who work on a public holiday are entitled to be paid penalty rates in accordance with their award or agreement.

1 William Street Brisbane
Brisbane Qld 4000 Australia
GPO Box 69 Brisbane
Queensland 4001 Australia
Telephone 13 QGOV (13 74 68)
WorkSafe 1300 362 128
Website www.worksafe.qld.gov.au
www.business.qld.gov.au
ABN 94 496 188 983

The following special holiday has been appointed in your district:

- 31 July 2026 - **public holiday** for the Shire of Etheridge for the purpose of the Etheridge Shire Show

It would be appreciated if thirty (30) days prior notice is given to the Minister should you need to request either:

- a) the repeal of one or more of the above special holidays (irrespective of whether a replacement special holiday is also requested); or
- b) the appointment of an additional special holiday.

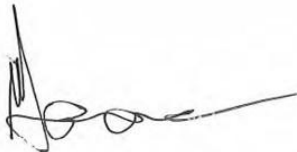
This will allow time for the Minister to decide the request, notify any repeals and/or appointments in the Gazette and for your local government to give notice of holiday changes to your community.

Notification of the appointment of the 2026 special holidays was published in the Gazette on 17 October 2025.

A copy of the gazette can be accessed on the [Queensland Government's publications website](#). The special holidays notifications commence on page 233 of the gazette.

I trust this notification assists with your planning and should you require further information, please contact Patricia Faulkner, Senior Industrial Officer on telephone (07) 3406 9845.

Yours sincerely



Shane Donovan
Executive Director
Industrial Relations
Office of Industrial Relations
17/10/2025

Agenda General Meeting - Wednesday 19 November 2025

17 October 2025]

QUEENSLAND GOVERNMENT GAZETTE No. 37

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Holidays Act 1983

Department of State Development and Infrastructure
Brisbane, 12 October 2025

NOTIFICATION

I, the Honourable Jarrod Bleijie MP, Deputy Premier, Minister for State Development, Infrastructure and Planning and Minister for Industrial Relations, in pursuance of the provisions of the *Holidays Act 1983*, hereby appoint the day specified in Column 1 of the Schedule, hereto as a special holiday within the District set opposite that day in Column 2 of the schedule, being a holiday in respect of the annual agricultural, horticultural or industrial show set opposite that day in Column 3 of the schedule.

Note 1: The following holidays are bank holidays and public holidays pursuant to Section 4(4) of the *Holidays Act 1983*

