



NOTICE OF MEETING

Meeting: Special Budget Meeting

Date: Wednesday, 24th July 2024

Location: Council Chambers,
Georgetown

Commencing: 9.00am

Councillors: Cr Hughes
Cr Royes
Cr Tincknell
Cr Ryan
Cr Carroll

Agenda Attached

A handwritten signature in black ink.

Ken Timms PSM
CHIEF EXECUTIVE OFFICER

Local Government Act Qld 2009

Section 4(2) of the *Local Government Act Qld 2009* state that the local government principles are:

- a) Transparent and effective processes, and decision-making in the public interest
- b) Sustainable development and management of assets and infrastructure, and delivery of effective services
- c) Democratic representation, social inclusion and meaningful community engagement
- d) Good governance of, and by, local government
- e) Ethical and legal behavior of councilors and local government employees

Local Government Regulation 2012

Section 254(J) Closed meetings:

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its Councillors or members consider it necessary to close the meeting to discuss one or more of the following matters –
 - a) The appointment, dismissal or discipline of a chief executive officer
 - b) Industrial matters affecting employees
 - c) The local government's budget
 - d) Rating concessions
 - e) Legal advice obtained by the Council or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government
 - f) Matters that may directly affect the health and safety of an individual or group of individuals
 - g) Negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government
 - h) Negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*
 - i) A matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State
 - j) An investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section 150ER(2), 150ES(3) or 150EU(2) of the Act will be considered, discussed, voted on or made to be closed.
- (5) A resolution that a local government meeting be closed must –
 - a) State the matter mentioned in subsection (3) that is to be discussed; and
 - b) Include an overview of what is to be discussed while the meeting is closed. meeting be closed must state the nature of the matters to be considered while the
 - c) meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

OPEN SESSION AGENDA

1. OPENING OF THE MEETING AND SIGNING OF THE ATTENDANCE BOOK
2. ACKNOWLEDGEMENT TO COUNTRY
3. PRAYER
4. APOLOGIES, CONDOLENCES AND CONGRATULATIONS
5. CONSIDERATION OF BUDGET REPORTS
6. CONCLUSION

TABLE OF CONTENTS

CONSIDERATION OF BUDGET REPORTS		
1		
Adoption of the 2024-2025 Etheridge Shire Council Budget		
2		
Operational Plan 2024-2025		
3		
Schedule of Fees and Charges		
4		
Revenue Policy 2024-2025		
5		
Revenue Statement 2024-2025		
6		
Budget Policy 2024-2025		
7		
Investment Policy 2024-2025		
8		
Debt/Borrowing Policy 2024-2025		
9		
Procurement Policy 2024-2025		
- Purchase Card Policy		
- Financial Delegation Register		
9		
Attachments: Budget Workpapers		



ETHERIDGE SHIRE COUNCIL

ANNUAL BUDGET

2024 -2025

2024-2025 Budget

Councillors

Etheridge Shire Council

NEED NEW COUNCILLOR GROUP PHOTO

Councillors L-R:

Executive Management

Etheridge Shire Council



Ken Timms

Chief Executive Officer

NEED PHOTO

VACANT

*Director Corporate
Services*

NEED PHOTO

Raju Ranjit

*Director of Engineering
Services*

Executive Summary

Welcome to Etheridge Shire Council's 2024-25 Annual Budget. The Budget Document for the 2024-25 financial year has been prepared in accordance with the Local Government Act & Regulation, Budget priorities from the Councillor's, Executive Management Team and the Corporate Plan Objectives (2021 – 2025).

Etheridge Shire Council has taken this responsibility seriously and has been working to ensure that while this is a legislative requirement it is also good governance and management practice to ensure that the Council remains financially viable and responsible financial management underpins the way that we do business.

To ensure the system of local government is accountable, effective, efficient and sustainable, Parliament requires—

- (a) anyone who is performing a responsibility under this Act to do so in accordance with the local government principles; and
- (b) any action that is taken under this Act to be taken in a way that—
 - (i) is consistent with the local government principles; and
 - (ii) provides results that are consistent with the local government principles, in as far as the results are within the control of the person who is taking the action.

The local government principles are—

- a) transparent and effective processes, and decision-making in the public interest;
- b) sustainable development and management of assets and infrastructure, and delivery of effective services;
- c) democratic representation, social inclusion and meaningful community engagement;
- d) good governance of, and by, local government; and
- e) ethical and legal behaviour of councillors and local government employees.

Corporate and Operational Plan Objectives

The Corporate Plan is the key strategic business plan for the Council. It provides a focused framework for Council to plan and undertake its business and service delivery over the period of the plan, having regard to various issues, which may have been identified during the planning process, including community engagement.

The Annual Operational Plan and Budget then provide the detail of what will be done each year towards achieving these outcomes and strategies and how they will be resourced

The 2024-25 Operational Plan is a strategic planning document which supports the 2021-2025 Corporate Plan in delivering the vision for the Etheridge Shire.

The Operational Plan identifies projects, initiatives and services that Council will deliver during this financial year toward achieving the long term objectives of the 2021-2025 Corporate Plan. It also provides direction to Council in setting the annual budget.

The Budget for the 2024-25 financial year is derived from the key strategies defined in our 5 Year Corporate Plan, and our Annual Operational Plan.

our Mission

...To lead the community in line with our guiding principles to achieve our shared vision.



our Vision

...Etheridge Shire is a place of innovation, diversity and opportunity for all. We have a vibrant and cohesive community which is provided with quality services that maintain a high quality of life, inclusive and progressive leadership ensures a sustainable community economy and environment.

our Guiding Principles

- Safe** - We focus on creating a safe workplace to ensure the wellbeing of our staff and the community;
- Teamwork** - We work together as one Council towards shared goals and for the greater good of the community;
- Respect** - We will be inclusive, treat people with courtesy and fairness, and ensure each individual is valued and heard;
- Integrity** - We will behave in a way that is honest, open, and transparent. We will take responsibility for our actions and strive for excellence;
- Value** - We aim to deliver services efficiently, effectively and in an environmentally and financially sustainable manner; and
- Engagement** - We engage with our staff and community to inform our decision making, and create awareness of our activities.

Budget Contents

In accordance with the *Local Government Regulation 2012, S.169* the following documents are to be included in the budget presented to Council

- a) Income and expenditure;
- b) Financial Position;
- c) Cash flow;
- d) Changes in equity;

The Budget must also include:-

- a) A long term Financial Forecast
- b) Revenue Statement
- c) Revenue Policy

The statement of income and expenditure must state each of the following:-

- a) Rates and utility charges excluding discounts and rebates;
- b) Contributions from developers;
- c) Fees and charges;
- d) Interest;
- e) Grants and subsidies;
- f) Depreciation;
- g) Finance costs;
- h) Net result;
- i) The estimated costs of:-
 - I. The local government's significant business activities carried on using full cost pricing basis; and
 - II. The activities of the local government's commercial business units; and
 - III. The local government's significant business activities.

The budget must include each of the following (the relevant measures of financial sustainability) for the financial year for which it is prepared and the next 9 financial years -

- a) Council Controlled Revenue ratio;
- b) Population Growth ratio;
- c) Operating Surplus ratio;
- d) Operating Cash ratio;
- e) Unrestricted Cash Expense Cover ratio;
- f) Asset Sustainability ratio;
- g) Asset Consumption Ratio;
- h) Asset Renewal Funding Ratio;
- i) Leverage ratio;

The budget must include the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget.

For calculating the rates and utility charges levied for a financial year, any discounts and rebates must be excluded.

The budget must be consistent with the following documents of the local government—

- (a) its 5-year corporate plan;
- (b) its annual operational plan.



Financial Management, Planning and Accountability

In accordance with the *Local Government Act 2009* section 104 the system of financial management established by a local government must include the means -

(1) To ensure it is financially sustainable. A local government must establish a system of financial management that -

- (a) Ensures regard is had to the sound contracting principles when entering into a contract for -
 - I. the supply of goods or services; or
 - II. the disposal of assets; and

(2) Ensures that the local government is able to maintain its financial capital and infrastructure capital over the longer term.

- (3) To establish **sound contracting principles which** are -
- (a) value for money; and
 - (b) open and effective competition; and
 - (c) the development of competitive local business and industry; and
 - (d) environmental protection; and
 - (e) ethical behaviour and fair dealing
- (4) Ensure that a **contract for the supply of goods or services** includes a contract about carrying out work.
- (5) Facilitate the system of financial management established by a local government which must include:
- (a) the following financial planning documents prepared for the local government -
 - a 5-year corporate plan that incorporates community engagement;
 - a long-term asset management plan;
 - a long-term financial forecast;
 - an annual budget including revenue statement;
 - an annual operational plan; and
 - (b) the following financial accountability documents prepared for the local government -
 - general purpose financial statements;
 - asset registers;
 - an annual report;
 - a report on the results of an annual review of the implementation of the annual operational plan; and
 - (c) the following financial policies of the local government -
 - investment policy;
 - debt policy;
 - revenue policy.
- (6) Ensure the financial policies of the local government are regularly reviewed and updated as necessary.
- (7) Review the implementation of the annual operational plan each financial year.

Budget Summary

(Where does the money come from?)

Statement of Comprehensive Income for the year ended 2024-25

Revenue	Budget	Percentage
	2024-25	2024-25
Net rates and utility charges	\$2,892,375	5.09%
Fees and Charges	\$315,600	0.55%
Rental Income	\$192,000	0.34%
Interest Received	\$668,100	1.17%
Sundry Receipts	\$63,150	0.11%
Sales Contracts and Recoverable Works	\$5,053,901	8.89%
Recurrent Grants, Subsidies, and Contributions	\$40,555,966	71.31%
Capital Grants	\$7,130,500	12.54%
Total Revenue	\$56,871,592	100%

Council operations are funded through a number of different sources. Rates form a portion of the budget, however council raises money through other means to help fund our community infrastructure and services.

In 2024-25 Council has decided to increase general rates by an average of approximately 7.1% across the board. This has been considered necessary in order to maintain the level of support to communities, in response to many of Council's input costs (wages, materials and services) rising greater than CPI.

In 2024-25 in line with the State and Federal Governments increasing their expenditure on infrastructure, Council has had an increase of funding to support this additional expenditure. This increase in State and Federal expenditure in some instances also requires Council to provide some matching funds. The infrastructure expenditure mainly will be provided to improve the road network in the Shire, as well as to provide for the development of industrial land in Georgetown.

For the 2024-25 financial year, rates and utility charges will contribute 5.09 per cent (compared to 4.6 per cent in 2023-24) of the total budget revenue; with operating grants contributing 71.31 per cent (compared to 66.8 per cent in 2023-24) along with Sales & Recoverable Works which will contribute 8.89 per cent (compared to 19.7 per cent in 2023-4). 92.74% per cent of Council's income for the 2024-25 financial year is received from grant funding and third-party contracts.

Comparison of Rates and Charges 2023/24 to 2024/25

It is a requirement of section 169(7) of the Local Government Regulation 2012 that the budget must include the total value of change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the budget for the previous financial year. Accordingly, the following table presents a comparison of gross rates and utility charges proposed for 2024/25 compared with those levied in 2023/24. In accordance with section 169(7) of the Regulation, the amounts disclosed in the table below, discount and rebates have been excluded.

Comparison of Gross Rates and Charges 2023/24 to 2024/25			
Rates & Utility Charges	Proposed 2024/25	Actual 2023/24	% change
General Rates	2,539,011	2,223,729	14%
Cleansing Charge (Georgetown)	153,278	141,089	9%
Waste Management Levy	39,375	36,389	8%
Water Utility Charge	496,822	496,948	0%
Total	3,110,786	2,898,155	7.1%

Operating Expenses 2024-25

Sources of Expenses
(Where does our money go?)

Revenue	Budget	Percentage
	2024-25	2024-25
Employee benefits	6,336,250	13%
Materials and services	35,284,985	74%
Finance costs	240,000	1%
Depreciation	6,076,723	13%
Total recurrent expenses	47,937,958	100%

The Operating Budget relates to what is required for the day to day running of all services, facilities and requirements of the shire. This includes maintenance and operation of facilities such as the pool, community halls, public amenities, libraries, mowing of parks, road maintenance, town streets, waste, environmental health, electricity, communication, information technology (IT), insurances, staff costs and service provision.

For the 2024-25 financial year, employee benefits will cost 13 per cent of the total operating budget, with materials & services amounting to 74 per cent. Interest on loans will represent 1 per cent. Depreciation of Councils assets totaling 13 per cent.

Capital Budget

Council's capital budget for the 2024-25 financial year totals \$17,225,245 (compared to \$14,254,350 in 2023/24. Council's Capital Works program is funded by grants valued at approximately \$22,953,882 (which includes grants running over a number of years). The balance will be funded from Council's own-source revenue and \$1.2 million grant from the Department of Housing towards construction of 2 Affordable houses as a component of the ILP, carried forward from the previous year.

Council has also allocated \$2,761,000 million toward plant replacement program for the 2024-25 financial year, \$1,086,000 carried forward from the previous year.

Summary of Capital Works 2024-25

- 1 Charleston Dam Rec Area \$277,627
- 2 Wash Down Bay HVSSP \$450,000
- 3 Seal Depot Top Yard \$20,000
- 4 River Walk (Stage1) \$58,440
- 5 Industrial Estate Development – Stage one \$222,888
- 6 Terrestrial Up Build Extension UBE\$1,000,000
- 7 Plan, Design and Construct Sports Facility Mt Surprise \$120,000
- 8 Regional Disaster Hub Building \$200,000
- 9 Reunion Chairs and Street Landscaping Project Georgetown \$20,000
- 10 Gorge Picnic Area Project Einasleigh \$50,000
- 11 Georgetown Aged Independent Living Facility – Carried Forward - \$2,616,643
- 12 Green Street Staff Housing \$3,069,304
- 13 Admin Office Parking Area \$75,000
- 14 – Gabion Works – Behind Golf Club Carried forward to 2025-26
- 15 Mt Surprise and Einasleigh Airstrip Fencing \$900,000
- 16 Electronic Community Notice Boards – Towns \$80,000
- 17 Einasleigh Cemetery Improvements \$15,000
- 18 Forsyth Modwood Park Seating, signage and walking fitness apparatus \$25,000
- 19 Establishment Learning Hubs Mt Surprise and Forsyth \$20,000
- 20 Charleston Dam and Other fences \$20,000
- 21 Current Year Plant \$1,175,000
- 22 Accommodation Units Planning \$500,000
- 23 Carried Forward Plant 3x Fuso Trucks. \$1,086,000
- 24 Einasleigh Forsyth Road (TIDS) \$1,269,422
- 25 Various Roadworks (LRCIP 4) \$1,196,108
- 26 Various Roadworks (RtR) \$1,335,063
- 27 Dust Pads Copperfield Bridge \$50,000
- 28 Gilbert River Bridge Upgrade \$500,000
- 29 Mt Surprise Remedial Street Drainage \$198,000
- 30 Floodways \$60,000
- 31 Culvert Replacement \$66,750
- 32 Reseals \$459,000
- 33 Signage \$40,000
- 34 New Main to Etheridge River \$50,000

Relevant Measures of Financial Sustainability -

A local government is **financially sustainable** if the local government is able to maintain its financial capital and infrastructure capital over the long term. Council is committed to maintaining financial sustainability in the long term which allows us to meet our future obligations and the demands of our community for the foreseeable future.

For 2024-25, the Department of State Development, Infrastructure, Local Government and Planning introduced new measures of financial sustainability: -

// Council Controlled Revenue Ratio

This is an indicator of a council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected shocks. A higher council-controlled revenue ratio indicates a stronger ability to generate operating revenue without relying on external sources. Councils with a high ratio generally have a healthy rate base and are better able to respond to unexpected financial obligations such as natural disaster recovery.

// Population Growth Ratio

Population growth is a key driver of a council's operating income, service needs, and infrastructure requirements into the future. A growing council population indicates a greater capacity to generate its own source revenue through rates as well as statutory charges. Population growth also puts additional pressure on Councils to invest in a new community infrastructure to support service needs. Conversely, a Council with a shrinking population base will have increasingly limited opportunities to generate operating revenue through its ratable property base, and over time will need to adjust its capital and operating spending decisions to reflect the reducing utilization of its infrastructure and community assets.

// Operating Surplus Ratio

This is an indicator of the extent to which revenues cover operational expenses or are available for capital funding purposes. A positive ratio indicates that funds are available for capital expenditure and the suggested target range is between 0% and 10%. Council's long term commitment to funding future capital growth is reflected in these results. The result for 2022-23 shows that Council is expected to fall within this measure in this period. Essentially this is an indicator as to whether or not Council is able to generate sufficient income to meet its expenses, as well as provide for replacement of capital items.

// Operating Cash Ratio

The operating cash ratio is a measure of a council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortization, and finance costs. A positive operating cash ratio indicates that a council is generating surplus cash from its core operations, which suggests that council has the ability to self-fund its capital expenditure requirements. A negative operating cash ratio is a significant indicator of financial sustainability challenges and potential future liquidity issues.

// Unrestricted Cash Expense Cover Ratio

The unrestricted cash expense ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on currently monthly expenses.

// Asset Sustainability Ratio

This ratio indicates whether council is renewing or replacing its existing assets at the same time that its overall stock of assets is wearing out, expressed as a percentage. The benchmark established for the Local Government sector is to have a ratio greater than 90 per cent. Council is currently below this target range, and Council's long term financial forecast indicates that Council will progressively increase its asset renewal and replacement into the future to meet this sustainability target. It should be noted that this ratio is only looking at replacement of assets and not upgrades or new assets for which Council has a significant amount of grant funding.

// Asset Consumption Ratio

The asset consumption ratio approximates the extent to which council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community. The minimum target of 60% indicates that a council's assets are being broadly consumed in line with their estimated useful lives.

// Leverage Ratio

The leverage ratio is an indicator of a council's ability to repay its existing debt. It measures the relative size of the council's debt to its operating performance. Councils which have held no debt in the preceding five financial years are not required to report this measure.

The long-term financial forecasts rely on a clear perspective of the long-term infrastructure funding needs of the local government, including maintenance, operations and infrastructure renewals. Without this, a long-term financial forecast for the shire is indicative at best.

The Local Government Regulation 2012 states that the Annual Budget must include each of the relevant measures of financial sustainability for the financial year for which it is prepared and the next nine (9) financial years.

The relevant measures of financial sustainability are the following measures as described in the financial management (sustainability) guideline –

- a) Council Controlled Revenue ratio;
- b) Population Growth ratio;
- c) Operating Surplus ratio;
- d) Operating Cash ratio;
- e) Unrestricted Cash Expense Cover ratio;
- f) Asset Sustainability ratio;
- g) Asset Consumption Ratio;
- h) Asset Renewal Funding Ratio;
- i) Leverage ratio;

Type	Measures of Financial Sustainability	How the Measure is calculated	Target (Teir 7)	Actuals as at 30 June 2024	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
Financial Capacity	Council Controlled Revenue ratio	Net result (excluding capital items) divided by total operating revenue (excluding capital items)	N/A	9.6%	6.4%	13.3%	13.4%	13.6%	13.7%	13.9%	14.0%	14.1%	14.3%
	Population Growth ratio	Prior year estimate population divided by previous year estimated population minus 1.	N/A	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%
Operating Performance	Operating Surplus ratio	Operating result divided by Total Operating Revenue	N/A	-45.2%	3.6%	-7.9%	-7.8%	-6.8%	-6.4%	-6.1%	-6.5%	-6.9%	-7.5%
	Operating Cash ratio	Operating Result + Depreciation and Amortisation + Finance Costs divided by Total Operating Revenue	Greater than 0%	-25.5%	16.3%	19.0%	18.9%	19.6%	19.9%	20.1%	19.9%	19.7%	19.5%
Liquidity	Unrestricted Cash Expense Cover ratio	NA	Greater than 4 months	N/A for long-term sustainability statement									
Asset Management	Asset Sustainability ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense	Greater than 90%	115%	213%	155%	76%	77%	78%	78%	77%	77%	76%
	Asset Consumption Ratio	Written down replacement Cost of Depreciable Infrastructure Assets divided by Current Replacement Cost of Depreciable Infrastructure Assets	Greater than 60%	77.0%	80.2%	82.5%	83.2%	83.9%	84.8%	85.8%	86.9%	88.1%	89.4%
Debt Servicing Capacity	Leverage ratio	Total liabilities less current assets divided by total operating revenue(excluding capital items)	0 to 3 times	N/A for long-term sustainability statement									

Note 1 – Basis of preparation

The budget year Financial Sustainability Statement is a requirement under S169 (4) and S 169(5) of the Local Government Regulation 2012 and the Financial Management (Sustainability) Guideline 2013. The amounts used to calculate the three (3) reported measures are prepared on an accrual basis and are drawn from the 2024-25 Budget financial statements as per S. 169(1) (a) for the year ended 30 June 2025.

From 2024-25 Financial Year, Council will report against new Financial Sustainability Measures, in accordance with the recently released Financial Management (Sustainability) Guideline 2024. Council is not required to report its Budget against the new measures from the 2024/25 financial year.



General Meeting 17th July 2024

Subject	Adoption of the 2024-25 Budget
Classification	Open
Author	Ken Timms PSM, Chief Executive Officer

EXECUTIVE SUMMARY

The Budget Document for the 2024-25 financial year has been prepared in accordance with the Local Government Act 2009 and the Local Government Regulations 2012; the Budget priorities from the Councillors, Executive Management Team and the Corporate Plan Objectives (2021 – 2025).

The 2024-25 Budget reveals total revenue from ordinary activities amounting to \$49,741,092, total expenses from ordinary activities (including depreciation) amounting to \$47,937,958 and capital expenditure amounting to \$17,225,000.

RECOMMENDATION

Pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council's Budget for the 2024-25 financial year, incorporating:

- i. The Statement of Comprehensive Income;
- ii. The Statement of Financial Position;
- iii. The Statement of Cash Flow;
- iv. The Statement of Changes in Equity;
- v. The Long-Term Financial Forecasts (including the Statement of Estimated Financial Position for FYE 2024);
- vi. Measures of Financial Sustainability;
- vii. 2024-25 Operational Plan
- viii. The Revenue Policy;
- ix. The Revenue Statement;
- x. Budget Policy
- xi. 2024-25 Investment Policy
- xii. 2024-25 Debt / Borrowing Policy

as tabled, be adopted.

BACKGROUND

The Etheridge Shire Council's 2024-25 Annual Budget has been prepared in accordance with legislation and with the Budget priorities from the Councillor's, Executive Management Team and the Corporate Plan Objectives (2021 – 2025).

Attached to this report is the Etheridge Shire Council 2024-25 Annual Budget document.

LINK TO CORPORATE PLAN

Corporate Aim No. 5: Best Practice corporate governance and organisational excellence.

Corporate Outcome 5.1: Council provides community leadership through financial sustainability and an open and accountable governance structure.

