



# CONFIRMED MINUTES

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GENERAL MEETING OF  
ETHERIDGE SHIRE COUNCIL  
HELD  
ST GEORGE STREET, GEORGETOWN  
ON WEDNESDAY 15 APRIL 2015,  
COMMENCING AT 9.00AM

**ETHERIDGE SHIRE COUNCIL**

**MINUTES OF THE GENERAL MEETING**

**HELD AT GEORGETOWN**

**ON WEDNESDAY 15 APRIL 2015**

**COMMENCING AT 9.00AM**

**ATTENDANCE**

Crs W Attwood, T Arnett, W Bethel, P Royes, I Tincknell

**OFFICERS PRESENT**

Mr Michael Kitzelmann, Chief Executive Officer  
Mr David Munro, Director of Corporate and Community Services  
Mr Rohana Samarasekera, Director of Engineering Services  
Mrs Tanya Robinson, Executive Assistant  
Mr Terry Whitaker, Works Manager

**GALLERY**

Neil Newton – CEO Northern Gulf Resource Management Group

The Mayor declared the meeting open at 9.10am and welcomed all in attendance.

**WELCOME TO COUNTRY**

*We respectfully acknowledge the Ewamian People - the traditional custodians of this land where we meet for the General Meeting. We pay our respects to the Ewamian People, especially the Elders, past and present and acknowledge their traditional customs and lores and recognize their continuing connection to this Country.*

*We look forward to a long and continuing relationship with the Ewamian People and value any opportunities in strengthening relationships and partnerships through collaboration by respecting their Country.*

**APOLOGIES AND CONDOLENCES**

Council offers their condolences to the Attwood family on the passing of Mrs Attwood.

**CONSIDERATION OF MINUTES**

**General Meeting – Wednesday 18 March 2015**

**RECOMMENDATION:**

*That the Minutes of the General Council Meeting held at Georgetown on Wednesday 18 March 2015 be confirmed.*

**MOVED:** Cr Tincknell

**SECONDED:** Cr Arnett

**CARRIED**  
**RESOLUTION NO.2015/GM1322**  
**5/0**

**Business arising from Minutes – Wednesday 18 March 2015**

**RESOLUTION:**

That Council do not continue to engage Professor Peter Waterman for the development of urban planning.

MOVED: Cr Tincknell

SECONDED: Cr Bethel

**CARRIED**  
**RESOLUTION NO.2015/GM**  
**2/3**  
**Motion failed**

**ATTENDANCE**

Terry Whittaker left the meeting at 9.24am and returned at 9.34am

**7. CONSIDERATION OF CORPORATE & COMMUNITY SERVICES OPEN REPORTS**

**GMCCS1.**

Monthly Financial report as at 31 March 2015

**EXECUTIVE SUMMARY**

*It is a statutory requirement under Section 204 of the Local Government Regulation 2012, that the Chief Executive Officer must present a “Financial Report” of its accounts to the Local Government at least monthly.*

**RESOLUTION**

That Council:

*Adopt the monthly Financial Report pursuant to and in accordance with Section 204 of the Local Government Regulation 2012 for the period ending 31 March 2015.*

MOVED: Cr Bethel

SECONDED: Cr Arnett

**CARRIED**  
**RESOLUTION NO.2015/GM1323**  
**5/0**

**GMCCS2.**

Capital Works Budget 2014/2015

**EXECUTIVE SUMMARY**

*As part of the 2014/15 Budget, Council has approved a number of Capital Works Projects. The attached report provides a summary of the Capital Works Program through a financial perspective.*

*Council receives a detailed commentary on how we are delivering on our Capital and Operating budgets each quarter through the Operational Plan review.*

**RESOLUTION**

That Council:

*Notes and receives the Officers report.*

MOVED: Cr Arnett

SECONDED: Cr Bethel

**CARRIED**  
**RESOLUTION NO.2015/GM1324**  
**5/0**

**GMCCS3.**

Operational Plan Review for the Quarter ending March 2015

**EXECUTIVE SUMMARY**

*In accordance with the Local Government Regulation 2012, the Chief Executive Officer is required to present a report on Council's progress towards implementing the annual "Operational Plan".*

**RESOLUTION**

That Council:

*Adopt the Operational Plan review for the March 2015 quarter in accordance with Section 174 (3) of the Local Government Regulation 2012.*