Column 1 Date of Holiday 2026	Column 2 District	Column 3 Name of Show
30 January 2026	Southern Downs Region – the area of the former Stanthorpe Shire and the area of the village of Dalveen	Stanthorpe Annual Show
6 February 2026	Southern Downs Region – the area of the former Warwick Shire – Division 1	Allora Annual Show
20 February 2026	Southern Downs Region – the area of the former Warwick Shire – Division 3 (excluding the urban area of Warwick City and the locality of Murray's Bridge)	Killarney Annual Show
13 March 2026	Goondiwindi Region – that area covered by the former Shire of Inglewood excluding that part of the former shire within the boundaries of the parishes of Wyemo, Beebo, Texas, Silverspur, Arcot, Gunyan, Bonshaw, Maiden Head, Aitkin's Flat and the town of Texas	Inglewood Annual Show
13 March 2026	Western Downs Region – Miles and District	Miles and District Show
20 March 2026	Southern Downs Region – the area of the former Warwick Shire – Divisions 2, 5 and 6, Division 3 (being the urban area of Warwick City and the locality of Murray's Bridge), Division 4 (excluding the village of Dalveen)	Warwick Annual Show
27 March 2026	Toowoomba Region – Toowoomba Regional Council area excluding the Yarraman, Upper Yarraman and Cooyar areas	Toowoomba Royal Agricultural Show
10 April 2026	Western Downs Region – Dalby and District	Dalby and District Annual Show
17 April 2026	Western Downs Region – Wandoan and District	Wandoan Annual Show
1 May 2026	Goondiwindi Region – for that area covered by the former Goondiwindi Town Council Area and the former Waggamba Shire	Goondiwindi Annual Show
5 May 2026	Shire of Banana – that part of the shire formerly known as Division 1 of Taroom Shire (includes township of Taroom)	Taroom Annual Show
8 May 2026	Maranoa Region – from the eastern boundary of the Council area including the towns of Jackson, Yuleba, Wallumbilla, Roma, Hodgson and Muckadilla. North of Roma to the northern boundary of the Council area including the town of Injune and the area known as Bymount and south of Roma to the southern boundary of the Council area including the township of Surat and the area East and South of Surat Township	Roma Agricultural Show
8 May 2026	North Burnett Region – Mundubbera Area	Mundubbera Annual Show
12 May 2026	Maranoa Region – west of Amby to the western boundary of the Council area including the towns of Mitchell and Mungallala. South of Amby to the southern boundary of the Council area including the area known as Dunkeld and north of Amby to the northern boundary of the Council area	Mitchell Agricultural Show
12 May 2026	Shire of Banana – That part of the Shire covered by the parishes of Mayne, Quakit, Gibber Gunyah, Martin, Highworth, Southend, Coteeda, Blackman, Cracow, Dresden, Mungungal, Camboon, Okangal, Walloon, Woolton, Woolthorpe, Warnoah, Belmont, Colombo, Tarramba, Barfield, Rhydding, Roundstone, Capayan, and that part of the parish of Banana described as L110/FN261, L109/FN261, L48/FN283, L53/FN423, L182/RP892597, L1/RP612740, L1-6/RP613366, L2/RP612740, L127/FN470, and Pt L13/FN469 (includes townships of Theodore and Cracow)	Theodore Annual Show
15 May 2026	City of Ipswich	Ipswich Annual Show
15 May 2026	Gympie Region excluding Goomeri Township, Parish of Goomeribong	Gympie Annual Show
15 May 2026	Shire of Banana – that part of the shire covering the parishes of Annandale, Craiglands, Dumgree, Earlsfield, Greycliffe, Spier, Thalberg, Callide, Prairie, Coreen, Kooingal, Scoria, Kroombit, Clifford, Kariboe, Grevillea, Prospect, Tiamby, Moura and Kianga (includes townships/ areas of Biloela, Jambin, Goovigen, Thangool, Banana, Moura, Prospect Creek, Mt Murchison)	Callide Valley Agricultural and Pastoral Show
15 May 2026	Shire of Murweh	Charleville and District Annual Show
20 May 2026	Barcaldine Region – Alpha and Jericho townships	Alpha Annual Show
22 May 2026	Central Highlands Region – Capella and Tieri	Capella and District Agricultural Show
22 May 2026	Fraser Coast Region	Fraser Coast Agricultural Show

Agenda General Meeting - Wednesday 19 November 2025

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QUEENSLAND GOVERNMENT GAZETTE No. 37

[17 October 2025]

