



# CONFIRMED MINUTES

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GENERAL MEETING OF  
ETHERIDGE SHIRE COUNCIL  
HELD  
ST GEORGE STREET, GEORGETOWN  
ON WEDNESDAY 21 MARCH 2018,  
COMMENCING AT 8.00AM

**ETHERIDGE SHIRE COUNCIL**

**MINUTES OF THE GENERAL MEETING**

**HELD AT GEORGETOWN**

**ON WEDNESDAY 21 MARCH 2018**

**COMMENCING AT 8.00AM**

**ATTENDANCE**

Crs W Devlin, T Gallagher, W Attwood, T Barnes and W Bethel

**OFFICERS PRESENT**

Mr Norm Garsden, Chief Executive Officer  
Mr David Munro, Director of Corporate and Community Services  
Mr Jeff Bunt, Director of Engineering Services  
Ms Anna Christensen, Executive Assistant to the Chief Executive Officer

**GALLERY**

Mr Laurie Baron  
Ms Valerie Gray  
Mr Ian Carroll

The Mayor declared the meeting open at 8am and welcomed all in attendance.

Cr Bethel was not in attendance at the commencement of the meeting, he arrived at 8:03am.

**WELCOME TO COUNTRY**

*We respectfully acknowledge the Ewamian People - the traditional custodians of this land where we meet for the General Meeting. We pay our respects to the Ewamian People, especially the Elders, past and present and acknowledge their traditional customs and lores and recognize their continuing connection to this Country.*

*We look forward to a long and continuing relationship with the Ewamian People and value any opportunities in strengthening relationships and partnerships through collaboration by respecting their Country.*

**DECLARATIONS**

Cr Barnes declared a conflict of interest on GMCCS5 - Future of Policing (Georgetown).

Cr Devlin declared a Material Personal Interest on GMCCS6 - Low Cost Camping.

Mr Norm Garsden declared that he would leave the meeting during discussions on GMCCS17 – Remuneration of the CEO.

**APOLOGIES AND CONDOLENCES**

Nil

**CONSIDERATION OF MINUTES**

**General Meeting – Wednesday 21 February 2018**

**RESOLUTION:**

*That the Minutes of the General Council Meeting held at Georgetown on Wednesday 21 February 2018 be confirmed.*

**MOVED: Cr Attwood**

**SECONDED: Cr Barnes**

**Business arising from Minutes – Wednesday 21 February 2018**

**Cr Attwood**

- Enquired on the negotiations with Lornevale Station regarding the Charleston Dam
- Asked whether correspondence had been sent to community groups regarding Street scaping

Council made the decision to discuss the negotiations with Lornevale Station regarding the Charleston Dam in closed session as it falls under *Section 275(1) (e)* of the *Local Government Regulations*.

**Mr Norm Garsden**

- Discussed the requested report on the amendment to the Local Laws
- Discussed the requested report on Low Cost Camping
- Discussed the requested report on the Position of Deputy Mayor

**Cr Gallagher**

- Discussed the Einasleigh Rodeo and Races request for a Council employee to drive a Council dump truck over the Easter weekend

**Cr Barnes**

- Queried whether there has been any correspondence regarding the Directional Beacon purchase to enable radio services in the Shire

**INFORMATION BULLETIN**

Discussions regarding reports from Corporate Services, Engineering Services, Childcare and Terrestrial Centre and Action Taken List from previous meetings.

**Business arising from the Information Bulletin**

**Cr Gallagher**

- Queried the purchase and operation of the fogging machines and its readiness to go to Einasleigh for the Easter weekend to minimise mosquito activity for campers
- Asked the Director of Engineering Services when the tourism signage will be installed

**Cr Devlin**

- Asked the Director of Engineering Services how the progress was on the Forsayth Road

**Cr Attwood**

- Discussed the correspondence regarding the road turn off to the Charleston Dam.

**Norm Garsden**

- Discussed the letter received requesting the Charleston Dam to be named after Noeline Ikin.

**CONSIDERATION OF OPEN SESSION REPORTS**

**GMCCS1.**

Georgetown Aerodrome Operating Procedures

**EXECUTIVE SUMMARY**

*Council's registration with the Civil Aviation Safety Authority (CASA) requires Council to maintain a current set of Aerodrome Operating Procedures. These have been reviewed and updated. Council is asked to review and endorse the draft plan.*

*The Aerodrome Operating Procedures documents the emergency plan, required lighting, reporting, access, aerodrome serviceability inspections and safety (including hazard management hazardous materials and obstacle control).*

**RESOLUTION:**

*That Council endorse the draft Georgetown Aerodrome Operating Procedures.*

**MOVED:** Cr Attwood

**SECONDED:** Cr Gallaher

**CARRIED**  
**RESOLUTION NO.2018/GM2279**  
**5/0**

*Mr Rolfe Ellem, Gilbert River Project Officer attended the meeting at 8:22am to discuss GMCCS2 with Council.*

