



CONFIRMED MINUTES

GENERAL MEETING OF

ETHERIDGE SHIRE COUNCIL

HELD

ST GEORGE STREET, GEORGETOWN

ON WEDNESDAY 20 SEPTEMBER 2017,

COMMENCING AT 8.00AM

ETHERIDGE SHIRE COUNCIL

MINUTES OF THE GENERAL MEETING

HELD AT GEORGETOWN

ON WEDNESDAY 20 SEPTEMBER 2017

COMMENCING AT 8.00AM

ATTENDANCE

Crs W Devlin, W Attwood, T Barnes, W Bethel & T Gallagher

OFFICERS PRESENT

Mr Norm Garsden, Chief Executive Officer
Mr David Munro, Director of Corporate and Community Services
Mr Jeff Bunt, Director of Engineering Services
Ms Anna Christensen, Executive Assistant to the Chief Executive Officer
Mr Glen Hudson, Finance Administration Officer

GALLERY

Mr Andre Veder, Gulf Savannah Development
Mr Barry Hughes, Gulf Cattleman's Association
Mr Greg Ryan, Gulf Cattleman's Association

The Mayor declared the meeting open at 8.00am and welcomed all in attendance.

WELCOME TO COUNTRY

We respectfully acknowledge the Ewamian People - the traditional custodians of this land where we meet for the General Meeting. We pay our respects to the Ewamian People, especially the Elders, past and present and acknowledge their traditional customs and lores and recognize their continuing connection to this Country.

We look forward to a long and continuing relationship with the Ewamian People and value any opportunities in strengthening relationships and partnerships through collaboration by respecting their Country.

DECLARATIONS

There were no declarations made by Councillors.

APOLOGIES AND CONDOLENCES

There were no apologies or condolences.

CONSIDERATION OF MINUTES

General Meeting – Wednesday 16 August 2017

RESOLUTION:

That the Minutes of the General Council Meeting held at Georgetown on Wednesday 16 August 2017 be confirmed.

MOVED: Cr Attwood

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2017/GM2131
5/0

Business arising from Minutes – Wednesday 16 August 2017

Norm Garsden

GMCCS11

- October General Meeting

GMCC12

- Workshop on Corporate Plan to be held on the afternoon of the Einasleigh Community Consultation meeting on the 4th of October

RESOLUTION:

That Council resolve to hold its October General Meeting on 18th of October (reverting to the original date).

MOVED: Cr Attwood

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2017/GM2132
5/0

DEPUTATION

Mr. Andre Veder attended the meeting and Mr. Philip Keirle attended via teleconference to give an update to Council on the re-organisation of Gulf Savannah Development.

The Gulf Cattleman's Association gave a presentation on a proposal to promote the cattle industry for tourism purposes in the Etheridge Shire.

ATTENDANCE

Members of the Gallery left the meeting at 8.55am.

INFORMATION BULLETIN

Discussions regarding reports from Engineering Services, Childcare Centre and Terrestrial Centre.
Action Taken List from previous meetings.

Business arising from Information Bulletin

Norm Garsden raised the Heart of Australia correspondence, the Local Government independent Election Monitor advice, the 'Unearthed Etheridge' term and the tourism market in the Etheridge Shire.

The Mayor discussed the progress on the Gilbert River Irrigation Project.

ADJOURNMENT

Council adjourn for morning tea at 9.25am.

RESUMPTION

Council resumed the meeting at 9.45am.

ATTENDANCE

David Munro left the meeting at 9.47am and returned at 9.55am.

9. CONSIDERATION OF ENGINEERING SERVICES OPEN REPORTS

GMES2.

Reprioritised TIDS Program

EXECUTIVE SUMMARY

Council received a request from FNQROC on 4 September 2017 that due to additions / subtractions of projects from the current FNQRRTG works program, Council should review its projects and bring forward and add any additional projects it would like prioritised and considered within the program.