Column 1 Date of Holiday 2026	Column 2 District	Column 3 Name of Show
22 May 2026	Longreach Region – Longreach and Ilfracombe	Longreach Agricultural Show
22 May 2026	Shire of Barcoo	Longreach Agricultural Show
22 May 2026	Shire of Bulloo	Shindig Festival
22 May 2026	Western Downs Region – Chinchilla and District	Chinchilla Annual Show
27 May 2026	Isaac Region – Moranbah, Clermont, Middlemount, Dysart, Kilcummin and rural areas	Clermont Show Day
28 May 2026	Bundaberg Region – within the postcodes of 4660, 4670 and 4673	Bundaberg Annual Show
29 May 2026	Central Highlands Region – Townships of Springsure, Rolleston and Bauhinia	Springsure and District Agricultural Show
29 May 2026	Shire of Flinders – Hughenden, Stamford, Prairie and Torrens Creek	Hughenden Show
29 May 2026	Sunshine Coast Region – the area of the former Caloundra City Council	Maleny Annual Show
3 June 2026	Central Highlands Region – Townships of Emerald, Comet, Gemfields, Blackwater, Bluff, Dingo and Daringa	Emerald and District Agricultural Show
5 June 2026	Shire of Carpentaria	Normanton Show Day
8 June 2026	Weipa Town Area	Weipa Fishing Classic
11 June 2026	Isaac Region – St Lawrence, South of Clairview and rural areas	Rockhampton Agricultural Show
11 June 2026	Rockhampton Region	Rockhampton Agricultural Show
12 June 2026	Shire of Banana – that part of the shire covering the parishes of Thuriba, Olinda, Rannes, Benleith, Granville, Woolein, Fairview, Cottenham, Wright, Perch, Neimen and the parish of Banana excluding L110/FN261, L109/FN261, L48/FN283, L53/FN423, L1&2/RP892597, L1/RP612740, L1-6/RP613366, L2/RP612740, L127/FN470, and Pt L13/FN469 (includes township of Baralaba)	Rockhampton Agricultural Show
12 June 2026	Shire of Banana – that part of the shire covering the parishes of Westwood, Fleetwood, Moongan, Dundee, Bunerba, Ulogie, Manton, Don and Bundalba (includes townships of Wowan and Dululu)	Rockhampton Agricultural Show
12 June 2026	Shire of Cloncurry	Cloncurry and District Annual Show
12 June 2026	Shire of Livingstone	Rockhampton Agricultural Show
12 June 2026	Shire of Richmond	Richmond Annual Field Day
12 June 2026	Shire of Woorabinda	Rockhampton Agricultural Show
12 June 2026	Sunshine Coast Region – the area of the former Maroochy Shire	Sunshine Coast Agricultural Show
18 June 2026	Isaac Region – Nebo, Glenden, Coppabella, Coastal Region, Clairview and Clairview North	Mackay Agricultural Show
18 June 2026	Mackay Region	Mackay Agricultural Show
19 June 2026	City of Mount Isa	Mount Isa Agricultural Show
19 June 2026	Shire of Mornington	Mount Isa Agricultural Show
19 June 2026	Whitsunday Region – Proserpine, Airlie Beach and Cannonvale districts	Whitsunday Show
23 June 2026	Whitsunday Region – Bowen district including the localities of Bowen; Guthalungra; Gumlu; and Bogie (excluding the area south of the Bogie River from its confluence with the Burdekin River to its source and then easterly by the Clark Range to the eastern boundary of the Council area)	Bowen Annual Show
24 June 2026	Shire of Burdekin	Burdekin Annual Show
26 June 2026	Shire of Cook	Laura Rodeo, Campdraft and Races Weekend
26 June 2026	Shire of Hinchinbrook	Ingham Annual Show
30 June 2026	Tablelands Region	Atherton Annual Show
6 July 2026	City of Townsville	Townsville Annual Show
7 July 2026	Mareeba Shire – that part of the Mareeba Shire included within the Parishes of Irvinebank, Myosotis and Western	Atherton Annual Show
10 July 2026	Cassowary Coast Region – Divisions 4, 5 and 6 and those parts of Divisions 2 and 3 generally north of the Walter Hill Range	Innisfail and District Annual Show
17 July 2026	Cairns Region	Cairns Annual Show
17 July 2026	Mareeba Shire excluding the Parishes of Irvinebank, Myosotis, Western, Mowbray, Salisbury, Riflemead and that part of the Parish of Garioch located north of Hunter and Rifle Creeks	Cairns Annual Show
17 July 2026	Shire of Aurukun	Cairns Annual Show
17 July 2026	Shire of Hope Vale	Cairns Annual Show