BUDGET & RESOURCE CONSIDERATIONS

There is no budget and or resource considerations required within this report.

LEGAL CONSIDERATIONS

The 2023-24 Budget has been prepared pursuant to sections 169 and 170 of the Local Government Regulation 2012.

POLICY IMPLICATIONS

Not applicable

CONSULTATION

Please consult Council's Community Engagement Policy in conjunction with the IAP2 Spectrum for guidance.

Consultation	Tick	Policy Consideration	Action
No consultation required	☒	The 2024-25 Budget has been developed in consultation with Council and staff.	Click or tap here to enter text.
Inform	☐		
Consult	☐		
Involve	☐		
Collaborate	☐		
Empower	☐		

RISK ASSESSMENT

Risk Assessment Outcome: M - Minimal risk associated with this matter except if Council does not comply with S.169 of the Local Government Regulation 2012 when it is adopted, the adoption of the budget is of no effect.

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

Report Prepared By:

Renee Bester

Date: 18/07/2024

Report Authorised By:

Ken Timms PSM

Date: 18/07/2024

ATTACHMENTS

Attachments include:

- Budget documents

ETHERIDGE SHIRE COUNCIL
STATEMENT OF COMPREHENSIVE INCOME
for the years ending 30 June 2024 - 2034

	12 months to 30 June 2024 (Draft)	2024 / 2025 Budget	2025 / 2026 Forecast	2026 / 2027 Forecast	2027 / 2028 Forecast	2028 / 2029 Forecast	2029 / 2030 Forecast	2030 / 2031 Forecast	2031 / 2032 Forecast	2032 / 2033 Forecast	2033 / 2034 Forecast
Income											
Revenue											
Recurrent revenue											
Rates, levies and charges	2,719,775	2,892,375	3,025,000	3,162,000	3,306,000	3,454,000	3,609,000	3,770,000	3,938,000	4,112,000	4,293,000
Fees and charges	294,438	315,600	328,000	341,000	355,000	369,000	384,000	399,000	415,000	432,000	449,000
Interest received	739,607	668,100	527,000	588,000	609,000	636,000	667,000	698,000	727,000	753,000	776,000
Sales income	9,618,179	5,053,901	3,309,000	3,438,000	3,573,000	3,712,000	3,857,000	4,008,000	4,165,000	4,328,000	4,497,000
Developers contributions	-	-	-	-	-	-	-	-	-	-	-
Contributions & donations	-	-	-	-	-	-	-	-	-	-	-
Other income	280,524	255,150	263,000	271,000	279,000	287,000	296,000	304,000	314,000	323,000	333,000
Grants, subsidies, contributions and donations	17,658,706	40,555,966	17,766,000	18,299,000	18,848,000	19,413,000	19,996,000	20,595,000	21,213,000	21,850,000	22,505,000
Total recurrent revenue	31,311,229	49,741,092	25,218,000	26,099,000	26,970,000	27,871,000	28,809,000	29,774,000	30,772,000	31,798,000	32,853,000
Capital revenue											
Grants, subsidies, contributions and donations	2,271,969	7,130,500	8,892,000	2,736,000	2,826,000	2,918,000	3,014,000	3,112,000	3,215,000	3,347,000	3,485,000
Total capital revenue	2,271,969	7,130,500	8,892,000	2,736,000	2,826,000	2,918,000	3,014,000	3,112,000	3,215,000	3,347,000	3,485,000
Total revenue	33,583,198	56,871,592	34,110,000	28,835,000	29,796,000	30,789,000	31,823,000	32,886,000	33,987,000	35,145,000	36,338,000
Capital income	(30,373)	-	-	-	-	-	-	-	-	-	-
Total income	33,552,825	56,871,592	34,110,000	28,835,000	29,796,000	30,789,000	31,823,000	32,886,000	33,987,000	35,145,000	36,338,000
Expenses											
Recurrent expenses											
Employee benefits	(7,213,593)	(7,298,713)	(7,517,000)	(7,742,000)	(7,714,000)	(7,811,000)	(7,906,000)	(8,144,000)	(8,388,000)	(8,639,000)	(8,899,000)
Materials and services	(32,066,667)	(34,322,522)	(12,922,000)	(13,435,000)	(13,968,000)	(14,521,000)	(15,098,000)	(15,698,000)	(16,321,000)	(16,969,000)	(17,642,000)
Finance costs	-	(240,000)	(309,000)	(299,000)	(290,000)	(278,000)	(266,000)	(254,000)	(242,000)	(229,000)	(214,000)
Depreciation and amortisation	(6,168,872)	(6,076,723)	(6,471,000)	(6,653,000)	(6,828,000)	(7,044,000)	(7,304,000)	(7,607,000)	(7,956,000)	(8,353,000)	(8,800,000)
	(45,449,132)	(47,937,958)	(27,219,000)	(28,129,000)	(28,800,000)	(29,654,000)	(30,574,000)	(31,703,000)	(32,907,000)	(34,190,000)	(35,555,000)
Non recurrent expenses											
Write off flood damaged roads	-	-	-	-	-	-	-	-	-	-	-
Total expenses	(45,449,132)	(47,937,958)	(27,219,000)	(28,129,000)	(28,800,000)	(29,654,000)	(30,574,000)	(31,703,000)	(32,907,000)	(34,190,000)	(35,555,000)
Net result	(11,896,307)	8,933,634	6,891,000	706,000	996,000	1,135,000	1,249,000	1,183,000	1,080,000	955,000	783,000
Operating Result (excl capital revenue)	(14,137,903)	1,803,134	(2,001,000)	(2,030,000)	(1,830,000)	(1,783,000)	(1,765,000)	(1,929,000)	(2,135,000)	(2,392,000)	(2,702,000)

ETHERIDGE SHIRE COUNCIL

STATEMENT OF FINANCIAL POSITION

as at 30 June 2024 - 2034

	12 months to 30 June 2024 (Draft)	2024 / 2025 Budget	2025 / 2026 Forecast	2026 / 2027 Forecast	2027 / 2028 Forecast	2028 / 2029 Forecast	2029 / 2030 Forecast	2030 / 2031 Forecast	2031 / 2032 Forecast	2032 / 2033 Forecast	2033 / 2034 Forecast
Current Assets											
Cash and cash equivalents	10,588,038	3,488,638	3,234,638	3,592,638	4,142,638	4,775,638	5,495,638	6,164,638	6,770,638	7,284,638	7,700,638
Trade and other receivables	1,327,633	2,263,051	1,461,051	1,508,051	1,557,051	1,614,051	1,668,051	1,721,051	1,775,051	1,838,051	1,904,051
Contract Assets	4,716,257	1,999,257	1,999,257	1,999,257	1,999,257	1,999,257	1,999,257	1,999,257	1,999,257	1,999,257	1,999,257
Inventories	107,372	107,372	107,372	107,372	107,372	107,372	107,372	107,372	107,372	107,372	107,372
Total current assets	16,739,300	7,858,318	6,802,318	7,207,318	7,806,318	8,496,318	9,270,318	9,992,318	10,652,318	11,229,318	11,711,318
Non Current Assets											
Trade and other receivables	-	-	-	-	-	-	-	-	-	-	-
Property, plant & equipment	284,539,806	296,213,000	304,882,000	307,257,000	310,082,000	313,338,000	317,003,000	321,054,000	325,466,000	330,248,000	335,373,000
Total non current assets	284,539,806	296,213,000	304,882,000	307,257,000	310,082,000	313,338,000	317,003,000	321,054,000	325,466,000	330,248,000	335,373,000
TOTAL ASSETS	301,279,106	304,071,318	311,684,318	314,464,318	317,888,318	321,834,318	326,273,318	331,046,318	336,118,318	341,477,318	347,084,318
Current liabilities											
Trade and other payables	2,868,013	1,314,000	496,000	515,000	534,000	557,000	579,000	603,000	624,000	650,000	677,000
Borrowings	553,710	642,000	577,000	511,000	448,000	385,000	322,000	259,000	274,000	288,000	303,000
Contract Liabilities	11,809,036	6,600,000	6,600,000	6,600,000	6,600,000	6,600,000	6,600,000	6,600,000	6,600,000	6,600,000	6,600,000
Provisions	732,740	280,000	288,000	297,000	295,000	300,000	303,000	312,000	321,000	331,000	341,000
Total current liabilities	15,963,499	8,836,000	7,961,000	7,923,000	7,877,000	7,842,000	7,804,000	7,774,000	7,819,000	7,869,000	7,921,000
Non current liabilities											
Trade and other payables	-	-	-	-	-	-	-	-	-	-	-
Borrowings	5,466,251	5,196,000	5,069,000	4,932,000	4,784,000	4,624,000	4,452,000	4,267,000	3,994,000	3,706,000	3,404,000
Provisions	2,162,353	2,894,000	2,894,000	2,894,000	2,894,000	2,894,000	2,894,000	2,894,000	2,894,000	2,894,000	2,894,000
Total non current liabilities	7,628,604	8,090,000	7,963,000	7,826,000	7,678,000	7,518,000	7,346,000	7,161,000	6,888,000	6,600,000	6,298,000
TOTAL LIABILITIES	23,592,103	16,926,000	15,924,000	15,749,000	15,555,000	15,360,000	15,150,000	14,935,000	14,707,000	14,469,000	14,219,000
NET COMMUNITY ASSETS	277,687,003	287,145,318	295,760,318	298,715,318	302,333,318	306,474,318	311,123,318	316,111,318	321,411,318	327,008,318	332,865,318
COMMUNITY EQUITY											
Asset revaluation surplus	196,291,566	196,816,247	198,540,247	200,789,247	203,411,247	206,417,247	209,817,247	213,622,247	217,842,247	222,484,247	227,558,247
Retained surplus	81,395,437	90,329,071	97,220,071	97,926,071	98,922,071	100,057,071	101,306,071	102,489,071	103,569,071	104,524,071	105,307,071
TOTAL COMMUNITY EQUITY	277,687,003	287,145,318	295,760,318	298,715,318	302,333,318	306,474,318	311,123,318	316,111,318	321,411,318	327,008,318	332,865,318

ETHERIDGE SHIRE COUNCIL

STATEMENT OF CASH FLOWS
for the years ending 30 June 2024 - 2034

	12 months to 30 June 2024 (Draft)	2024 / 2025 Budget	2025 / 2026 Forecast	2026 / 2027 Forecast	2027 / 2028 Forecast	2028 / 2029 Forecast	2029 / 2030 Forecast	2030 / 2031 Forecast	2031 / 2032 Forecast	2032 / 2033 Forecast	2033 / 2034 Forecast
<u>Cash flows from operating activities</u>											
Receipts from customers	39,682,062	45,646,000	25,493,000	25,462,000	26,313,000	27,180,000	28,088,000	29,022,000	29,992,000	30,981,000	32,015,000
Payments to suppliers and employees	(46,737,689)	(42,896,000)	(21,249,000)	(21,148,000)	(21,664,000)	(22,305,000)	(22,979,000)	(23,809,000)	(24,678,000)	(25,572,000)	(26,507,000)
	(7,055,627)	2,750,000	4,244,000	4,314,000	4,649,000	4,875,000	5,109,000	5,213,000	5,314,000	5,409,000	5,508,000
Interest received	739,607	668,100	527,000	588,000	609,000	636,000	667,000	698,000	727,000	753,000	776,000
Borrowing costs	-	(240,000)	(309,000)	(299,000)	(290,000)	(278,000)	(266,000)	(254,000)	(242,000)	(229,000)	(214,000)
Net cash inflow (outflow) from operating activities	(6,316,020)	3,178,100	4,462,000	4,603,000	4,968,000	5,233,000	5,510,000	5,657,000	5,799,000	5,933,000	6,070,000
<u>Cashflows from investing activities</u>											
Payments for property, plant & equipment	(9,458,639)	(17,225,000)	(13,416,000)	(6,779,000)	(7,032,000)	(7,295,000)	(7,569,000)	(7,853,000)	(8,149,000)	(8,492,000)	(8,851,000)
Proceeds from the sale of property, plant & equipment	30,373	-	-	-	-	-	-	-	-	-	-
Capital grants, subsidies, contributions and donations	2,271,969	7,130,500	8,892,000	2,736,000	2,826,000	2,918,000	3,014,000	3,112,000	3,215,000	3,347,000	3,485,000
Net cash inflow (outflow) from investing activities	(7,156,297)	(10,094,500)	(4,524,000)	(4,043,000)	(4,206,000)	(4,377,000)	(4,555,000)	(4,741,000)	(4,934,000)	(5,145,000)	(5,366,000)
<u>Cash flows from financing activities</u>											
Proceeds from borrowings	6,000,000	-									
Repayment of borrowings	(9,800)	(183,000)	(192,000)	(202,000)	(212,000)	(223,000)	(235,000)	(247,000)	(259,000)	(274,000)	(288,000)
Net cash inflow (outflow) from financing activities	5,990,200	(183,000)	(192,000)	(202,000)	(212,000)	(223,000)	(235,000)	(247,000)	(259,000)	(274,000)	(288,000)
Net increase (decrease) in cash held	(7,482,117)	(7,099,400)	(254,000)	358,000	550,000	633,000	720,000	669,000	606,000	514,000	416,000
Cash at beginning of the period	18,070,155	10,588,038	3,488,638	3,234,638	3,592,638	4,142,638	4,775,638	5,495,638	6,164,638	6,770,638	7,284,638
Cash at the end of the period	10,588,038	3,488,638	3,234,638	3,592,638	4,142,638	4,775,638	5,495,638	6,164,638	6,770,638	7,284,638	7,700,638

ETHERIDGE SHIRE COUNCIL

STATEMENT OF CHANGES IN EQUITY
For the years ended 30 June 2024 - 2034

	12 months to 30 June 2024 (Draft)	2024 / 2025 Budget	2025 / 2026 Forecast	2026 / 2027 Forecast	2027 / 2028 Forecast	2028 / 2029 Forecast	2029 / 2030 Forecast	2030 / 2031 Forecast	2031 / 2032 Forecast	2032 / 2033 Forecast	2033 / 2034 Forecast
	\$	\$									
Asset revaluation surplus											
Opening balance	197,211,150	196,291,587	196,816,247	198,540,247	200,789,247	203,411,247	206,417,247	209,817,247	213,622,247	217,842,247	222,484,247
Net result	-	-	-	-	-	-	-	-	-	-	-
Increase in asset revaluation surplus	(919,563)	524,660	1,724,000	2,249,000	2,622,000	3,006,000	3,400,000	3,805,000	4,220,000	4,642,000	5,074,000
Closing balance	196,291,587	196,816,247	198,540,247	200,789,247	203,411,247	206,417,247	209,817,247	213,622,247	217,842,247	222,484,247	227,558,247
Retained surplus											
Opening balance	93,291,723	81,395,416	90,329,071	97,220,071	97,926,071	98,922,071	100,057,071	101,306,071	102,489,071	103,569,071	104,524,071
Net result	(11,896,307)	8,933,655	6,891,000	706,000	996,000	1,135,000	1,249,000	1,183,000	1,080,000	955,000	783,000
	-	-	-	-	-	-	-	-	-	-	-
Closing balance	81,395,416	90,329,071	97,220,071	97,926,071	98,922,071	100,057,071	101,306,071	102,489,071	103,569,071	104,524,071	105,307,071
Total											
Opening balance	290,502,873	277,687,003	287,145,318	295,760,318	298,715,318	302,333,318	306,474,318	311,123,318	316,111,318	321,411,318	327,008,318
Net result	(11,896,307)	8,933,655	6,891,000	706,000	996,000	1,135,000	1,249,000	1,183,000	1,080,000	955,000	783,000
Increase in asset revaluation surplus	(919,563)	524,660	1,724,000	2,249,000	2,622,000	3,006,000	3,400,000	3,805,000	4,220,000	4,642,000	5,074,000
Closing balance	277,687,003	287,145,318	295,760,318	298,715,318	302,333,318	306,474,318	311,123,318	316,111,318	321,411,318	327,008,318	332,865,318

Etheridge Shire Council
Unaudited Long-Term Financial Sustainability Statement
Prepared as at 30 June 2024

Council

Type	Measure	Target (Tier 7)	Actuals as at 30 June 2024 (D)	30 June 2025	30 June 2026	30 June 2027	30 June 2028	30 June 2029	30 June 2030	30 June 2031	30 June 2032	30 June 2033
Financial Capacity	Council-Controlled Revenue	N/A	9.6%	6.4%	13.3%	13.4%	13.6%	13.7%	13.9%	14.0%	14.1%	14.3%
	Population Growth	N/A	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%	-0.5%
Operating Performance	Operating Surplus Ratio	N/A	-45.2%	3.6%	-7.9%	-7.8%	-6.8%	-6.4%	-6.1%	-6.5%	-6.9%	-7.5%
	Operating Cash Ratio	Greater than 0%	-25.5%	16.3%	19.0%	18.9%	19.6%	19.9%	20.1%	19.9%	19.7%	19.5%
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months	N/A for long-term sustainability statement									
Asset Management	Asset Sustainability Ratio	Greater than 90%	115%	213%	155%	76%	77%	78%	78%	77%	77%	76%
	Asset Consumption Ratio	Greater than 60%	77.0%	80.2%	82.5%	83.2%	83.9%	84.8%	85.8%	86.9%	88.1%	89.4%
Debt Servicing Capacity	Leverage Ratio	0 to 3 times	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Council's long term financial management strategy is to foster sustainable growth within the community, and this is consistent with council's long term forecast.



ETHERIDGE SHIRE COUNCIL

2024 - 2025

OPERATIONAL PLAN

Introduction

Welcome from Mayor

Welcome to Council's 2024/25 Operational Plan.

The Operational Plan is an important document within Council's Strategic Planning Framework. Its purpose is to identify the specific actions and outcome Council wishes to achieve in the immediate 12 months, as part of our journey to achieving our stated Mission and Goals in our Corporate Plan.

Council has developed its 2024/2025 Operational Plan in conjunction with its Annual Budget. It has also been heavily influenced by other key strategic planning documents such as:-

- Council's Long Term Financial Plan;
- Asset Management Plans
- Regional Plans (Queensland State Government NQ Regional Plan), NWQROC biosecurity Plan, others

As the Operational Plan "operationalizes" Council's medium to long-term corporate strategy, it guides Council's Management and staff in their day to day functions. To ensure Council's workforce deliver Council's desired strategy, the Chief Executive Officer is charged with the responsibility of providing a quarterly update on the Operational Plan's implementation. Each quarterly report is displayed on Council's website, as a "Score-card" on our performance.

I would therefore encourage Shire ratepayers, residents & other stakeholders to take an interest in our Journey Toward reaching our longer-term Strategic goals.

Cr Barry Hughes
Mayor



Corporate Aim No. 1: A Sustainable Transport Network That Meets Community Needs

Strategic Outcome: Shire Rural Roads are all Weather, Town Streets are Bitumen with Footpaths, Kerb, Channelling and Drainage

Strategies	Officer	Actions	Comp Date	KPI
An asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's road assets.	DES	Develop and implement a shire roads intervention level policy	Mar-25	Policy adopted by Council and Implemented
	DES	Identify the current status of shire rural roads and town streets	Sep-24	Updated road register
	DES	Implement maintenance programs on Towns Streets	Dec-24	Program implemented
	DES	Implement maintenance programs on Rural Roads	Jan-25	Program implemented
	DES	Implement maintenance programs on bridges, floodway's, drainage etc	Feb-25	Program implemented
	DES	Actively source materials for future road works	Monthly	There are no shortages of materials required to undertake scheduled road works
Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program for roads, incorporating road train access and drainage.	DCS	Funded road depreciation for asset replacement	May-25	AMP updated
	DES	Implement capital programs on Towns Streets	Mar-25	Program implemented
	DES	Implement capital programs on Rural Roads	Mar-25	Program implemented
	DES	Implement capital programs on bridges, floodways, drainage etc	Mar-25	Program implemented
Lobby for adequate funding to enable the repair of the shire road network affected by natural disaster.	DES	Implement reinstatement program for NDRRA	Apr-25	Works are programmed and under budget
Work with regional groups and our communities to upgrade Local Roads of Regional Significance.	DES	Attend regional meetings and meet with government representatives	Monthly	Attendance to regional FNQRRTG meetings

Strategic Outcome: Transport and Main Roads is Committed to Developing a Network that is Fully Sealed to Road Train Route Standard

Strategies	Officer	Actions	Comp Date	KPI
Maintain relationship with the Department of Transport and Main Roads to undertake road construction and maintenance (Road Train Routes).	DES	Implement TMR programs for RMPC & NDRRA	Feb-25	Contract TMR works on track and under budget
	DES	Attend regional meetings and meet with government representatives to lobby for increased commitment to Main Roads Network	Monthly	Attendance to FNQRRTG regional meetings
	DES	Create an audit of TMR infrastructure in the Shire (list of km of Gravel, single line bitumen and narrow/ problem bridges)	Nov-24	Audit presented to Council
Continue to lobby to raise the national profile of the Georgetown to Forsayth, Kennedy, Gulf and Gregory Development Roads and Bridges and for additional funding for high priority widening and sealing.	DES	Implement TMR upgrade programs	Jun-25	TMR contracts awarded to Council and completed on time and within budget

Strategic Outcome: There are Multiple Public Transport Options

Strategies	Officer	Actions	Comp Date	KPI
An asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's airports and airfield assets.	DES	Implement maintenance programs for airports	Mar-25	Annual maintenance program implemented
	DCS	Funded airport depreciation for asset replacement	May-25	AMP updated
	DES	Implement capital program for airports	Feb-25	Program implemented
Advocate for improved airfield infrastructure and services.	DES	Attend regional meetings and meet with government representatives	Quarterly	Attendance at FNQRRTG regional meetings
Advocate for improved rail and bus services	CEO	Attend regional meetings and meet with government representatives	Annually	Attendance at FNQROC & NWQROC regional meetings

Corporate Aim No. 2: A Sustainable Environment of Natural Assets, Water, Waste Water and Waste Management

Strategic Outcome: Best Practice Water and Waste Water Management

Strategies	Officer	Actions	Comp Date	KPI
------------	---------	---------	-----------	-----

An asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council’s water and waste water assets.	DES	Implement maintenance programs for the water networks	Oct-24	Maintenance program developed and implemented
	DES	Implement maintenance programs for the water treatment plants	Dec-24	Maintenance program developed and implemented
	DES	Develop and implement a water and waste water intervention level policy	Mar-25	Policy developed and presented to Council
Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program to deliver good quality, reliable water and waste water supplies for all communities	DCS	Funded water depreciation for asset replacement	May-25	AMP updated
	DES	Implement Capital programs for the water networks	Mar-25	Program developed and implemented
	DES	Improvement of the Water Treatment Plants at Georgetown and Forsayth	Dec-24	Upgrade Forsayth WTP operations
Water Reservoirs are operating and environmentally compliant	DES	Implement maintenance programs for the water reservoirs	Mar-25	Program developed and implemented
	DES	Charleston Dam is completed and operational	Oct-24	Charleston Dam online and operational. Further that the Dam Regulator requirements are meet.
Lobby for adequate funding to enable the repair and maintenance of shire water and waste water network affected by natural disaster or other events	CEO	Attend regional meetings and meet with government representatives	Monthly	Advocated at FNQROC & NWQROC regional meetings