**GMCCS2.**

Gilbert River Irrigation Project

**EXECUTIVE SUMMARY**

*On the afternoon of March 12, 2018 Council received notification that the MIPP 2 funding round is open until April 9, 2018. Until that funding round closes Council's response is by far and away the number one priority in terms of the project and the Project Officer.*

*Other activities for the past month include:*

- *An abstract for an oral presentation has been submitted to the Developing Northern Australia Conference to be held in Alice Springs on June 18-19, 2018. Abstracts are currently under review. At the time of this report, booths remain available;*
- *Discussions have occurred with Cuan Petheram, the principle author of the 2013 CSIRO report, about how he, and the CSIRO, might contribute to project development;*
- *There have been substantial changes in the governance and engagement procedures at the Tagalaka Aboriginal Corporation. The Project Officer has initiated contact with the new nominated contact person and agreed to meet at an as yet undefined time in the future; and*
- *Informational material was supplied to FNQROC for distribution during their upcoming delegation to Canberra.*

*Of particular note is that the Queensland Parliament enacted changes to state vegetation management laws that directly impact the GRIP.*

**RESOLUTION**

**That Council:**

- a) *Continue to support the project until the outcome of the MIPP submission is determined;*
- b) *Nominate someone to attend the Kununurra Food Futures Roadshow in place of the Gilbert River Project Officer.*

MOVED: Cr Attwood

SECONDED: Cr Gallagher

**CARRIED**  
**RESOLUTION NO.2018/GM2280**  
**5/0**

Mr Rolfe Ellem left the meeting at 8:49am.

Ms Anna Christensen left the meeting at 8:57am and returned at 8:59am.

**MATERIAL PERSONAL INTEREST**

Cr Attwood declared a material personal interest on GMCCS3 as he owns shares in Genex. Cr Attwood did not vote or participate in discussions on GMCCS3. Cr Attwood left the room at 9:05am and returned after voting of GMCCS3 at 9:10am.

**GMCCS3.**

Development Application: Material Change of Use – Code Assessment for Community Infrastructure (Renewable Energy Facility – 270MW Solar Farm) and Associated Infrastructure on Land described as part of Lot 66 on SP258871

**EXECUTIVE SUMMARY**

*AECOM Australia Pty Ltd (AECOM) has prepared this planning report on behalf of Genex Power Limited (the Applicant) to provide supporting information for a development application for the proposed Kidston Solar Farm Stage 2 (the Project). This development application seeks a Development Permit for a Material Change of Use (Community Infrastructure / ‘Renewable Energy Facility’) under the Planning Act 2016.*

*Council received the Development Application as at 21<sup>st</sup> December 2017 and issued the applicant with a Confirmation Notice on the 15<sup>th</sup> January 2018.*

*The Project proposes to develop a 270 MW solar farm and associated ancillary infrastructure on Lot 66 SP258871 (the Project site). The Project site is located directly adjacent the Kidston Mine site, in the vicinity of the Kidston Township within Etheridge Shire Council Local Government Area. The Project represents the second stage of the Kidston Renewable Energy Hub being developed by Genex utilising the closed Kidston Mine site. The Project is proposed over a portion of a rural lot which has historically been subject to grazing practices, as well as ad hoc historical mining activities. To identify the Project site Genex has undertaken a constraints assessment of the land surrounding the Kidston Mine site. The constraints assessment investigated environmental, cultural heritage, flooding / stormwater and constructability characteristics.*

**RESOLUTION**

That Council:

*In accordance with Section 63(2) of the Planning Act 2016, resolve to approve a Development Application for:*

- (i) Application for a Development Permit for a Material Change of Use – Code Assessment for Community Infrastructure (Renewable Energy Facility – Solar Farm) and Associated Infrastructure on land described as Part of Lot 66 on SP258871 situated along the Kidston-Gilberton Road, Kidston; and*
- (ii) Subject the conditions as set out below and included in the Decision Notice Approval:*

**1. ADMINISTRATION**

- The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.*
- Where these Conditions refer to “Council” in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that*

*role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.*

- All conditions, works, or requirements of this development approval must be undertaken and completed:*
  - to Council's satisfaction;*
  - at no cost to Council.*
- The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:*
  - Building Works*
  - Plumbing & Drainage Works*
- The development shall be undertaken substantially in accordance with the approved drawings and/or documents and in accordance with the specifications, facts and circumstances as set out in the application submitted to Council.*
- The conditions of the Development Permit must be affected prior to Commencement of Use, except where specified otherwise in these conditions of approval.*
- The developer shall be responsible for securing a permanent and ongoing water supply for the development.*
- The Applicant shall liaise with and comply with any requirements that the Civil Aviation Safety Authority (CASA) may require in relation to this development. The Applicant shall provide council copies of any agreements and/or conditions which CASA determine necessary for this development.*