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Column 1 Date of Holiday 2026	Column 2 District	Column 3 Name of Show
17 July 2026	Shire of Kowanyama	Cairns Annual Show
17 July 2026	Shire of Mapoon	Cairns Annual Show
17 July 2026	Shire of Napranum	Cairns Annual Show
17 July 2026	Shire of Pormpuraaw	Cairns Annual Show
17 July 2026	Shire of Wujal Wujal	Cairns Annual Show
17 July 2026	Shire of Yarrabah	Cairns Annual Show
20 July 2026	Mareeba Shire – that part of Mareeba Shire included within the Parishes of Mowbray, Salisbury, Riflemead and that part of the Parish of Garioch located north of Hunter and Rifle Creeks	Mossman Annual Show
20 July 2026	Shire of Douglas	Mossman Annual Show
24 July 2026	Cassowary Coast Region – Division 1 and those parts of Divisions 2 and 3 generally south of the Walter Hill Range	Tully and District Annual Show
28 July 2026	Charters Towers Region	Charters Towers Annual Show
31 July 2026	Shire of Etheridge	Etheridge Shire Show
10 August 2026	Bundaberg Region – within the postcode of 4671	Royal Queensland Show
10 August 2026	City of Moreton Bay	Royal Queensland Show
10 August 2026	City of Redland	Royal Queensland Show
10 August 2026	Gladstone Region	Royal Queensland Show
10 August 2026	Goondiwindi Region – for that area covered by the former Shire of Inglewood within the boundaries of the parishes of Wyemo, Beebo, Texas, Silverspur, Arcot, Gunyan, Bonshaw, Maiden Head, Aitkin's Flat and the town of Texas	Texas Show Holiday
10 August 2026	Gympie Region – Goomeri Township, Parish of Goomeribong	Royal Queensland Show
10 August 2026	Lockyer Valley Region	Royal Queensland Show
10 August 2026	Logan City	Royal Queensland Show
10 August 2026	North Burnett Region – Biggenden, Eidsvold, Gayndah, Mount Perry and Monto Areas	Royal Queensland Show
10 August 2026	Scenic Rim Region	Royal Queensland Show
10 August 2026	Shire of Balonne	Royal Queensland Show
10 August 2026	Shire of Cherbourg	Royal Queensland Show
10 August 2026	Somerset Region	Royal Queensland Show
10 August 2026	South Burnett Region	Royal Queensland Show
10 August 2026	Toowoomba Region – that part of the Toowoomba Regional Council area comprising Yarraman, Upper Yarraman and Cooyar areas	Royal Queensland Show
10 August 2026	Western Downs Region – Tara and District	Royal Queensland Show
12 August 2026	City of Brisbane	Royal Queensland Show
14 August 2026	Shire of Paroo	Cunnamulla and District Show
28 August 2026	City of Gold Coast	Gold Coast Show
11 September 2026	Shire of Noosa	Noosa Show
9 September 2026	Barcaldine Region – Barcaldine township	Westech Field Day
9 September 2026	Longreach Region – Isisford and Yaraka	Westech Field Day
11 September 2026	Shire of Quilpie	Annual Quilpie and District Show
18 September 2026	Shire of Torres	Torres Shire Council Show
18 September 2026	Torres Strait Island Region (whole region except Cairns)	Torres Strait Islands Show Day
3 November 2026	Whitsunday Region – Collinsville district including area south of Bogie River from its confluence with the Burdekin River to its source and then easterly by the Clark Range to the eastern boundary of the Council area	Collinsville Annual Show

JARROD BLEIJIE MP

Deputy Premier

Minister for State Development, Infrastructure and Planning
and Minister for Industrial Relations

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[17 October 2025]

Holidays Act 1983

Department of State Development and Infrastructure
Brisbane, 12 October 2025

NOTIFICATION

I, the Honourable Jarrod Bleijie MP, Deputy Premier, Minister for State Development, Infrastructure and Planning and Minister for Industrial Relations, in pursuance of the provisions of the *Holidays Act 1983*, hereby appoint the day specified in Column 1 of the Schedule, hereto as a special holiday within the District set opposite that day in Column 2 of the schedule, being a special holiday in respect of the event set opposite that day in Column 3 of the schedule.

Note 1: The following holidays are special holidays pursuant to Section 4 of the *Holidays Act 1983* and are bank holidays not public holidays.