Strategic Outcome: Best Practice Waste Management

Strategies	Officer	Actions	Comp Date	KPI
An asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council’s collection and waste management facilities throughout shire	DES	Implement waste collection and disposal programs at each town	Nov-24	Strategy presented to Council for adoption
	DCS	Funded depreciation for asset replacement	May-25	AMP updated
	DES	Implement the Regional Waste Strategy programs at each facility	Jan-25	Strategy is implemented and regular attendance at FNQWaste regional meetings.
	DCS	Effective education program and encourage recycling, reuse and reduction of community waste	Jan-25	Successful media campaign held

Strategic Outcome: Best Practice Natural Environment and Pest Management

Strategies	Officer	Actions	Comp Date	KPI
Develop Council’s Biosecurity Plan in consultation with landowners and other stakeholders to reduce the impact of existing and emerging pests.	DCS	Implement works program for biosecurity	Dec-24	Plan adopted by Council
In partnership with the community and external agencies, promote and support best practice management of the natural environment.	CEO	Attend regional meetings and meet with government representatives	Monthly	Advocated at FNQROC & NWQROC regional meetings
Minimise the potential of disease outbreaks through implementation of an integrated mosquito management program.	DCS	Implement program as required	Jan-25	Program developed and adopted by Council

Strategic Outcome: An Energy Efficient Shire

Strategies	Officer	Actions	Comp Date	KPI
Support of renewable energy. carbon reduction programs and Council's carbon footprint	CEO	Identify the current status of Council's renewable energy portfolio	Jan-25	Council Status recognised
	DES	Attend regional meetings and meet with government and industry representatives	Half Yearly	Attendance at FNQROC Climate Resilience Waste regional meetings

Strategic Outcome: Industry has Sustainable Environmental Practices

Strategies	Officer	Actions	Comp Date	KPI
Companies and industries are environmentally compliant	CEO	Attend regional meetings and meet with government and industry representatives	Bi-Monthly	Advocated at regional meetings

Corporate Aim No. 3: A Diversified Economic Development Ensures a Prosperous Shire

Strategic Outcome: A Variety of Land and Housing Options for the Community

<u>Strategies</u>	<u>Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>
Maintain a compliant planning scheme that supports the future development of our shire	DCS	Implement the planning scheme	Monthly	Planning applications processed
	DCS	Review and update planning scheme	Dec-24	Plan review and presented to Council
Review and update the asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's	DCS	Implement maintenance program for Council housing	Mar-25	Maintenance program implemented
	DCS	Funded depreciation for asset replacement	May-25	AMP updated
Advocating for the release of State Land for future development across the shire	CEO	Attend regional meetings and meet with government representatives	Monthly	Deputation with DOR representatives
	CEO	Promote residential, rural residential and industrial subdivisions throughout shire as land become available and demand increases.	Monthly	Successful media campaign held

Strategic Outcome: A Diversified Economic Base: Rural, Tourism, Mining and Support Services

<u>Strategies</u>	<u>Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>
Facilitate the development and marketing of a distinctive regional image.	CEO	Review and update shire marketing image	Jun-25	Strategy developed and adopted by Council
Support community development to expand and meet the growing needs of the region through infrastructure, income diversification and advocacy	CEO	Develop and implement a Tourism Plan by consulting with all relevant stakeholders	Feb-25	Adopted Plan reviewed by Council
	CEO	Area Promotion	Monthly	Successful Media Campaign Held
	CEO	Review the TerrEstrial VIC Business Plan, with a view to identify latent opportunities and extending the tourist experience to include interactive activities.	Apr-25	Business case developed and adopted by Council
Support skills development (youth, business, industry)	DCS	Develop and implement a community skills development program	Dec-25	Program implemented
	DCS	Review procurement policy and monitor the outcomes	Half Yearly	Outcome report presented to Council for consideration
Advocate for the development of the Etheridge Agriculture Precinct and associated agricultural industries	CEO	Attend regional meetings and meet with government and industry representatives	Monthly	Attendance at FNROQ & NWQROC regional meetings

Corporate Aim No. 4: Quality Social Infrastructure Makes the Shire a Desirable Place to Live

Strategic Outcome: An Active Community with a Variety of Recreational Activities

<u>Strategies</u>	<u>Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>
Review and update the comprehensive asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's parks, garden and recreational facilities	DES	Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program for parks, garden and recreational facilities	Apr-25	Program developed and implemented
	DCS	Maintain the public conveniences	Monthly	Facilities meet expectations
	DCS	Maintain the Shire's Cemeteries.	Monthly	Facilities meet expectations
	DCS	Maintain Swimming Pool as a safe and attractive venue.	Monthly	Facilities meet expectations
Establishment suitable recreational activities/facilities at water reservoirs	CEO	Construct recreation facilities at Charleston Dam to encourage activity based tourism.	Apr-25	Project complete
	CEO	Continue our partnership with Department to further enhance the visitor experience on the Copperfield Dam, including construction of recreation facilities to encourage activity based tourism.	Monthly	Attendance at FNROC & NWQROC regional meetings
Enhance and improve the aesthetics of each town.	DES	Review and implement Georgetown beautification plan	Mar-25	Project approved and underway
	DES	Review beautification plans for Einasleigh, Forsayth and Mt Surprise	May-25	Plan presented to Council for consideration

Advocate for funding for additional sport and recreation infrastructure.	CEO	Review Council's sport and recreation long term plan	Apr-25	Status of current plan considered and reviewed
	CEO	Attend regional meetings and meet with government and industry representatives	Monthly	Attendance at FNROC & NWQROC regional meetings

Strategic Outcome: An Invigorated Community with a Variety of Multi-Aged Services

<u>Strategies</u>	<u>Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>
Review and update the comprehensive asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's Health, Aged Care, Child Care facilities	DCS	Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program for Social facilities	May-25	Program developed and implemented
	CEO	Advocate to State and Federal Governments, supporting residents to address social inequity, disadvantage, livelihoods and general well-being.	Monthly	Attendance at FNQROC & NWQROC regional meetings
	CEO	Partner with state government agencies to improve social conditions and liveability.	Monthly	Attendance at FNQROC & NWQROC regional meetings
Ensure that services to the community for child care, youth hostel and aged care are provided.	DCS	Review and implement strategies for an efficient use of the 'Georgetown Hostel'	Mar-25	Current strategy review and updated
	DCS	Review and implement strategies for an efficient operation of the childcare business, including after school care	Mar-25	Current strategy review and updated
	DCS	Review and implement strategies for youth programs for leadership, recreation, entertainment and healthy socialization	Feb-25	Current strategy review and updated
	DCS	Review and implement strategies for an efficient operation of programs for seniors	Jan-25	Current strategy review and updated
Construct care facilities to retain citizens in the community.	DCS	Develop plans to build aged care facilities.	Dec-24	Completion
	DCS	Develop plans to build special care facilities.	Jun-25	Overall strategy developed for Consideration
Advocate and facilitate the provision and improvement of central and remote health services.	CEO	Meet with government lobbying for health concerns, including a doctor to the region, aged care and respite and palliative care support.	Monthly	Attendance to regional meetings
Advocate and facilitate for improvements in educational services to be provided within the shire	CEO	Attend Schools and meet with representatives of the school and P&Cs	Half yearly	Attendance to meetings
Advocate for sufficient policing and emergency service facilities	CEO	Meet with government representatives	Quarterly	Attendance to DDMG meetings

Strategic Outcome: A Culturally Aware Community

Strategies	Officer	Actions	Comp Date	KPI
Review and update the comprehensive asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council’s social infrastructure	DCS	Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program for Social Infrastructure	Jun-25	Program developed and implemented
Provide libraries, as learning and information centres	DCS	Review and implement strategies for library service	Jan-25	Strategy is reviewed and implemented
Engage with and support local arts and cultural groups.	DCS	Review and implement strategies for engaging with arts and cultural groups	Nov-24	Strategy is reviewed and implemented
Build and strengthen the Shire’s identity through the support and provision of a variety of events and branding our corporate image.	DCS	Support volunteers, community groups and events	Sep-24	Community assistance policy is reviewed and implemented
Encourage local historians to preserve and promote local history and heritage.	DCS	Support important social milestones on appropriate anniversary dates.	Dec-24	Community calendar of events is developed and supported

Strategic Outcome: A Variety of Modern Communication Mechanisms Available for the Whole Shire

Strategies	Officer	Actions	Comp Date	KPI
Improve co-operation and communication with relevant stakeholders and all levels of government in the strategic planning of future community infrastructure.	DCS	Develop and maintain a current advocacy plan for the provision of telecommunication services, telemetry and media.	Jan-25	Plan is developed and Implemented
Review and update the comprehensive asset management strategy to support the maintenance, replacement and enhancement of Council’s communication assets.	DCS	Maintain radio re-transmission services for Mt Surprise, Forsayth and Einasleigh.	Monthly	Services are operational
	DCS	Assist a commercial entity to introduce local radio services.	Jun-25	Options are considered and implemented

Corporate Aim No. 5: Best Practice Corporate Governance and Organisational Excellence

Strategic Outcome: Council Provides Community Leadership Through Financial Sustainability and an Open and Accountable Governance

Strategies	Officer	Actions	Comp Date	KPI
Councillors take a leadership role in the community, serve as a role model and provide strategic direction for the continued growth and development of the region.	CEO	Review and implement Council's strategic plans	Monthly	Delegations from the monthly Council meetings
	CEO	Attend local and regional meetings with community, government and industry representatives	Monthly	Opportunities to attend regional meeting is given
Pursue and nurture an environment of honesty and integrity in which elected members, managers and staff work together in a spirit of trust and teamwork.	CEO	Adopt appropriate governance structures and make appropriate delegations.	Sep-24	Organisational structure is reviewed
	CEO	Ensure the administration of the region is governed through open and transparent decision-making and reporting processes.	Mar-25	Meetings and legislative requirements are met
	DCS	Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program for Corporate Assets	May-25	AMP is updated
	DCS	Maintain compliance with legislation, local laws, policies	Monthly	Local Laws, policies and procedures are reviewed on a regular basis for compliance
Actively participate in the membership of regional development and other organisations in order to achieve mutual regional priorities.	CEO	Actively participate in the regional organisations and statutory supported planning instruments	Monthly	Attendance to regional meetings
	CEO	Build the Council’s data analytic capability.	Apr-25	Statistical data is collected

Strategic Outcome: Effective Communication Between Council and the Community Across the Community

Strategies	Officer	Actions	Comp Date	KPI
Using appropriate media, promote civil and respectful discussion and participation in relevant issues.	CEO	Branding of Shire	Monthly	Media channel are used to promote Council operations
Disseminate accurate and relevant information within the organization, the community and other relevant audiences.	CEO	Review of Council communication mechanisms	Dec-25	Current communication processes are reviewed and report to Council for consideration
Review the current practice of holding consultation meetings throughout the Shire and distribution of newsletter ‘Inform’ to maximise effective community engagement.	CEO	Council will embrace exceptional customer service, valuing staff and promoting ethical standards of practice, supported by clear policies and strategies;	Monthly	Item is raised at every Council meeting to ensure compliance

Strategic Outcome: Council Operations Support Quality Service Provision and Good Governance

Strategies	Officer	Actions	Comp Date	KPI
Ensure the transparency of Council’s financial operations and performance and promote awareness within the community of Council’s financial management and other strategies.	DCS	Review and implement strategies for an efficient operation of Council administration and finances sections	Nov-24	Number of issues raised
	DCS	Review and implement strategies for an efficient operation of Council’s internet and internal technology capabilities.	Dec-24	capabilities of the system is reviewed and reported to Council
	DCS	Review and implement a fair and equitable rating system	May-25	Review is undertaken and outcomes are reported to Council for their consideration
Pursue opportunities for external income sources to enhance financial capacity beyond traditional methods	CEO	Review Council's strategies / operations to reduce costs to Council	Monthly	Report to Council on options of gaining additional revenue sources
Ensure the efficiency of procurement and stores activity.	DCS	Review and implement strategies for an efficient operation of the procurement and stores sections	Oct-24	Undertake a review of processes and if required implement an improvements
Ensure the efficiency of depot and engineering administration	CEO	Review and implement strategies for an efficient operation of Councils depot and engineering sections	Nov-24	Review current practices and report back to Council on possible improvements
	DES	Effective works program to better utilize alignments between all funding.	Fortnightly	Works programs will be updated fortnightly in Council web site
Maintain a profitable fleet business and manage contractor hire arrangements.	DES	Review and implement strategies for an efficient operation of Council's Plant Fleet	Annually	AMP for Council plant and machinery is reviewed and implemented
	DES	utilisation of plants effectively and monitoring contractor's performance in regular basis.	Ongoing	Satisfacrotly Utilisation hours and project completion within the set time frame and costs

	DES	Develop a Plant Replacement and upgrade schedule and maintain the operational capacity of plant.	Sep-24	An annual plant for plant replacement is presented to Council, including a 10 year replacement Program
--	-----	--	--------	--

Strategic Outcome: Desirable Staffing Balance that Reflects Council and Community Expectations

<u>Strategies</u>	<u>Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>
Develop, review and implement a staffing strategy to the efficiency of Council operations	CEO	Review and implement strategies to increase the capacity of Council	Oct-24	As apart of the organisational review.
Provide accountable, professional, responsible, timely and accessible services to external and internal customers that reflect the values of the organization.	DCS	Review and implement strategies to for customer services	Dec-24	The current process for customer requests and complaints is review and any outcome is presented to Council for consideration

Strategic Outcome: Council is Effective in Attracting and Retaining Qualified, Experienced and Committed Staff

<u>Strategies</u>	<u>Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>
Ensure Councillors and staff are provided with relevant learning and personal development opportunities to achieve stated strategic priorities and corporate objectives.	CEO	Promote a drug free environment.	Monthly	Outcomes from testing is considered
	CEO	Review and implement strategies for an efficient training and development programs	Monthly	A training needs analysis is developed
Implement effective HRM strategy throughout the organisation.	CEO	Review HRM practice for Council.	Dec-24	An annual review is undertaken of current practices
Develop and implement organisation well-being programs.	CEO	Well-being program is part of a HRM review.	Dec-24	An annual review is undertaken of current practices
Develop and implement proactive WHS and enterprise risk strategies to reduce threats to the Council and the community.	CEO	Promote and support a safe and healthy work environment in which the importance of family and work/life balance is recognised.	Feb-25	Annual review is favourable and incidents are minimised

Strategic Outcome: Council if Effective in Planning, Preparing and Responding to Natural Disasters

<u>Strategies</u>	<u>Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>
Ensure a preparedness to respond to natural disasters and other emergencies and engage in planning activities aimed at minimising the impact of such disasters on the community.	CEO	Advocate for improved weather information infrastructure in the region (stream gauge stations, rainfall gauge stations and radar).	Dec-24	Suitable weather forecasting is place.
Maintain a compliant, resourced disaster management plan	CEO	Review and update disaster management plan	Dec-24	Get ready is successful



ETHERIDGE SHIRE COUNCIL

2024 - 2025

SCHEDULE OF FEES & CHARGES

SCHEDULE OF FEES AND CHARGES

INTRODUCTION:

All fees and charges included in Council's Schedule of Fees and Charges have been identified as either Regulatory (R) or Commercial (C).

Regulatory Fees and Charges includes the statutory legal source of power under which Council has fixed the fee or charge, including the reference applicable under Section 97(2) of the Act.

97 (1) A local government may under a local law or a resolution fix a cost recovery fee.

(2) A cost recovery fee is a fee for-

- (a) An application for, or the issue or renewal of, a licence, permit, registration or other approval under a Local Government Act (an application fee); or
- (b) Recording a change of ownership of land;
- (c) Giving information kept under a Local Government Act;
- (d) Seizing property or animals under a Local Government Act;
- (e) The performance of another responsibility imposed on the local government under the Building Act or the Plumbing and Drainage Act.

The regulatory and commercial fees identified in the Schedule of Fees and Charges have been reviewed by Council.

Etheridge Shire Council requires the payment of fees and charges so that some or all of the cost incurred by it in assessing and processing development applications and for the provision of services is recovered.

This schedule sets out fees and charges in force as at **1st July 2024**

SECTION A – DEVELOPMENT APPLICATIONS/TOWN PLANNING

FEES TO ACCOMPANY APPLICATIONS

The required fee should accompany any development application. An application that is not accompanied by the required application fee cannot be processed as it is not 'properly made', within the meaning the *Sustainable Planning Act 2009*.

FEES AND COSTS – MAJOR DEVELOPMENT

Council actively supports suitable developments and will work actively with a developer, if he/she wishes, to achieve useful and ecologically sustainable projects.

The fees shown later in this schedule are intended to deal with cases where a developer provides very detailed, complete information either up front or during the 'information request' stage. Some developers may prefer to work with Council to determine standards and practices acceptable to all interested parties before a formal application is lodged. In these cases Council may negotiate a fee sufficient to recover all or some of its costs.

REFUND OF APPLICATION FEES

No refund will be made if an application has been refused. If an acknowledgement notice has been issued but no assessment or evaluation of the matter has been undertaken by Council or its officers, 80% of the application fee will be refunded if it is formally withdrawn. If the matter has been substantially assessed or reports are prepared or the matter is listed on Council's business paper, no refund will be made.

CONCESSIONS

An application fee may be remitted in part if, in the opinion of the Chief Executive Officer, the effort involved with assessment is fairly inconsequential because the proposal is very simple, or because some public benefit will follow approval of the application.

Building Applications

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Class 1 (a)	Application Fee - Class 1(a) – single dwelling - incorporates 4 inspections	R	P.A. 2016	97(2) (a)	\$1334.00		\$1334.00
Class 1 (b)	Application Fee – Class 1(b) – boarding house, guest house, hostel - incorporates 4 inspections	R	P.A. 2016	97(2) (a)	\$1433.00		\$1433.00
Class 2	Application Fee – Class 2 – a building containing 2 or more sole- occupancy units being a separate dwelling - incorporates 5 inspections	R	P.A. 2016	97(2) (a)	\$1593.00		\$1593.00
Class 3	Application Fee – Class 3 – a residential building, other than a building of Class 1 or 2, including – backpackers accommodation, residential part of a hotel or motel - incorporates 5 inspections	R	P.A. 2016	97(2) (a)	\$1712.00		\$1712.00

Class 4	Application Fee – Class 4 – a dwelling in a building that is Class 5, 6, 7, 8 or 9 if it is the only dwelling in the building - incorporates 4 Inspections	R	P.A. 2016	97(2) (a)	\$1389.00		\$1389.00
Class 5	Application Fee – Class 5 – an office building used for professional or commercial purposes, excluding buildings of Class 6, 7, 8 or 9 - incorporates 4 inspections	R	P.A. 2016	97(2) (a)	\$1389.00		\$1389.00
Class 6	Application Fee – Class 6 - a shop or other building for the sale of goods by retail or the supply of services direct to the public, including— (a) an eating room, cafe, restaurant, milk or soft-drink bar; or (b) a dining room, bar, shop or kiosk part of a hotel or motel; or (c) a hairdresser's or barber's shop, public laundry, or undertaker's establishment; or (d) market or sale room, showroom, or <i>service station</i> - incorporates 4 inspections	R	P.A. 2016	97(2) (a)	\$1411.00		\$1411.00
Class 7 (a)	Application Fee – Class 7(a) – a car park - incorporates 4 inspections	R	P.A. 2016	97(2) (a)	\$1409.00		\$1409.00
Class 7 (b)	Application Fee – Class 7(b) – for storage, or display of goods or produce for sale by wholesale - incorporates 4 inspections	R	P.A. 2016	97(2) (a)	\$1409.00		\$1409.00
Class 8	Application Fee – Class 8 - a laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing, or cleaning of goods or produce is carried on for trade, sale, or gain - incorporates 4 inspections	R	P.A. 2016	97(2) (a)	\$1460.00		\$1460.00
Class 9 (a)	Application Fee – Class 9(a) - a <i>health-care building</i> ; including those parts of the building set aside as a laboratory - incorporates 4 inspection	R	P.A. 2016	97(2) (a)	\$1460.00		\$1460.00
Class 9 (b)	Application Fee – Class 9(b) - an <i>assembly building</i> , including a trade workshop, laboratory or the like in a primary or secondary <i>school</i> , but excluding any other parts of the building that are of another Class - incorporates 4 inspection	R	P.A. 2016	97(2) (a)	\$1460.00		\$1460.00
Class 9 (c)	Application Fee – Class 9(c) - an <i>aged care building</i> - incorporates 4 inspection	R	P.A. 2016	97(2) (a)	\$1460.00		\$1460.00
Class 10 (a)	Application Fee – Class 10(a) - a non-habitable building being a <i>private garage</i> , carport, shed - incorporates 1 inspection	R	P.A. 2016	97(2) (a)	\$436.00		\$436.00
Class 10 (b)	Application Fee – Class 10(b) - a structure being a fence, mast, antenna, retaining or free-standing wall, <i>swimming pool</i> , or the like - incorporates 1 inspection	R	P.A. 2016	97(2) (a)	\$543.00		\$543.00
Swimming Pool Compliance Inspection	Swimming Pool Compliance Inspection – incorporates 1 inspection and cost of Pool Safety Certificate from Pool Safety Council	R	P.A. 2016	97(2) (a)	\$226.00		\$226.00

Inspections	Additional Inspections as required for the development	R	P.A. 2016	97(2) (a)	\$189.00		\$189.00
Alterations & Additions to Dwelling – (Class 1)	Application Fee – includes 2 inspections	R	P.A. 2016	97(2) (a)	\$814.00		\$814.00
Alterations & Additions to Building – (Class 2-9)	Application Fee – includes 3 inspections	R	P.A. 2016	97(2) (a)	\$1074.00		\$1074.00

(Please refer below for full definitions for Building Classes as defined within the BCA 2009)

PART A3 CLASSIFICATION OF BUILDINGS AND STRUCTURES

A3.1 Principles of classification

The classification of a building or part of a building is determined by the purpose for which it is designed, constructed or adapted to be used.

A3.2 Classifications

Buildings are classified as follows:

Class 1: one or more buildings which in association constitute—

(a) **Class 1a**—a single dwelling being— (i) a detached house; or (ii) one of a group of two or more attached dwellings, each being a building, Separated by a *fire-resisting* wall, including a row house, terrace house, town house or villa unit; or

(b) **Class 1b**—a boarding house, guest house, hostel or the like- (i) with a total area of all floors not exceeding 300 m2 measured over the enclosing walls of the Class 1b; and (ii) in which not more than 12 persons would ordinarily be resident, which is not located above or below another dwelling or another Class of building other than a *private garage*.