MOVED: Cr Tincknell

SECONDED: Cr Arnett

**CARRIED**  
**RESOLUTION NO.2015/GM1325**  
**5/0**

**GMCCS4.**

Our Organisational – Update on Employment Numbers (FTE)

**EXECUTIVE SUMMARY**

*People are the key to Etheridge Shire Council's future. The survival, growth and success of Etheridge Shire Council are directly linked to the quality of the staff as individuals and as collaborative colleagues.*

*This report provides Council with an update on "Full Time Equivalents" (FTE) numbers and also provides trends and statistics on Council's Human Resource Department.*

**RESOLUTION**

That Council:

*Notes and receives the Officers report.*

MOVED: Cr Royes

SECONDED: Cr Tincknell

**CARRIED**  
**RESOLUTION NO.2015/GM1326**  
**5/0**

**GMCCS5.**

2015 National General Assembly of Local Government – Call for Motions

**EXECUTIVE SUMMARY**

*The Australian Local Government Association is calling for motions with the theme 'Closest to the Community'" to be submitted for the 2015 National General Assembly of Local Government which will be held in Canberra on 14-17 June 2015. Motions need to be submitted by no later than the 17 April 2015.*

*Should Council submit any motions for consideration approval is required for a representative to attend the Assembly to put forward motions on the day.*

**RESOLUTION**

*That Cr Attwood and Cr Bethel attend the 2015 National General Assembly of Local Government Conference on the 14 – 17 June inclusive and furthermore that motions be prepared and submitted for consideration by close of business on Friday 17<sup>th</sup> April 2015.*

MOVED: Cr Arnett

SECONDED: Cr Royes

**CARRIED**  
**RESOLUTION NO.2015/GM1327**  
**5/0**

**ATTENDANCE**

Rohana Samarasekera left the meeting at 10.08am and returned at 10.11am  
Cr Bethel left the meeting at 10.10am and returned at 10.12am

**GMCCS6.**

Request to ride Quad Bikes on Council Roads – FNQ Quadriders

**EXECUTIVE SUMMARY**

*Council has received correspondence from an association called “FNQ Quadriders” seeking permission from Council to ride their Quad Bikes and Side by Side Buggies on Council roads as part of their activities through their Association.*

*In 2014 this Association successfully conducted three (3) Police permitted rides within the Tableland Regional Council, Cassowary Regional Council & Mareeba Shire Council areas. The Association would like to increase their area of recreational use over the coming 12 months.*

**RESOLUTION**

That Council:

*Resolve to grant permission to the FNQ Quadriders Association to utilise Councils gazetted roads as identified within Etheridge Shire Councils Road Register and further subject to the Department of Transport & Main Roads Conditionally Registered Vehicles in Queensland, Conditions of Use Codes LO6(A) and furthermore the Association notifies the Etheridge Shire Council of any events that may occur within the Shire and the Chief Executive Officer liaise with FNQ Quadriders for the most appropriate route within Etheridge Shire (Council to propose the desired route), also provide Council with the designated route of travel and the Police permit for the sanctioned activity by the Association and further that procedures be established between Bio Security QLD, FNQ Quadriders Association and Etheridge Shire Council to ensure no contaminated soils, materials or foreign weeds are introduced into the Etheridge Shire regions.*

MOVED: Cr Tincknell

SECONDED: Cr Royes

**CARRIED**  
**RESOLUTION NO.2015/GM1328**  
**5/0**

**GMCCS7.**

Request to Name an “Unnamed Road” – Einasleigh

**EXECUTIVE SUMMARY**

*Council has received a written request from a property owner in Einasleigh seeking Council’s permission to name the road that leads to their property.*

*At present the road has no name and is currently identified within Council’s Rates System as “Unnamed Road, Einasleigh”.*

**RESOLUTION**

**That Council:**

***Resolve to name the said road “The Garden Road” after the property name in which it services and install a road sign to reflect the new name of this road, and furthermore that Council amends its Rating System to reflect this change and also advise the appropriate service providers (i.e Telstra, Ergon, Emergency Services).***

**MOVED:** Cr Tincknell

**SECONDED:** Cr Bethel

**CARRIED**  
**RESOLUTION NO.2015/GM1329**  
**5/0**

**ADJOURNMENT**

Council adjourn for morning tea at 10.16am

**RESUMPTION**

Council resumed the meeting at 10.35am

**GMCCS8.**

Request for a Permit to Occupy over Part of Lot 994 on SP258857 (Gulf Development Road, Georgetown)

