



CONFIRMED MINUTES

GENERAL MEETING OF
ETHERIDGE SHIRE COUNCIL
HELD
ST GEORGE STREET, GEORGETOWN
ON WEDNESDAY 21 JUNE 2017,
COMMENCING AT 8.00AM

ETHERIDGE SHIRE COUNCIL

MINUTES OF THE GENERAL MEETING

HELD AT GEORGETOWN

ON WEDNESDAY 21 JUNE 2017

COMMENCING AT 8.00AM

ATTENDANCE

Crs W Devlin, W Attwood, T Barnes, W Bethel & T Gallagher

OFFICERS PRESENT

Mr Norm Garsden, Chief Executive Officer
Mr David Munro, Director of Corporate and Community Services
Mr Jeff Bunt, Director of Engineering Services
Ms Anna Christensen, Executive Assistant

GALLERY

Mrs. Terry Ann Cranwell
Mrs. Annette Bathurst
Mrs. Patricia Curley
Mrs. E. Bishop

There were a total of 4 members present in the Gallery.

The Mayor declared the meeting open at 8:00am and welcomed all in attendance.

WELCOME TO COUNTRY

We respectfully acknowledge the Ewamian People - the traditional custodians of this land where we meet for the General Meeting. We pay our respects to the Ewamian People, especially the Elders, past and present and acknowledge their traditional customs and lores and recognize their continuing connection to this Country.

We look forward to a long and continuing relationship with the Ewamian People and value any opportunities in strengthening relationships and partnerships through collaboration by respecting their Country.

CONSIDERATION OF MINUTES

General Meeting – Wednesday 17 May 2017

RESOLUTION:

That the Minutes of the General Council Meeting held at Georgetown on Wednesday 17 May 2017 be confirmed.

MOVED: Cr Attwood

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2017/GM2039
4/0

ATTENDANCE

Norm Garsden left the meeting at 8:09am and returned at 8:10am.

Warren Bethel arrived at the meeting at 8:15am.

DEPUTATION

Mrs. Terry Ann Cranwell led a deputation to Council concerning fire prevention in the township of Einasleigh and the objections from the community to the plans for the Work 4 Queensland grant in Einasleigh adjacent to the Copperfield Gorge.

INFORMATION BULLETIN

The Information Bulletin was received and the:

- Reports from Engineering Services, Childcare Centre and Terrestrial Centre; and
- Action Taken List from previous meetings

were discussed.

Business Arising from the Information Bulletin

Cr Barnes sought confirmation that Council was still on track for the 16th of July for Ergon to do the three phase power at the Water Reservoir.

DES confirmed that the enabling work will have to be done first but the 'live works' crew to do the live connection will be in town on the 16th.

CONSIDERATION OF CORPORATE & COMMUNITY SERVICES OPEN REPORTS

GMCCS1.

Etheridge Shire Council – Operational Plan 2017|2018

EXECUTIVE SUMMARY

The Local Government Regulation 2012 requires councils to adopt an annual Operational Plan each financial year, which needs to be consistent with the annual budget and state how the local government will-

- Progress the implementation of the 5 year corporate plan during the period of the annual operational plan; and*
- Manage operational risks.*

The Operational Plan identifies projects, initiatives and services that Council will deliver during this financial year toward achieving the long term objectives of the Community Plan. It also provides direction to Council in setting the annual budget.

RESOLUTION

That Council:

Adopt the Etheridge Shire Council 2017/2018 Operational Plan pursuant to and in accordance with Section 174 of the Local Government Regulation 2012.

MOVED: Cr Barnes

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2040
5/0

GMCCS2.