Class 2: a building containing 2 or more sole-occupancy units each being a separate dwelling.

Class 3: a residential building, other than a building of Class 1 or 2, which is a common place of long term or transient living for a number of unrelated persons, I Including—

- (a) a boarding-house, guest house, hostel, lodging-house or backpackers accommodation; or
- (b) a residential part of a hotel or motel; or
- (c) a residential part of a *school*; or
- (d) accommodation for the aged, children or people with disabilities; or
- (e) a residential part of a *health-care building* which accommodates members of staff; or
- (f) a residential part of a *detention centre*.

Class 4: a dwelling in a building that is Class 5, 6, 7, 8 or 9 if it is the only dwelling in the building.

Class 5: an office building used for professional or commercial purposes, excluding buildings of Class 6, 7, 8 or 9.

Class 6: a shop or other building for the sale of goods by retail or the supply of services direct to the public, including—

- (a) an eating room, cafe, restaurant, milk or soft-drink bar; or

- (b) a dining room, bar, shop or kiosk part of a hotel or motel; or
(c) a hairdresser's or barber's shop, public laundry, or undertaker's establishment; or
(d) market or sale room, showroom, or *service station*.

Class 7: a building which is—

- (a) **Class 7a**—a *carpark*; or
(b) **Class 7b**—for storage, or display of goods or produce for sale by wholesale.

Class 8: a laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing, or cleaning of goods or produce is carried on for trade, sale, or gain.

Class 9: a building of a public nature—

- (a) **Class 9a**—a *health-care building*; including those parts of the building set aside as a laboratory; or
(b) **Class 9b**—an *assembly building*, including a trade workshop, laboratory or the like in a primary or secondary *school*, but excluding any other parts of the building that are of another Class; or
(c) **Class 9c**— an *aged care building*.

Class 10: a non-habitable building or structure—

- (a) **Class 10a**—a non-habitable building being a *private garage*, carport, shed, or the like; or
(b) **Class 10b**—a structure being a fence, mast, antenna, retaining or free-standing wall, *swimming pool*, or the like.

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Restumping	Restumping – Application includes 2 inspections	R	P.A. 2016	97(2) (a)	\$428.00		\$428.00
Change of Class	All Classes – 75% of building fee applicable to new class including 1 inspection	R	P.A. 2016	97(2) (a)	75% of applicable fee		75% applicable fee
Copying of Plans	Sewer/Drainage Plans	C			\$13.64	\$1.36	\$15.00
Removal/Demolition of Building	Removal/Demolition of Building Includes application processing and one (1) inspection – \$160.00 Assessment Fees - \$250.00 (Refer to Construction / Demolition Waste Fee for burial fees) (NB. GST is only applicable on Application Fee & Inspection Fee)	R	P.A. 2016	97(2) (a)	\$447.00		\$499.00

Re-site Dwelling	Resite Building from within Shire (Requires 2 applications). 1. Apply to remove from existing site. – (Refer to above Fee) 2. Apply to construct on new site. – (As detailed below) Step 1: Amenity & Aesthetics assessment Step 2: Building Application Fee 1210.00 – Same as Class 1A Performance Bond \$ 1,000.00 (NB. GST is only applicable on the Application Fee & Inspection Fee)	R	P.A. 2016	97(2) (a)	\$140.00		\$155.00
		R		97(2) (a)	\$2282.00		\$2520.00
Resite Building from outside Shire	Resite Building from outside Shire Step 1: Amenity & Aesthetics assessment – Step 2: Building Application – \$1,130.00 Performance Bond - \$20,000.00 – Refundable upon issue of certificate or practical completion (NB. GST is only applicable on the Application Fee & Inspection Fee)	R	P.A. 2016 Building Act	97(2) (a)	\$140.00		\$155.00
		R	1975	97(2) (a)	\$2282.00		\$2520.00
Driveway Crossovers	Driveway/Crossover Approval - Application and Inspection fee	C			\$176.36	\$17.64	\$194.00
Approval – Extension of Time	For an extension of approval period	R	P.A. 2016	97(2) (a)	\$176.36	\$17.64	\$194.00
	Building Records search only Building Records search only - urgent	R R	P.A. 2016	97(2) (a)	\$171.82	\$17.18	\$189.00
					\$271.82	\$27.18	\$299.00
	Building Site inspection (non-structural)	R	P.A. 2016	97(2) (a)	\$277.27	\$27.73	\$305.00
Engineering & Health Searches	Full Engineering Search (Water, Sewerage, road, stormwater, town planning & building information)	R	P.A. 2016	97(2) (a)	\$2100.00		\$2205.00
	Minor Engineering Search	R					
	Health & Environmental Search (search of councils records and reports on outstanding requisitions for food premises, vehicles, hairdressers, caravan parks, flammable & combustible liquids storages, & environmental)	R R					

Amended Plans	Minor amendments to plans.	R	P.A. 2016	97(2) (a)	\$282.50		\$297.00
Archival fee for private certifiers	Processing fee for amending property records etc	C			\$119.09	\$11.91	\$131.00

Plumbing Applications

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Domestic Plumbing	Domestic Plumbing Application (Fee is charged at actual cost. A \$450 base fee is charged initially + actual costs if over and above \$450)	R	Water Act 2000	97(2) (a)	Base fee + cost		Base fee + cost
Commercial Plumbing	Commercial Plumbing Application (Fee is charged at actual cost. A \$728.70 base fee is charged initially + actual costs if over and above \$728.70)	R	Water Act 2000	97(2) (a)	Base fee + cost		Base fee + cost
Additional Inspection	Additional inspections (at cost)	R	Water Act 2000 Plumbing & Drainage Act 2002	97(2) (a)	At cost		At cost

Planning & Development Applications

Reconfigure of a Lot

Classification	Description	Regulatory or Commercial Charge	Cost Recovery Fee/ Commercial/ Service Fee	Authorising Legislation or Local Law/ Relevant Provision(s)	GST	Total Fee
Reconfigure of a Lot	Develop Application for reconfiguring a lot (fee is charged at actual cost - \$1,100.00 is charged initially + Actual costs if over and above \$1,100.00)	R	Cost recovery Fee	<i>Sustainable Planning Act 2009 S260(1)(d)(i) & s370</i>	N	Base fee + \$1100.00 + cost
	Sealing of Survey Plans	R	Cost recovery Fee	Local Government Act 2009 s97(2)(a)	N	\$197.00

Material Change of Use

Classification	Description	Regulator or Commercial Charge	Cost Recovery Fee / Commercial / Service Fee	Authorising Legislation or Local Law/ Relevant Provision(s)	GST	Total Fee
Material Change of Use	Development Application for Material change of use – code & impact accessible (Fee is charged at actual cost - \$1,100.00 is charged initially + actual costs if over and above \$1,100.00)	R	Cost Recovery Fee	<i>Sustainable Planning Act 2009 S260(1)(d)(i) & s370</i>	N	Base fee + \$1100.00 + cost
	Development Application for material change of use – Associated Minor Industrial Use on Industrial Lots	R	Cost Recovery Fee	<i>Sustainable Planning Act 2009 S260(1)(d)(i) & s370</i>	N	\$353.00

Sundry Planning & Development Fees

Classification	Description	Regulatory or Commercial Charge	Cost Recovery Fee / Commercial / Service Fee	Authorising Legislation or Local Law/ Relevant Provision(s)	GST	Total Cost
Planning Certificates	Limited Shire Planning Certificate	R	Cost Recovery Fee	Local Government Act 2009 s97(2)(a)	N	\$420.00
	Standard Planning Certificate	R	Cost Recovery Fee	Local Government Act 2009 s97(2)(a)	N	\$945.00
	Full Planning Certificate (Consultancy Required)	R	Cost Recovery Fee	Local Government Act 2009 s97(2)(a)	N	\$2310.00
Advertising Signs	Town Planning Signs	Service Charge	Cost Recovery Fee	Local Government Act 2009 s97(2)(a)	N	\$87.00
Reports, documents	Boundary Dispensation	R	Cost Recovery Fee	Local Government Act 2009 s97(2)(a)	N	\$441.00

Water Supply

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Water Connections	20mm Standard service	R	Water Act 2000	97(2) (a)	\$827.00		\$827.00
	25mm Water Service	R	Water Act 2000	97(2) (a)	\$856.00		\$856.00
	32mm Water Service	R	Water Act 2000	97(2) (a)	\$885.00		\$885.00
	32mm Water Service with Backflow	R	Water Act 2000	97(2) (a)	\$1769.00		\$1769.00
	Other water connections (> 32mm)	R	Water Act 2000	97(2) (a)	POA		POA
Disconnection of water service	Disconnection of water service	R	Water Act 2000	97(2) (a)	\$294.00		\$294.00
Special Meter Reading Fee	Special Meter Reading Fee	R	Water Act 2000	97(2) (a)	\$131.00		\$131.00
Meter Test Fee (Refundable if under / over 4%)	Meter Test Fee (Refundable if under / over 4%)	R	Water Act 2000	97(2) (a)	\$226.00		\$226.00
Flow & Pressure Test	Flow & Pressure Test	R	Water Act 2000	97(2) (a)	\$131.00		\$131.00
Georgetown Stand Pipe	Stand Pipe	C			\$2.00 P/KL		\$2.00 P/KL

Environmental Health Fees

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Advertising	Political advertising (refundable deposit of \$550.00)	C			\$606.00 (Refundable)		\$606.00 (Refundable)
	Advertising signs - Application Fee (3 year permit)	R	Local Law	97(2) (a)	\$110.00		\$110.00
Food Hygiene	Food Business Licence (Non Profit Organisations)	R	Food Act 2006 Section 52	97(2) (a)	Exempt		Exempt
	New Food Business Licence (Includes 1 inspection)	R	Food Act 2006 Section 52	97(2) (a)	\$347.00		\$347.00
	Renewal of Licence Fee (Includes 1 inspection)	R	Food Act 2006 Section 72	97(2) (a)	\$347.00		\$347.00
	Restoration of Licence Fee (Includes 1 inspection)	R	Food Act 2006 Section 73	97(2) (a)	\$347.00		\$347.00
	Miscellaneous Inspection Fee – (Food)	R	Food Act 2006 Section 59	97(2) (a)	\$142.00		\$142.00
	Amendment to Licence	R	Food Act 2006 Section 74	97(2) (a)	\$58.00		\$58.00
	Replacement of Licence	R	Food Act 2006 Section 96	97(2) (a)	\$58.00		\$58.00
	Mobile Food – Business Licence	R	Food Act 2006 Section 52	97(2) (a)	\$231.00		\$231.00
	Event Licence	R	Food Act 2006 Section 52	97(2) (a)	\$336.00		\$336.00
	Environmental Health Fee – (Food Safety Program)	R	Food Act 2006 Section 102	97(2) (a)	\$683.00		\$683.00

	Caravan Park – Annual Licence Fee	R	Local Law	97(2) (a)	\$347.00		\$347.00
Entertainment Venue	Application Fee	R	Local Law	97(2) (a)	\$154.00		\$154.00
Higher Risk Personal Appearance Services	Annual Licence Fee (Includes 1 inspection) (Skin Penetration etc..)	R	Public Health (Infection Control for Personal Appearance Services) Act 2003	97(2) (a)	\$171.00		\$171.00
	Inspection Fee	R	Public Health (Infection Control for Personal Appearance Services) Act 2003	97(2) (a)	\$141.00		\$141.00

Environmental Relevant Activity Fees

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Environmentally Relevant Activity Fees	Application Fee	R	Environmental Protection Act 1994	97(2) (a)	\$249.00		\$249.00
	Asphalt Manufacturing (< 1,000t of asphalt per annum)	R	Environmental Protection Act 1994	97(2) (a)	\$197.00		\$197.00
	Asphalt Manufacturing (> 1,000t of asphalt per annum)	R	Environmental Protection Act 1994	97(2) (a)	\$2520.00		\$2520.00
	Plastic Product Manufacturing (<i>manufacturing in a year, a total of 50t or more of plastic product, other than a plastic product mentioned in item 2</i>)	R	Environmental Protection Act 1994	97(2) (a)	\$2205.00		\$2205.00
	Plastic Product Manufacturing (<i>manufacturing in a year, a total of 5t or more of carbon fibre, epoxy coating, foam, foam sandwich, mattings, resin, composite plastics or rigid fibre-reinforced plastics</i>)	R	Environmental Protection Act 1994	97(2) (a)	\$4250.00		\$4250.00
	Metal Forming	R	Environmental Protection Act 1994	97(2) (a)	\$197.00		\$197.00
	Metal Recovery (<i>recovering less than 100t of metal in a day</i>)	R	Environmental Protection Act 1994	97(2) (a)	\$591.00		\$591.00

	Metal Recovery (recovering 100t or more of metal in a day, or 10,000t or more of metal product in a year, and carrying out the relevant activity – without using a fragmentiser)	R	Environmental Protection Act 1994	97(2) (a)	\$1496.00		\$1496.00
	Metal Recovery (recovering 100t or more of metal in a day, or 10,000t or more of metal product in a year, and carrying out the relevant activity – using a fragmentiser)	R	Environmental Protection Act 1994	97(2) (a)	\$4015.00		\$4015.00
	Surface Coating (anodising, electroplating, enamelling, galvanising or using, in a year, the following quantity of surface coating materials – 1t to 100t)	R	Environmental Protection Act 1994	97(2) (a)	\$788.00		\$788.00
	Surface Coating (coating, painting or powder coating, using, in a year, the following quantity of surface coating materials – 1t to 100t)	R	Environmental Protection Act 1994	97(2) (a)	\$197.00		\$197.00
	Boat Maintenance or Repair	R	Environmental Protection Act 1994	97(2) (a)	\$1339.00		\$1339.00
	Waste Incineration & Thermal Treatment (incinerating or thermally treating waste vegetation, clean paper or cardboard)	R	Environmental Protection Regulations 1998	97(2) (a)	\$197.00		\$197.00

Gates & Grids

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Gates or Grids	Application Fee (Per Grid once only on registration)	R	Local Law	97(2) (a)	\$131.00		\$131.00
Rural Addressing	Replacement or additional signs	R	Local Law	97(2) (a)	At Cost		At Cost

Waste Management Fees

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Commercial Waste Management Fees	Minimum Fee	C			\$143.64	\$14.36	\$158.00
	Commercial Waste (loose) per cubic metre	C			\$33.64	\$3.36	\$37.00
	Commercial Waste (compressed) per cubic metre (including concrete & building rubble)	C			\$42.73	\$4.27	\$47.00
	Car Bodies	C			\$167.27	\$16.73	\$184.00
	Deep burial of putrescible, offensive, noxious wastes (per cubic metre)	C			\$176.36	\$17.64	\$194.00
	Other approved contaminated materials (per cubic metre)	C			\$148.18	\$14.82	\$163.00
	Approved contaminated soil (per cubic metre)	C			\$148.18	\$14.82	\$163.00
	Motorcycle per tyre	C			\$2.73	\$0.27	\$3.00
	Car Tyres per tyre	C			\$5.45	\$0.55	\$6.00
	Car with Rim per tyre	C			\$10.00	\$1.00	\$11.00
	4wd / Light Truck per tyre	C			\$10.00	\$1.00	\$11.00
	4wd / Light Truck with Rim per tyre	C			\$25.45	\$2.55	\$28.00
	Truck per tyre	C			\$14.55	\$1.45	\$16.00
	Truck with Rim per tyre	C			\$26.36	\$2.64	\$29.00

	Tractor < 1.5m diameter per tyre	C			\$61.82	\$6.18	\$68.00
	Tractor 1.5m – 2.0m diameter per tyre	C			\$124.55	\$12.45	\$137.00
	Forklift / Bobcat per tyre	C			\$61.82	\$6.18	\$68.00
	Tractor / Earthmoving > 2m per tyre	C			\$176.36	\$17.64	\$194.00
Disposal of Septic / Grease Trap Waste	Disposal of septic / grease trap waste (per litre)	C			\$0.45	\$0.05	\$0.50

(Council is not licenced to accept asbestos materials within its Landfills)

Cemeteries¹

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Purchase of plot	Purchase of land/ plot/ columbarium wall (Includes Einasleigh, Gilbert & Gilberton – Columbarium)	C			\$48.18	\$4.82	\$53.00
Burial Fees	Burial fees (Maximum)	C			\$1002.73	\$100.27	\$1103.00
	Burial of ashes	C			\$48.18	\$4.82	\$53.00
Casket Fee	Casket Fee – Adult	C			\$826.36	\$82.64	\$909.00
	Casket Fee – Infant				\$252.73	\$25.27	\$278.00

¹ Refer to attached Map for the Columbarium wall & Burial Details

Library Fees

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Security Deposit	Single	C			\$37.00		\$37.00
	Family	C			\$74.00		\$74.00
<i>Refundable when permanent residency is proven through enrolment on the electoral role.</i>							
Damaged Books or Non Return of Books	Damaged or Lost Books Fee	C			Replacement Cost		Replacement Cost
Damaged DVD's or Non Return of DVD's	Damaged or Lost DVDs Fee	C			Replacement Cost		Replacement Cost
Internet Use Charges	Per ½ hour or part thereof	C			\$2.73	\$0.27	\$3.00
	Per hour or part thereof				\$4.55	\$0.45	\$5.00
	All day use (8 hours)				\$22.73	\$2.27	\$25.00

Terrestrial Fees

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Admission Fees	Ted Elliot Mineral Collection	C			\$10.91	\$1.09	\$12.00
	Unearth Etheridge Display	C			\$10.91	\$1.09	\$12.00
	Admission fee for both exhibits	C			\$15.45	\$1.55	\$17.00

Childcare Fees

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Little Gems Children's Centre	Full Day Rate per Child	C			\$55.45	\$5.55	\$61.00

Note: cancellation policy: full fees will apply if notice of cancellation is less than 24 hours.

Student Hostel Fees

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Permanent Rates (Midday Monday to Midday Friday)	Accommodation – Per Child	C		As per the rebate received by Centrelink	\$1722.00 Per Child/ Per Term		\$1722.00 Per Child/ Per Term
	Food – Per Child				\$670.91 Per Child/ Per Term	\$67.09	\$738.00 Per Child/ Per Term
Casual Rates (Midday Monday to Midday Friday)	Accommodation – Per Child	C		No rebate available for casual bookings	\$220.00 Per child/ Per week		\$220.00 Per child/ Per week
	Food – Per Child				\$85.45 Per Child/ Per Week	\$8.55	\$94.00 Per Child / Per Week

Note: A casual rate discount applies for stays of less than 2 nights per fortnight.

Public Halls
Georgetown Shire Hall

Classification	Description		Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Concerts, Variety Shows, Plays	Visiting Professionals		C			\$534.45	\$52.55	\$578.00
	Amateurs – Local		C			\$512.73	\$51.27	\$564.00
	Rehearsal Fees	Day (8am – 5pm)	C			\$57.27	\$5.73	\$63.00
		Night (5pm – 11pm)				\$80.00	\$8.00	\$88.00
Functions with Liquor Licence (Balls, Dances, Fetes, Sporting Events)	Day Hire – includes Main Hall, Bar & Supper Room		C			\$205.45	\$20.55	\$226.00
	Day Hire – Supper Room only		C			\$80.91	\$8.09	\$89.00
	Evening Hire – includes Main Hall, Bar & Supper Room		C			\$355.45	\$35.55	\$391.00
	Evening Hire – Supper Room Only		C			\$86.36	\$8.64	\$95.00
	Day & Evening Hire – includes Main Hall, Bar & Supper Room		C			\$560.91	\$56.09	\$617.00
	Day & Evening Hire – Supper Room Only		C			\$167.27	\$16.73	\$184.00
Functions without Liquor Licence (No Bar) (Balls, Dances, Movie Nights, Conferences, Meetings, Training)	Day Hire – includes Main Hall & Supper Room		C			\$155.45	\$15.55	\$171.00
	Day Hire – Supper Room only		C			\$86.36	\$8.64	\$95.00
	Evening Hire – includes Main Hall & Supper Room		C			\$200.91	\$20.09	\$221.00
	Evening Hire – Supper Room Only		C			\$105.45	\$10.55	\$116.00
	Day & Evening Hire – includes Main Hall & Supper Room		C			\$286.36	\$29.64	\$326.00

	Day & Evening Hire – Supper Room Only	C			\$176.36	\$17.64	\$194.00
Community Meetings	Day Hire – Main Hall	C			\$83.64	\$8.36	\$92.00
	Day Hire – Supper Room	C			\$48.18	\$4.82	\$53.00
	Evening Hire – Main Hall	C			\$176.36	\$17.64	\$194.00
	Evening Hire – Supper Room	C			\$71.82	\$7.18	\$79.00
Hire by Schools	Day Hire – includes Main Hall & Supper Room	C			\$60.00	\$6.00	\$66.00
	Hourly Charge – includes Main Hall & Supper Room	C			\$17.27 Per Hour	\$1.73	\$19.00 Per Hour
	Evening Hire – includes Main Hall & Supper Room	C			\$114.55	\$11.45	\$126.00
Georgetown Progress Association	Annual Charge – Supper Room	C			\$239.09	\$23.91	\$263.00
Hire of Tables & Chairs	Tables	C			\$6.36Per Table	\$0.64	\$7.00 Per Table
	Chairs	C			\$0.91 Per Chair	\$0.09	\$1.00 Per Chair
Damages to Councils Chairs or Tables that are hired for offsite private functions will be charged at replacement cost for the items. Return of Chairs & Tables will be inspected by Council Officers to ensure that no damage to items have been incurred.							
Cleaning of Hall	Cleaning	C			\$86.36 Per Person, Per Hour	\$8.64	\$95.00 Per Person, Per Hour
It is the responsibility of the hirer to ensure that the Hall is left in a clean manner after use. If the hirer requires Council to clean the hall the above fee is applicable (minimum charge will be 4 hours)							