Note 2: Pursuant to a directive issued under the *Public Sector Act 2022*, they are holidays for public service employees unless otherwise determined by a chief executive.

Column 1 Date of Holiday 2026	Column 2 District	Column 3 Event
8 January 2026	Torres Strait Island Region – Iama, Poruma and Warraber	Zaranguai Day
2 February 2026	Torres Strait Island Region – Badu	Badu DOGIT Handover Anniversary
2 February 2026	Torres Strait Island Region – Mabuia	St. Mary's Church Day
12 February 2026	Torres Strait Island Region – Kubin	Mualgal Native Title Determination Day
12 February 2026	Torres Strait Island Region – Saibai	Native Title Determination Day
12 February 2026	Torres Strait Island Region – St Pauls	Mualgal Native Title Determination Day
23 February 2026	Shire of Lockhart River	Foundation Day
17 April 2026	Shire of Pormpuraaw	Fishing Competition
8 May 2026	Torres Strait Island Region – Dauan	Ascension Day (Church Day of Parish of Ascension)
19 May 2026	Torres Strait Island Region – St Pauls	Florence Buchanan Day
29 May 2026	Shire of Torres	Torres Strait Flag Day
29 May 2026	Torres Strait Island Region (whole region)	Torres Strait Flag Day
3 June 2026	Shire of Doomadgee	Mabo Day
3 June 2026	Shire of Kowanyama	Mabo Day
3 June 2026	Shire of Pormpuraaw	Mabo Day
3 June 2026	Shire of Torres	Mabo Day
3 June 2026	Torres Strait Island Region (whole region)	Mabo Day
8 June 2026	Shire of Napranum	Traditional Fishing Day
10 June 2026	Shire of Palm Island	Strike 57 Day
17 June 2026	Shire of Yarrabah	Yarrabah Foundation Day – Coming of The Gospel
19 June 2026	Torres Strait Island Region – Boigu	St. Saviour Church Day – Torres Strait Church
19 June 2026	Torres Strait Island Region – Iama	St. John Divine Church Day
29 June 2026	Torres Strait Island Region – Kubin	St. Peter's Church Day
29 June 2026	Torres Strait Island Region – Mabuia	Wagadagam Tribal Chief Initiation Day
29 June 2026	Torres Strait Island Region – Warraber	St. Peter's Church Day
1 July 2026	Shire of Torres	Coming of the Light Celebration
1 July 2026	Torres Strait Island Region (whole region)	Coming of the Light
2 July 2026	Torres Strait Island Region – Erub and Mer	Coming of the Light
2 July 2026	Torres Strait Island Region – Ugar	Coming of the Light Celebrations
3 July 2026	Shire of Kowanyama	NAIDOC Day
3 July 2026	Torres Strait Island Region – Masig	Coming of the Light
6 July 2026	Torres Strait Island Region – Dauan	Coming of the Light and Native Title Determination Day
6 July 2026	Torres Strait Island Region – Mabuia	Native Title Determination Day
7 July 2026	Torres Strait Island Region – Masig and Poruma	Native Title Determination Day
8 July 2026	Torres Strait Island Region – Boigu	Coming of the Light
10 July 2026	Shire of Cherbourg	NAIDOC Day
10 July 2026	Shire of Doomadgee	NAIDOC Day
10 July 2026	Shire of Yarrabah	NAIDOC Day
10 July 2026	Torres Strait Island Region – Warraber	Coming of the Light