Etheridge Shire Council – Revenue Statement 2017|2018

EXECUTIVE SUMMARY

It is a requirement that Council prepare and adopt a Revenue Statement each financial year, with the purpose of the document is to explain the revenue measures adopted in the budget concerning:

- *The making of rates and charges;*

- *The levying of rates;*
- *The recovery of rates and charges;*
- *Concessions for rates and charges*

RESOLUTION

That Council:

Adopt the Revenue Statement 2017/2018 prepared in accordance with Section 172 of the Local Government Regulation 2012 and more specifically:-

- (a) *Pursuant to the Local Government Regulation 2012, Chapter 4 Rates & Charges, Part 5 Differential Rates and pursuant to Section 81 of the Local Government Regulation 2012, Etheridge Shire Council will make and levy a differential general rate for the financial year ending 30 June 2018 as set out in Section A of the Revenue Statement.*
- (b) *Pursuant to the Local Government Regulation 2012, Chapter 4, Rates & Charges, Part 4 Minimum General Rate, Etheridge Shire Council will make a minimum differential rate for the financial year ending 30 June 2018 for each category of Differential General Rate as set out in Section A of the Revenue Statement.*
- (c) *Pursuant to Section 94(1)(b) of the Local Government Act 2009, Council will make and levy a special charge for the provision of waste management services for the urban areas of Forsayth, Einasleigh and Mt Surprise.*
- (d) *Pursuant to Section 94(1)(b) of the Local Government Act 2009, Council will make and levy Utility Charges as set out in Section A of the Revenue Statement.*
- (e) *Pursuant to Section 133 of the Local Government Regulation 2012, Council will charge interest of overdue rates at the rate of eleven percent calculated on a daily balance and charged at the end of the month on a compounding daily interest.*
- (f) *Pursuant to Section 118 of the Local Government Regulation 2012, all rates and charges levied by Council must be paid within thirty clear days after the notice is issued.*
- (g) *Pursuant to Section 130 of the Local Government Regulation 2012, Council will allow a fifteen percent discount on all General Rates & Utility Charges, if payment is made within thirty clear days from the date of issue of the rates notice.*
- (h) *Pursuant to Chapter 4 Rates & Charges, Part 10 Concessions, Council will allow rating concessions in the manner described in Section D of the Revenue Statement.*

MOVED: Cr Attwood

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2017/GM2041
5/0

GMCCS3.

Etheridge Shire Council's – Borrowing Policy 2017|2018

EXECUTIVE SUMMARY

The Borrowing Policy provides for responsible financial management on loan funding for infrastructure capital projects by ensuring the level of Council indebtedness is within acceptable limits to Council, its ratepayers and interested external parties. This policy is in accordance with Section 192 of the Local Government Regulation 2012.

RESOLUTION

That Council:

Adopt Etheridge Shire Council's Borrowing Policy 2017/2018 pursuant with Section 192 of the Local Government Regulation 2012.

MOVED: Cr Gallagher

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2017/GM2042
5/0

GMCCS4.

Etheridge Shire Council's Fees & Charges 2017|2018

EXECUTIVE SUMMARY

Each year Council is required to adopt by resolution a Schedule of Fees & Charges for its services. Under the Local Government Act 2009, Section 97, it states that Council can charge two types of Fees & Charges. The first being Regulatory, and the second being Commercial. The difference between the two is quite simple.

Regulatory Fees are those fees which have been regulated or legislated with the fee being set at the cost of performing or delivering that particular service. For example, issuing a Food License is a regulatory fee, it has a head of power being the Food Act 2006 and Council is only able to charge the cost to perform that service. Commercial Fees are those fees which have not been regulated or legislated with the fee being able to be set at a Commercial Rate.

RESOLUTION

That Council:

Adopt the Etheridge Shire Council's 2017/2018 Fees and Charges pursuant to and in accordance with Section 97 of the Local Government Act 2009 with the exception of fees for dog and cat registration and the landing fees at the airport.

MOVED: Cr Barnes

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2043
5/0

GMCCS5.

Adoption of Etheridge Shire Council's 2017|2018 Budget

EXECUTIVE SUMMARY

The Budget Document for the 2017/2018 financial year has been prepared in accordance with legislation and with the Budget priorities from the Councillors, Executive Management Team and the Corporate Plan Objectives (2010 – 2017).

Each year the budget process is the most important part of the Corporate Calendar. Changes to legislation in 2009 and 2012 now require local governments to consider the longer term when managing their finances. Etheridge Shire Council has taken this responsibility seriously and has been working to ensure that while this is a legislative requirement it is also good governance and management practice to ensure that the Council remains financially viable and planning becomes part of the way that we regularly do business.