Public Halls

Mt Surprise & Einasleigh Hall

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Concerts, Variety Shows, Plays	Visiting Professionals	C			\$119.09	\$11.91	\$131.00
	Amateurs – Local	C			\$69.09	\$6.91	\$76.00
	Rehearsal	C			\$33.64	\$3.36	\$37.00
	Fees				\$48.18	\$4.82	\$53.00
Functions with Liquor Licence (Balls, Dances, Fetes, Sporting Events)	Day Hire – includes Main Hall, Bar & Supper Room	C			\$155.45	\$15.55	\$171.00
	Evening Hire – includes Main Hall, Bar & Supper Room	C			\$200.90	\$20.10	\$221.00
	Day & Evening Hire – includes Main Hall, Bar & Supper Room	C			\$296.36	\$29.64	\$326.00
Functions without Liquor Licence (No Bar) (Balls, Dances, Movie Nights, Conferences, Meetings, Training)	Day Hire – includes Main Hall & Supper Room	C			\$69.09	\$6.91	\$76.00
	Evening Hire – includes Main Hall & Supper Room	C			\$80.91	\$8.09	\$89.00
	Day & Evening Hire – includes Main Hall & Supper Room	C			\$150.00	\$15.00	\$165.00
Community Meetings	Day Hire – Main Hall	C			\$80.91	\$8.09	\$89.00
	Evening Hire – Main Hall	C			\$173.64	\$17.36	\$191.00
Hire by Schools	Day Hire – includes Main Hall & Supper Room	C			\$60.00	\$6.00	\$66.00
	Hourly Charge – includes Main Hall & Supper Room	C			\$17.27 Per Hour	\$1.73	\$19.00
	Evening Hire – includes Main Hall & Supper Room	C			\$114.55	\$11.45	\$126.00
Hire of Tables & Chairs	Tables	C			\$6.36 Per Table	\$0.64	\$7.00 Per Table
	Chairs	C			\$0.91 Per Chair	\$0.09	\$1.00 Per Chair
Damages to Councils Chairs or Tables that are hired for offsite private functions will be charged at replacement cost for the items. Return of Chairs & Tables will be inspected by Council Officers to ensure that no damage to items have been incurred.							
Cleaning of Hall	Cleaning	C			\$86.36 Per Person, Per Hour	\$8.64	\$95.00 Per Person, Per Hour
It is the responsibility of the hirer to ensure that the Hall is left in a clean manner after use. If the hirer requires Council to clean the hall the above fee is applicable (minimum charge will be 4 hours)							

Other Venues

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Greg Bethel Oval	Functions with Liquor Licence	C			\$155.46	\$15.54	\$171.00
	Functions without Liquor Licence (No Bar)	C			\$69.10	\$6.90	\$76.00
Multi-purpose Sports Centre	Kitchen Hire <i>Functions with Liquor Licence</i>	C			\$155.45	\$15.55	\$171.00
	Kitchen Hire <i>Functions without Liquor Licence (No Bar)</i>	C			\$69.09	\$6.91	\$76.00
	Meeting Room Hire	C			\$50.00	\$5.00	\$55.00
Cleaning Fee	Cleaning	C			\$86.36 Per Person, Per Hour	\$8.64	\$95.00 Per Person, Per Hour

Administration Fees Search Fees

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
All fees stated below are applicable to each rate assessment; i.e. – Where a rate search request deals with two parcels on separate rate assessments the applicant shall be charged two rate search fees.							
Rate Search	Over the Counter/Telephone	R	LGA 2009	97(2) (a)	\$18.00		\$18.00
	Standard Rates Search	R	LGA 2009	97(2) (a)	\$110.00		\$110.00
	Urgent Standard Rates Search	R	LGA 2009	97(2) (a)	\$165.00		\$165.00
	Full Property Search	R	LGA 2009	97(2) (a)	\$276.00		\$276.00
A Full Property Search includes rates search, health requisitions search, building requisitions search and a town planning - preferred use search							

* - Refer to the Sundry Planning & Development Section for Planning Certificates (Planning Search) Fees

Printing Fees

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee Per Page
Photocopying A4 Black & White	First Copy – single sided	C			\$0.59	\$ 0.06	\$0.65
	Next 50 copies – single sided				\$0.24	\$ 0.02	\$0.26
	Next 50 copies – single sided				\$0.18	\$0.02	\$0.20
	Next 400 copies – single sided				\$ 0.14	\$ 0.01	\$0.15
	Remaining copies – single sided				\$ 0.14	\$ 0.01	\$0.15
	First Copy – double sided	C			\$0.68	\$ 0.07	\$0.75
	Next 50 copies – double sided				\$0.36	\$ 0.04	\$0.40
	Next 50 copies – double sided				\$0.27	\$0.03	\$0.30
	Next 400 copies – double sided				\$0.23	\$ 0.02	\$0.25
	Remaining copies – double sided				\$0.18	\$0.02	\$0.20
Photocopying A4 Colour	First Copy – single sided	C			\$0.68	\$0.07	\$0.75
	Next 50 copies – single sided				\$0.27	\$0.03	\$0.30
	Next 50 copies – single sided				\$0.23	\$ 0.02	\$0.25
	Next 400 copies – single sided				\$0.18	\$0.02	\$0.20
	Remaining copies – single sided				\$0.14	\$0.01	\$0.15
	First Copy – double sided				\$0.86	\$ 0.09	\$0.95
	Next 50 copies – double sided				\$0.50	\$ 0.05	\$0.55
	Next 50 copies – double sided				\$0.36	\$0.04	\$0.40
	Next 400 copies – double sided				\$0.27	\$0.03	\$0.30
	Remaining copies – double sided				\$0.23	\$ 0.02	\$0.25
Photocopying A3 Black & White	First Copy – single sided	C			\$0.86	\$ 0.09	\$0.95
	Next 50 copies – single sided				\$0.36	\$0.04	\$0.40
	Next 50 copies – single sided				\$0.27	\$0.03	\$0.30
	Next 400 copies – single sided				\$0.23	\$ 0.02	\$0.25

	Remaining copies – single sided				\$0.18	\$ 0.02	\$0.20
	First Copy – double sided				\$1.00	\$ 0.10	\$1.10
	Next 50 copies – double sided				\$0.50	\$ 0.05	\$0.55
	Next 50 copies – double sided				\$0.41	\$0.04	\$0.45
	Next 400 copies – double sided				\$0.27	\$0.03	\$0.30
	Remaining copies – double sided				\$0.23	\$ 0.02	\$0.25
Photocopying A3 Colour	First Copy – single sided	C			\$1.00	\$ 0.10	\$1.10
	Next 50 copies – single sided				\$0.45	\$ 0.05	\$0.50
	Next 50 copies – single sided				\$0.36	\$0.04	\$0.40
	Next 400 copies – single sided				\$0.27	\$0.03	\$0.30
	Remaining copies – single sided				\$0.23	\$ 0.02	\$0.25
	First Copy – double sided				\$1.23	\$0.12	\$1.35
	Next 50 copies – double sided				\$0.68	\$0.07	\$0.75
	Next 50 copies – double sided				\$0.50	\$ 0.05	\$0.55
	Next 400 copies – double sided				\$0.45	\$ 0.05	\$0.50
	Remaining copies – double sided				\$0.36	\$0.04	\$0.40
Laminating	A4 Page	C			\$2.45	\$0.25	\$2.70
	A3 Page	C			\$4.00	\$0.40	\$4.40
Scan & Email	Scanning/ Email 1-20 Pages	C			\$5.00	\$0.50	\$5.50
	Scanning/ Email 20+ pages	C			\$15.00	\$1.50	\$16.50
Binding	A4 – Booklet	C			\$11.55	\$1.15	\$12.70

Council Documents

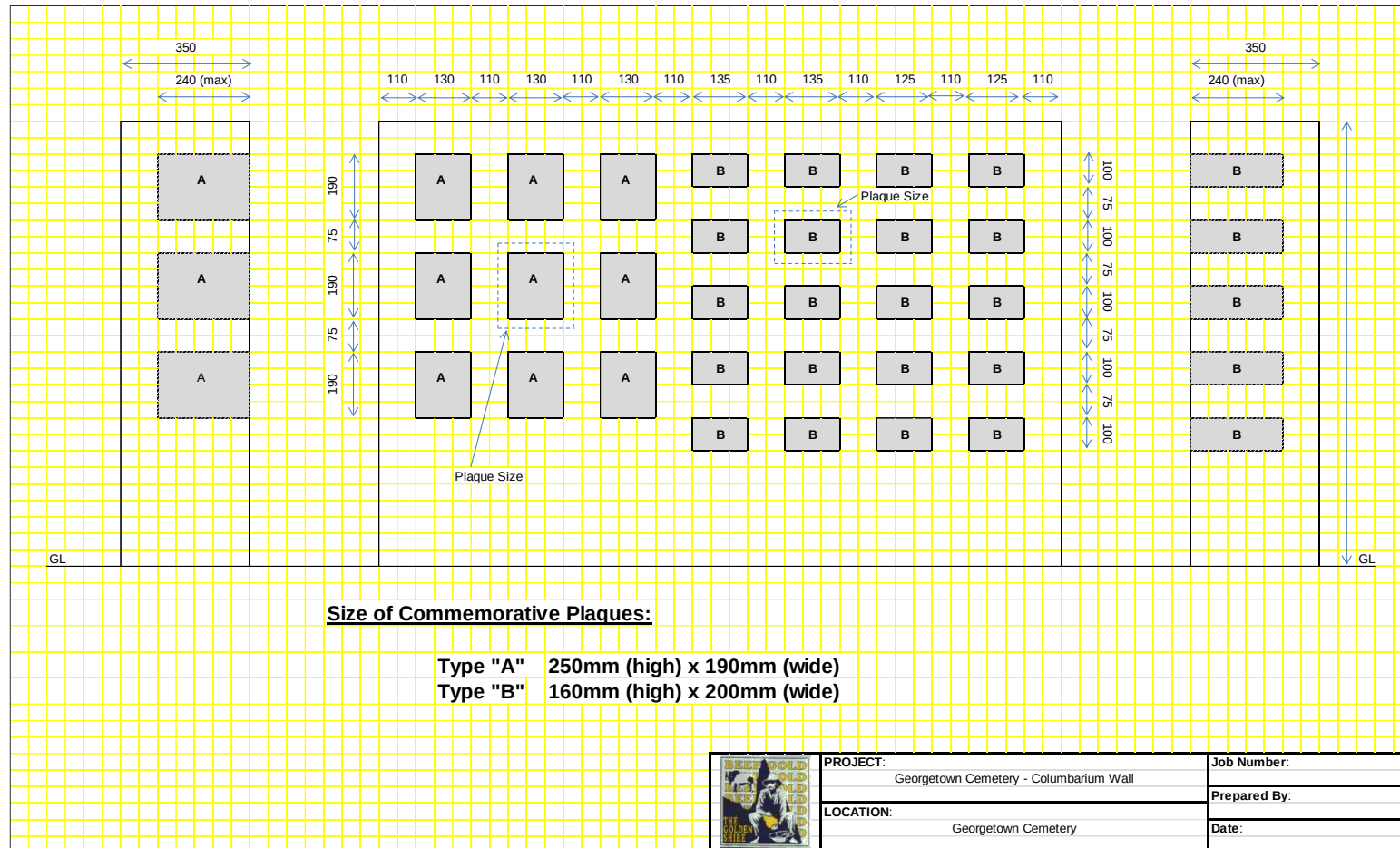
(Are available on Councils website. Hard Copies will be charged at standard photocopying rates)

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Minutes	General Meetings Minutes – (Single Copy)	C			Please refer to standard photocopying fees.		
	General Meeting Minutes – (Annual)	C					
Tenders	Tender Documents (per copy)	C					
Local Laws	Per Page	R	LGA 2009	97(2) (c)			
	Full Set	R	LGA 2009	97(2) (c)			
Annual Report	Annual Report	R	LGA 2009	97(2) (c)			
Corporate Plan	Corporate Plan	R	LGA 2009	97(2) (c)			
Operational Plan	Operational Plan	R	LGA 2009	97(2) (c)			
Register Fees & Charges	Per Page	C					
	Full Set	C					
Building Approval Summaries	Summary per Month	C					
	Summary per annum	C					
Right to Information	Application Fee	R	RTI 2009	97(2) (c)	Statutory Fee.		
	Processing Fee	R	RTI 2009	97(2) (c)			

Miscellaneous Fees

Classification	Description	Regulatory or Commercial Charge	Head of Power (Relevant Act)	Section No.	Fee	GST	Total Fee
Impound Fees	Motor Vehicles – minimum fee	R	Transport Operations (Road Use Management) Act 1995	97(2) (a)	\$500.91	\$50.09	\$551.00
Overgrown Allotments	Mowing and removal of rubbish	C			Actual Cost		Actual Cost
Wheelie Bins	Wheelie Bin (240Lt) / (900Lt) Townships of – Forsayth Einassleigh Mt Surprise Rural Land Owners	C			Actual Cost		Actual Cost
Animal Impound Fees	Dog & Cat			97(2) (a)	1 st Offence \$52.50 2 nd Offence \$105.00		1st Offence \$55.00 2nd Offence \$110.00
	Cattle, Horse & Other Livestock (Costs = \$10.00 per head/ per day + any costs incurred in effecting the seizure with a minimum charge of \$150.00)			97(2) (a)	\$10.50 Per Head, Per Day + cost		\$11.00 Per Head, Per Day + cost
	Sustenance			97(2) (a)	\$5.55	\$0.55	\$6.10
Nils Tags		R		97(2) (a)	\$8.36	\$0.84	\$9.20 Per Tag
Agistment Fees (Per head per week)	Cattle	C		97(2) (a)	\$2.10 Per Head, Per Week		\$2.10 Per Head, Per Week
	Horses & Other	C		97(2) (a)	\$3.90 Per Head, Per Week		\$3.90 Per Head, Per Week

Cemeteries – (Georgetown Columbarium Wall Dimensions)



Cemeteries – (Burial Dimensions)

Funerals

Coffin dimensions

Standard coffin – 630mm wide & 2200mm long

Grave dimensions

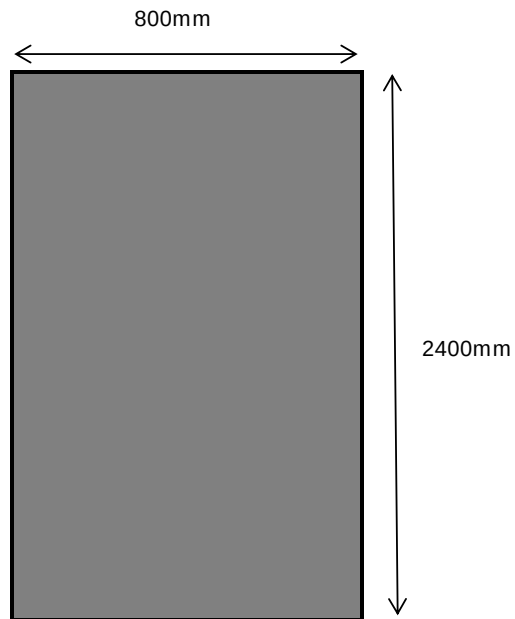
Length – 2.4m (8ft)

Width – 750 - 800mm

Depth – 2 to 2.4m

Sextons Gordonvale

Wes or Alex 0439882279





ESC – S002 Revenue Policy 2024-2025

POLICY VERSION AND REVISION

Version History	Meeting date	
SP23.06.03 – Special Meeting held 28 th June 2023. <i>Carried Resolution No. 203/F213</i> <i>Amended Carried Resolution No. 205/G111</i> <i>Amended Carried Resolution No. 206/G78</i> <i>Amended Carried Resolution No. 207/G103</i> <i>Amended Carried Resolution No. 207/G128</i> <i>Amended Carried Resolution No. 208/G43</i> <i>Amended Carried Resolution No. 209/S12</i>	24 th July 2024	
	Resolution number	
Approval by CEO		
Effective date	Review date	
1 st July 2024	30 th June 2025	
Policy Author		
Director Corporate Services		
Current incumbent		
Neil Crotty		
Implementation Officer		
Chief Executive Officer		
Current incumbent	Contact number	Official file no.
Ken Timms PSM	4079 9090	ESC – S002



Contents

1.	Background & Context.....	3
2.	Purpose & Objectives	3
3.	Policy Provision	3
3.1.	General	3
3.2.	Rates & Utility Charges	3
3.3.	Recovery & Rates Charges.....	4
3.4.	Concessions For Rates & Utility Charges	4
3.5.	Cost Recovery Fees	4
3.6.	Developer Contributions & Charges For Infrastructure Costs.....	4
4.	Review	4



1. BACKGROUND & CONTEXT

Section 193 of the *Local Government Regulation 2012* requires a local government to develop a Revenue Policy. The Policy must state the principles Council intends to apply in the financial year for the: -

- Levying of rates and charges;
- Granting and purpose of concessions for rate and charges;
- Recovering overdue rates and charges;
- Cost recovery methods; and
- The extent to which physical and social infrastructure costs for new developments are to be funded by charges for the development.

The Revenue Policy is a constituent document to Council's Annual Budget.

2. PURPOSE & OBJECTIVES

The Revenue Policy is intended to be a strategic document. By outlining the principles under which it will raise revenue streams to fund services and asset investment, the Revenue Policy provides guidance to Council when formulating its Annual Budget. As a result, the Policy will be of interest to those that wish to understand Council's revenue streams.

3. POLICY PROVISION

3.1. GENERAL

In general, Council will be guided by the following general principles for revenue raising: -

- Responsibility in achieving the strategic and operational outcomes outlined in Council's Corporate Plan, Operational Plan and Annual Budget;
- Transparency in the methodology of setting rates, charges and fees;
- Cost recovery from users and / or beneficiaries of its services under the concept of "user pays";
- Having in place a simple rating regime that simple to administer;
- Equity, by taking into account the different levels of service consumption within the local community having regard to economic and seasonal factors;
- Flexibility in being able to respond to changes in the local economy, seasonal conditions and extraordinary circumstances;
- Accessibility in providing reasonable accessible payment methods to suit ratepayers and customers;
- Maintaining Council's services to an appropriate standard;
- Meeting the needs and expectations of the general community; and
- Exploring all avenues for grant funding to minimise rate payers financial burden.

3.2. RATES & UTILITY CHARGES

Council will exercise diligence in its Rating and Utility Charging decisions by: -

- Making clear what is Council's and Ratepayers' responsibility to the rating system;
- Making the levying process as simple as possible and inexpensive to administer;
- Making rate categorisation as simple as reasonably possible - recognising different categories of land will require different needs for Council's services;

Ready identification of land / owners to the respective rate categories and benefited areas for Council's services;

- Equity, by setting the minimum general rate as a contribution toward the cost of governance and service provided to all ratepayers;
- Sufficient revenue is raised to meet the current and future requirements of the community.
- Communication by advising ratepayers about rate notice issue dates and closing dates for discount.
- Clarity by providing meaningful information on rate notices to enable ratepayers to clearly understand their responsibilities.



3.3. RECOVERY & RATES CHARGES

Council requires payment of rates and charges within the period specified in the Rate Notice. It is Council's policy to diligently pursue the collection of outstanding rates and charges, but with due concern for the financial hardship faced by some members of the community.

In pursuing overdue rates and charges, council will apply the principles of: -

- Equity by treating all ratepayers in similar circumstances in the same manner and having regard to their ability to pay;
- Transparency by making clear the obligations, and available options, of ratepayers and the processes used by Council in assisting them to meet to the financial obligations;
- Empathy, dignity and equity in assisting disadvantaged ratepayers with flexible payment arrangements.

3.4. CONCESSIONS FOR RATES & UTILITY CHARGES

In considering the application of concessions, Council will be guided by the principles of: -

- Equity by having regard to the different levels of capacity to pay within the local community;
- Consistent treatment for all ratepayers in similar circumstances;
- Transparency by making and communicating the application process and requirements necessary to receive a concession;
- Flexibility in allowing Council to respond to local economic issues, adverse seasonal conditions and extraordinary circumstances.

3.5. COST RECOVERY FEES

Section 97 of the *Local Government Act 2009* allows Council to set cost-recovery fees. Council fully recognises the desirability of fully imposing the "user pays" principle for its cost recovery fees, unless the imposition of the fee is contrary to the express social, economic, environmental or other corporate goals. This is considered to be the most equitable and effective approach to setting cost recovery fees, and recognises that Council's rate base should not subsidise specific users or clients of Council's regulatory products or services.

However, in setting its cost recovery fees Council will be cognisant of the requirements that such a fee must not be more than the cost to Council for providing the services to which the fee applies.

3.6. DEVELOPER CONTRIBUTIONS & CHARGES FOR INFRASTRUCTURE COSTS

Council requires developers to pay reasonable and relevant contributions toward the cost of infrastructure required to support the development. Specific charges are detailed in the policies and other material supporting Council's Town Planning Scheme.

These Policies are based on normal anticipated town growth rates. Where a new development is of sufficient magnitude to accelerate the growth rate of a specific community with the Shire, it may be necessary to bring forward social infrastructure projects. Where this occurs, Council expects developers to meet sufficient costs so that the availability of facilities are not adversely affected and so that existing ratepayers are not burdened with the cost of providing the additional infrastructure.

4. REVIEW

This policy will be reviewed each year with the adoption of the Budgets.



Revenue Statement 2024 - 2025

The purpose of this document is to explain the revenue measures adopted in the budget concerning:

- The making of rates and charges
- The levying of rates
- The recovery of rates and charges
- Concessions for rates and charges

The period covered by this statement applies to the financial year 2024 - 2025.

INTRODUCTIONS

Section 104 of the *Local Government Act 2009* and section 169(2) of the *Local Government Regulation 2012* requires Council to adopt a Revenue Statement, as part of its annual budget.

The Revenue Statement accompanies the Budget, providing an outline and explanation of the revenue raising measures used to resource Council's operations for the 2024 - 2025 financial year. Revenue raising measures are made with regard to the local government principles outlined in section 4 of the Local Government Act 2009, and consistent with Council's Corporate Plan, Operational Plan, Revenue Policy, long term financial forecasts and asset management plans.

PURPOSE

In accordance with the Local Government Act and Regulation, this Revenue Statement outlines and explains the revenue measures adopted by Council in its 2024 - 2025 Budget.

GENERAL RATES

DIFFERENTIAL GENERAL RATES

In accordance with the Local Government Regulation 2012, Chapter 4 Rates and Charges Part 5 Differential Rates, Etheridge Shire Council will make and levy a differential general rate for the financial year ending 30th June 2025, taking into consideration the following aspects:

- Council recognises that different categories of land use will generate different needs and requirements for Council services and facilities. Council also recognises that it will incur a different level of resource expenditure to provide the necessary services and facilities.
- Council has considered the consequences of adopting 'one' general rate and acknowledges that to do so would seriously disturb the equitable distribution of the rate burden.
- Council proposes therefore to continue to levy differential general rates to ensure that the rate burden is distributed in a similar fashion to the pattern in previous years. Council will continue to gather data and to consider this information so as to further refine this process.
- To ensure that owners of land across all differential categories contribute equitably to the cost of common services, Council applies a minimum rate to each differential rating category.

In accordance with Section 81 of the Local Government Regulation 2012, Chapter 4 Rates and Charges, Part 5 Differential General Rates, Council will identify the category in which each parcel of rateable land is to be included and describe each of those categories.



For the purposes of the proceeding table, and this document generally, the term “town plan” means the Town Planning Scheme for the Shire of Etheridge gazetted on 31 January 2020 incorporating all the amendments up to and including 30 June 2023. For avoidance of doubt, and for the purposes of interpreting and applying this statement, the term “town plan” will continue to mean the said town planning scheme.