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Column 1 Date of Holiday 2026	Column 2 District	Column 3 Event
20 July 2026	Shire of Boulia	Boulia Camel Races
24 July 2026	Shire of Lockhart River	St. James' Day
24 July 2026	Torres Strait Island Region – Warraber	Native Title Determination
3 August 2026	Shire of Aurukun	Aurukun Day
6 August 2026	Torres Strait Island Region – Erub	The Ark of Transfiguration
6 August 2026	Torres Strait Island Region – Ugar	The Ark of Transfiguration Church Day
7 August 2026	Torres Strait Island Region – Boigu	August Festival
24 August 2026	Shire of Kowanyama	Kowanyama DOGIT Day
24 August 2026	Shire of Torres	First Torres Strait Councillors Meeting at Masig – (23 August 2026 holiday on 24 August 2026)
24 August 2026	Torres Strait Island Region (whole region)	First Councillors' Meeting Anniversary
28 August 2026	Shire of Doomadgee	Doomadgee Day
3 September 2026	Torres Strait Island Region – Mabuiag	Coming of the Light
4 September 2026	Shire of Palm Island	Spring Fair
7 September 2026	Shire of Kowanyama	Kowanyama Annual Rodeo
14 September 2026	Torres Strait Island Region – Dauan	Church of the Holy Cross Day
14 September 2026	Torres Strait Island Region – Iama	Turan Tabernacle Church Day Iama
15 September 2026	Torres Strait Island Region – Hammond	Hammond Church Opening Day
18 September 2026	Shire of Aurukun	Aak Ngamparam
18 September 2026	Shire of Mornington	Gununa Local Show Day
25 September 2026	Shire of Mapoon	Mapoon Day
2 October 2026	Barcaldine Region – Aramac township	King's Birthday long weekend
9 October 2026	Shire of Cherbourg	Cherbourg Day
26 October 2026	Shire of Woorabinda	Woorabinda Day
27 October 2026	Shire of Yarrabah	DOGIT Day
29 October 2026	Shire of Lockhart River	DOGIT Day
30 October 2026	Torres Strait Island Region – Badu	Coming of the Light to Badu
30 October 2026	Shire of Wujal Wujal	Wujal Wujal Foundation Day
3 November 2026	Barcaldine Region – Muttaborra township	Melbourne Cup Day
3 November 2026	Blackall-Tambo Region	Melbourne Cup Day
3 November 2026	Shire of Burke	Melbourne Cup Day
3 November 2026	Shire of Croydon	Equine Historical Celebration Day
3 November 2026	Shire of Diamantina	Melbourne Cup Day
3 November 2026	Shire of Murweh	Central Warrego Race Club Inc. Annual Melbourne Cup Race Meeting (Afternoon Only)
3 November 2026	Shire of Richmond	Richmond Melbourne Cup Races (Afternoon Only)
3 November 2026	Shire of Winton	Melbourne Cup Day
24 November 2026	Shire of Mornington	Memorial Day
30 November 2026	Torres Strait Island Region – Poruma	St. Andrews Church Day
4 December 2026	Torres Strait Island Region – Saibai	Church Dedication Day
8 December 2026	Torres Strait Island Region – Erub	Native Title Determination Day
9 December 2026	Torres Strait Island Region – Ugar	Native Title Determination Day
10 December 2026	Torres Strait Island Region – Boigu	Native Title Determination Day
14 December 2026	Torres Strait Island Region – Badu	Native Title Determination Day

JARROD BLEIJIE MP

Deputy Premier

Minister for State Development, Infrastructure and Planning
and Minister for Industrial Relations



GOVERNMENT HOUSE
QUEENSLAND

Councillor Barry Hughes
Mayor
Etheridge Shire Council
PO Box 12, Saint George Street
GEORGETOWN QLD 4871

Dear Councillor Hughes,

I write to thank you most sincerely for welcoming Her Excellency the Honourable Dr Jeannette Young AC PSM, Governor of Queensland and Professor Graeme Nimmo RFD to Etheridge on Tuesday, 28 October 2025.

Her Excellency and Professor Nimmo have asked me to express their gratitude for such a welcoming and special visit, which enabled them to gain a deeper understanding of the strong community spirit and positive future of the Etheridge Shire.

The opportunity to visit Forsayth and Etheridge Medical Clinics was very special, and spending time with the community was enjoyable and insightful.

I would also like to particularly acknowledge the professional support provided by Acting Executive Assistant, Ms Kim Williams who was instrumental in planning the visit and Chief Executive Officer, Mr Ken Timms for his time and assistance during the visit.