A new project that has been raised by Council is the construction of bitumen sealed sections on the Gregory Developmental Road (GDR) to provide passing opportunities. Two sections recommended for upgrade are CH21km to CH23km and CH51.9km to CH53.9km. The current FNQRRTG works program for Etheridge Shire has been amended to include the GDR sealing works to provide passing opportunities as priority projects. The bitumen sealing projects proposed for the Forsayth – Einasleigh Road have been deferred to later years.

RESOLUTION

That Council:

Submit and seek endorsement from FNQRRTG for the revised works program (as amended) and allocation of TIDS funding for Etheridge Shire.

MOVED: Cr Bethel

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2133
3/2

SUSPENSION OF STANDING ORDERS

MOTION:

That Council suspends standing orders at 10:28am.

MOVED: Cr Barnes

SECONDED: Cr Attwood

CARRIED
RESOLUTION NO.2017/GM2134
5/0

ATTENDANCE

Anna Christensen and Glen Hudson left the room at 10.30am.

CLOSURE OF MEETING

MOTION:

That in accordance with Section 275(1) (e) and (h) of the Local Government Regulation 2012, the meeting be closed to the public to discuss the following matters;

- *Supply and delivery of vehicles.*
- *Mining Lease Application(s)*
- *Purchase of four (4) Allotments (St George Street, Georgetown)*
- *Administrative Action Complaint and Review*
- *Gilbert River Irrigation Scheme.*

MOVED: Cr Gallagher

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2017GM2135
5/0

ATTENDANCE

Cr Bethel left the meeting at 10:35am following advice of, and to respond to, a bush fire outbreak.

Anna Christensen and Glen Hudson returned to the meeting at 10:55am.

RESUMPTION OF STANDING ORDERS

MOTION:

That Council resumes standing orders at 10:55am.

MOVED: Cr Attwood

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2136
4/0

12. CONSIDERATION OF ENGINEERING SERVICES CLOSED REPORTS

GMES1

Supply and delivery of vehicles.

EXECUTIVE SUMMARY

The 2017/18 budget provides for the procurement of work vehicles. In accordance with relevant legislation and the Etheridge Shire Council Procurement Policy, Tenders for these items were invited in August and closed at 3pm on 11 September 2017.

The tender evaluation process has been completed and the details of each tender are provided in this report.

RESOLUTION

That Council resolves to accept the following Tenders, with the new vehicles to include all added extras as requested in the Tender documentation.

Plant #	Item for Trade	Recommended Tender	Purchase Price	Trade Price	Net Changeover Price
1113	Nissan Navara	John Cole Toyota – Toyota Hilux Workmate xCab 4X4	\$43,542.46	\$7,272.72	\$36,269.74
	Nil	John Cole Toyota - Toyota Hilux SR DCC 4X4	\$50,135.90		\$50,135.90
Total Plant Replacement Cost					\$86,405.64

- Prices are GST exclusive.

MOVED: Cr Attwood

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2017/GM2137
4/0

13. CONSIDERATION OF DIRECTOR OF CORPORATE & COMMUNITY SERVICES CLOSED REPORTS

GMCCS7.

Mining Lease Application(s)

EXECUTIVE SUMMARY

Council has been made aware of two (2) potential Mining Lease Applications within the Einasleigh District which may have a potential impact on the built and natural environment within the Einasleigh Area.

At this stage no formal Mining Lease Applications have been lodged with the relevant State Government Department (DNRM), as the applicant is still preparing and amending their proposed application.

RESOLUTION

That Council:

Notes and receives the Officer's report.

MOVED: Cr Barnes

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2138
4/0

GMCCS10.

Purchase of four (4) Allotments (St George Street, Georgetown)

EXECUTIVE SUMMARY

At the Council meeting dated 20 July 2017, Council resolved to submit an application under the W4Q program to construct a multipurpose sports facility, which is to be erected on land that adjoins the swimming pool complex located in Georgetown.

The identified land is owned by the State which needs to be transferred to Council as part of the funding conditions and guidelines for this program.