RESOLUTION

That Council:

Adopt Etheridge Shire Council's 2017/2018 Budget in accordance with Section 107A of the Local Government Act 2009 (amended) and Sections 169 and 170 of the Local Government Regulation 2012, which reveals total revenue from ordinary activities amounting to \$30,035,167, total expenses from ordinary activities (including depreciation) amounting to \$29,850,825 and capital funding operations amounting to \$11,304,358.

MOVED: Cr Devlin

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2044
5/0

GMCCS6.

Financial Performance (Actual v Budget) for the period 1 July 2016 to 30 June 2017

EXECUTIVE SUMMARY

It is a statutory requirement under Section 204 of the Local Government Regulation 2012 that the Chief Executive Officer must present a Financial Report of its accounts to the Local Government at least monthly.

RESOLUTION

That Council:

Adopt the monthly Financial Report which incorporates the monthly statutory financial statements (Statement of Comprehensive Income, Statement of Financial Position & Statement of Cashflows) pursuant to and in accordance with Section 204 of the Local Government Regulation 2012 for the period ending 31 May 2017.

MOVED: Cr Barnes

SECONDED: Cr Attwood

CARRIED
RESOLUTION NO.2017/GM2045
5/0

GMCCS7.

Related Party Disclosures (AASB124)

EXECUTIVE SUMMARY

Pursuant to Section 177 of the Local Government Regulation 2012, a Local Governments general purpose financial statements must be prepared in compliance with the following documents (each a prescribed accounting standard) published by the Australian Accounting Standards Board (AASB).

- a) Australian Accounting Standards;*
- b) Statement of Accounting Concepts;*
- c) Interpretation*
- d) Framework for the preparation & presentation of financial statements.*

The AASB has confirmed that the requirements of AASB124 – Related Party Disclosures will apply to Local Governments annual reporting periods beginning 1st July 2016.

Related Parties include Councillors & Key Management Personnel, their close family members and any entities that they control or jointly control. Any transactions with these parties whether monetary or not will need to be identified and may need to be disclosed. Disclosure will only be made if a transaction occurs and the disclosure may be in aggregate.

In order to meet this requirement Council was required to draft a Policy titled – Etheridge Shire Council Related Parties Disclosure Policy that requires all Key Management Personnel to provide a 12 monthly declaration identifying:

- (i) *Their close family members;*
- (ii) *Entities that they control or associated with;*
- (iii) *Entities that their close family members control or jointly control.*

Council approved the policy in April 2016, and it is now timely to review the policy again as part of the 2016/17 audit of Council.

RESOLUTION

*That Council:
Endorse the Etheridge Shire Council – Related Parties Disclosure Policy.*

MOVED: Cr Barnes

SECONDED: Cr Attwood

CARRIED
RESOLUTION NO.2017/GM2046
5/0

ATTENDANCE

Terry Ann Cranwell left the room at 9:24am and returned 9:25am.

GMCCS8.

Etheridge Shire Council – Fraud & Corruption Management Policy & Plan

EXECUTIVE SUMMARY

This policy records the Etheridge Shire Council's commitment to rigorously manage the risk of fraud and corruption, and to investigate and prosecute cases of fraud or corruption affecting the council, to the fullest extent possible under the law.

This matter was raised by the External Auditor during the 2014 audit of Council and is now a requirement for Local Governments to have a Fraud & Corruption Policy and Fraud Plan. Council has had its Policy & Plan in place since April 2015.

RESOLUTION

*That Council:
Adopt the Fraud & Corruption Management Policy and Plan and note the actions that have occurred since the adoption of the Fraud & Corruption Management Policy and Plan.*

MOVED: Cr Barnes

SECONDED: Cr Attwood

CARRIED
RESOLUTION NO.2017/GM2047
5/0

GMCCS9.

Closure of Road (Laneway) Georgetown

EXECUTIVE SUMMARY

Council has received a written request from the owners of Lot 73 on G1885 and Lot 1 on GB10 (S/L 18/50267) to close a portion of the existing laneway behind their property and combine the said area within their existing allotment being Lot 73 on G1885.

