



CONFIRMED MINUTES

GENERAL MEETING OF

ETHERIDGE SHIRE COUNCIL

HELD

ST GEORGE STREET, GEORGETOWN

ON WEDNESDAY 23 SEPTEMBER 2015,

COMMENCING AT 9.00AM

ETHERIDGE SHIRE COUNCIL

MINUTES OF THE GENERAL MEETING

HELD AT GEORGETOWN

ON WEDNESDAY 23 SEPTEMBER 2015

COMMENCING AT 9.00AM

ATTENDANCE

Crs W Attwood, T Arnett, W Bethel, P Royes, I Tincknell

OFFICERS PRESENT

Mr Michael Kitzelmann, Chief Executive Officer
Mrs Tanya Robinson, Executive Assistant
Mr Terry Whitaker, Works Manager

GALLERY

The Mayor declared the meeting open at 9.05am and welcomed all in attendance.

WELCOME TO COUNTRY

We respectfully acknowledge the Ewamian People - the traditional custodians of this land where we meet for the General Meeting. We pay our respects to the Ewamian People, especially the Elders, past and present and acknowledge their traditional customs and lores and recognize their continuing connection to this Country.

We look forward to a long and continuing relationship with the Ewamian People and value any opportunities in strengthening relationships and partnerships through collaboration by respecting their Country.

APOLOGIES AND CONDOLENCES

Mr David Munro, Director of Corporate and Community Services
Mr Rohana Samarasekera, Director of Engineering Services

CONSIDERATION OF MINUTES

General Meeting – Wednesday 19 August 2015

RESOLUTION:

That the Minutes of the General Council Meeting held at Georgetown on Wednesday 19 August 2015 be confirmed.

MOVED: Cr Arnett

SECONDED: Cr Tincknell

CARRIED
RESOLUTION NO.2015/GM1478
5/0

Business arising from Minutes – Wednesday 19 August 2015

GMCCS20 – Discussions regarding agistment of horses.
GMCCS21 – Community Event was a great success.

7. CONSIDERATION OF CORPORATE & COMMUNITY SERVICES OPEN REPORTS

GMCCS1.

Monthly Financial Report as at 31 August 2015

EXECUTIVE SUMMARY

It is a statutory requirement under Section 204 of the Local Government Regulation 2012, that the Chief Executive Officer must present a “Financial Report” of its accounts to the Local Government at least monthly.

RESOLUTION

That Council:

Adopt the monthly Financial Report pursuant to and in accordance with Section 204 of the Local Government Regulation 2012 for the period ending 31 August 2015.

MOVED: Cr Bethel

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1479
5/0

GMCCS2.

Capital Works Budget 2015/2016

EXECUTIVE SUMMARY

As part of the 2015/16 Budget, Council has approved a number of Capital Works Projects. The attached report provides a summary of the Capital Works Program through a financial perspective.

Council receives a detailed commentary on how we are delivering on our Capital and Operating budgets each quarter through the Operational Plan review.

RESOLUTION

That Council notes and receives the Officers report.

MOVED: Cr Tincknell

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1480
5/0

GMCCS3.

Our Organisational – Update on Employment Numbers (FTE)

EXECUTIVE SUMMARY

People are the key to Etheridge Shire Council’s future. The survival, growth and success of Etheridge Shire Council are directly linked to the quality of the staff as individuals and as collaborative colleagues.

This report provides Council with an update on “Full Time Equivalents” (FTE) numbers and also provides trends and statistics on Council’s Human Resource Department.

RESOLUTION

That Council:

Notes and receives the Officers report.

MOVED: Cr Arnett

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1481
5/0

GMCCS4.

Application for Conversion of GHPL 18/142 over Lot 20 on Plan CD4 to Freehold

EXECUTIVE SUMMARY

Council has received correspondence from the Department of Natural Resources & Mines seeking Councils views and or requirements regarding an application to convert GHPL 18/142 to freehold tenure being property described as Lot 20 on CD4.

RESOLUTION

That Council:

Resolve to offer no objections for the conversion of GHPL 18/142 described as Lot 20 on Plan CD4 to Freehold Tenure subject to the property remaining consistent with the rural zoning as described within Council's Planning Scheme.

MOVED: Cr Bethel

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1482
5/0

GMCCS5.