Therefore at the Council meeting dated 16 August 2017, Council resolved to authorize the Chief Executive Officer to purchase the allotments described as Lot(s) 28, 29 & 30 on G1885 and Lot 7 on MPH22806 from the Department of Natural Resources & Mines.

Council has received an offer from the Department of Natural Resources & Mines regarding the associated allotments.

RESOLUTION

That Council:

Resolve to enter into further negotiations with the Department of Natural Resources & Mines for Lot(s) 28, 29 & 30 on G1885 and Lot 7 on MPH22806 and furthermore that Council delegate authority to the Chief Executive Officer to negotiate on behalf of Council and to enter into a contract of sale if the purchase price has been reduced from the original offer provided by the Department of Natural Resources & Mines.

MOVED: Cr Gallagher

SECONDED: Cr Attwood

CARRIED
RESOLUTION NO.2017/GM2139
4/0

13. CONSIDERATION OF CHIEF EXECUTIVE OFFICER CLOSED REPORTS

GMCCS11.

Administrative Action Complaint and Review

EXECUTIVE SUMMARY

Section 268 of the Local Government Act requires Council to adopt a process for administrative action complaints. This is the report on the complaint that a Council contractor was not given a 'local preference'.

RESOLUTION

That Council

Not designate "Renick & Sons Pty Ltd" as a Local Supplier and eligible for the application of a 'local preference'.

MOVED: Cr Attwood

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2017/GM2140
4/0

GMCCS14.

Gilbert River Irrigation Scheme

EXECUTIVE SUMMARY

A key landholder information session was held on Thursday, Aug 17 to present the project proposal to those landholders directly affected by the scheme. The outcome of the meeting was a substantial majority vote to proceed with a submission to the MIPP2.

Property visits have been conducted with 10 key Landholders along the river. These visits have been prioritised according to those crucial to the project. Further property visits will continue.

Contact has also been made with both relevant Indigenous groups.

RESOLUTION

That Council:

- *Continue to support the project until Business Case funding is received;*
- *Note the continuing valuable assistance of Agforce and Northern Gulf Natural Resource Management Group.*

MOVED: Cr Barnes

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2141
4/0

GMCCS8.

Tender ESC2017-006 (Clearing & Grubbing of the Charleston Dam Inundation Area)

EXECUTIVE SUMMARY

Etheridge Shire Council issued a Tender (ESC2017-006) for the Clearing & Grubbing of the Charleston Dam Inundation Area (located 6km's north of Forsayth Township) and is seeking an experienced contractor to clear the inundation area of the proposed Charleston Dam.

Council issued the Request for Tender (RFT) on the 29th July 2017 with a closing date being Friday 18th August 2017.

Council received a total of ten (10) tenders for this work. The initial tender evaluation produced a short-list of three (3) tenderers who were requested to provide a revised price based on a reduced and simplified area of clearing. The revised prices were received by 18th September 2017 and a preferred tenderer has been selected.

RESOLUTION

That Council:

Resolve to award the Tender (ESC2017-006) to Wirra Earthmoving for the amount of \$51,272.73 (excl. GST) for the Clearing & Grubbing of the Charleston Dam Inundation Area.

MOVED: Cr Gallagher

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2017/GM2142
4/0

ATTENDANCE

Cr Attwood left the room at 10:59am and returned at 11:00am.

Mr Jeff Bunt left the meeting at 11:04am and did not return to the meeting.

10. CONSIDERATION OF CORPORATE & COMMUNITY SERVICES OPEN REPORTS

GMCCS1.

Financial Performance (Actual v Budget) for the period 1 July 2017 to 30 June 2018

EXECUTIVE SUMMARY

It is a statutory requirement under Section 204 of the Local Government Regulation 2012 that the Chief Executive Officer must present a Financial Report of its accounts to the Local Government at least monthly.