The existing laneway is not used as a public lane at the present time and it would appear that Council would not likely form this road (laneway) in the near future.

RESOLUTION

That Council:

Offer no objections to the portion of the unused road (laneway) that adjoins Lot 73 on GB1885 and Lot 1 on GB120 to be closed and placed within Lot 73 on G1885, subject to the subject land being amalgamated with an adjoining parcel, zoned commercial and furthermore that Council signs Part C of the Department of Natural Resources & Mines form and as Road Manager that Council has no objections to the application and consider authorization of the use of the land be dealt with under the Land Act 1994 by the Department of Natural Resources and Mines.

MOVED: Cr Gallagher

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2017/GM2048
5/0

ADJOURNMENT

Council adjourned for morning tea at 9:32am.

ATTENDANCE

All members of the Gallery left the meeting at 10:10am.

Cr Devlin, Cr Gallagher, Cr Barnes, Cr Attwood, David Munro, Jeff Bunt, Anna Christensen and Norm Garsden returned to the meeting at 10.10am.

RESUMPTION

Council resumed the meeting at 10:10am.

GMCCS10.

Community Town Infrastructure Policy

EXECUTIVE SUMMARY

At the General Meeting dated 14th October 2015, Council adopted the “Community Infrastructure Grant Policy” along with the relevant application guidelines and forms.

During the 2017/2018 Budget workshops conducted in May 2017, Council discussed the Community Infrastructure Reserve with Council deciding to make some minor amendments to the annual allocation limit and to the reserve threshold for each Town Infrastructure Reserve.

Due to the changes to the Community Infrastructure Reserve, Council needs to amend its current policy to reflect the new changes which will become effective as at 1st July 2017.

RESOLUTION

That Council:

Adopt the “Community Town Infrastructure Policy” and furthermore endorse the changes to the annual transfer to the respective Town Infrastructure Reserves from \$10,000 to \$7,500 and cap the maximum amount held within each respective Town Infrastructure Reserve from \$50,000 to \$40,000.

MOVED: Cr Barnes

SECONDED: Cr Attwood

CARRIED
RESOLUTION NO.2017/GM2049
4/0

ATTENDANCE

Anna Christensen left the meeting at 10:11am and returned at 10:12am.

Cr Bethel returned to the meeting from morning tea at 10:12am.

GMCCS11.

Street Scaping / On-Street Parking - Georgetown

EXECUTIVE SUMMARY

Council has been investigating options to provide formal designated “On-Street” Parking along St George Street, plus enhance the visual amenity by incorporating Street Scaping.

Council received a “first draft” concept plan at the April General Meeting as a starting point to provide feedback and further direction regarding this concept.

This report to Council is Version 2 of the in-house concept plan for On-Street Parking and Street Scaping for St George Street, Georgetown.

RESOLUTION

That Council:

Notes and receives the Officers report and furthermore Council endorse concept number four (mixed angle and parallel parking) for further design work to be undertaken and to explore opportunities for landscaping.

MOVED: Cr Gallagher

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2017/GM2050
5/0

ATTENDANCE

Jeff Bunt left the meeting at 10:39am.

GMCCS12.

Dealing with a complaint involving the public official (Crime & Corruption Act 2001, S48A)

EXECUTIVE SUMMARY

Section 48A of the Crime and Corruption Act 2001 commenced on 1 July 2014, and it is a requirement that a public official/CEO must have a policy about how their unit of public administration (UPA) will deal with a complaint that involves, or may involve, corrupt conduct by the public official/CEO, so that transparency and integrity are maintained.

The CCC has developed information to assist agencies with the creation of their own policy.

RESOLUTION

That Council:

Adopt “Etheridge Shire Council’s – Complaints about the Public Official – S.48A of the Crime & Corruption Act 2001”.

MOVED: Cr Attwood

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2017/GM2051
5/0

GMCCS13.

Councillor Reimbursement of Expenses and Provision of Facilities Policy

EXECUTIVE SUMMARY

Section 250(1) of the Local Government Regulation 2012, states that a Local Government must adopt by resolution an expenses reimbursement policy.