Once again, thank you for your warm welcome. We look forward to welcoming you as a guest of Government House in the future.

Yours sincerely,

Scott Allen
Deputy Official Secretary

30 October 2025

ETHERIDGE SHIRE COUNCIL	
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7 FEB 2025	
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16 SUGGESTION BOX

Item No: 16.1

Subject: Suggestions September and October 2025

Date	Suggestion	ELT Responsible
11/3/2025	loved the recipe that used to be in the inform. But maybe you could ask an older person for one each month? Like Lurleens lamingtons, Cynthia's fruit cake, Janet's Rosella jam etc so we know all the recipes are tried and tested.	
11/1/2025	We need a shade sail on the pool. 1 so the kids can swim without getting burnt 2. To save council money on the amount of salt and chlorine needed to keep the pool functioning at the correct level without the excess having to be put in	
5/9/2025	Council must do something about the shortage of health services within the shire. Having only one nurse on shift looking after the ENTIRE shire at a time is dangerous! With the amount of elderly people and now young babies/children that are now in town it is time for change. One nurse is not sufficient. It is often that many people have to wait weeks to get in to see the RFDS doctors as the doctors days are so booked out. Especially with weeks like this when there is no pilot so doctors days just simply do not happen. People in the shire deserve proper health care. There should be a doctor on fulltime or at least two nurses at a time. What is protocol if two emergencies happen at the same time?! It is very often that due to one nurse being stretched so thin on shift that most of the time they are on fatigue during the day. Council needs to step in and think of some solutions. Especially with the new independent living facility - how can you invite elderly/ medically dependant people to live in town with the health facilities Etheridge has at present?!	
	It would be really good if the range toilets had a gravity fed hand washing station. Nothing fancy. Just a place to wash hands after using the toilet.	

Executive Assistant

From: Kenneth Timms
Sent: Wednesday, 22 October 2025 3:29 PM
To: Michael (George) Smith
Cc: Executive Assistant
Subject: Re: Street name change

Good afternoon, George

Thank you for taking the time to put pen to paper.

As an update, I have discussed this with the Mayor, and it is recommended that I put your suggestion to Council for consideration.

Thank you again, for brining this suggestion to Councils attention.

Regards,

Ken Timms PSM

Interim Chief Executive Officer
Etheridge Shire Council
PO Box 12 | St George Street | Georgetown Q 4871
Phone: 07 4079 9090
Mobile: 0439 414 771
Email: Kenneth.Timms@etheridge.qld.gov.au



From: Michael (George) Smith <Michael.Smith@etheridge.qld.gov.au>
Sent: Thursday, October 16, 2025 11:04 AM
To: Kenneth Timms <Kenneth.Timms@etheridge.qld.gov.au>
Subject: Street name change

Good morning Ken.

As you are aware we live opposite you on the corner of Haldane St and Crampton Rd. The small laneway running behind our house has always been referred to as Haldane Lane but a couple of years ago there was gossip at the council that they wished to re-name Haldane lane because nobody seemed to know where it was. As far as we know, nothing changed officially, and it has been left in the "worry about it later" basket.

As you are probably aware, a couple of months ago most of town attended the funeral for Stevie Harris. It was a huge turnout considering the population of Georgetown and everybody had only good things to say

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about Stevie and he always only said good things about everyone else. He was a very likeable guy who simply became “part of the furniture” in Georgetown. He went through some really tough times with his skin cancers over the last few years of his life. Stevie was a long term resident of Georgetown including many years working for ESC.

We would like to offer the following suggestion...

We would like to suggest changing the name of Haldane Lane to “HARRIS LANE”. A change that we think everyone would like. A small legacy to a really nice bloke.

Cheers,
George & Ollie Smith.

Regards



George Smith

Parks and Gardens Supervisor

[Etheridge Shire Council](#)

PO Box 12 | St George Street | Georgetown Q 4871

Phone: 07 4079 9090

Mobile: 0458 621 225 Email: Michael.Smith@etheridge.qld.gov.au

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17 MEETING CLOSE