**EXECUTIVE SUMMARY**

***Council has received a written request from a local Georgetown resident seeking a Permit to Occupy over part of Lot 994 on SP258857 (Gulf Development Road, Georgetown) for the purpose of agistment.***

**RESOLUTION**

**That Council:**

***Resolve to issue a “Permit to Occupy” over part of Lot 994 on SP258857 (Gulf Development Road, Georgetown) for the purpose of agisting a maximum of three (3) horses subject to the following conditions:***

- (i) the area will need to be fenced with a stock proof fence;***
- (ii) the area will need to be maintained in accordance with Council’s Pest Management Plan;***
- (iii) the purpose of the “Permit to Occupy” is for grazing;***
- (iv) no other use will be permitted;***
- (v) any infrastructure placed on the defined area within Lot 994 on SP258857 must not be of a permanent nature;***
- (vi) if the subject allotment is developed by council in the future then the Permit of Occupy will be terminated with council providing sufficient time for the holder of the Permit to Occupy to remove any infrastructure and to relocate any livestock on the defined area;***
- (vii) term of the Permit to Occupy – 1 year with an option to renew at expiry.***
- (viii) Agistment fee \$3.50/head/week (paid in advance)***

**MOVED:** Cr Bethel

**SECONDED:** Cr Tincknell

**CARRIED**  
**RESOLUTION NO.2015/GM1330**  
**5/0**

**GMCCS9.**

Etheridge Shire Council – Enterprise Risk Management Framework and Guidelines

**EXECUTIVE SUMMARY**

*The major risk for most organisations is that they fail to achieve their strategic business or project objectives, or are perceived to have failed by their stakeholders. Etheridge Shire Council is committed to establishing an environment that is not unduly risk averse, but one that enables risks to be logically and systematically identified, analysed, evaluated, treated, monitored and managed.*

*Risk is inherent in all of Council's activities and a formal and systematic process will be adopted to minimise and where possible eliminate all risks that directly or indirectly impact on the Council's ability to achieve the vision and strategic objectives outlined in the Corporate Plan.*

*Council has developed an Enterprise Risk Management Framework and Guideline in accordance with the Local Government Regulation 2012 Section 164 (1) (a) & (b) and in line with the Australian and New Zealand Standards AS/NZS ISO 31000:2009 to demonstrate Council's commitment, by detailing the integrated Risk Management framework to be employed by all staff members, contractors, committees and volunteers engaged in Council business and defining the responsibilities of individuals and committees involved in managing risk.*

**RESOLUTION**

**That Council:**

*Notes and receives the Officers report and furthermore endorses the continuing review of the Enterprise Risk Framework and Guidelines in accordance with and pursuant to Section 164 (1) (a) & (b) of the Local Government Regulation 2012 and furthermore that Council approves the review and renewal of the "Enterprise Risk Management Policy.*

**MOVED:** Cr Arnett

**SECONDED:** Cr Royes

**CARRIED**  
**RESOLUTION NO.2015/GM1331**  
**5/0**

**GMCCS10.**

Etheridge Shire Council – Fraud & Corruption Management Policy and Plan

**EXECUTIVE SUMMARY**

*This policy records the Etheridge Shire Council's commitment to rigorously manage the risk of fraud and corruption, and to investigate and prosecute cases of fraud or corruption affecting the council, to the fullest extent possible under the law.*

*This matter was raised by the External Auditor during the 2014 audit of Council.*

**RESOLUTION**

**That Council:**

*Resolve to adopt the Fraud & Corruption Management Policy and Plan.*

**MOVED:** Cr Royes

**SECONDED:** Cr Arnett

**CARRIED**  
**RESOLUTION NO.2015/GM1332**  
**5/0**

**GMCCS11.**

Etheridge Shire Council – Asset Management Policy

**EXECUTIVE SUMMARY**

*Council recognised that assets are integral to the role of service delivery and that assets must be planned for, provided, maintained, and renewed so that they continue to meet the service delivery needs of the community.*

*Asset management relates directly to the objectives of Council's Management plan and will ensure that Council delivers the appropriate level of service through its assets. This will provide positive impact on;*

- *Members of the public*
- *Council's financial position*
- *The ability of Council to deliver the expected level of service*
- *The political environment in which Council operates*
- *The legal liabilities of Council*