**2. TIME AND EFFECT**

- The Development Approval shall lapse six (6) years after the date the Development Approval takes effect in accordance with the provisions of Section 85 of the Planning Act 2016.*

**3. APPROVED PLANS AND DOCUMENTS**

- The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:*

<u>Plan / Document Name</u>	<u>Plan / Document Reference</u>	<u>Dated</u>
<i>Location Plan - Figure 2</i>	<i>Figure 2</i>	<i>21 December 2017</i>
<i>Developable Area Plan - Figure 3</i>	<i>Figure 3</i>	<i>21 December 2017</i>
<i>Developable Area Plan - Figure 4</i>	<i>Figure 4</i>	<i>21 December 2017</i>

- Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council.*

**4. WASTE MANAGEMENT**

- Construction Waste<sup>1</sup> generated during the construction of the Project will be required to be transported to Townsville or to an alternative landfill site outside of the Etheridge Shire area that has the capacity to meet the volume of Construction Waste which is in line with the Applicants Development Report, page 14, Clause 4.4.5.*

<sup>1</sup> "Construction waste" means any substance, matter or thing which is generated as a result of construction work and abandoned whether or not it has been processed or stockpiled before being abandoned.

- **The Applicant will be required to transport and dispose of all Commercial Waste<sup>2</sup> from the Development Site and Accommodation Village as a result of the activities generated from this Development to an alternative Landfill Site outside of the Etheridge Shire area that has the capacity to meet the volume of Commercial Waste (i.e. Townsville) as the Waste Facility (landfill) located in the Township of Einasleigh does not have the capacity to meet the estimated increase in volume of Commercial Waste that is to be generated during the construction phase of this development and furthermore Council's current ERA Permit (EPR00239313) has limitations on Council as to the amount of the yearly volume of waste that can be disposed of within Council's four (4) licenced Landfill Facilities.**

#### **5. BUSHFIRE MANAGEMENT**

- **The Applicant shall ensure the solar farm infrastructure will be designed and constructed to ensure that it is not susceptible to damage from bushfire.**
- **A Bushfire Management Plan will be prepared in accordance with Part E (4) of State Planning Policy (July 2017) - Assessment Benchmarks – natural hazards, risk and resilience to the satisfaction of Council's Delegated officer.**
- **The approved use shall comply with the requirements of the Bushfire Management Plan at all times.**
- **The Applicant shall ensure that the development can be accessed by the Rural Fire Service & Emergency Management Personnel in the event of bushfire, to the satisfaction of that organisation**

#### **6. SERVICES**

- **The Applicant shall be responsible for the cost of necessary alterations to existing public utility mains, services or installations required by works in relation to the proposed development or any works required by condition(s) of this approval.**

#### **7. ROADS – INTERNAL (ACCESS ROADS ON PRIVATE PROPERTY)**

- **The Applicant shall ensure where practicable access and movement within the site/s shall be sited during the period of construction and for the life of the project. The design shall minimize cut and fill, road drainage and soil erosion and interference with natural drainage lines. Care should also be taken to minimise impacts on visual and landscape values and environmentally sensitive areas with final design to the satisfaction of Council's delegated officer.**

#### **8. ROADS – EXTERNAL (GILBERTON ROAD)**

- **The Developer is to engage a suitably qualified (RPEQ) Road Engineer to prepare a road condition report of the existing Kidston-Gilberton Road starting from the intersection with the Gregory Developmental Road (GDR) to the secondary access gate for the Stage 2 Solar farm and shall provide a copy of the Road Condition Report to Council.**
- **The Developer is to engage a suitably qualified (RPEQ) Structural Bridge Engineer to prepare a Bridge Condition Report of the existing Copperfield River Bridge located approximately 1km east of the Oaks Rush Accommodation Village and shall provide a copy of the Bridge Condition Assessment Report to Council.**
- **Based on the outcomes derived from the Bridge Condition Assessment Report (refer subclause 8.2), that Council and the Developer convey a meeting within fourteen (14) days of receiving a copy of the Bridge Condition Assessment Report, with representatives of the Developer and Council to determine what upgrades or repairs, if any, disclosed by the Bridge Condition Assessment Report need to be made to the Copperfield River Bridge located on the Kidston-Gilberton Road in order to accommodate the Increased Traffic.**
- **As soon as practicable after the meeting referred to in the preceding subclause, the Developer must engage appropriately qualified persons (acceptable to Council) to undertake**

<sup>2</sup> **Commercial waste** consists of **waste** from premises used mainly for the purposes of a **trade** or **business** or for the purpose of sport, recreation, education or entertainment, but excluding household, agricultural or industrial **waste**.