The Councillor's reimbursement of expenses and provision of facilities policy is a policy providing for the following –

- a) payment of reasonable expenses incurred, or to be incurred, by councillors for discharging their duties and responsibilities as councillors;*
- b) provision of facilities to councillors for that purpose*

This policy ensures accountability and transparency in the reimbursement of expenses incurred by councilors and ensures that councilors are provided with reasonable facilities to assist them in carrying out their civic duties. This policy was approved by Council at the Statutory Meeting in April 2016 and is due to be reviewed by Council to ensure that the policy remains current.

RESOLUTION

That Council:

Adopt the "Councillor Reimbursement of Expenses and Provision of Facilities Policy" in accordance with and pursuant to Section 250(1) of the Local Government Regulation 2012.

MOVED: Cr Barnes

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2017/GM2052
5/0

GMCCS14.

Delegation of Authority for Chief Executive Officer to Close a Road

EXECUTIVE SUMMARY

Under section 69 of the Local Government Act 2009, a local government is permitted to close a road either permanently or temporarily to all traffic on the basis that there is another road or route reasonably available for use by the traffic.

Council receives correspondence on various occasions from community clubs and businesses to temporarily close roads for public events. As well as this, unexpected events on roads can occur that may require closure of a road to traffic. In the past, the Chief Executive Officer has been responsible for either declining or approving the requests received.

It is imperative that there is a delegated officer to close a road either permanently or temporarily in accordance with the Local Government Act 2009.

RESOLUTION

That Council:

Delegate power to the Chief Executive Officer, to approve or decline any requests for temporary road closures, including the authority to close a road in any event that may arise as deemed necessary.

MOVED: Cr Gallagher

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2017/GM2053
5/0

GMCCS15.

Forsayth All Sports Club – Request for Council Assistance

EXECUTIVE SUMMARY

A request has been received from the Forsayth All Sports Club requesting Council's assistance in running the Annual Etheridge Show/Forsayth Turnout by providing the use of three Council owned jumping castles, a 30KVA generator and payment for the hire of a bucking bull.

RESOLUTION

That Council:

Approve the request from the Forsayth All Sports Club to hire three jumping castles and the use of a 30KVA generator free of charge in accordance with its Grants to Community Organisations Policy and furthermore that Council allocate \$1500 out of the Drought Assistance Grant to cover the cost of the hire of a Mechanical Bull for the Forsayth Turnout/Etheridge Show, subject to;

- 1. Agreeing to reimburse the cost of repairing any damage to the equipment or materials provided by Council;*
- 2. Acknowledging publicly Council's support of the Etheridge Show/Forsayth Turnout.*

MOVED: Cr Attwood

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2017/GM2054
5/0

GMCCS16.

Recording Conflicts of Interest in Minutes

EXECUTIVE SUMMARY

Councillors have a legal obligation to declare their conflicts of interest and material personal interests in meetings under the Local Government Act 2009.

Correctly recording conflicts of interest in minutes of meetings is imperative to ensuring that Councillors are making decisions in the public interest. Public interest must always take precedence over Councillor private interests, Councillors must remain transparent in their decision making.

RESOLUTION

That Council:

Adopt the recommendations in section 5 'Conflicts of interest and material personal interests' included in 'Making the Most of Council Meetings – A resource for Local Governments' provided by the Department of Infrastructure, Local Government and Planning.

MOVED: Cr Bethel

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2017/GM2055
5/0

GMCCS17.

North Queensland Local Government Association Conference – Register of Delegates

EXECUTIVE SUMMARY

CONFIRMED MINUTES – GENERAL MEETING, 21 JUNE 2017

The North Queensland Local Government Association (NQLGA) Meeting and Conference is an opportunity for Councillors and selected staff to meet with other Councils and state government officials and discuss the future of North Queensland.

This year the NQLGA conference is being held on the 26-28 July on the Atherton Tablelands. Each Council is invited to register two delegates to vote on Councils behalf.

RESOLUTION

*That Council:
Nominate Cr Devlin and Cr Gallagher as the delegates for the North Queensland Local Government Association Conference and General Meeting.*

MOVED: Cr Barnes

SECONDED: Cr Attwood

CARRIED
RESOLUTION NO.2017/GM2056
5/0

GMCCS18.