**RESOLUTION**

**That Council:**

***Resolve to renew its Asset Management Policy.***

**MOVED:** Cr Tincknell

**SECONDED:** Cr Royes

**CARRIED**  
**RESOLUTION NO.2015/GM1333**  
**5/0**

**GMCCS12.**

Etheridge Shire Council – Client Audit Strategy FYE 2015

**EXECUTIVE SUMMARY**

*QAO public sector auditing examines whether public monies are used appropriately, in compliance with relevant legislation, and whether public sector entities have systems in place, which enable them to assess whether their objectives are being achieved economically, efficiently and effectively.*

*QAO audits add value to the public sector through reporting to Parliament on the matters identified through their audits and through recommendations that improve business operations.*

*The 2014-15 client strategy outlines the planned audit approach for the Etheridge Shire Council for the 2014-15 financial year.*

*This plan has been developed from our understanding of your business, information systems, internal controls, managements monitoring controls and considers the risk of material error and fraud.*

**RESOLUTION**

**That Council:**

***Notes and receives the Officer's report.***

**MOVED:** Cr Arnett

**SECONDED:** Cr Tincknell

**CARRIED**  
**RESOLUTION NO.2015/GM1334**  
**5/0**



**ATTENDANCE**

Michael Kitzelmann left the meeting at 10.52am and returned at 10.53am  
Neil Newton – Northern Gulf left the meeting at 11.04am  
Rohana Samarasekera left the meeting at 11.06am and returned at 11.07am

**GMCCS13.**

Proposed Community Event

**EXECUTIVE SUMMARY**

*At the August 2014 General Meeting Council endorsed to host a Football Game which was planned for February 2015, however due to circumstances beyond Council's control this "Community Event" was postponed to a later date in the year.*

*It is now timely once again to raise this matter and establish an "Organising Committee" to ensure that this "Community Event" can come to fruition.*

**RESOLUTION**

**That Council:**

*Resolve to establish an Organising Committee consisting of Cr Tincknell, Cr Bethel, Director Corporate & Community Services and the Manager of Building, Planning & Community Services plus the services of Queensland Rugby League Operations Manager and furthermore that this Organising Committee meet on a fortnightly basis to plan for this event and provide Council with the appropriate updates and approval for any financial expenditure.*

**MOVED:** Cr Arnett

**SECONDED:** Cr Royes

**CARRIED**  
**RESOLUTION NO.2015/GM1335**  
**5/0**

**GMCCS16.**

Request for a Permit to Occupy over Part of Lot 4 on SP206970 for the purpose of agisting one (1) horse

**EXECUTIVE SUMMARY**

*Council has received a written request from a local Georgetown resident seeking a Permit to Occupy over Part of Lot 4 on SP206970 for the purpose of agistment. The agistment is for one (1) horse*

**RESOLUTION**

**That Council:**

*Resolve to issue a "Permit to Occupy" over Part of Lot 4 on SP206970 for the purpose of agisting one (1) horse subject to the following conditions:*

- (i) the area will need to be fenced with a stock proof and or electric fence;*
- (ii) the area will need to be maintained in accordance with Council's Local Law and also certain aspects contained within Councils Pest Management Plan;*
- (iii) no other use will be permitted accept for the approved purpose of housing one (1) horse;*
- (iv) any infrastructure placed on the defined area within Lot 7 on SP206970 must not be of a permanent nature;*
- (v) if the subject allotment is developed by council in the future then the Permit of Occupy will be terminated with council providing sufficient time for the holder of the Permit to Occupy to remove any infrastructure and to relocate any livestock on the defined area;*
- (vi) term of the Permit to Occupy – 1 year with an option to renew at expiry;*
- (vii) Agistment fee of \$3.50/head per week will be charged*

**MOVED:** Cr Tincknell

**SECONDED:** Cr Arnett

**CARRIED**  
**RESOLUTION NO.2015/GM1336**  
**5/0**

**GMCCS18.**

Internal Audit Committee

**EXECUTIVE SUMMARY**

Section S.211-(C) of the Local Government Regulation 2012, requires that as soon as practicable after a meeting of the committee, give the local government a written report about the matters reviewed at the meeting and the committee's recommendations about the matters.