*the upgrades or repairs identified in the Bridge Condition Assessment Report, at the Developer's cost or engage the services of Council under a private works arrangement at the Developer's cost.*

- Rehabilitate (by cement or lime stabilisation) the existing pavement of the 900m bitumen sealed road fronting the Oaks Rush Accommodation Village and apply a 2 coat bitumen seal to the approval of Council at the Developer's costs.*
- Install 'Give Way' signs and 'Call Point' signs at causeways or carriageway restrictions, as identified by Road Safety Audits or by Council.*
- Upgrade the Kidston-Gilberton Road intersections at the Primary access gate and the Secondary access gate to appropriate geometric standard, including bitumen sealing and signage at the Developer's cost and submit the appropriate plans and designs for Council approval prior to commencement of works with the Developer to engage appropriately qualified persons (acceptable to Council) at the Developers cost to undertake the upgrades or the Developer can engage the services of Council under a private works arrangement at the Developers cost.*
- The Developer to undertake the renewal of road signage installed during the Kidston Solar Farm - Stage 1 development, if required.*
- The Developer shall install a two (2) lane bitumen seal from the Kidston Township Turn-Off to the Secondary Access Gate along the Kidston-Gilberton Road. The Developer must ensure that it obtains all necessary approvals from Council to complete the upgrade to the Road; and before commencing the upgrade, it provides Council with all necessary plans and reports Council reasonably requires in assessing the proposed upgrade and confirming that Council is satisfied with the proposal; and the upgrade is completed to the standard required by Council. Council's assessment of the standard to which the upgrade is to be completed shall be at Council's absolute discretion. The Developer must engage appropriately qualified persons (acceptable to Council) to undertake the upgrade or the Developer can engage the services of Council under a private works arrangement. The construction of the sealed section is to be completed within 4 years from the date of the Decision Notice. Alternatively, the Developer can provide a monetary contribution equivalent to the cost of constructing the sealed section upgrade, which will be used to fund improvements or road upgrades of the gravel road haulage route outside of the development area (i.e. upgrade of the Kidston-Gilberton Road between the Gregory Development Road intersection and Oaks Rush Accommodation Village or upgrade of the Gregory Development Road between The Lynd and the Kidston-Gilberton Road intersection), with the final location of upgrades to be agreed by both parties.*
- Provide a water cart for a minimum period of 8 hours / day for dust suppression on the Kidston-Gilberton Road between the Gregory Development Road intersection and the Secondary Access gate, whenever the daily number of trucks transporting solar panels to the site exceeds 10 round trips. Approvals for extracting water for road maintenance will need to be attained from the relevant authorities.*
- The Developer is to enter into a Road Use Deed of Agreement with Council whereby road maintenance will be initiated within fourteen (14) days when defect intervention levels (e.g. road roughness) have been exceeded, with the cost of the road maintenance being borne by Genex Power Limited.<sup>3</sup>*

## **9. DECOMMISSIONING OF THE SITE**

- The Applicant shall, no later than 2 months after the solar farm activities have permanently ceased to operate, notify the Council in writing of the cessation of the use. Within a further 12 months of this date, the operator, or in the absence of an operator, the owner of the land on which the relevant solar farm activity is/are located, shall undertake the following to the satisfaction of Council within two years of cessation of the use:*
  - remove all above ground non-operational equipment and structures generally associated with the previous solar farm activities*
  - rehabilitate all access tracks and other areas affected by the project closure or decommissioning, if not otherwise useful to the on-going management of the land. Save that, the access road/s that are within remnant vegetation will be removed and rehabilitated to the satisfaction of Council's delegated officer.*
  - submit a post-decommissioning re-vegetation plan to Council for approval. That plan will include a timetable of works. The Applicant and or land owner will implement the approved plan within the specified timeframe.*

<sup>3</sup> Refer to Attachment 4 – Road Agreement



**ADVISORY CONDITIONS**

***The applicant shall adhere to and acknowledge the conditions as outlined within the Department of Natural Resources & Mines letter dated 7<sup>th</sup> December 2017<sup>4</sup> in relation to Owners Consent.***

***The Department has granted Owners Consent to the Development Application for a Material Change of Use on Part of Lot 66 on SP258871, Gilberton Road, Einasleigh currently held as GHPL 0/237820 by Mr. Owen Arthur Campbell for the purpose of construction of a 270MW Solar Farm and ancillary structures (Renewable Energy Facility)***

***The applicant will only be able to occupy or undertake works on the land:***

- ***Once the Department's Offer of Freehold tenure has been finalised and any necessary approvals under the Land Act have been obtained and that Freehold Tenure is in place; and***
- ***Once the Sub-Lease over part of the Freehold Tenure between the owner and Genex Power Limited has been registered; and***
- ***If and when the Development Application has been approved by the Assessment Manager, and in accordance with the conditions of that approval.***

**MOVED: Cr Bethel**

**SECONDED: Cr Devlin**

**CARRIED**  
**RESOLUTION NO.2018/GM2281**  
**4/0**

Cr Attwood did not vote on GMCCS3 due to a material personal interest.