RACQ Get Ready Queensland Grant

EXECUTIVE SUMMARY

Council has been successful in obtaining funding from the Department of Infrastructure, Local Government and Planning under the RACQ Get Ready Queensland grants program. This funding has to be expended before the end of the 2017 financial year. Quotes have been provided for the purchase of travel first aid kits to the value of the grant.

RESOLUTION

*That Council resolves to:
Note and receive the officer's report and furthermore endorse the purchase of 150 x K170 first aid kits from First Aid Kits Australia to the value of \$6,459.30 for distribution within the Etheridge Shire.*

MOVED: Cr Gallagher

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2017/GM2057
5/0

GMCCS19.

Peace Day Picnic

EXECUTIVE SUMMARY

Council has received a letter from the Peace Day Picnic Committee requesting financial support for Peace Day Picnic Activities.

RESOLUTION

*That Council:
Notes and receives the officer's report and furthermore requests that the Chief Executive Officer respond to the Peace Day Picnic Committee advising that Council is unable to provide the financial support requested as per the Grants and Donations to Community Groups and Organisations Policy.*

MOVED: Cr Barnes

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2058
5/0

ATTENDANCE

Jenni Alexander attended the meeting to discuss the quarterly stocktake report at 11:10am and left at 11:24am.

Warren Devlin left the meeting at 11:17am and returned at 11:21am.

GMCCS20.

Quarterly Stocktake June 2017

EXECUTIVE SUMMARY

In accordance with the recommendations of Council's auditors, quarterly stocktakes are completed.

RESOLUTION

That Council:

Approve the write-off of \$4,446.84 and a write on of \$1,705.20 of Stores inventory resulting from the June Stocktake (Attachment 1) and the stock adjustment requiring a write down of inventory items (Attachment 2) totaling \$28,910.48 due to the stores items no longer compatible with Councils assets including floating plant and plant.

MOVED: Cr Attwood

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2017/GM2059
5/0

CONSIDERATION OF CHIEF EXECUTIVE OFFICER OPEN REPORTS

GMCCS21.

Membership of North West Queensland Regional Organisation of Councils (NWQROC)

EXECUTIVE SUMMARY

North West Queensland Regional Organisation of Councils (NWQROC) is currently comprised of 11 Councils and has a mission of fostering "cooperation and promote resource sharing among member Councils and to effectively develop and promote regional priorities, including through developing future visions and strategies to advocate to other levels of Government." A member can resign at any time by notice in writing.

RESOLUTION

That Council:

Resign its membership of North West Queensland Regional Organisation of Councils (NWQROC) and furthermore that Council request the Chief Executive Officer to write to NWQROC requesting that Council's be given the opportunity to attend the meetings as an observer.

MOVED: Cr Attwood

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2017/GM2060
5/0

GMCCS26.

Request for Consideration of the Rates & Interest Write Off for Assessment Number 00405-30248-000 – P & T Mining Pty Ltd

EXECUTIVE SUMMARY

Council levied a Supplementary Levy 01/11/2014 – 30/06/2015 when a Lease was granted in accordance with Department of Natural Resources Report 28/03/2015. Rates were also Levied for 2015-2016 and 2016-2017 Financial Year.

Council received a Department of Natural Resources and Mines monthly report 20 May 2017 requesting that the Mining Leases Assessment No: 00405-30248-000, (MLG30248,MLG30249 & MLG30250) be cancelled from 23/12/2016. A Credit Levy has been processed for the period 23/12/2016 – 30/06/2017, however this would also require the outstanding interest to be written off.

RESOLUTION

That Council:
Allow the write off the General Rates, Interest and Fire Levy for Assessment
No: 00405-30248-000, MLG30248, MLG30249.

MOVED: Cr Attwood

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2017/GM2061
5/0

SUSPENSION OF STANDING ORDERS

MOTION:

That Council suspend standing orders at 11:38am.