Application for Renewal of Term Lease 208210 over Lot 19 on N25638

EXECUTIVE SUMMARY

Council has received correspondence from the Department of Natural Resources & Mines seeking Councils views and or requirements regarding an application to renew an existing Term lease 208210 being property described as Lot 19 on N25638.

RESOLUTION

That Council:

Resolve to offer no objections for the renewal of Term Lease 208210 described as Lot 19 on N25638 subject to the property remaining consistent with the rural zoning as described within Council's Planning Scheme.

MOVED: Cr Tincknell

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1483
5/0

CONFLICT OF INTEREST

Cr Arnett declared a conflict of interest in GMCCS6 and left the meeting at 9.47am
Cr Arnett returned to the meeting at 9.51am

GMCCS6.

Request to Renew Permit to Occupy over part of Lot 7 on SP206970, Georgetown-Forsayth Road

EXECUTIVE SUMMARY

Council has received a written request from the applicant who currently has an approval to agist horses on part of Lot 7 on SP206970 seeking an extension of their current arrangements for a further 12 months as per the original signed agreements.

RESOLUTION

That Council:

Resolve to grant an extension for a further 12 months to the current holder of the Permit to Occupy over part of Lot 7 on SP206970 (Georgetown-Forsayth Road, Georgetown) for the purpose of agisting horses subject to the following conditions:

- (i) the area will need to be fenced with a stock proof fence;***
- (ii) the area will need to be maintained in accordance with Council's Pest Management Plan;***
- (iii) the purpose of the "Permit to Occupy" is for grazing;***
- (iv) no other use will be permitted;***
- (v) any infrastructure placed on the defined area within Lot 7 on SP206970 must not be of a permanent nature;***
- (vi) if the subject allotment is developed by council in the future then the Permit of Occupy will be terminated with council providing sufficient time for the holder of the Permit to Occupy to remove any infrastructure and to relocate any livestock on the defined area;***
- (vii) term of the Permit to Occupy – 1 year with an option to renew at expiry.***
- (viii) Agistment fee will be in accordance with Council's new charging scheme for agistment (paid in advance)***

MOVED: Cr Bethel

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1484
4/0

CONFLICT OF INTEREST

Cr Attwood declared a conflict of interest GMCCS7 and left the meeting at 9.52am
Cr Attwood returned to the meeting at 10.03am

ATTENDANCE

Terry Whittaker left the meeting at 9.55am and returned at 10.01am
Jenny Alexander left the meeting at 10.06am and returned at 10.07am
Senior Constable Troy Barnes and Senior Constable Ian Carroll attended the meeting at 10.00am and left the meeting at 10.53am

GMCCS7.

Request to utilise funds contained within the Georgetown Town Infrastructure Reserve

EXECUTIVE SUMMARY

Council has received two separate applications seeking approval to access funds from the Georgetown Town Infrastructure Reserve to undertake improvements to their current infrastructure.

The first application is from the Georgetown Golf Club seeking funds from the Reserve to undertake major internal & external works to the Clubhouse, and the second application is from the Georgetown Rodeo Association seeking funds from the Reserve to improve their water infrastructure at the grounds.

RESOLUTION

That Council:

Resolve to transfer funds from the Georgetown Infrastructure Reserve to the Georgetown Golf Club for the amount of \$36,619.00 and furthermore allocate funds to the Georgetown Rodeo Association for the amount of \$8,921.00.

MOVED: Cr Arnett

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1485
3/0

RESOLUTION:

That Council requests the Chief Executive Officer to conduct a review of the policy and procedures relating to the community infrastructure grant fund providing clearer guidance on access to funds and to align it with the Economic Development Grant fund furthermore the amendments to this policy are to be presented to Council in the October general meeting.

MOVED: Cr Bethel

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1486
5/0

GMCCS8.

Community Events Funding

EXECUTIVE SUMMARY

Council has received funds from the State Government via the State's "Community Drought Support Funding" to enable Council to assist or organize community events. To date Council has provided assistance to the "Resilience Fair, Forsyth Turn-Out, and Council has organised a community event which has utilized a portion of the funds received.

In the last edition of the Inform Newsletter, it was stated that If anyone has any ideas of a future event please do not hesitate in contacting Council.

Council has received a written request from the Bushman's Ball Committee to see if Council would provide some financial assistance towards this Community event.