Pursuant to section 81 of the Local Government Regulation 2012, Chapter 4 Rates and Charges, Part 5 Differential General Rates, the categories into which rateable land is categorised, and a description of those categories, is as follows:

Category 2 • Rural Land – Other

Description: Rural land that does not fall within any other rural category.

Category 3 • Urban Residential (Principal Place of Residence)

Description: All urban residential land, which is the owner’s principal place of residence.

Category 4 • Urban Residential (Not Principal Place of Residence)

Description: Other urban residential land, not included in any other category, which is not the owner’s principal place of residence.

Category 5 • Urban Land - Vacant

Description: Urban land that is vacant.

Category 6 • Rural – Large Scale Mixed Intensive Agriculture

Description: Rural land, that is not within any other rural category that is being utilised or has the potential to be utilised, in whole or in part, by virtue of improvements or activities conducted upon the property for a system of large scale intensive cultivation using large amounts of labour and/or high efficiency machinery for planting, cultivating and harvesting.

Category 7 • Rural – Large Scale Renewable Energy Farms

Description: Rural Land that is not within any other rural category that is being utilised or has the potential to be utilised in whole or in part by virtue of improvements or activities conducted upon the property for the production of electricity from renewable energy sources such as biomass, solar, wind, tidal, wave and water (i.e. hydro-electric).

Category 8 • Urban Commercial Land

Description: Rural Land being utilised or having the potential to be utilised by virtue of improvements or activities conducted upon the property for a commercial purpose.

Category 9 • Urban Industrial Land

Description: Land being utilised or having the potential to be utilised by virtue of improvements or activities conducted upon the property for an industrial purpose.

Category 10 • Transport Terminals

Description: Land being utilized or having the potential to be utilized by virtue of improvements or activities conducted upon the property by trucking, earthmoving or similar providers.

Category 11 • Rural Tourism

Description: Rural land in whole or in part, being utilised or having the potential to be utilised by virtue of improvements or activities conducted upon the property for tourism purposes.



Category 13 • Extractive >5,000 tonnes

Description: All land used in whole or in part for licensed extractive industry purposes, where the quantity of material capable of being extracted is greater than 5,000 tonnes per annum.

Category 14 • Mining Claim

Description: Land upon which an approved Mining Tenement and or Mining Claim exists.

Category 15 • Mining Claim (< 5 workers, UV <\$70,000)

Description: Land that is a mine, has less than 5 workers and has an Unimproved Value less than \$70,000.

Definition(s) Mine:

Land that is the subject of a mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure that was used, is used, or intended to be used:-

. as a mine (or for purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation): or

. in conjunction with other land (the subject of a mining lease or other mine tenure) as part of an integrated mining operation.

Integrated mining operation:

Land contained in more than one mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure which land was used, is used, or intended to be used in an integrated manner for the purposes of mining or purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation.

Category 16 • Mining (> 5 workers, UV <\$70,000)

Description: Land that is a mine has 5 workers or more and has an Unimproved Value less than \$70,000.

Definition(s) Mine:

Land that is the subject of a mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure that was used, is used, or intended to be used:-

. as a mine (or for purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation): or

. in conjunction with other land (the subject of a mining lease or other mine tenure) as part of an integrated mining operation.

Integrated mining operation:

Land contained in more than one mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure which land was used, is used, or intended to be used in an integrated manner for the purposes of mining or purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation.

Category 17 • Mining (UV =>\$70,000)

Description: Land that is a mine and has an Unimproved Value of \$70,000 or more.

Definition(s) Mine:

Land that is the subject of a mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure that was used, is used, or intended to be used:-

. as a mine (or for purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation): or

. in conjunction with other land (the subject of a mining lease or other mine tenure) as part of an integrated mining operation.



Integrated mining operation:

Land contained in more than one mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure which land was used, is used, or intended to be used in an integrated manner for the purposes of mining or purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation.

Category 18 • Work Camps 15-29

Description: All land used or intended to be used in whole or in part for workforce accommodation of 15 to 29 persons.

Category 19 • Work Camps 30-99

Description: All land used or intended to be used in whole or in part for workforce accommodation of 30 to 99 persons.

Category 20 • Work Camps 100-200

Description: All land used or intended to be used in whole or in part for workforce accommodation of 100 to 200 persons.

Category 21 • Work Camps >200

Description: All land used or intended to be used in whole or in part for workforce accommodation of greater than 200 persons.

Category 22 • Commercial – Utility Service Providers <1Ha

Description: Land being utilized or having the potential to be utilized by virtue of improvements or activities conducted upon the property for a Utility Service Provider (i.e. Telstra, Optus, Ergon, Energex) with and has an area less than one (1) Hectare (Ha)

Category 23 • Commercial – Utility Service Providers 1-5Ha

Description: Land being utilised or having the potential to be utilised by virtue of improvements or activities conducted upon the property for a Utility Service Provider (i.e. Telstra, Optus, Ergon, Energex) with and has an area of one (1) Hectare but less than five (5) Hectares.

Category 24 • Commercial – Utility Service Providers >=5Ha

Description: Land being utilised or having the potential to be utilised by virtue of improvements or activities conducted upon the property for a Utility Service Provider (i.e. Telstra, Optus, Ergon, Energex) with and has an area equal to or greater than five (5) Hectares.

Category 25 • Grazing and Agriculture <2,000Ha

Description: Rural land, that is not within any other category, predominantly used for cattle grazing or other conventional agriculture and has an area less than 2,000 Hectares.

Category 26 • Grazing and Agriculture 2,000 - <5,000Ha

Description: Rural land, that is not within any other category, predominantly used for cattle grazing or other conventional agriculture and has an area greater than 2,000 Hectares but less than 5,000 Hectares.

Category 27 • Grazing and Agriculture 5,000 - <25,000Ha

Description: Rural land, that is not within any other category, predominantly used for cattle grazing or other conventional agriculture and has an area greater than 5,000 Hectares but less than 25,000 Hectares.

Category 28 • Grazing and Agriculture 25,000 - <50,000Ha

Description: Rural land, that is not within any other category, predominantly used for cattle grazing or other conventional agriculture and has an area greater than 25,000 Hectares but less than 50,000 Hectares.

Category 29 • Grazing and Agriculture 50,000 - <150,000Ha



Description: Rural land, that is not within any other category, predominantly used for cattle grazing or other conventional agriculture and has an area greater than 50,000 Hectares but less than 150,000 Hectares.

Category 30 • Grazing and Agriculture >= 150,000Ha

Description: Rural land, that is not within any other category, predominantly used for cattle grazing or other conventional agriculture and has an area equal to or greater than 150,000 Hectares.

Category 31 Major Transmission Site >10MVA

Description: All land used or intended to be used in whole or in part as an electricity substation with a capacity of greater than 10MVA.

The following Differential Rates have been made for 2024 - 2025

DIFFERENTIAL RATING CATEGORIES 2024 - 2025

Category		Cents in Dollar of Unimproved Valuation 2024 -2025
2	Rural Land Other	2.8159
3	Urban Residential (Principal Place of Residence)	3.9368
4	Urban Residential (Not Principal Place of Residence)	4.6074
5	Urban Land – Vacant	5.3576
6	Rural - Large Scale Mixed Intensive Agriculture	0.4141
7	Rural - Large Scale Renewable Energy Farms	27.5576
8	Urban Commercial Land	5.1360
9	Urban Industrial land	5.9920
10	Transport Terminals	5.9920
11	Rural Tourism	1.4458
13	Extractive >5,000 Tonnes	0.4121
14	Mining Claim	15.5971
15	Mining (<5 Workers, UV <\$70,000)	15.5971
16	Mining (>5 Workers, UV <\$70,000)	15.5971
17	Mining (UV =<\$70,000)	15.5971
18	Work Camps 15-29 Persons	27.5576
19	Work Camps 30-99 Persons	27.5576
20	Work Camps 100-200 Persons	27.5576
21	Work Camps >200 Persons	27.5576
22	Commercial - Utility Service Providers <1Ha	125.6374
23	Commercial - Utility Service Providers 1 – 5Ha	104.0711
24	Commercial - Utility Service Providers >= 5Ha	65.8890
25	Rural Land – Grazing and Agriculture <2,000Ha	0.4950
26	Rural Land – Grazing and Agriculture 2,000 - <5,000Ha	0.3195
27	Rural Land – Grazing and Agriculture 5,000 - <25,000Ha	0.3195
28	Rural Land – Grazing and Agriculture 25,000 - <50,000Ha	0.3527
29	Rural Land – Grazing and Agriculture 50,000 - <150,000Ha	0.3527
30	Rural Land – Grazing and Agriculture >150,000Ha	0.4141
31	Major Transmission Site >10MVA	104.0711



MINIMUM GENERAL RATE LEVY 2024 - 2025

In accordance with Local Government Regulation 2012, Chapter 4 Rates and Charges, Part 4 Minimum General Rates, the following Minimum General Rate Levies for the various categories of land, shall apply for 2024 - 2025:

Minimum General Rates 2024 -2025		Minimum General Rate 2024 -2025
Category		
2	Rural Land Other	\$935
3	Urban Residential (Principal Place of Residence)	\$720
4	Urban Residential (Not Principal Place of Residence)	\$840
5	Urban Land – Vacant	\$840
6	Rural - Large Scale Mixed Intensive Agriculture	\$5,349
7	Rural - Large Scale Renewable Energy Farms	\$13,628
8	Urban Commercial Land	\$896
9	Urban Industrial land	\$896
10	Transport Terminals	\$2,332
11	Rural Tourism	\$1,091
13	Extractive >5,000 Tonnes	\$11,924
14	Mining Claim	\$215
15	Mining (<5 Workers, UV <\$70,000)	\$734
16	Mining (>5 Workers, UV <\$70,000)	\$13,892
17	Mining (UV =<\$70,000)	\$16,538
18	Work Camps 15-29 Persons	\$10,940
19	Work Camps 30-99 Persons	\$21,879
20	Work Camps 100-200 Persons	\$72,926
21	Work Camps >200 Persons	\$145,854
22	Commercial - Utility Service Providers <1Ha	\$8,429
23	Commercial - Utility Service Providers 1 – <5Ha	\$8,429
24	Commercial - Utility Service Providers >= 5Ha	\$8,429
25	Rural Land – Grazing and Agriculture <2,000Ha	\$1,070
26	Rural Land – Grazing and Agriculture 2,000 - <5,000Ha	\$1,070
27	Rural Land – Grazing and Agriculture 5,000 - <25,000Ha	\$1,070
28	Rural Land – Grazing and Agriculture 25,000 - <50,000Ha	\$2,673
29	Rural Land – Grazing and Agriculture 50,000 - <150,000Ha	\$5,349
30	Rural Land – Grazing and Agriculture >150,000Ha	\$10,697
31	Major Transmission Site >10MVA	\$18,250



SPECIAL RATES AND CHARGES

Special Charge – Waste Management Charge (Einasleigh, Mt Surprise & Forsayth)

In accordance with Section 94(1)(b)(i) of the Local Government Act 2009 and section 94 of the Local Government Regulation 2012, Council will make and levy a special charge for the provision of waste management services in the urban areas (as defined within Etheridge Shire Council's Planning Scheme).

The overall plan for the services, facilities and activities in respect of which the special charge is made and levied shall be identified as follows:

- The rateable land to which the special charge applies is land within each of the benefited areas described in the town area maps 'Planning Maps – Einasleigh, Mt Surprise and Forsayth. Where a parcel of rateable land includes two or more lots, the charge will be levied on each lot.



- The service facility or activity for which the special charge is made is for the provision of maintenance and operations of all waste management facilities for the towns of Einasleigh, Mt Surprise and Forsayth. The Special Charge will substantially fund the activity, however Council may determine to subsidise the service in view of the high costs of this service provision and the undue hardship that may result if full cost recovery was sought from the special charge.
- Council considers that land contained within the defined areas receives an equal special benefit from access to the waste management facilities. Council also considers that the benefit is shared equally by all parcels of land regardless of the value of such land.
- The service facility or activity for which the special charge is made is for the provision of waste management facilities as set out in the expenditure item in the budget document for the Shire of Etheridge for 2024 - 2025.
- The time for implementing the overall plan is one (1) year ending 30 June 2025. However, provision of waste management facilities is an ongoing activity, and further special charges are expected to be made in future years.
- The works and services specified in the overall plan will be carried out or provided during the year ending on 30 June 2025.
- The estimated cost of implementing the overall plan (being the cost of the planned works and replacement of capital items for 2024 - 2025 is \$67,500.



- The special charge is intended to raise all funds necessary to carry out the overall plan.

 <i>The amount of Special Charge (Waste) for Forsayth, Einasleigh & Mt Surprise</i>	
	Special Waste Charge
	2024 - 2025
Parcel Vacant & or Occupied Dwelling	\$225.00
Parcel- Vacant	\$225.00

UTILITY CHARGES

Council will make and levy a utility charge on any land, whether vacant or occupied, and whether or not it is rateable land; or a structure; to recover costs in relation to the provision of services and or facilities.

The following utility charges will be implemented by Council during 2024 - 2025:

Cleansing – Georgetown

In accordance with Section 94(1)(b)(ii) of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council will make and levy a cleansing charge on the owner of the land within the area of the Town of Georgetown and on such other lands outside of the Town of Georgetown where a collection service is supplied by Council.

Annual charges for the collection of each 240 litre bin will be based on the frequency of collection of such bin and the number of such bins collected in the normal course of rubbish collection.

Annual charges for the collection of each commercial bin (900 litre) will be based on the frequency of such bin and the number of such bins collected in the normal course of rubbish collection. Commercial operators may avail of the larger bin via an application to Council.

Rubbish collection frequency for bins shall be once per week.

The costs incurred in the operation and maintenance of all of the waste management functions of the Town of Georgetown (including rubbish collection activities) will be substantially funded by these cleansing charges however Council may determine to subsidise the service in view of the high costs of this service provision and the undue hardship that may result if full cost recovery was sought from the service charges.

The urban areas in question are defined in the Town Plan and comprise the township of Georgetown.

Cleansing utility charges for occupied land where Council deems that a service will be supplied are to be levied on the following basis:

- In respect of improvements erected during the year, cleansing charges shall be levied proportionally for the unexpired part of the year from the date the improvement is ready for occupation.



CLEANSING CHARGE

For each house / dwelling unit / improved property

The amount of the charge to be levied is \$636.00 per annum for a 240 litre mobile bin to be used for the removal of domestic refuse on a normal weekly collection day.

Additional Bins will be charged at \$573.00 per annum

Commercial, industrial of community Facility

The amount of the charge to be levied is \$636.00 per annum for a 240 litre mobile bin to be used for the removal of domestic refuse on a normal weekly collection day.

Additional Bins will be charged at \$573.00 per annum

Commercial, industrial of community Facility

The amount of the charge to be levied is \$886.00 per annum for a 900 litre mobile bin to be used for the removal of domestic refuse on a normal weekly collection day.

Additional Bins will be charged at \$798.00 per annum

Water Charges – Georgetown & Forsayth

In accordance with Section 94(1)(b)(ii) of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council will make and levy a water charge in the manner described hereafter to be levied on all land within the shire whether vacant or occupied to which Council is prepared to supply water, together with any land already connected to Council's various water supply systems.

The charges are also made in respect of any land or other structure, building or place on land to which water is supplied that is not rateable under Section 93 of the Local Government Act 2009.

All such charges levied shall be used to defray the cost of constructing water supply facilities, including the payment of interest, depreciation and the costs associated with the operation, maintenance and management of the water supply system.

The basis of the water charge is:

A utility charge will be applied for the supply of water services to the townships of Georgetown and Forsayth and any surrounding properties which are connected, or capable of being connected to the town water supply system as defined in the Water Supply Service Areas (attachment A).

Water Charges shall be applied on a user pays basis utilising a Two Part Tariff System comprising a Water Base Access Charge plus a Water Consumption Charge for each kilolitre (1000 litres) of water used. Whilst the aim of the charges will generally be to achieve full cost recovery, Council may decide not to the set charges to achieve full cost recovery due to the poor economies of scale associated with small water supply systems and the resultant costs to consumers should full cost recovery be applied.

It is the view of Council that it is equitable for all properties within the water areas to contribute to the fixed costs of the water supply operation by way of the Access Charge, while the Consumption Charge for all water consumed conforms to user pays principles.

The Access Charge for each separately connected parcel of land within the water area (including Council owned or controlled land) shall be based upon the size of the service connection to such land. Such charges will be based on a base charge per unit with a standard 20mm service connection equating to 20 units. The Schedule of units applicable to different size meters shall be, unless exempted or reduced by Council resolution.

Because of the generally reduced level of use of water facilities by Religious, Charitable and Community Organisations, such Organisations shall be levied 50% of the Annual Access Charge applicable. Water Consumption Charges however will not attract any subsidy.



The approved Religious, Charitable and Community Organisations in Georgetown are The Roman Catholic Diocese of Cairns, The Corporation of the Synod of the Carpentaria Diocese, The Queensland Country Women's Association and the William Wallace Lodge No 64 of the Ancient Free and Accepted Masons of Queensland.

The approved Religious, Charitable and Community Organisations in Forsayth are The Roman Catholic Diocese of Cairns, The Corporation of the Synod of the Carpentaria Diocese and The Queensland Country Women's Association.

Properties with more than one service connection shall be required to pay the applicable Access Charge for each such connection.

Where, in the opinion of the Director of Engineering Services, a larger than normally required water meter is fitted in order to allow for adequate pressure at a premises because of the substandard nature of the mains at that location, then the Chief Executive Officer may reduce the base access charges applicable for the connection down to the base access charge applicable to the next lowest category meter. (for example; a 50mm connection could be reduced to a 40mm connection).

An Unconnected Water Base Access Charge shall apply to each unconnected parcel of land within the water area not currently connected to the reticulation system where Council is able to provide a connection. As the ongoing costs of providing the capacity for connection to each unconnected site is not considered to be the same as for a connected site (as there is no meter maintenance involved) the Unconnected Access Charge shall be equivalent to one half the Access Charge for a 20mm Service Connection.

In setting the charges at the time of establishing a Council budget each year the following principles shall be used:-

- Access Charge to be based on the anticipated ongoing costs of providing, maintaining and improving the reservoir and reticulation system.
- Consumption Charge is to be based on anticipated recurrent short term costs incurred in the maintenance and operations of pumping and treatment systems (including water quality testing).

For the Township of Georgetown, Council may determine to charge a lesser charge for the first 700 kilolitres per 6 month billing cycle and fund any resultant shortfall from a mix of General Revenue and Grants in recognition of the poor economies of scale applicable to providing water to townships in the region and the hardship that would result in seeking full cost recovery for these services. Water use of more than 700 kilolitres per 6 months will be charged at a higher rate per kilolitre to ensure that fuller cost recovery is achieved for amounts considered as excessive.

The amount of Water Base Charge – Georgetown (1 unit = \$40.88)		
	Units	Charge per Annum
Unconnected Lots	10 units	\$408.80
All Charitable & Religious Uses	10 units	\$408.80
20mm Service Connection	20 units	\$817.50
25mm Service Connection	30 units	\$1,226.30
32mm Service Connection	50 units	\$2,043.80
40mm Service Connection	80 units	\$3,270.10
50mm Service Connection	125 units	\$5,109.50
75mm Service Connection	280 units	\$11,445.20
80mm Service Connection	320 units	\$13,080.20
100mm Service Connection	500 units	\$20,437.80

The amount of Water Consumption Charge - Georgetown	
Georgetown	Charge per Annum
Per Kilolitre of Use	68.00 cents up to 700 kilolitres per half year
Per Kilolitre of Use	136.00 cents over 700 kilolitres per half year



For the Township of Forsayth, Council may determine to charge a lesser charge for the first 500 kilolitres per 6 month billing cycle and fund any resultant shortfall from a mix of General Revenue and Grants in recognition of the poor economies of scale applicable to providing water to townships in the region and the hardship that would result in seeking full cost recovery for these services. Water use of more than 500 kilolitres per 6 months will be charged at a higher rate per kilolitre to ensure that fuller cost recovery is achieved for amounts considered as excessive.

 The amount of Water Base Charge – Forsayth (1 unit = \$40.88)		
	Units	Charge per Annum
Unconnected Lots	10 units	\$408.80
All Charitable & Religious Uses	10 units	\$408.80
20mm Service Connection	20 units	\$817.50
25mm Service Connection	30 units	\$1,226.30
32mm Service Connection	50 units	\$2,043.80
40mm Service Connection	80 units	\$3,270.10
50mm Service Connection	125 units	\$5,109.50
75mm Service Connection	280 units	\$11,445.20
80mm Service Connection	320 units	\$13,080.20
100mm Service Connection	500 units	\$20,437.80

 The amount of Water Consumption Charge- Forsayth	
Forsayth	Charge per Annum
Per Kilolitre of Use	104.00 cents up to 500 kilolitres per half year
Per Kilolitre of Use	227 cents over 500 kilolitres per half year

For Rural Properties connecting off the raw water mains, Connections shall be limited to those approved under the initial agreement(s) between Council and property owner, negotiated as part of the water main pipeline for the Charleston Dam project. Under this agreement, properties have been granted a fixed number of connections to the raw water main, with each connection limited to 20mm connections. Connections will be metered. Primarily, water off-take is for stock watering purposes in lieu of access to the Delaney River. As the connection has been granted as compensation, properties will not pay an access charge for the connection or a consumption charge.

Other rural properties connected to raw water supply networks will continue to pay an access and consumption charge – the access charge will be determined in accordance with the size of the connection (as outlined above).

The consumption charge for the following properties is set at \$0.545 / Kilolitre: -

Assessment	Lot on Plan
501-50000	L53 on Plan SP242966
420-01354	L1on Plan MPH2268
522-50000	L5306 on Plan SP287760
541-00000	L196 on Plan OL 149

INTEREST

Council will impose interest on rates and charges that remain unpaid after the appointed date for payment (i.e. the date on which the discount period closes) and includes assessments which are making payments of outstanding rates by installment for the financial year 2024 – 2025.

Forty-five days following the close of discount, interest will be calculated on daily balances of amounts outstanding and charged at the end of the month on a compounding daily interest. Where the amount of interest charged is less than \$20.00 and the rates have been paid in full in the period between the close of discount and the end of the month, the interest may be written off following approval from the Chief Executive Officer.

Interest on arrears will be calculated in accordance with section 133 of the Local Government Regulation 2012 and will be set at the rate of 12.35% per annum.¹

LEVYING OF RATES AND CHARGES

In accordance with section 104 of the Local Government Regulation 2012, Council will issue a rates notice to the registered owner(s) of the land on which a rate or charge has been applied. Rates notices shall include the date the notice was issued, the date by which time the rate must be paid and any discounts, rebates or concessions applied.

Council will issue notices on a yearly basis during the periods 01 July to 30 June in the respective financial year.

Council will responsibly ensure that the rates and charges applied are correct and are generally issued within the month of August to better take into account the financial cycle of the local economy.