RESOLUTION:

That Council:

Resolve to adopt the monthly Financial Report which incorporates the monthly statutory financial statements (Statement of Comprehensive Income, Statement of Financial Position & Statement of Cashflows) pursuant to and in accordance with Section 204 of the Local Government Regulation 2012 for the period ending 31 August 2017.

MOVED: Cr Attwood

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2143
4/0

GMCCS2.

2017–19 Local Government Grants and Subsidies Program (LGGSP 17-19)

EXECUTIVE SUMMARY

The 2017-2019 Local Government Grants & Subsidies Program (LGGSP) has been released by the Minister with applications now open as at 28th August 2017.

The 2017–19 Local Government Grants and Subsidies Program (LGGSP) aims to support local governments to meet the needs of their community by providing funding for the delivery of priority capital infrastructure.

One of the key requirements that needs to be addressed within the Application is a resolution from Council supporting an endorsing the project.

RESOLUTION

That Council:

Resolve to lodge the following application(s) under the Local Government Grants & Subsidy Program 2017-19 for:

- (i) The Georgetown Infrastructure Upgrade Project located at the Sports Reserve, Heritage Park & St George Street and furthermore that Council has the capacity to meet the ongoing discretionary and whole of life costs associated with this capital infrastructure project.*
- (ii) The Charleston Dam Recreational Precinct located at the Charleston Dam Reserve (Forsayth) and furthermore that Council has the capacity to meet the ongoing discretionary and whole of life costs associated with this capital infrastructure project.*

MOVED: Cr Barnes

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2144
4/0

GMCCS3.

Flood Warning Gauge Network

EXECUTIVE SUMMARY

A review has recently been undertaken by the Queensland Reconstruction Authority (QRA) into the Queensland Flood Warning Gauge Network, resulting in a recommendation of a Council Network Investment Plan.

RECOMMENDATION

That Council:

Make application for funding under the 2017-19 Local Government Grants and Subsidies Program (LGGSP) for the supply, installation and commissioning of:

- One rain and river height gauge and camera at the Carpentaria Bridge; and*
- One rain and river height gauge and camera at the Copperfield Bridge.*

MOVED: Cr

SECONDED: Cr

CARRIED
RESOLUTION NO.2017/GM
/0

The recommendation was not supported by Council.

GMCCS4.

Closure of Shire Offices, Depot Administration, Workshop, Outside Work Crews, Town Crews, Terrestrial Centre & Little Gems Children's Centre between Christmas and New Year

EXECUTIVE SUMMARY

Each year council has closed the Shire operations over the Christmas and New Year period to allow staff to enjoy the festive season with family and friends, in appreciation of the dedication to Council throughout the year.

RESOLUTION

That Council:

Endorses the closure of:

- *the Shire and Depot Administration Offices, Terrestrial Centre, Town Crews and Workshop from 4.00pm Friday 22 December 2017 to 1 January 2018 with the return to work date being Tuesday 2 January 2018;*
- *the Little Gems Children's Centre from 4.00pm Friday 22 December 2017 to 5 January 2018 with the return to work date being Monday 8 January 2018; and*
- *the Road and RMPC Crews from end of shift Wednesday 20 December 2017 to 8 January 2018 with the return to work date being Tuesday 9 January 2018,*

subject to appropriate on call arrangements with senior staff being put into place for emergency matters.

MOVED: Cr Barnes

SECONDED: Cr Attwood

CARRIED
RESOLUTION NO.2017/GM2145
4/0

GMCCS5.

Mt Surprise State School Hall Hire

EXECUTIVE SUMMARY

Council has received correspondence from the Principal of the Mt Surprise State School requesting to hire the Mount Surprise Hall from the 20th of November 2017 until the 1st of December 2017.

The school will be undergoing major renovations and therefore the Mt Surprise State School is seeking an alternative building to be utilised during this period.

RESOLUTION

That Council:

Resolve to approve the request from Mt Surprise State School to hire the Mt Surprise Hall from the 20th November 2017 to 1st December 2017 due to renovations of the school subject to the school agreeing to indemnify Council against all claims and costs arising from its occupation of the Hall, and furthermore request that the public are informed of the hall's unavailability during this time.