RESOLUTION

That Council:

Lay the matter on the table until the 7 October 2015 at the Forsyth Community Consultation meeting and furthermore the Chief Executive Officer develop a formal application process that clearly articulates the criteria for eligibility.

MOVED: Cr Tincknell

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1487
5/0

ADJOURNMENT

Council adjourn for morning tea at 10.35am

RESUMPTION

Council resumed the meeting at 10.55am

GMCCS9.

Regional Arts Development Fund (RADF)

EXECUTIVE SUMMARY

The Regional Arts Development Fund (RADF) is a longstanding and highly successful state and local government partnership that promotes the role and value of arts, culture and heritage as key drivers of sustainable, diverse and prosperous local Queensland communities.

From 1 July 2015 the Fund will be delivered flexibly, and local councils can implement locally tailored RADF programs based on priorities determined by them and their communities.

RESOLUTION

That Council:

Adopt the amended Arts and Cultural Policy and furthermore adopts the Etheridge RADF guidelines and application form as presented.

MOVED: Cr Tincknell

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1488
5/0

GMCCS10.

Request for funds from the Forsayth Infrastructure Reserve

EXECUTIVE SUMMARY

Council has received a request from the Forsayth Hospital Auxiliary seeking funds from the Forsayth Town Improvement Reserve to purchase a Table Tennis Table plus accessories for the use of the community which is to be used as a vehicle to promote healthy activities for the young and old for the community of Forsayth.

RESOLUTION

That Council:

Resolve to relocate one (1) of the existing table tennis tables located within the Georgetown Hall plus accessories to the Forsayth community.

MOVED: Cr Royes

SECONDED: Cr Tincknell

CARRIED
RESOLUTION NO.2015/GM1489
5/0

GMCCS11.

Update Pest Management Committee

EXECUTIVE SUMMARY

Council established a Pest Management Committee to co-ordinate the management and eradication of declared pests within the Etheridge Shire Council boundaries. This Committee was specifically established to facilitate the application for and the dispersal of funds under the Federal Governments Drought Assistance Grant for the eradication of Wild Dogs. The Pest Management Committee administers the ESC Wild Dog Bounty and the co-ordination of pest management activities across the Shire.

The Pest Management Committee met on the 14th September 2015. The following recommendation was moved and passed:

- 1. The Mayor and Chief Executive Officer lobby the State Government and Minister for the Department of Agriculture Fisheries and Forests to ensure that the proposed changes to the 1080 (sodium fluoroacetate) baiting program are subject to adequate consultation to meet the community's needs.***

RESOLUTION

That Council:

Notes the report and furthermore requests the Chief Executive Officer lobby the State Government and Minister for the Department of Agriculture Fisheries and Forests to ensure that the proposed changes to the 1080 (sodium fluoroacetate) baiting program are subject to adequate consultation to meet the community's needs.

MOVED: Cr Arnett

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1490
5/0

GMCCS12.

Installation of 'Dump Ezy' Dump Point – Community Infrastructure Fund

EXECUTIVE SUMMARY

Council has received correspondence from the Forsyth Infrastructure Group seeking access to the Forsyth Town Infrastructure Reserve to install a 'Dump Ezy' Dump Point in Forsyth.

RESOLUTION

That Council:

Resolve to transfer \$2,563 from the Forsyth Town Infrastructure Reserve to cover the cost of installing a 'Dump Ezy' Dump Point in Forsyth.

MOVED: Cr Royes

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2015/GM1491
5/0

ATTENDANCE

Jenni Alexander was excused from the meeting at 11.12am
Michael Kitzelmann left the meeting at 11.12am and returned at 11.13am

8. CONSIDERATION OF ENGINEERING SERVICES OPEN REPORTS

GMES1.

Monthly Engineering Report

EXECUTIVE SUMMARY

This report provides a review of the performance of Engineering Services for the month of August 2015, bench marked against Council's Corporate and Operational Plan.

RESOLUTION

That Council:

Receives and notes the report from the Director Engineering Services in respect of the work performed and services offered for the month of August 2015 by the Engineering Section.