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<sup>4</sup> Letter attached within Development Application under Attachment 5 – Part 1 – Owners Consent

Cr Bethel left the room at 9:09am and returned at 9:11am.

Mrs Rebekah Haase, Economic and Community Development Officer attended the meeting at 9:11am to discuss GMCCS4 and left the room at 9:16am.

**GMCCS4.**

Regional Arts Services Network

**EXECUTIVE SUMMARY**

*Arts Nexus has approached Council to consider the opportunity of partnering with the Far North Queensland Arts and Cultural Consortia to deliver on Arts Queensland “Regional Arts Services Network”.*

**RESOLUTION:**

*That Council:*

*Notes and receives the officer’s report and furthermore endorse the proposal for Etheridge Shire Council to participate in the Far North Queensland Arts and Cultural Consortia to deliver the Regional Arts Services Network.*

MOVED: Cr Barnes

SECONDED: Cr Attwood

**CARRIED**  
**RESOLUTION NO.2018/GM2282**  
**5/0**

**MATERIAL PERSONAL INTEREST**

Cr Barnes left the room at 9:16am due to a material personal interest on GMCCS5 due to his employment by the Queensland Police Service. Cr Barnes did not vote on GMCCS5 and was not present for discussions or voting on GMCCS5. Cr Barnes returned to the meeting at 9:26am.

**GMCCS5.**

Future of Policing (Georgetown)

**EXECUTIVE SUMMARY**

*Council has received correspondence from the Queensland Police Service (Northern Regional Office) seeking Councils cooperation in gifting back land to the Queensland Police Service to enable them land security for any future proposals by Queensland Police Service to expand their operations within Georgetown and the Etheridge Shire Region.*

**RESOLUTION:**

*That Council:*

*Resolve to agree in principle to the land swap as discussed with Inspector Straatemeier and Queensland Police Service be invited to submit a concept plan of their proposal for further discussion.*

MOVED: Cr Gallagher

SECONDED: Cr Attwood

**CARRIED**  
**RESOLUTION NO.2018/GM2283**  
**4/0**

Cr Barnes did not vote on GMCCS5 due to a material personal interest.

**MATERIAL PERSONAL INTEREST**

Cr Devlin declared a material personal interest due to his ownership of the Goldfields Caravan Park in Georgetown and left the room at 9:25am. Cr Devlin did not participate in discussion or vote on GMCCS6. Cr Devlin returned to the room at 9:41am.

Cr Gallagher assumed the position of Chair during discussions and voting on GMCCS6.

Mr Ian Carroll attended the Gallery at 9:30am.

**GMCCS6.**

Low Cost Camping

**EXECUTIVE SUMMARY**

***At Council's meeting of 21 February 2018, Cr Barnes requested a report be prepared for the next General Meeting on various sites around the Shire which could be used for Low Cost Camping.***

***In responding to this request, it was considered prudent to build on Council's Geo-tourism Strategy: 'Unearth Etheridge' and the aim to find a balance for its community between growing the Recreational Vehicle (RV) driving market and facilitating support for local business. A draft RV Strategy could suggest a direction for Council in providing camping options for Recreational Vehicle use within the Etheridge Shire and make recommendations to Council on changes that will be required to Local Laws.***

**RESOLUTION:**

***That Council:***

- 1. consult with all stakeholders (Caravan Park operators, Camping Ground operators, Shire business operators and neighbouring Councils to determine Council's approach to***
  - a. further developing a Recreational vehicle strategy that strikes a balance between growing the Recreational Vehicle (RV) driving market and facilitating support for local business;***
  - b. low cost camping in towns.***
  
- 2. erect signage at the frequently used camping areas advising of the:***
  - a. Terms of Use (Maximum / Maximum stay: x days; other conditions);***
  - b. Location of next camping option and services provided);***
  - c. Nearest centre (e.g.:- next fuel – x km – Georgetown: nearest medical facility– x km – Georgetown;***
  - d. Interesting nearby tourist attractions (e.g. Copperfield Gorge – x km); and***
  - e. Emergency risks (fire, flood, storms, etc.).***

**MOVED: Cr Barnes**

**SECONDED: Cr Attwood**

**CARRIED**  
**RESOLUTION NO.2018/GM2284**  
**4/0**

Cr Devlin did not vote on GMCCS6 due to a material personal interest.  
Cr Gallagher assumed the position of Chair during discussions and voting on GMCCS6.