MOVED: Cr Attwood

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2062
5/0

CLOSURE OF MEETING

MOTION:

That in accordance with Section 275(1) (e), (a) and (d) of the Local Government Regulation 2012, the meeting be closed to the public to discuss the following matters;

- Due Diligence Report – Pre-Aspiring UNESCO Global Geopark accreditation
- CEO Probation and Performance Agreement
- Organisational Structure
- Waiver of Interest & Discount (Assessment 00466-00000-000)
- Register for Preferred Suppliers for Wet and Dry Hire of Plant and Equipment.

MOVED: Cr Barnes

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2017/GM2063
5/0

ATTENDANCE

Anna Christensen left the room at 11:39am and returned at 1:25pm.
Jeff Bunt returned to the meeting at 11.46am
David Munro and Norm Garsden left the meeting at 11.55am
David Munro and Norm Garsden returned to the meeting at 11.58am
Cr Bethel left the room at 12.20pm due to a conflict of interest and returned at 1.25pm.

RESUMPTION OF STANDING ORDERS

MOTION:

That Council resumes standing orders at 1:26pm.

MOVED: Cr Attwood

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2064
5/0

CONSIDERATION OF CHIEF EXECUTIVE OFFICER CLOSED REPORTS

GMCCS22.

Due Diligence Report – Pre-Aspiring UNESCO Global Geopark accreditation

EXECUTIVE SUMMARY

The Council, at its meeting of May 2017 (GMCCS15), requested the Chief Executive Officer and other officers undertake further due diligence on the Global Geopark proposal to address the concerns of the community.

This report has been prepared to evaluate the potential impacts of the proposed designation on the current activities undertaken in the Shire and has been prepared based on the documentation publicly available from UNESCO in relation to Global GeoParks.

RESOLUTION

That Council:

- 1. Not progress an application for a UNESCO accredited Geopark over the entire Etheridge Shire as a result feedback from Community Consultation, but continue with the original intent to promote the unique geological features, National Parks and other ventures as a means to encourage economic and employment growth within the Shire; and*
- 2. Continue to establish an Etheridge Geotrail Advisory Committee to develop and promote international branding to make Etheridge Shire a destination for tourism.*

MOVED: Cr Barnes

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2065
5/0

GMCCS23.

CEO Probation and Performance Agreement

EXECUTIVE SUMMARY

The CEO's employment contract includes clauses that:

- impose a 3 month probationary period; and*
- requires a performance agreement be adopted within 3 months of commencement.*

RESOLUTION

That Council:

Confirm the CEO's ongoing employment, subject to:

- The terms and conditions of employment set out in the original contract of engagement dated 20 March 2017 continuing to apply to the position; and*
- The approved performance agreement (as attached to this report).*

MOVED: Cr Devlin

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2066
5/0

GMCCS24.

Organisational Structure

EXECUTIVE SUMMARY

The Local Government Act 2009 requires the Council to adopt an organisational structure matched to its undertakings.

RESOLUTION

*That Council:
Endorse the proposed Organisational Structure, to reflect the needs of its undertakings, for further staff engagement and consultation.*

MOVED: Cr Attwood

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2017/GM2067
5/0

CONSIDERATION OF DIRECTOR OF CORPORATE AND COMMUNITY CLOSED REPORTS

GMCCS25.

Waiver of Interest & Discount (Assessment 00466-00000-000)

EXECUTIVE SUMMARY

Council has received correspondence from the owner of Undaval requesting a waiver on interest and seeking Council's consideration to honor the discount period in accordance with Section 130 (10) of the Local Government Regulation 2012 on assessment no. 00466-00000-000 due to a clerical error which delayed his receipt of the rates notice.

RESOLUTION

*That Council:
Resolve to grant the discount and waiver the interest earned on Assessment 00466-00000-000 in accordance with Section 130(10) of Local Government Regulation 2012.*

MOVED: Cr Bethel

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2068
5/0

ADJOURNMENT

Council adjourned for lunch at 1:28pm.

RESUMPTION

Council resumed the meeting at 2:25pm.