MOVED: Cr Arnett

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1492
5/0

CONFLICT OF INTEREST

Cr Arnett declared a conflict of interest in GMES2 and left the meeting at 11.47am
Cr Arnett returned to the meeting at 12.15pm

CLOSURE OF MEETING

MOTION:

That in accordance with Section 275(1) (e) of the Local Government Regulation 2012, the meeting be closed to the public to discuss the following matters;

- *Mt Surprise Town Maintenance Tender ESC2015-005*

MOVED: Cr Tincknell

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2015/GM1493
5/0

RESUMPTION OF MEETING

MOTION:

That Council re-open the meeting to the public at 12.39pm

MOVED: Cr Arnett

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1494
5/0

8. CONSIDERATION OF ENGINEERING SERVICES CLOSED REPORTS

GMES2.

Mt Surprise Town Maintenance Tender ESC2015-005

EXECUTIVE SUMMARY

The delivery of Maintenance Services to Mt Surprise is undertaken by a contractor awarded the contract through the Tender process. The successful tenderer is contracted for a period of two years with the option of one (1) twelve month extension by mutual agreement of both parties and is responsible for the delivery of services to Mt Surprise comprising of vegetation control, litter collection, cleaning of ablution blocks, park and oval maintenance and other associated activities.

Tender for the Mt Surprise Maintenance Contract was advertised in 2014 with a successful tenderer, MMM Mowing, being awarded the contract. Due to personal reasons the contractor resigned his contract in June 2015 and subsequently the Tender was re-advertised in July 2015.

At the close of Tender three (3) applications were received. The tender evaluation has been completed and details of each tender are provided in this report.

RECOMMENDATION

That Council:

Resolves to offer the contract for the supply of maintenance services under Tender ESC2015-005 for Mt Surprise to Michael & Suzanne Horton as tendered in accordance with the terms and conditions of the Tender.

MOVED: Cr

SECONDED: Cr

CARRIED
RESOLUTION NO.2015/GM
/0
Motion failed

RESOLUTION:

Resolves to offer the contract for the supply of maintenance services under Tender ESC2015-005 for Mt Surprise to David Fitzgerald as tendered and in accordance with Statutory Policy Acquisition of Goods and Services and the Carrying out of the Procurement Principles Policy (section 4c i, ii, iii & v) policy provisions.

MOVED: Cr Bethel

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1495
4/0

RESOLUTION:

It is resolved that the Chief Executive Officers conditions of employment be aligned with LGAQ standards.

MOVED: Cr Attwood

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2015/GM1496
4/1

Cr Tincknell voted against the motion

ADJOURNMENT

Council adjourn for lunch at 12.40pm

RESUMPTION

Council resumed the meeting at 1.30pm

ATTENDANCE

Terry Whittaker left the meeting at 1.42pm and returned at 1.43pm

GENERAL BUSINESS

Cr Attwood

- Northern Agricultural Development Scheme and GSD discussions
- Procedures for construction crews carrying out works
- Senator Ian McDonald and Senator James McGrath will be in Georgetown Friday
- Snow Peak update
- Polycon discussions

RESOLUTION:

That Council resolves to establish the Northern Agricultural Development Scheme – Etheridge, furthermore funding for the establishment of the project is to be allocated from the fees associated with platinum membership to Gulf Savannah Development therefore reducing Etheridge Shire Council's membership status.

MOVED: Cr Tincknell

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1497
5/0

RESOLUTION:

That annexure A to the Acquisition of Goods and Services policy be revoked and furthermore that the Chief Executive Officer is charged with ensuring compliance with the Acquisition of Goods and services policy by all staff.

MOVED: Cr Royes

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1498
5/0

Cr Bethel

- All sports meeting regarding upgrades to the rodeo grounds
- Grass on the oval
- Positive feedback on site supervisors
-

Cr Royes

- Lynd Health Clinic, meeting with Bob Norman and Julie Hartley Jones
- Meeting with Savannah Way
- Einasleigh water levels
- Tourism signage
- Garbage disposal discussions

RESOLUTION:

That Council requests the Chief Executive Officer to investigate the disposal of rubbish in and around the Lynd Junction.

MOVED: Cr Royes

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1499
5/0

Cr Tincknell

RESOLUTION:

Requests the Chief Executive Officer to investigate an upgrade to the power and lighting at the sporting and recreational reserve and additionally the Georgetown Rodeo Association grounds.

MOVED: Cr Tincknell

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1500
5/0

CONCLUSION

There being no further business the Mayor declared the Meeting closed at 3.05pm.

These minutes will be confirmed by Council at the General Meeting held on the Wednesday 14 October 2015.

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MAYOR

...../...../.....
DATE