Cr Devlin resumed the position of Chair after voting on GMCCS6.

**GMCCS7.**

Financial Performance (Actual v Budget) for the period 1 July 2017 to 30 June 2018

**EXECUTIVE SUMMARY**

*It is a statutory requirement under Section 204 of the Local Government Regulation 2012 that the Chief Executive Officer must present a Financial Report of its accounts to the Local Government at least monthly.*

**RESOLUTION:**

That Council:

*Resolve to adopt the monthly Financial Report which incorporates the monthly statutory financial statements (Statement of Comprehensive Income, Statement of Financial Position & Statement of Cashflows) pursuant to and in accordance with Section 204 of the Local Government Regulation 2012 for the period ending 28 February 2018.*

MOVED: Cr Gallagher

SECONDED: Cr Barnes

**CARRIED**  
**RESOLUTION NO.2018/GM2285**  
**5/0**

**GMCCS8.**

Etheridge Shire Council – Client Audit Strategy FYE 2018

**EXECUTIVE SUMMARY**

*QAO public sector auditing examines whether public monies are used appropriately, in compliance with relevant legislation, and whether public sector entities have systems in place, which enable them to assess whether their objectives are being achieved economically, efficiently and effectively.*

*QAO audits add value to the public sector through reporting to Parliament on the matters identified through their audits and through recommendations that improve business operations.*

*The 2017-18 client strategy outlines the planned audit approach for the Etheridge Shire Council for the financial year ending 2018.*

*The plan has been developed from the Auditors understanding of Council's business, information systems, internal controls, and managements monitoring of controls and risk.*

**RESOLUTION:**

That Council:

*Resolve to endorse the 2017/18 External Audit Plan as presented by the Queensland Audit Office.*

MOVED: Cr Barnes

SECONDED: Cr Bethel

**CARRIED**  
**RESOLUTION NO.2018/GM2286**  
**5/0**

**ADJOURNMENT**

Council adjourn for morning tea at 9:50am.

**RESUMPTION**

Council resumed the meeting at 10:05am.

**GMCCS9.**

Etheridge Shire Council - Acquisition of Goods & Services and the Carrying out of the Procurement Principles' Policy

**EXECUTIVE SUMMARY**

*The Local Government Regulation 2012 states that each local government must have in place a policy about procurement (a procurement policy). Council has an existing procurement policy which is with the Local Government Regulation 2012.*

*In addition, it is a requirement under the Regulation that Council reviews its Purchasing Policy at least every 12 months.*

**RESOLUTION:**

That Council:

*Adopt the "Acquisition of Goods & Services and the Carrying out of the Procurement Principles Policy" in accordance with Section 198 of the Local Government Regulation 2012.*

MOVED: Cr Barnes

SECONDED: Cr Attwood

**CARRIED**  
**RESOLUTION NO.2018/GM2287**  
**5/0**

Mr Ian Carroll returned to the gallery at 10:19am after Morning Tea.

**GMCCS10.**

Grants & Subsidies 2018|2019

**EXECUTIVE SUMMARY**

*Each financial year the State & Federal Governments release a range of capital infrastructure grants that allow not for profit organisations and Local Governments the opportunity to apply for these grants on a competitive basis and based on their funding criteria requirements.*

*The timeframe to submit the required detailed funding applications is usually very short (4-6 weeks) and in the past Council has been reactive to these grants. This report provides Council with an opportunity to be proactive and identify and nominate infrastructure projects in accordance with Councils new Corporate Plan 2018-2023 which will then enable Management to prepare the necessary Business Plans & Business Case required for each identified project. By Council undertaking forward planning, it will assist Council in developing its forward Budgets and Long term Financial Forecasts as each grant requires some form of matching contribution and normally this is on a 50/50 basis.*

**RESOLUTION:**

That Council:

*Resolve to receive the officer's report and furthermore that Council provides further feedback on further projects to be nominated.*

MOVED: Cr Gallagher

SECONDED: Cr Bethel

**CARRIED**  
**RESOLUTION NO.2018/GM2288**  
**5/0**

Anna Christensen left the meeting at 10:27am and returned at 10:28am.