MOVED: Cr Attwood

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2146
4/0

ATTENDANCE

Glen Hudson left the meeting at 11:24am and returned at 11:24am.

Cr Bethel returned to the meeting at 11:32am.

GMCCS6.

Charleston Dam – Update

EXECUTIVE SUMMARY

Council has been forging ahead with the design and development of a Dam located on the Delaney River approximately 6km's north of the Forsayth Township for the purpose of water security, recreation use and economic development.

The attached report provides a brief update as to what has transpired over the past month.

RESOLUTION

That Council:

- *Resolve to note and receive the Officers report and furthermore that Council approve the establishment of the Charleston Dam Advisory Committee in accordance with Section 264 (1)(b) of the Local Government Regulation 2012 consisting of the following members; Mayor & Councillor's, Chief Executive Officer, Director Corporate & Community Services, Director of Engineering Services and the Project Manager*
- *Adopt the "Terms of Reference" for the Advisory Committee*
- *Delegate the power to act on all Advisory Committee recommendations to the CEO*

MOVED: Cr Barnes

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2017/GM2147
5/0

GMCCS9.

Works for Queensland (W4Q)

EXECUTIVE SUMMARY

The 2016–17 Works for Queensland (W4Q) program is a Queensland Government funding program to support local governments outside of South East Queensland to undertake job-creating maintenance and minor infrastructure projects. This initiative is funded under the State Infrastructure Fund.

In order to access the W4Q funding, eligible local governments were required to submit a list of projects to the department for endorsement prior to the 10th February 2017, with all endorsed 2016–17 W4Q program projects must be completed by 30 November 2017.

One of the projects for Georgetown Beautification program was to create an entrance statement on the Greens Park Hill.

This report provides Council with a couple of options for consideration.

RESOLUTION

That Council:

Notes and receives the Officer's report and provide further direction regarding the signage on Greens Park as part of the W4Q project for Georgetown

MOVED: Cr Bethel

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2148
5/0

MATERIAL PERSONAL INTEREST

Cr Devlin did not participate in discussion or vote on GMCCS12 due to a material personal interest (as an advertiser in the Inform). Cr Devlin left the room at 11:47am and returned to the meeting at 11:51am.

11. CONSIDERATION OF CHIEF EXECUTIVE OFFICER OPEN REPORTS

GMCCS12.

Review of Inform Policy

EXECUTIVE SUMMARY

Council adopted a policy as a framework for publishing the 'Inform' newsletter in 2008. This policy has been reviewed and a number of amendments incorporated into the new policy for Council consideration.

Council does not currently charge for advertisements in the Inform, notwithstanding the current policy. Council is asked to consider whether a making charge (similar to that made for advertisements in the Shire Phone Directory) is appropriate.

RESOLUTION

*That Council:
Adopt the draft Inform Policy.*

MOVED: Cr Barnes

SECONDED: Cr Attwood

CARRIED
RESOLUTION NO.2017/GM2149
4/0

Cr Gallagher assumed the position of Chair during discussion and voting on GMCCS12.
The Mayor did not vote due to a declared material personal interest.

ATTENDANCE

Mrs Rebekah Haase attended the meeting at 11:52am to discuss GMCCS15 and 16.

GMCCS13.

Inland Queensland Roads Action Plan

EXECUTIVE SUMMARY

Council has received correspondence from Regional Development Australia regarding a request for Council's assistance to contribute funds to the Inland Queensland Roads Action Plan project.

The Inland Queensland Roads Action Plan project is a working group made up of regional Councils who work together to secure funding to improve regional communities road networks throughout inland Queensland in order to in turn improve job opportunities and trade for the area.

RESOLUTION

*That Council:
Resolve to allocate additional funds to the Inland Queensland Roads Action Plan project to the total amount of \$1100 including GST for 2017.*

MOVED: Cr Attwood

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2150
5/0

GMCCS15.