Methods of Payment

Council will accept the payment of rates by the following methods.



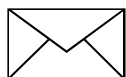
Payments can be made via accepted Credit Card Accounts.



Payment can be made via Eftpos



Available through participating financial institutions
Biller Code: 120519



Payment by mail



IN PERSON:

Payment can be made personally by Cash, Cheque or Money Order at any of the following Locations:
Georgetown Office – St George Street, GEORGETOWN QLD

¹ Section 133 of the Local Government Regulation 2012 (LGR) has been amended to change the way that the maximum interest rate on overdue rates and charges is calculated. The new method is based on the calculation used for the interest charged on unpaid State taxes under the Taxation Administration Act 2001 (TAA) and the Taxation Administration Regulation 2012 (TAR) (i.e. the Reserve Bank of Australia (RBA) 'bank bill yield rate' plus a margin of 8 per cent). For overdue rates and charges, the bank bill yield rate (3-month bank accepted bills monthly average) as at March of each year will be used to calculate the maximum rate of interest to apply for the following financial year.

Local governments will also be required to formally set the actual interest rate to be charged on overdue rates each year (up to the maximum interest rate set by the LGR and CBR). This is to be done by resolution as part of the annual budget process. In deciding the interest rate to be applied, local governments should ensure that they have documented evidence that they have given reasonable consideration to the interest rate, and this will include reasons for the interest rate chosen. This will allow ratepayers to understand the basis for the local government's decision. The bank bill yield rate as at March 2024 published by the RBA was 4.35 per cent, so the maximum interest rate for the 2024 - 25 financial year will be 12.35 per cent.



Acceptance of a cheque and issue of a receipt are conditional on collection of the proceeds and until collection, no credit is given or implied. Property owners will be liable for any dishonor fees and discount will be lost where cheques are dishonored and not rectified prior to the discount date.

Payments in Advance

Payments in advance by way of lump sum or installments may be accepted, however interest will not be payable on any credit balances held.

Payment by Installments

Council will allow payments by installment where it will benefit both the individual and assist with the collection of overdue rates and charges.

Installment plans shall be based on ability to pay and if possible full recovery within a specified period.

The acceptance of a request to pay by installment shall not be considered a 'Formal Payment Arrangement' and interest will continue to accrue at the rate determined in the policy statement. Council shall also retain the right to take legal action to recover outstanding rates (arrears) if deemed necessary.

TIME IN WHICH RATES MUST BE PAID:

In accordance with the provisions of Section 118 of the Local Government Regulation 2012, the rates and charges levied by council must be paid within **forty-five (45) clear days** after the notice is issued.

With regard to financial hardship, Council shall actively pursue the collection of outstanding rates and charges.

Council shall use the following as a referral guide for the recovery of rates and charges:

Standard Performance:

- 1st Notice issued within 21 days of end of discount period;
- (Clients will be given 21 days from post date of 1st notice to contact Council and either pay the outstanding amount in full or initiate an installment plan.)
- Where there has been no movement on an account or an installment plan has defaulted, Council may refer the debt to a debt recovery agent, (elected through quotation or tender).
- Generally an account will not be referred to the collection agent, unless it is \$500.00 or greater in value.
- All debts referred to a recovery agent, shall be subject to their terms and conditions of payment.
- Payment plans will be considered even though Council has referred the debt to a collection agent.
- Where the collection agent is unable to trace the interested parties, the account shall be referred back to Council and standard reminder notices will be forwarded periodically.

Further Action:

- Where the collection agent has returned no result, Council may make a resolution, to proceed with legal action against the interested parties.
- Properties in default of payment for three (3) or more years may initiate action under Section 140 of the Local Government Regulation 2012 – Notice of intention to sell land for overdue rates or charges.

Exceptional Circumstances - Drought Relief or Natural Disaster

Council may at its discretion grant some relief to rural ratepayers who are financially stressed by drought or have been affected by a natural disaster.



The relief may be in the form of an extension to the period during which Council will permit discount to be deducted from rates. This period shall be extended to the end of the period covered by the rate levy. This concession may be available only to primary producers who can provide objective evidence of financial difficulty arising from drought or natural disaster.

The Department of Primary Industries shall be the determining body for the process of declaration of drought.

REBATES AND CONCESSIONS

Discount

In accordance with section 130 of the Local Government Regulation 2012, Council will allow a 15% discount on all General Rates and Utility Charges, if payment is made within 45 clear days from the date of issue of the notice.

If Council is satisfied that a person liable to pay a rate has been prevented, by circumstances beyond the person's control, from paying the rate in time to benefit from a discount under section 130 of the Local Government Regulation 2012, then Council under section 130(10) of the Local Government Regulation 2012, may still allow the discount following written application by the ratepayer.

Pensioner Concessions

Council will allow a remission of 50% of the total of General Rates, Cleansing Utility Charges, Water Utility Annual Access Charges, Special Charges Waste Management and Special Charges to qualifying pensioners only subject to a maximum remission of two and one quarter times the maximum State Government Pensioner Rate Subsidy allowable in the year.

Currently the maximum State Government Pensioner Rate Subsidy is 20% of rates up to \$200 per annum so the comparative maximum Council Pensioner Remission is 50% of rates up to \$450 per annum.

Persons holding a Department of Veterans Affairs or a Queensland Repatriation Health Card issued by the Department of Veterans Affairs will receive the maximum discount allowable.

The concession shall be available to eligible pensioners in addition discount (above).

To be eligible for Council subsidy pensioners must meet the following criteria:

- Concessions are only available to approved pensioners who are in receipt of a pension from the Commonwealth Government.
- An approved pensioner is one who is and remains an eligible holder of a Queensland 'Pensioner Concession Card' issued by the Department of Social Security or the Department of Veterans' Affairs, or a Queensland 'Repatriation Health Card – For all or specific conditions' issued by the Department of Veterans' Affairs.
- The approved pensioner must be the owner / joint owner or life tenant of the property that is his/her principal place of residence. In the cases of co-ownership, the Council subsidy will apply to the full share of the gross rates and charges regardless if only one of the owners are entitled to an approved pension.
- The claimant must be a resident of the shire on the first day in July in the financial year in which the benefit is being claimed. Pensioners taking residence after that date will be eligible for a pro-rata concession based on the number of day's resident.
- The concession is only available to claimant's who reside in a structure which has been approved by Council to be a habitable dwelling, and/or are in receipt of Council services.



- Pensioner concession is not available on income producing properties and applies to urban or rural residential lands. The Chief Executive Officer may, at his discretion, extend this concession to rural land in exceptional circumstances and/or where the primary land use code is 02 (Single Unit Dwelling), or 05 (Large Homesite – Dwelling) as determined by the Department of Natural Resources.
- A pensioner's eligibility shall be confirmed through the Centrelink Customer Confirmation eService in all circumstances.
- Application for the above pensioner concessions is required only on initial application.



Natural Hardship

Council may, at its discretion allow other concessions or remissions if it is of the opinion that some unusual and serious circumstances exist which may prevent payment within the appointed time or otherwise delay the payment of rates and charges as they fall due.

Applications for concession or remission should be able to demonstrate unusual and severe difficulty rather than the usual frustration and trial to which everyone is subjected from time to time.

General Rate Caps

Council will not be using rate capping in 2024 - 2025.

Valuation Averaging

Council will not be averaging land valuations when implementing the Shire's Valuer-General valuation due to take effect 1st July 2024.

Economic or Social Incentives

Council may allow rating concessions as an incentive to attract business to the Shire in an industrial estate development or in a project with similar economic benefit to the Shire.

At Council's discretion, it may remit some or all of the rates and charges that would otherwise be payable.

At Council's discretion, it may remit some or all of the rates and charges that would otherwise be payable by certain clubs or organisations that, in the opinion of the Chief Executive Officer, fulfill useful social and or charitable community needs, as identified in Council's Corporate Plan.

The following clubs and or associations shall fall into this category and will be granted concessions as listed below for the 2024 - 2025 financial year:

 Concessions to Community & Sporting Groups 2024 - 2025				
Club/Association	General Rate Concession 2024 - 2025	Water Access Charge	Water Consumption Charge	Cleansing Charge
Georgetown Golf Club	100%	N/A	N/A	N/A
William Wallace Lodge- Georgetown	100%	N/A	N/A	N/A
Forsayth Tennis Club	100%	N/A	N/A	N/A
Forsayth All Sports Club	100%	N/A	N/A	N/A
Forsayth Sporting Shooters Association	100%	N/A	N/A	N/A
Einasleigh Race Club	100%	N/A	N/A	N/A
Georgetown Turf Club	100%	N/A	N/A	N/A
Oak Park Race Club	100%	N/A	N/A	N/A
Mt Surprise Campdraft	100%	N/A	N/A	N/A
Roman Catholic Diocese of Cairns	100%	50%	N/A	N/A
The Corporation of the Synod of the Carpentaria Diocese	100%	50%	N/A	N/A
QCWA	100%	50%	N/A	N/A
Roman Catholic Diocese of Cairns	100%	50%	N/A	N/A
The Corporation of the Synod of the Carpentaria Diocese	100%	50%	N/A	N/A



OPERATING CAPABILITIES, BORROWINGS, DEPRECIATION AND PROVISIONS:

▪ Operating Capability

The change in operating capability of the local government is disclosed as the bottom line of the Operating Statement. It reflects the change in total wealth of the Council.

The Shire's development and economic circumstances are not expected to alter by any significant amount in the foreseeable future.

▪ Borrowing Policy

Council is required to adopt a Borrowing Policy that outlines its intent to borrow funds for the respective financial year, and the following 10 years.

Council will also maintain a working capital facility to manage cash balances, affected by the timing of the expenditure of claimable expenses (associated with Queensland Reconstruction Authority (Disaster Recovery Fund), Department of Transport and Main Roads and grant funded projects) to reimbursement of claimed costs. Further, Council retains the right to borrow funds for infrastructure development if an emergent situation arises.

▪ Depreciation and Non-Cash Expenses

Depreciation and other non-cash expenses will be funded to the extent that they are recognised in Council's Accounts. Such funding will be a component of the accumulated surplus in the Appropriation Statement.

Council has now recognised a value for its roads and other infrastructure assets in its financial statements in accordance with the various sections of the Local Government Act 2009 and the Local Government Regulation 2012. Council notes that the quantum of accumulated depreciation on such classes of assets may be beyond its capacity to fund fully and accordingly may identify assets that it will not replace when their useful life has expired.

▪ Provisions

Council's accounts show due provision for leave and employment entitlements. The funds necessary to satisfy future need are held as part of investments.

REGULATORY CHARGES

Regulatory charges shall be measured on the basis of the estimated cost of providing the goods or service.

BUSINESS ACTIVITIES

Council has the power to conduct business activities and make business activity fees for services and facilities it provides. Business activity fees are made where Council provides a services and the other party to the transaction can choose whether to avail itself of the service. Business activity fees are a class of charge, which are purely commercial in application and are subject to the Commonwealth's Goods and Services Tax.

Business activity fees include but are not confined to the following: -

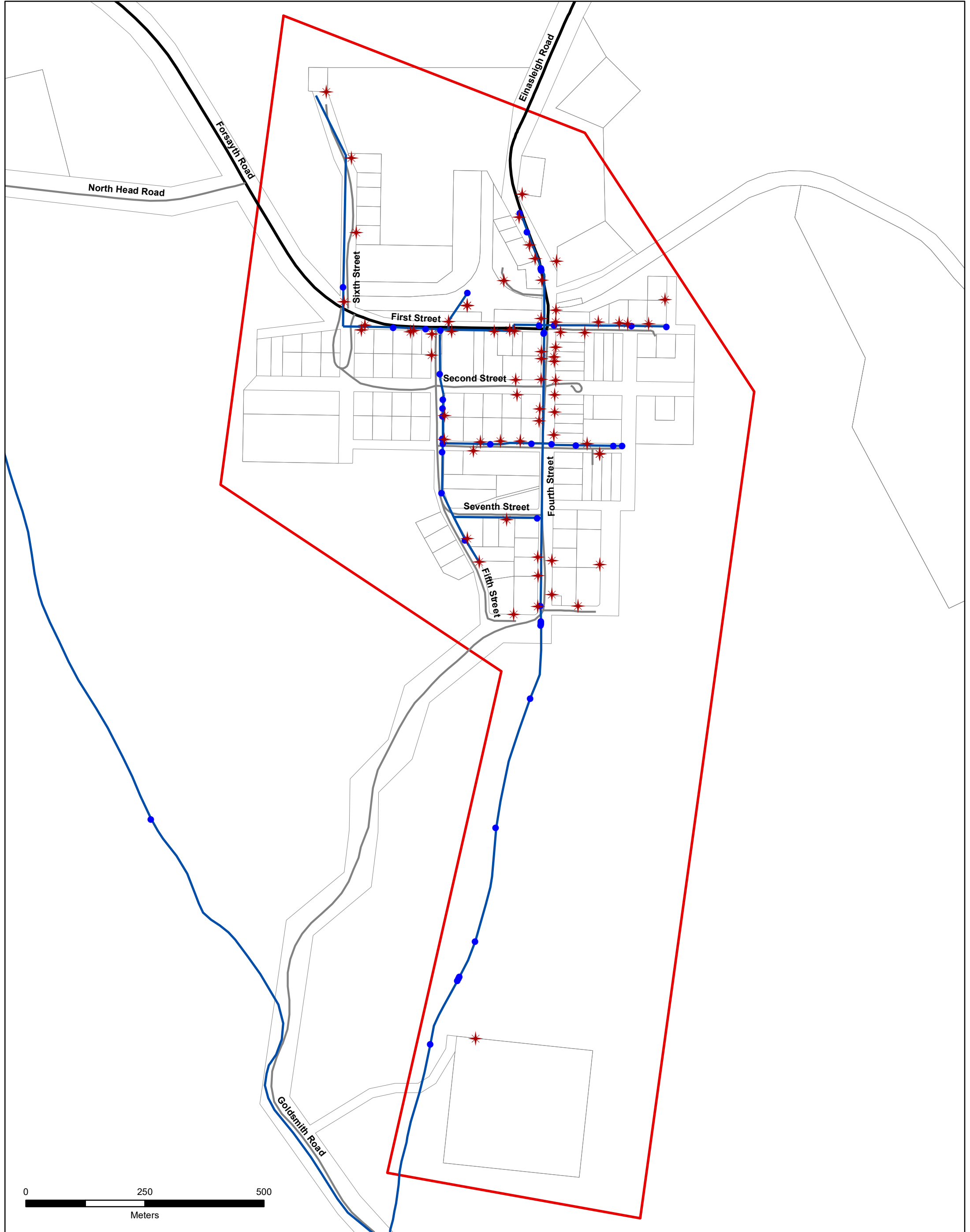
- Commercial rents
- Plant hire,
- Private works
- Facility Hire
- Bulk water (stand pipe) supply

Please note: the above business activities are not business activities for the purposes of Chapter 3, Part 2 of the *Local Government Act 2009* or Chapter 3, Part 2 of the *Local Government Regulation 2012*.



Attachment A

Water Supply Areas



Date: 18/07/2023

Legend

- | | | |
|---|--|---|
|  Water Meter |  Main road |  Water Service Area |
|  Water Node |  Local road | |
|  Water Main |  DCDB | |



1:7,000 when printed at A3

FORSAYTH WATER SUPPLY AREA

Disclaimer:
Whilst permitting use of this data, the Etheridge Shire Council make no representations and give no warranties about its accuracy, reliability, completeness, currency or suitability for an particular purpose, and disclaim all responsibility and liability, (including without limitation, liability in negligence) for any loss, damage or costs (including consequential damage) relating to use of this data.



Date: 18/07/2023

Legend

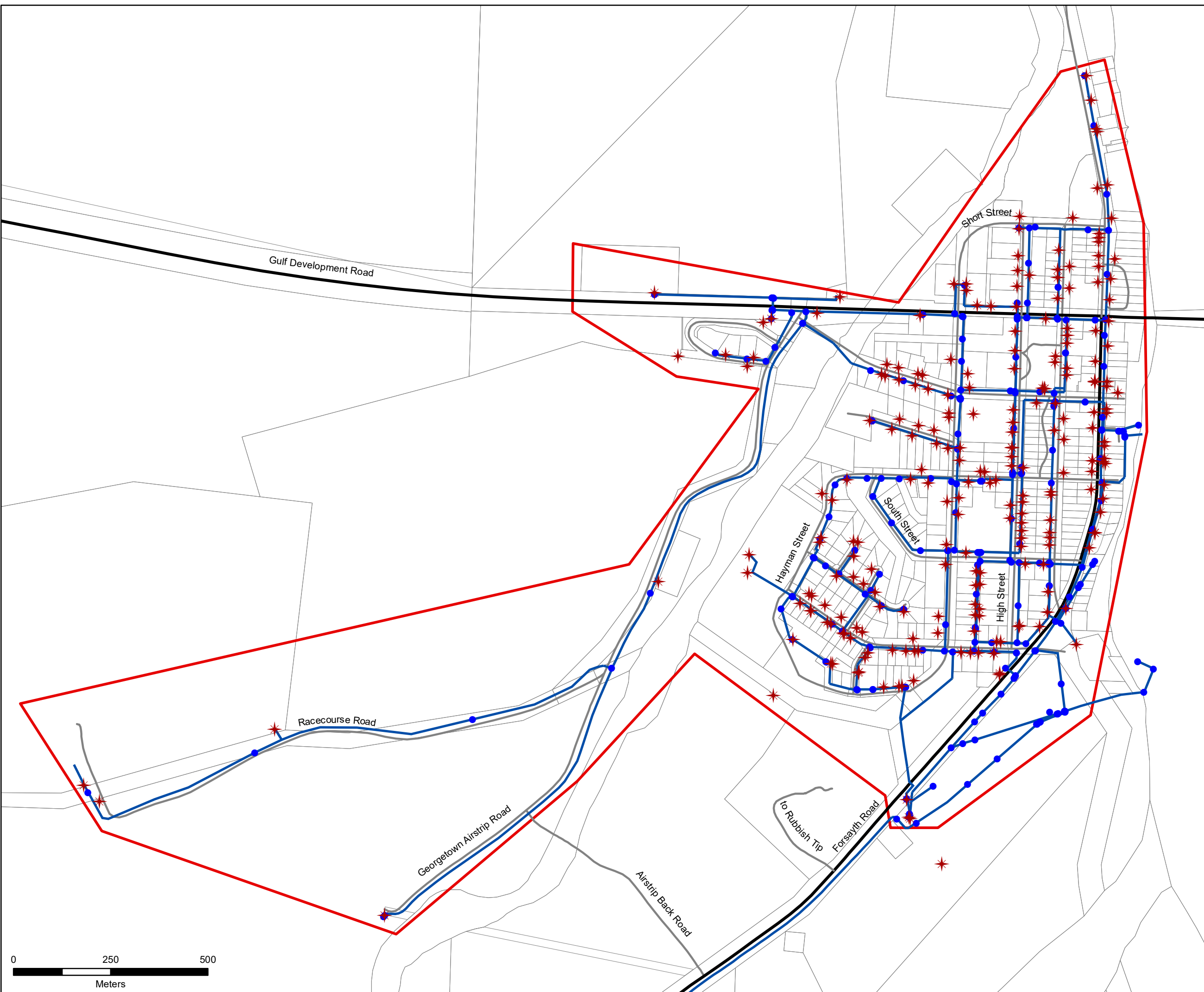
- Water Meter
- Water Node
- Water Main
- Main road
- Local road
- DCDB
- Water Service Area



1:9,000 when printed at A3

GEORGETOWN WATER SUPPLY AREA

Disclaimer:
Whilst permitting use of this data, the Etheridge Shire Council make no representations and give no warranties about its accuracy, reliability, completeness, currency or suitability for an particular purpose, and disclaim all responsibility and liability, (including without limitation, liability in negligence) for any loss, damage or costs (including consequential damage) relating to use of this data.





ESC – S005 Budget Policy

POLICY VERSION AND REVISION

Version History		Meeting date	
GMCCS5 -15 th June 2016 Resolution No: 2016 / GM1736 GMCCS5 – 17 th May 2017 Resolution No: 2017/GM GMCCS4 – 7 th June 2018 Resolution No: 2018/GM2324 GMCCS3 19 th June 2019 Resolution No: 2019/GM2639 GMCCS 17 th June 2020 2020/GM2903 Special Meeting Held 26 th July 2023 SP23.07.17	24 th July 2024		
	Resolution number		
Approval by CEO			
Effective date		Review date	
1 st July 2024		30 th June 2025	
Policy Author			
Director of Corporate Services			
Current incumbent			
Neil Crotty			
Implementation Officer			
Chief Executive Officer			
Current incumbent		Contact number	Official file no.
Ken Timms PSM		4079 9090	ESC – S005



Contents

1.	Background & context	3
2.	purpose & Scope	3
3.	Definitions	3
4.	Policy provisions	4
4.1.	Council Reports	4
4.2.	Annual Budget Consideration.....	5
4.3.	Budget Reviews.....	5
4.4.	Amendments to the budget	5
4.5.	Variations.....	6
5.	Related Documents	6



1. BACKGROUND & CONTEXT

Council is a very large business providing many diverse and significant services to the community. It is important that guidelines are established to assist in providing rigor to its financial management. This includes guidelines to:

- Clarify limitations on the release of budgetary information prior to the formal adoption of the budget;
- Ensure that Council reports are presented in a fiscally responsible manner;
- Provide guidance in the preparation of the budget reviews;
- Ensure that required amendments to the budget are made in a timely manner;
- Ensure consistency with Council's Long Term Financial Forecast.

2. PURPOSE & SCOPE

This policy provides a framework for the administration of Etheridge Shire Council's ("ESC") budget and establishes guidelines to ensure that known variations to the budget are addressed in a timely manner.

This policy applies to all: -

1. Elected Members;
2. Council Staff who prepare and contribute to ESC's annual budget;
3. Officers who prepare reports to Council, as it provides a guide for the presentation of financial information in those reports.

This policy also sets out the Budget review process.

3. DEFINITIONS

For the purpose of this policy:

Council shall mean Etheridge Shire Council.

Adopted Budget shall mean the original budget for Etheridge Shire Council for the financial year including any amendments to the budget adopted by the local government under section 170 of the Regulation.

Corporate Plan shall mean a document adopted under section 166 of the Regulation that outlines Council's strategic direction over the following five (5) years.

Long-Term Financial Forecast shall mean a document that forecasts over a 10 year period: –
(a) *Council's income and expenditure; and*
(b) *The value of Council's assets, liabilities and equity.*

Operational Plan shall mean the document adopted under section 174 of the Regulation that outlines how Council will progress the implementation of the Corporate Plan during the immediate 12-months.

The Act shall mean the *Local Government Act 2009*.

The Regulation shall mean the *Local Government Regulation 2012*.