GENERAL BUSINESS

Cr Barnes

- Review Council's enforcement of Local Laws and Subordinate Local Laws
- Acknowledge Council support for Camp Cobbold from Katarina Keough and request for Council's support of the 2017 Camp Cobbold
- Official congratulations to Norm Garsden as CEO
- Acknowledge the work of David Munro, Director of Corporate and Community Services on his preparation and assistance with the 2017/18 Budget
- Acknowledge Jeff Bunt, Director of Engineering Services for his work in delivering the RMPC/TIDS/R2R funding for 2016/17

Cr Bethel

- Positioning of Fire Shed to be erected at the Oasis

Cr Attwood

- Absent from the Shire for three weeks

Cr Devlin

- Acknowledgement of the communities feedback on projects in the Shire
- Looking forward to progressing the Gilbert River Irrigation Project
- Acknowledge the work of Council employees
- Acknowledge Council commitment in growing our knowledge, planning for future generations and developing our region by attending the Northern Developing Australia Conference

DECLARATION OF MATERIAL PERSONAL INTEREST

Cr Bethel declared that he had a material personal interest in item 'GMES1 – Register for Preferred Suppliers for Wet and Dry Hire of Plant and Equipment.' He declared that he was a tenderer and could benefit financially from the decision. Cr Bethel left the meeting and did not participate in the discussion or subsequent decision.

ATTENDANCE

Cr Bethel left the meeting at 2:43pm and did not return.

ADJOURNMENT

Council adjourned for a break at 2:54pm.

RESUMPTION

Council resumed the meeting at 3:08pm.

SUSPENSION OF STANDING ORDERS

MOTION:

That Council suspends standing orders at 3:09pm.

MOVED: Cr Attwood

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2016/GM2069
4/0

CLOSURE OF MEETING

MOTION:

That in accordance with Section 275(1) (e) of the Local Government Regulation 2012, the meeting be closed to the public to discuss the following matters;

- *Register for Preferred Suppliers for Wet and Dry Hire of Plant and Equipment.*

MOVED: Cr Barnes

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2016/GM2070
4/0

RESUMPTION OF STANDING ORDERS

MOTION:

That Council resumes standing orders at 3:19pm.

MOVED: Cr Attwood

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2016/GM2071
4/0

CONSIDERATION OF ENGINEERING SERVICES CLOSED REPORTS

GMES1.

Register for Preferred Suppliers for Wet and Dry Hire of Plant and Equipment

EXECUTIVE SUMMARY

Tenders were invited for the Register of Preferred Suppliers for Wet and Dry Hire of Plant and Equipment from May/June 2017 to May/June 2018 (12 Calendar months).

At the close of tenders on Monday 8 May 2017, sixty (60) submissions were received. Two (2) submissions were received late on Wednesday 10 May 2017 however these were considered in the assessment as they had been posted before close of tenders. One (1) Tender was determined to be non-conforming and was not considered in the assessment. One (1) tender was conditional but was acceptable and considered in the assessment.

Assessment of the Tenders has been within the guidelines of the Council Procurement Policy and Legislation, namely: Local Government Act Qld 2009 Section 104 (3) in respect of sound contracting principles with a register of preferred suppliers to be maintained by Council in accordance with the Local Government Regulation 2012 sections 233.

The Assessment panel consisted of Norm Garsden, Chief Executive Officer, Jeff Bunt, Director Engineering Services, Michael Brookes, Works Manager and Neil Bethel, Works Supervisor.

Council were compliant with its obligations under the Local Government Act and Regulation; specifically that the tender process was designed to ensure the tenders were assessed in accordance with Section 104 (3) of the Local Government Act

1. *Value for Money; and*
2. *Open and effective communication; and*
3. *The development of competitive local business and industry; and*
4. *Environmental protection; and*
5. *Ethical behavior and fair dealing.*

Tenders were assessed on the following:

1. Local Content;
2. Plant Specifications and Condition; and
3. Price.

RESOLUTION

That Council:

Approve the 'Preferred Supplier Registers for Wet and Dry Hire of Plant and Equipment' established from the assessment of tenders received for ESC2017-003.

MOVED: Cr Attwood

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2017/GM2072
4/0

CONCLUSION

There being no further business the Mayor declared the Meeting closed at 3:21pm.

These minutes will be confirmed by Council at the General Meeting held on Wednesday 19th July 2017.

.....
MAYOR

...../...../.....
DATE