**GMCCS11.**

Building Approvals (Etheridge Shire Council)

**EXECUTIVE SUMMARY**

*Over the past seven (7) years Council has been providing an in-house Building Approval / Certification function as part of Council's services to the Etheridge Community. Due to the retirement of the Officer who performed this service, Council has had to defer this arrangement until an alternative can be found. It is not mandatory for Council's to perform this function with the majority of Queensland Councils opting out of this function and passing this service onto Private Building Certifiers.*

*Council has requested management to prepare a report on this matter regarding the process and options to Council*

**RESOLUTION:**

That Council:

*Resolve to receive the officer's report and furthermore await advice from the Far North Queensland Regional Organisation of Councils on this matter.*

MOVED: Cr Gallagher

SECONDED: Cr Bethel

**CARRIED**  
**RESOLUTION NO.2018/GM2289**  
**5/0**

**GMCCS12.**

Appointing an Acting Chief Executive Officer – S.195 of the Local Government Act 2009

**EXECUTIVE SUMMARY**

*In accordance with Section 195 of the Local Government Act 2009, Council must appoint a qualified person to act as the chief executive officer during any period, or all periods, when the chief executive officer is absent from duty or cannot, for another reason, perform the chief executive officer's responsibilities.*

*The Chief Executive Officer will be on annual leave from the 30<sup>th</sup> March 2018 to the 6<sup>th</sup> April 2018.*

**RESOLUTION:**

That Council:

*Resolve to appoint the Director of Corporate & Community Services as Acting Chief Executive Officer in accordance with Section 195 of the Local Government Act 2009 for the period from 30<sup>th</sup> March 2018 to 6 April 2018.*

MOVED: Cr Attwood

SECONDED: Cr Barnes

**CARRIED**  
**RESOLUTION NO.2018/GM2290**  
**5/0**

**GMCCS13.**

Amendment of Local Law 4

**EXECUTIVE SUMMARY**

*In progressing the amendment to Council's Local Law 4 and Subordinate Local Law 4, the CEO considered rather than amending the schedule which sets the opening hours for the pool each time a change is desired, that the amendment should allow Council to change the hours by resolution (to reduce the time and expense involved in any future changes.*

*Legal Advice has predicted that the Department of Local Government may object to this proposal. Nonetheless, it is suggested that Council pursue a change to the Local Law 4 and Subordinate Local Law 4 to allow modification of hours by resolution.*

**RESOLUTION:**

*That Council resolves to propose to make each of Local Government Controlled Areas, Facilities and Roads (Amendment) Local Law (No 1) 2018 and Local Government Controlled Areas, Facilities and Roads (Amendment) Subordinate Local Law (No 1) 2018.*

MOVED: Cr Barnes

SECONDED: Cr Attwood

**CARRIED**  
**RESOLUTION NO.2018/GM2291**  
**5/0**

**GMCCS14.**

Position of Deputy Mayor

**EXECUTIVE SUMMARY**

*Cr Barnes requested that his prepared address be tabled and adopted into the minutes of the February General Meeting for inclusion in the March Council agenda. Council also decided to afford Cr Gallagher a right of written reply addressing the submission.*

*The following resolution has been prepared, based on Cr Barnes' address and his written notice of a resolution to declare the office of Deputy Mayor vacant, pursuant to section 165 (3) of the Local Government Act 2009, distributed to Councillors by email on 1 March 2018.*

*The role of the deputy mayor is to act for the mayor during an absence or temporary incapacity of the mayor; or a vacancy in the office of mayor.*

**RESOLUTION:**

*That pursuant to section 165 (4) of the Local Government Act 2009 Council resolves that the office of deputy mayor is declared vacant;*

MOVED: Cr Barnes

SECONDED: Cr Attwood

**CARRIED**  
**RESOLUTION NO.2018/GM2292**  
**3/2**

**RESOLUTION:**

*That Council appoints Cr Attwood as Deputy Mayor.*

MOVED: Cr Barnes

SECONDED: Cr Bethel

**CARRIED**  
**RESOLUTION NO.2018/GM2293**  
**3/2**

**GMCCS15.**

Regional Arts Development Funding 2018/19

**EXECUTIVE SUMMARY**

***Applications are due for the 2018/19 Regional Arts Development Fund on 6 April 2018 through which Council has the opportunity to apply for Arts Queensland funding to;***

- a) Provide public value for Queensland communities***
- b) Build local cultural capacity, cultural innovation and community pride***
- c) Deliver the Queensland Government's objectives for the community***

**RESOLUTION:**

**That Council:**

***Notes and receives the officer's report and furthermore approves the budget and resource considerations to apply for the 2018/19 Regional Arts Development Fund.***

**MOVED: Cr Gallagher**

**SECONDED: Cr Barnes**

**CARRIED**  
**RESOLUTION NO.2018/GM2294**  
**5/0**

Members of the gallery left the meeting at 10:51am.

Anna Christensen left the meeting at 10:57am.