**RESOLUTION**

That Council:

*Notes the report and supports the recommendations of the Audit Committee.*

**MOVED:** Cr Arnett

**SECONDED:** Cr Royes

**CARRIED**  
**RESOLUTION NO.2015/GM1337**  
**5/0**

**CONFLICT OF INTEREST**

Cr Bethel declared a conflict of interest in GMCCS19

**GMCCS19.**

Etheridge Year 7 Learning Facility

**EXECUTIVE SUMMARY**

*It is a requirement of the Deed of Agreement for the Etheridge Year 7 Learning Facility, that a Management Committee be established for the purpose of assisting with the management of the Facility. The committee was established in November 2014.*

*Etheridge Year 7 Learning Facility commenced operations January 2015. The facility currently has Three (3) students enrolled and has adopted the name "G7 Factor".*

*The attached report provides further updates on the facility.*

**RESOLUTION**

That Council:

*Notes Officers Report and endorses the recommendations of the Etheridge Year 7 Learning Facility and further more approve the replacement / repair of window louvers and furnishings for the G7 Factor classroom to the value of \$1,500.00.*

**MOVED:** Cr Tincknell

**SECONDED:** Cr Arnett

**CARRIED**  
**RESOLUTION NO.2015/GM1338**  
**3/1**

**Cr Royes voted against the motion**

**ATTENDANCE**

Deanne Hellsten Director of Nursing from the Herberton Hospital & Mareea Lochel attended the meeting at 11.17am

**SUSPENSION OF STANDING ORDERS**

**MOTION:**

*That Council suspends standing orders at 11.36am*

**MOVED:** Cr Bethel

**SECONDED:** Cr Tincknell

**CARRIED**  
**RESOLUTION NO.2015/GM1339**  
**5/0**

**DEPUTATION**

Deanne Hellsten, Director of Nursing from the Herberton Hospital attended the meeting to give an update on the CHHHS clinics and how the clinics will run.

**RESUMPTION OF STANDING ORDERS**

**MOTION:**

*That Council resumes standing orders at 1.05pm*

**MOVED:** Cr Arnett

**SECONDED:** Cr Royes

**CARRIED**  
**RESOLUTION NO.2015/GM1340**  
**5/0**

**9. CONSIDERATION OF ENGINEERING SERVICES OPEN REPORTS**

**GMES1.**

Monthly Engineering Report

**EXECUTIVE SUMMARY**

*This report provides a review of the performance of Engineering Services for the month of March 2015, bench marked against Council's Corporate and Operational Plan.*

**RESOLUTION**

***That Council:***

***Receives and notes the report from the Director Engineering Services in respect of the work performed and services offered for the month of March 2015 by the Engineering Section.***

**MOVED:** Cr Arnett

**SECONDED:** Cr Royes

**CARRIED**  
**RESOLUTION NO.2015/GM1341**  
**5/0**

**GMES2.**

Polycom Road Stabilisation

**EXECUTIVE SUMMARY**

*SEALS Group approached Council in respect of the use of a Polymer on unsealed roads within the Shire to improve the road surface and suppress dust being created. The company was and is willing to conduct a test on a local road using PolyCom.*

*PolyCom is a concentrated polymer prepared following tests carried out on the road material to ensure suitability. Polycom powder is evenly spread over the road surface and followed by a light spray of water before the area is scarified and graded. Extra water is added to bring the material to the desired moisture level for compaction.*

*This additive and ensuing process is less costly than a form and bitumen seal by an estimated 60%. However it is to be noted that the life of the road surface using a polymer is estimated at 4 years and longer with limited use as against bitumen estimated at 8 years.*

*At the March 2015 General Meeting Council resolved for the Director of Engineering to enter into negotiations with SEALS Group and establish a suitable length of road, location and costs and present the outcome of these negotiations at the April 2015 General Meeting.*

**RESOLUTION**

*That Council:*

*Accept the offer made by Seals Group to carry out a trial on a 500m section of road running adjacent to Bagstowe Station for an estimated cost of \$15,000.00*

*And*

*That this cost be met by the 2014/'15 Maintenance Budget.*

**MOVED:** Cr Royes

**SECONDED:** Cr Bethel

**CARRIED**  
**RESOLUTION NO.2015/GM1342**  
**5/0**

**ATTENDANCE**

Cr Bethel left the meeting at 1.53pm and returned at 1.55pm

**GMES3.**

“Bid Card” Tender

**EXECUTIVE SUMMARY**

*Council has accumulated plant items and other stock that are no longer required. It is intended to dispose of these items through a “Bid Card” Tender scheduled to be held on Saturday 23<sup>rd</sup> May and Sunday 24<sup>th</sup> May.*