Printed Shade Structures

EXECUTIVE SUMMARY

Quotes have been provided for printed marquees of various sizing for Council's consideration.

RESOLUTION

That Council:

Notes and receives the officer's report and furthermore resolves to request the investigation into to funding Etheridge Shire Council branded shade structures. Council also requests a further report to Council on branding and marketing options for the Etheridge Shire.

MOVED: Cr Gallagher

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2017/GM2151
5/0

ATTENDANCE

Norm Garsden left the meeting at 12:16pm and returned at 12:17pm.

Warren Bethel left the meeting at 12:17pm and returned at 12:18pm.

GMCCS16.

Tourism Campaign

EXECUTIVE SUMMARY

Six 30 second advertisements promoting the Etheridge Region have been developed to air on television. Revision of the advertisements, feedback and approval from Council are required prior to the project moving to the next milestone.

RESOLUTION

That Council:

Notes and receives the officer's report and furthermore approves the following feedback for the draft television commercials with the following amendments:

TVC 1 – Approve draft clip and incorporate the 'Unearth Etheridge' branding.

TVC 2 – Approve draft clip and incorporate the 'Unearth Etheridge' branding.

TVC 3 – Approve draft clip and incorporate the 'Unearth Etheridge' branding.

TVC 4 – Change the music, include a voice over and incorporate the 'Unearth Etheridge' branding.

TVC 5 – Approve draft clip and incorporate the 'Unearth Etheridge' branding.

TVC 6 – Approve draft clip and incorporate the 'Unearth Etheridge' branding.

Council also requests the Chief Executive Officer to write to the Etheridge Tourism Action Group formally requesting Council use of the branding term 'Unearth Etheridge'.

MOVED: Cr Barnes

SECONDED: Cr Attwood

CARRIED
RESOLUTION NO.2017/GM2152
5/0

ATTENDANCE

Mrs Rebekah Haase left the meeting at 12:23pm.

GENERAL BUSINESS

Cr Gallagher

- Sought an update regarding Gorge Creek Road
- Mt Surprise communities request for installation of a fence/gate at the playground
- Sought clarification of the plans for the fencing of the Forsayth common

RESOLUTION:

That Council receive the petition from the Mt Surprise community regarding a request for the installation of a gate at the playground.

MOVED: Cr Gallagher

SECONDED: Cr Attwood

CARRIED
RESOLUTION NO.2017/GM2153
5/0

Cr Barnes

- Commented on the conditions of the water tanks at Gregg Bethel Memorial Oval and the possibility for distribution of a tank to the Georgetown Race track
- Investigation of extension of the Little Gems back fence to create more play area

Cr Bethel

- Sought advice on the states of the GRIS in respect to landowner queries
- Expressed reservations regarding water access for the Hann Highway road works
- Water access and dams for local road works
- Sought clarification of the Rural roads budget for maintenance grading
- Sought an update on mobile phone coverage for Einasleigh
- Suggested that Council explore Aged care nurse employment by the Etheridge Shire through funding options through the Hinterland Health Services

Cr Attwood

- Crowd funding campaign to continue Cris Jones psychology services
- Works 4 Queensland river walk works

Cr Devlin

- Sought a report on Mobile Tower installation on the Hann Highway
- Sought a report on Review of the Northern boundary of Etheridge Shire
- Sought a report on Review of practices occurring at the Georgetown Landfill
- The status of the advertisement of a workshop mechanic manager
- Acquire skills of an Arts specialist to assist in developing Etheridge Shire branding
- Discussed Councils view to establish a Sister City in China
- Shared an invitation to travel to China for TBEA Xinjiang Sunoasis Co. Ltd. (Solar Energy and Substation relationship)

CONCLUSION

There being no further business the Mayor declared the Meeting closed at 1pm.

These minutes will be confirmed by Council at the General Meeting held on the Wednesday 20th September 2017.

.....
MAYOR

...../...../.....
DATE