**CLOSURE OF MEETING**

**MOTION:**

***That in accordance with Section 275(1) (a) and (b) of the Local Government Regulation 2012, the meeting be closed to the public to discuss the following matters;***

- GMCCS16 - Resignation of Director of Engineering Services;***
- GMCCS17 – Remuneration of the CEO.***

**MOVED: Cr Barnes**

**SECONDED: Cr Attwood**

**CARRIED**  
**RESOLUTION NO.2018/GM2295**  
**5/0**

Mr Norm Garsden, Chief Executive Officer left the room at 11:05am and was not present for discussion on GMCCS17.

Mr David Munro, Director of Corporate and Community Services and Mr Jeff Bunt, Director of Engineering Services left the meeting at 11:05am.

Mr Norm Garsden and Ms Anna Christensen returned to the meeting at 11:25am.

**RESUMPTION OF MEETING**



**MOTION:**

*That Council re-open the meeting to the public at 11:26am.*

MOVED: Cr Gallagher

SECONDED: Cr Bethel

**CARRIED**  
**RESOLUTION NO.2018/GM2296**  
**5/0**

Mr David Munro returned to the meeting at 11:28am.

**CONSIDERATION OF CLOSED SESSION REPORTS**

**GMCCS16.**

Resignation of Director of Engineering Services

**EXECUTIVE SUMMARY**

*Council's Director of Engineering Services tendered his resignation on 23 February, to take effect from 23 March 2018. Mr Bunt has been in this role since 17 March 2017.*

**RESOLUTION:**

*That Council:*

- *thank Mr Bunt for his service to Council for the past year and endorse the CEO's action in recruiting to fill the position immediately, under similar terms of employment; and*
- *constitute a panel to appoint a Director of Engineering Services, including:*
  - *the Mayor;*
  - *the Chief Executive Officer; and*
  - *the Deputy Mayor*
- *invite other Councillors to attend if available.*

MOVED: Cr Gallagher

SECONDED: Cr Barnes

**CARRIED**  
**RESOLUTION NO.2018/GM2297**  
**5/0**

**GMCCS17.**

Remuneration of CEO

**EXECUTIVE SUMMARY**

*The CEO's employment contract provides that any increase in the remuneration package must be agreed in writing by the Council, as set out in Schedule B of the contract. Having completed 12 months' service (at 20 March 2018), the CEO formally requests an increase in remuneration paid, in line with the increases paid to other employees.*

**RESOLUTION:**

*That Council, having regard to the CEO's performance over the past 12 months, agree to varying the CEO's remuneration package as set out in Schedule B to his employment contract by 3.5%, applicable from 20 March 2018.*

MOVED: Cr Attwood

SECONDED: Cr Barnes

**CARRIED**

**GENERAL BUSINESS**

**Cr Gallagher**

- Discussed the letter received from the Georgetown Campdraft regarding the maintenance of the Rodeo and Campdraft grounds
- Discussed the leasing of the area previously leased by Tanya Robinson for another residents horses
- Addressed Council with his formal response to Cr Barnes letter tabled at the Council General Meeting on 21<sup>st</sup> February 2018

**RESOLUTION:**

**That Council requests the Chief Executive Officer to write a report regarding the lease of land for community persons to have horses.**

**MOVED: Cr Gallagher**

**SECONDED: Cr Barnes**

**CARRIED**

**RESOLUTION NO.2018/GM2299**

**5/0**

**RESOLUTION:**

**That this address be tabled and adopted in full into the minutes of this general meeting and furthermore be included in the next edition of the inform news for public scrutiny for those that are not tech savvy and not able to use the internet. I also request that Troy Barnes question without notice from the last general meeting be included in the same edition of the Inform.**

**MOVED: Cr Gallagher**

**SECONDED: Cr Bethel**

**CARRIED**

**RESOLUTION NO.2018/GM2300**

**3/2**

**Cr Barnes**

Nil

**Cr Bethel**

- Discussed the maintenance of the roads in and surrounding the Einasleigh Township and furthermore the signage in the Einasleigh township
- Discussed the safety issue on the Strathmore Road and the need for maintenance to correct the issue

**Cr Attwood**

- Discussed the poor slashing work on the roads outside of Georgetown

**Cr Devlin**

- Discussed the trip to Kununurra next week and the requirement for a replacement attendee as Rolfe Ellem cannot attend due to the upcoming closing date of the MIPP Submission
- Discussed the trip to Brisbane to meet with various Ministers regarding the Gilbert River Irrigation Project this week
- Discussed works on the Forsayth to Georgetown Road

**CONCLUSION**

There being no further business the Mayor declared the Meeting closed at 11:50am.

**CONFIRMED MINUTES – GENERAL MEETING, 21 MARCH 2018**

These minutes will be confirmed by Council at the General Meeting held on the Wednesday 18<sup>th</sup> April 2018.

.....  
MAYOR

...../...../.....  
DATE