*Notification of Tender will be advertised in April’s edition of the INFORM and notices will be placed in local communities.*

*Interested bidders may obtain a bidding card from the Depot office and following inspection of the items bids may be placed in a locked box. The items will be located in a cordoned area at the Depot. There is no limit to the number of bids that an individual may make.*

**RESOLUTION**

***That Council:***

***Accept the list of items to be disposed of in the “Bid Card” Tender; and***

***Delegates authority to the CEO to finalise sale of items.***

**MOVED:** Cr Tincknell

**SECONDED:** Cr Arnett

**CARRIED**  
**RESOLUTION NO.2015/GM1343**  
**5/0**

**CLOSURE OF MEETING**

**MOTION:**

***That in accordance with Section 275(1) (e & f) of the Local Government Regulation 2012, the meeting be closed to the public to discuss the following matters;***

- ***Legal Matter – Rates 2014/2015***
- ***Charleston Dam – ILLUA & Cultural Heritage Management Plan***
- ***Operational Meeting – Preferred Supplier Contracts***

**MOVED:** Cr Tincknell

**SECONDED:** Cr Arnett

**CARRIED**  
**RESOLUTION NO. 2015/GM1344**  
**5/0**

**RESUMPTION OF MEETING**

**MOTION:**

***That Council re-open the meeting to the public at 3.00pm***

**MOVED:** Cr Royes

**SECONDED:** Cr Arnett

**CARRIED**  
**RESOLUTION NO. 2015/GM1345**  
**5/0**

**7. CONSIDERATION OF CORPORATE & COMMUNITY SERVICES CLOSED REPORTS**

**GMCCS14.**

Legal Matter – Rates 2014/2015

**EXECUTIVE SUMMARY**

***Council requested management via a resolution of Council on the 21 January 2015 to commence legal proceedings within the District Court to recover unpaid rates. Council issued its Claim against the defendant on the 13<sup>th</sup> February 2015.***

***Council has received correspondence from the defendant that they intend to defend this proceeding.***

**RESOLUTION**

**That Council:**

***Notes and receives the Officers report and furthermore agrees to the strategy provided by Councils legal advisors.***

**MOVED:** Cr Bethel

**SECONDED:** Cr Arnett

**CARRIED**  
**RESOLUTION NO.2015/GM1348**  
**5/0**

**ATTENDANCE**

Terry Whittaker left the meeting at 2.13pm and returned at 2.14pm

Cr Bethel left the meeting at 2.20pm and returned at 2.20pm

**GMCCS15.**

Charleston Dam – ILUA & Cultural Heritage Management Plan

**EXECUTIVE SUMMARY**

***Council has been investigating the option of constructing a Dam located on the Delaney River north of the Forsyth Township for the purpose of water security, recreation use and economic development.***

***As part of the Statutory requirements to enable this project to become “shovel ready” Council has been in negotiations with the Traditional Owners of the land, The Ewamian People to arrange an Indigenous Land Use Agreement and a Cultural Heritage Management Plan.***

**RESOLUTION**

**That Council:**

***That Council agrees to the amended conditions of the ILUA and ancillary agreement and further that Council endorses the Cultural Heritage agreement as presented***

**MOVED:** Cr Tincknell

**SECONDED:** Cr Arnett

**CARRIED**  
**RESOLUTION NO.2015/GM1349**  
**5/0**

**CONFLICT OF INTEREST**

Cr Bethel declared a conflict of interest in GMCCS17 and left the meeting at 2.38pm. Cr Bethel returned to the meeting at 3.04pm

**GMCCS17.**

Operational Meeting – Preferred Supplier Contracts

**EXECUTIVE SUMMARY**

***As a result of receiving numerous complaints from Community members and Contractors on the 7<sup>th</sup> April 2015 a meeting was held in the Georgetown Town Hall with all contractors under the pre-qualified supplier arrangement for the procurement of “Wet and Dry Hire of Plant and Equipment”***

***During the course of this meeting contractors were provided with a briefing on the Etheridge Shire Council Policies relating to:***

1. *Staff Code of Conduct ESC-005,*
2. *Anti-Discrimination & Equal Opportunity Policy ESC-007, and*
3. *Acquisition of Goods & Services and The Carrying Out Of The Procurement Principles Policy.*

*Upon completion of the formal briefing element of the meeting suppliers were provided with the opportunity to engage in an open question and answer session.*

*Cr Tincknell (Acting Mayor) directed that no further action be taken in regards to the comments made in the Contractor meeting and furthermore that this matter be referred to Council for discussion.*

**RESOLUTION**

**That Council:**

*Notes the Officers Report and furthermore that the opportunity to review pricing be withdrawn and that this be communicated to all contractors in attendance at the meeting on the 07<sup>th</sup> April 2015.*

**MOVED:** Cr Tincknell

**SECONDED:** Cr Arnett

**CARRIED**  
**RESOLUTION NO.2015/GM1346**  
**4/0**

**RESOLUTION**

*That the CEO communicates with all contractors on the preferred suppliers list advising them of the complaints management procedures within Etheridge Shire Council and furthermore that all Council officers comply with this procedure.*

**MOVED:** Cr Tincknell

**SECONDED:** Cr Arnett

**CARRIED**  
**RESOLUTION NO.2015/GM1347**  
**4/0**

**GENERAL BUSINESS**

**Cr Arnett**

- Garbage Truck

**RESOLUTION:**

**That Council requests the CEO to investigate more efficient ways for garbage collection.**

**MOVED:** Cr Arnett

**SECONDED:** Cr Tincknell

**CARRIED**  
**RESOLUTION NO.2015/GM1350**  
**5/0**

**Cr Bethel**

- Upgrade of rodeo facilities
- Agistment paddocks
- Grade 7 Learning Facility building

**Cr Royes**

- Roads graded for Easter are good
- Undara Conference
- Cobbold Gorge

**Cr Tincknell**

- NDRRA funding allocations
- Drug problems within the Shire

**ATTENDANCE**

Cr Tincknell and Cr Attwood left the meeting at 3.45pm and returned at 3.46pm  
Cr Arnett left the meeting at 3.45pm and returned at 3.47pm  
Cr Royes & Michael Kitzelmann left the meeting at 3.45pm and returned at 3.47pm

**Cr Attwood**

- Washdown bay at Mt Surprise
- Naming of the Oak Park Bridge
- Scholarship bursary discussions
- Agistment Paddocks
- Budget Meeting

**RESOLUTION:**

*Due to ongoing repair costs and maintenance that the wash down bay at Mt Surprise be de-commissioned effective immediately.*

**MOVED:** Cr Attwood

**SECONDED:** Cr Tincknell

**CARRIED**  
**RESOLUTION NO.2015/GM1351**  
**5/0**

**RESOLUTION:**

**That Council resolves to withdraw their in principle agreement to participate in the royalties for the regions tyre shredder program and furthermore that the CEO inform the NWQROC and DISDIP of our withdrawal from this program.**

**MOVED:** Cr Attwood

**SECONDED:** Cr Bethel

**CARRIED**  
**RESOLUTION NO.2015/GM1352**  
**5/0**

**RESOLUTION:**

**That Council requests the CEO to develop a policy outlining the procedure for the use of grant funds and the process that industry bodies will be required to follow to gain access to the proposed Economic Development Grand Fund.**

**MOVED:** Cr Attwood

**SECONDED:** Cr Tincknell

**CARRIED**  
**RESOLUTION NO.2015/GM1353**  
**5/0**

**RESOLUTION:**

*That Council instructs the CEO to identify the vacant land available for agistment and advertise expressions of interest to the public.*

**MOVED:** Cr Attwood

**SECONDED:** Cr Arnett

**CARRIED**  
**RESOLUTION NO.2015/GM1354**  
**5/0**



**RESOLUTION:**

That Council requests the CEO to investigate the establishment of a Youth Development Program.

**MOVED:** Cr Attwood

**SECONDED:** Cr Arnett

**CARRIED**  
**RESOLUTION NO.2015/GM1355**  
**5/0**

**RESOLUTION:**

*That Council instructs the CEO to establish a project team for the completion of Etheridge Shire's Urban plan with the first draft to be presented by August 2015 and furthermore that a final draft be presented to Council at the November General Meeting.*

**MOVED:** Cr Attwood

**SECONDED:** Cr Arnett

**CARRIED**  
**RESOLUTION NO.2015/GM1356**  
**5/0**

<b>CONCLUSION</b>
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There being no further business the Mayor declared the Meeting closed at 4.20pm.

These minutes will be confirmed by Council at the General Meeting held on Wednesday 20<sup>th</sup> May 2015.

.....  
MAYOR

...../...../.....  
DATE