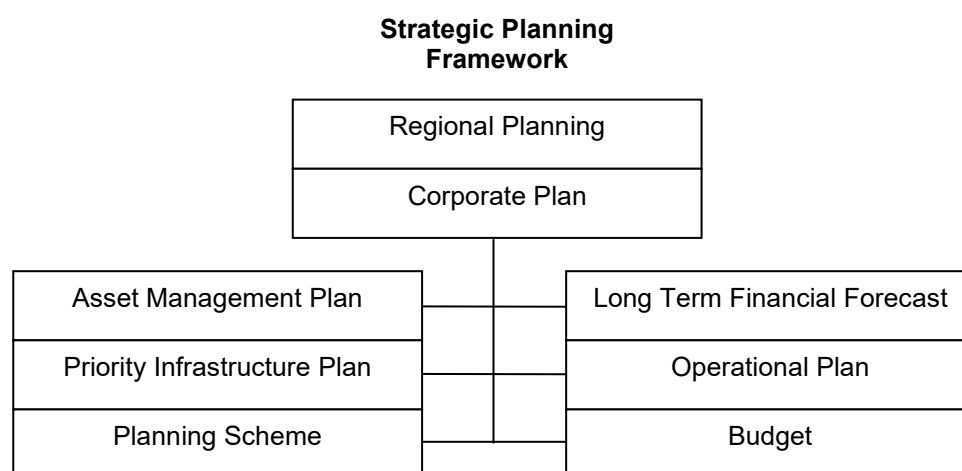


4. POLICY PROVISIONS

Etheridge Shire Council's budget cycle is aimed at addressing the need for:

- Long term financial planning;
- Detailed annual budgets supporting Council's operating plans and revenue decisions;
- Reviews to address progress against the annual operating plan; and
- Reviews to align the budget with actual results.

This is illustrated as follows:



4.1. COUNCIL REPORTS

The following principles are to be applied when compiling official Council meeting reports:

- Recommendations that are presented to Council that have the effect of increasing expenditure or reducing income (if adopted) **MUST** indicate where alternative funding is to be sourced from.
- No report should include a recommendation that “funds are to be identified at the next review” or that “the project be included in next year’s budget” (although the item may be **listed for consideration** in either the next review or the following year’s budget). Note: These two statements have the effect of committing Council to works that it may not be able to fund.
- Where a recommendation states that the funds are to be allocated from various Reserve pools the report **MUST** include the current balance of the relevant account. This will enable Councillors to be fully informed prior to approving the allocation.
- Only emergent projects/expenditure items should generally be incorporated into Budget Reviews. *Note: The overall intention for the Budget Reviews is to review performance and assess financial position.*
- Where an item that has financial implication is raised in the General Business section at a Council Meeting, a report is to be presented to a future meeting so that possible funding can be identified before the recommendation is adopted.
- The budget is a “project” budget. Where projects are completed under Budget, the funds are to be retained in consolidated revenue for those projects that may be over expended.



4.2. ANNUAL BUDGET CONSIDERATION

Throughout the financial year Council considers matters, which may result in a referral to future budget considerations. Where this occurs in an open Council meeting it becomes a matter of public knowledge. These matters must be consistent with Council's Long Term Financial Forecast, when adopted.

During the lead up to the adoption of the original budget for a particular financial year, detailed presentations and working papers are provided to Councillors. The presentations and working papers may include potential expenditure, pricing and rating considerations and various scenarios on options to be considered before the adoption of the budget.

As a matter of policy, all budget working papers including material presented on possible pricing, rating and expenditure is to be treated as "strictly confidential".

In some instances portions of the above information may normally (outside of the budget process) be used to answer enquiries or comments from members of the public. In recognition of the operational need to continue to respond to public enquiries/comment during the budget preparation, the Mayor and CEO (or CEO delegate) are authorised to exercise discretion in releasing information, which would otherwise be considered confidential under this policy.

4.3. BUDGET REVIEWS

It is recognised that (following the finalisation of the June financial statements) the actual opening balance may be either more favourable or less favourable than the estimate in the original budget. In the case that it is more favourable, priority will be given to transferring any surplus to appropriate reserves or to reduce the level of borrowings.

Budget review(s) are to be undertaken at the following periods:

- First review immediately following close of accruals for the previous financial year;
- Six monthly review following the close of accounts in December;
- Nine monthly following the close of accounts in March

4.4. AMENDMENTS TO THE BUDGET

There are a number of budget amendments that may be required during the year. The process for handling various types of amendments is as follows:

Type of Amendment	Process
Increased / decreased expectation of revenue	Adjust at next review. Report to Council is required in relation to impacts on the Original Budget
Increase or reduction in the scope of a Council approved project (operating or capital)	Adjust at next review. Report to be prepared for Council at the next General Meeting for decision/endorsement, outlining if there is any financial/budget impact and adjusted at next review if required.
Incorrect classification of projects as either operational or capital nature or incorrect allocation which is for accounting purposes only (May have an effect on depreciation expenses)	Report to be prepared for Council at the next General Meeting for Council resolution
Information regarding additional grant funded projects and associated revenue and expenditure not allocated within the original budget	Report to be prepared for Council at the next General Meeting for endorsement and discussion around additional funding sources if required if the grant is not 100% funded. Adjust at next review



4.5. VARIATIONS

Etheridge Shire Council reserves the right to vary, replace or terminate this policy from time to time.

5. RELATED DOCUMENTS

Corporate Plan

- Operational Plan
- Revenue Policy
- Revenue Statement
- Debt Policy
- Investment Policy
- Annual Budget



ESC – S004 Investment Policy

POLICY VERSION AND REVISION

Version History		Meeting date	
GMCCS4 17 th May 2017 Resolution No: 2017/GM GMCCS3 7 th June 2018 Resolution No: 2018/GM2323 GMCCS2 19 th June 2019 Resolution No. 2019/GM2638 GMCCS 17 th June 2020 Resolution No: 2020/GM2902 Special Meeting Held 26 th July 2023 SP23.07.19		24 th July 2024	
		Resolution number	
Approval by CEO			
Effective date		Review date	
1 st July 2024		30 th June 2025	
Policy Author			
Director Of Corporate Services			
Current incumbent			
Neil Crotty			
Implementation Officer			
Chief Executive Officer			
Current incumbent		Contact number	Official file no.
Ken Timms PSM		4079 9090	ESC – S004



Contents

1.	Purpose	3
2.	Scope.....	3
3.	objectives.....	3
4.	Policy statement	3
4.1.	investment Objectives	3
	I. Preservation of Capital	3
	II. Maintenance of Liquidity.....	4
	III. Return on Investments	4
4.2.	Ethics & Conflicts of Interest	4
5.	Implementation	4
5.1.	Internal Controls	4
5.2.	delegation of authority	4
5.3.	breaches	4
6.	Review	4



1. PURPOSE

Section 191 of the *Local Government Regulation 2012* (the Regulation) requires Council to adopt an Investment Policy that addresses: -

- The local government's investment objectives and overall risk philosophy, and
- Procedures for achieving the goals related to investment stated in the Policy.

Consequently, the purpose of this Policy is to identify Council's philosophy and strategy for investment, overall risk philosophy and the investment objectives and expectations. The Policy will guide Council's investment decisions based on an assessment of counterparty, market and liquidity risk within the legislative framework of the *Statutory Bodies Financial Arrangements Act 1982* and *Regulation 2019*.

2. SCOPE

This Policy applies to the investment of surplus funds in accordance with investment powers under Part 6 of the *Statutory Bodies Financial Arrangement Act 1982* (SBFAA).

3. OBJECTIVES

The objectives of this Policy are:

1. To adopt a Policy on investing surplus funds that provides for responsible financial management and statutory compliance; and
2. To ensure an acceptable investment ratio is maintained so that new investments do not impede Council's ability to maintain an appropriate cash flow to service debt and operational payments.

4. POLICY STATEMENT

Council's investments will be made in accordance with: -

- The Act & the Regulation
- Part 6 of the SBFAA; and

All investments are to be denominated in Australian Dollars / currency.

To mitigate risk and protect the capital value of investments, funds will only be placed with Queensland Treasury Corporation or other allowable financial institutions as defined in the *Statutory Bodies Financial Arrangements Act 1982*.

4.1. INVESTMENT OBJECTIVES

Etheridge Shire Council's overall objective is to invest funds at the most advantageous rate of interest available to it at the time, for that investment type, and in a way that it considers the most appropriate given the circumstances.

In priority, the order of investment activities shall be preservation of capital, liquidity and return.

1. Preservation of Capital

Preservation of capital shall be the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security of principal of the overall portfolio. This would include managing credit and interest rate risk within given risk management parameters and avoiding any transactions that would prejudice confidence in Council or its associated entities.



a) Credit Risk

Etheridge Shire Council will evaluate and assess credit risk prior to investment. Credit risk is the risk of loss due to the failure of an investment issue or guarantor. The investment officer will minimise credit risk in the investment portfolio by pre-qualifying all transactions including the brokers/securities dealers with which they do business, diversifying the portfolio and limiting transactions to secure investments.

b) Interest Rate Risk

The investment officers shall seek to minimise the risk of a change in the market value of the portfolio because of a change in interest rates. This would be achieved by considering the cash flow requirements of Council and structuring the portfolio accordingly. This will avoid having to sell securities prior to maturity in the open market. Secondly, interest rate risk can be limited by investing in shorter term securities.

II. Maintenance of Liquidity

The investment portfolio will maintain sufficient liquidity to meet all reasonably anticipated operating cash flow requirements of Council, as and when they fall due, without incurring significant transaction costs due to being required to sell an investment.

III. Return on Investments

The portfolio is expected to achieve a market average rate of return and take into account Etheridge Shire Council's risk tolerance and current interest rates, budget considerations, and the economic cycle.

4.2. ETHICS & CONFLICTS OF INTEREST

Staff involved in managing Council's finances and investment portfolios shall refrain from personal activities that would conflict with the proper execution and management of Etheridge Shire Council's investment portfolio. This includes activities that would impair the officers' ability to make impartial decisions.

5. IMPLEMENTATION

5.1. INTERNAL CONTROLS

The Finance Manager shall establish internal controls and processes that will ensure investment objectives are met and that the investment portfolios are protected from loss, theft or inappropriate use.

The Chief Executive Officer shall issue a letter to any approved counterparty advising that funds transferred from investments to Council must only be deposited into Council's General Account or Trust Account. This instruction cannot be varied unless a written request is made in writing signed in accordance with Council's account signing authority.

5.2. DELEGATION OF AUTHORITY

Authority for implementation of the Investment Policy is delegated by Council to the Chief Executive Officer in accordance with the Local Government Act 2009, Section 257 (1).

Authority for the day-to-day management of Council's Investment Portfolio is to be delegated by the Chief Executive Officer to the Director Corporate Services and/or the Finance Manager.

5.3. BREACHES

Any breach of this Investment Policy is to be reported to Chief Executive Officer and rectified within seven (7) days of the breach occurring.

6. REVIEW

This Policy is to be reviewed annually.



ESC – S003 Debt/ Borrowing Policy 2024 - 2025

POLICY VERSION AND REVISION

Version History		Meeting date	
15 th June 2016 Resolution No: 2016/GM1735 GMCCS3 – 21 st June 2017 Resolution No: 2017/GM GMCCS2 7 th June 2018 Resolution No: 2018/GM2322 GMCCS6 19 th June 2019 Resolution No: 2019/GM2642 GMCCS 17 th June 2020 2020/GM2904 SP23.07.20 – Special Meeting Held 26 th July 2023		24 th July 2024	
		Resolution number	
Approval by CEO			
Effective date		Review date	
1 st July 2024		30 th June 2025	
Policy Author			
Director Corporate Services			
Current incumbent			
Neil Crotty			
Implementation Officer			
Chief Executive Officer			
Current incumbent		Contact number	Official file no.
Ken Timms PSM		4079 9090	ESC – S003





Contents

1.	Background & Context.....	3
2.	Purpose & Objectives	3
3.	Policy Provisions	3
3.1.	Short Term Borrowing	3
3.2.	Long Term Borrowing	3
4.	Review	4



1. BACKGROUND & CONTEXT

Section 192 of the *Local Government Regulation 2012* requires a local government to develop a Debt Policy. The Policy must address the: -

- New borrowings planned for the current financial year and the next nine (9) financial years;
- Period over which Council plans to repay existing and new borrowings.

As a public sector entity, Council is also subject to the provisions of the *Statutory Bodies Financial Arrangements Act 1982*. This Act regulates Council's ability to enter into financial arrangements.

2. PURPOSE & OBJECTIVES

This Policy is formulated under section 192 of the *Local Government Regulation 2012*, and in accordance with the *Statutory Bodies Financial Arrangements Act 1982*. It is intended to guide Council's responsible financial management for loan undertakings, ensuring the level of Council's indebtedness is within acceptable limits to Council, its communities and external stakeholders.

3. POLICY PROVISIONS

3.1. SHORT TERM BORROWING

Council will maintain a Working Capital Facility with Queensland Treasury Corporation to assist in managing cash flows / balances throughout the year, to manage the timing between expenditure and reimbursement on recoverable works so that Council's services and capital works program are not unduly disrupted. Drawdowns from the Working Capital Facility will be repaid as cash balances allow and will generally be fully repaid at the conclusion of the grant / recoverable work activities giving rise to Council's need to draw upon the WCF. Council's WCF limit is \$7.5M.

3.2. LONG TERM BORROWING

As a general principle, Council recognises that loan borrowings for capital works are an important source of funding and that the full cost of infrastructure should not be borne entirely by present day ratepayers. Future beneficiaries of the infrastructure should contribute toward its cost. Whilst recognising the importance of loan borrowings, Council should not place undue reliance upon loans as a source of income.

In general terms, borrowings will only be used to finance capital projects or asset acquisitions that will provide services now and into the future. Council will endeavour to restrict all borrowings to expenditure on identified capital projects that are considered by Council to be of the highest priority, and which cannot be funded from revenue, as identified by the adopted budget. Where identified asset replacement reserves exist, it will be Council's preference to use reserved funds prior to undertaking new loans.



Borrowing Policy 2024-25

Planned long-term borrowings are: - Year and Purpose of Borrowings	Amount	Balance	Term
2016 Forsayth Water Treatment Plant	\$100,000	\$32,979	10 years
2023/24 Housing Projects	\$6,000,000	\$5,977,687.85	20 years
2024/25 No borrowings proposed			
2025/26 No borrowings proposed			
2026/27 No borrowings proposed			
2027/28 No borrowings proposed			
2028/29 No borrowings proposed			
2029/30 No borrowings proposed			
2030/31 No borrowings proposed			
2031/32 No borrowings proposed			
2032/33 No borrowings proposed			
2033/34 No borrowings proposed			
2034/35 No borrowings proposed			

4. REVIEW

This policy will be reviewed each year with the adoption of the Budget.



ESC – S006 Procurement Policy

POLICY VERSION AND REVISION

Version History	Meeting date	
19 th July 2023	24 th July 2024	
	Resolution number	
Approval by CEO		
Effective date	Review date	
30 th June 2024	30 th June 2025	
Policy Author		
Chief Executive Officer		
Current incumbent		
Ken Timms PSM		
Implementation Officer		
Chief Executive Officer		
Current incumbent	Contact number	Official file no.
Ken Timms PSM	4079 9090	ESC – S006



Contents

1. Background & Context..... 3

2. Purpose & Scope..... 3

3. Definitions 3

4. Policy Provisions 3

5. Authorities & Accountabilities 8

6. Related Documentation 8

Appendix 1 - TRANSACTIONS WHERE PURCHASE ORDERS ARE NOT REQUIRED 9

Appendix 2 – FINANCIAL AND PROCUREMENT DELEGATIONS LIMIT GUIDE**Error! Bookmark not defined.**



1. BACKGROUND & CONTEXT

This policy document sets out Etheridge Shire Council's policy for the acquisition of goods and services and carrying out of the procurement principles. This policy applies to the procurement of all goods, equipment and related services, construction contracts and service contracts (including maintenance) as well as the disposal of valuable non-current assets.

All of Council's purchases must be carried out in compliance with the *Local Government Regulation 2012*, in particular Chapter 6 – Contracting, Part 3 – Default Contracting Procedures.

2. PURPOSE & SCOPE

Acquisition of goods and services and carrying out the procurement principles applies to the procurement of all goods, equipment and related services, construction contracts and services contracts (including maintenance).

This Policy applies to all Council employees, contractors, volunteers, and any person acting on behalf of Council, and should be read in conjunction with other Council policies and procedures, including but not limited to the Code of Conduct, Procurement Procedure, Purchase Card Policy, Financial Delegations Register, and Fraud and Corruption Prevention Policy

3. DEFINITIONS

TERM	MEANING
Council	Etheridge Shire Council
Chief Executive Officer	Person appointed to or acting in the position of Chief Executive Officer.
Director Corporate Services	Person appointed to or acting in the position of Director Corporate Services
Very Small – Sized Contract	Is a contract worth \$1.00 or more but less than \$1,500 (Exclusive of GST)
Small – Sized Contract	Is a contract worth \$1,500 or more but less than \$15,000 (Exclusive of GST)
Medium – Sized Contract	Is a contract worth \$15,000 or more but less than \$200,000 (Exclusive of GST)
Large – Sized Contract	Is a contract worth \$200,000 or more (Exclusive of GST)
Valuable Non – Current Asset Contract	Is a contract for the disposal of: - - Land; or - a valuable non-current asset of a value of \$5,000 (for plant or equipment) or \$10,000 for any other class of non-current asset.
Sound Contracting Principles	principles set out at Section 104(3) of the <i>Local Government Act 2009</i> .

4. POLICY PROVISIONS

DEFAULT CONTRACTING PROCEDURES TO APPLY

Part 3, Chapter 8 of the *Local Government Regulation 2012* relates to the Default Contract Procedures. The default contracting procedures is Council's preferred procurement model and is to be followed by staff unless Council resolves otherwise.

SOUND CONTRACTING PRINCIPLES

Council officers must have regard to the following procurement principles in all purchasing activities, which is in accordance with Section 104 (3) of the *Local Government Act 2009*:



(a) Open and effective competition

Purchasing should be open and result in effective competition in the provision of goods and services. Council must give fair and equitable consideration to all prospective suppliers.

(b) Value for money

Council must harness its purchasing power to achieve the best value for money. The concept Of value for money is not restricted to price alone. The value for money assessment must include consideration of:

- I. contribution to the advancement of Council's priorities; and
- II. fitness for purpose, quality, services and support; and
- III. whole-of-life costs including costs of acquiring, using, maintaining and disposal; and
- IV. internal administration costs; and
- V. technical compliance issues; and
- VI. risk exposure; and,
- VII. the value of any associated environmental benefits.

(c) The development of competitive local business and industry

Council encourages the development of competitive local businesses within the Etheridge Shire Region, and within the North Queensland region.

Where price, performance, quality, suitability and other evaluation criteria are comparable, the Following areas may be considered in evaluating offers:

- I. creation of local employment opportunities;
- II. more readily available servicing support;
- III. more convenient communications for contract management;
- IV. economic growth within the local area;
- V. Benefit to Council of associated local commercial transaction.

(d) Environmental protection

Council promotes environmental protection through its purchasing procedures. In undertaking any purchasing activities Council will:

- I. promote the purchase of environmentally friendly goods and services that satisfy value for money criteria; and
- II. foster the development of products and processes of low environmental and climatic impact; and
- III. provide an example to business, industry and the community by promoting the use of climatically and environmentally friendly goods and services; and
- IV. encourage environmentally responsible activities.

(e) Ethical behaviour and fair dealing

Council officers involved in purchasing are to behave with impartiality, fairness, independence, openness, integrity, and professionalism in their discussions and negotiations with suppliers and their representatives.

Where a tenderer or contractor approaches either a Councillor or staff member and improperly attempts to influence a recommendation or the awarding of work, the tenderer or contractor shall be disqualified from the tender and not be allocated work.

TRANSACTIONS WHERE PURCHASE ORDERS ARE NOT REQUIRED

Purchase Orders are an important requirement of the procurement process. There are some instances where purchase orders are not required when procuring a good or service. These are as follows:

- (a) Purchases through Petty Cash
- (b) Purchases using Corporate Credit Card
- (c) Employee reimbursements



- (d) Recurring payments through one supplier – E.g. Insurance, Registration, electricity, telephone, finance costs and government charges (See Appendix 1 for more detail)

Where possible, employees must still have regard to the sound contracting principles and obtain the requisite number of quotations for the value of the procurement.

PURCHASES UNDER \$1,500.00 (VERY SMALL SIZED CONTRACT)

Etheridge Shire Council Officers must adhere to the following when entering into a contract for the acquisition of goods or services for less than \$1,500.

- (a) Two (2) verbal quotes are to be requested where practicable
- (b) The invoice or sales docket must be obtained and attached to the purchase order.
- (c) Details of all offers must be retained for audit purposes.
- (d) Authorisation for the purchase must be signed by the relevant staff member within their authorization / approval level.
- (e) Quality Assurance requirements are to be considered.

PURCHASES BETWEEN \$1,500.00 AND LESS THAN \$15,000.00 (SMALL SIZED CONTRACT)

Etheridge Shire Council Officers must adhere to the following when entering into a contract for the acquisition of goods or services for greater than \$1,500 and less than \$15,000.

- (a) Two written quotes are to be requested for the supply of goods and services in question unless a Standing Offer Arrangement is in place.
- (b) Details of all offers must be retained for audit purposes, with written quotes attached.
- (c) Reasons for not accepting the lowest offer should also be noted with the detail of offers.
- (d) Authorisation for the purchase must be signed by the relevant staff member within their authorization / approval level.
- (e) Quality Assurance requirements are to be considered.
- (f) Detailed specifications of the goods or services are required to be provided if this becomes necessary for complicated orders.
- (g) Where purchase contracts are for professional services and the cost of those services cannot be readily determined before the work is done there is no requirement for a fixed price to be determined prior to entering into the contract subject to the Chief Executive Officer authorizing the contract. If the contract is for specific work done on a time basis or by kilometre completed or some other fixed measurement, the contractor should provide the rate they will charge for each unit.

PURCHASES BETWEEN \$15,000.00 AND LESS THAN \$200,000.00 (MEDIUM SIZED CONTRACT)

The Local Government Regulation 2012, S.225 requires that Council undertake the following requirements:

- a) Council cannot enter into a medium-sized contractual arrangement without first inviting written quotes for the contract.
- b) The invitation must be given to at least 3 persons who the local government considers can meet the local government's requirements at competitive prices.
- c) The local government may decide not to accept any of the quotes it receives, and the reasons for non-acceptance should be noted on the quote.
- d) However, if the local government does decide to accept a quote, the local government must accept the quote most advantageous to it having regard to the sound contracting principles.
- e) Detailed specifications of the goods or services are required to be provided if this becomes necessary for complicated orders.
- f) Where purchase contracts are for professional services and the cost of those services cannot be readily determined before the work is done there is no requirement for a fixed price to be determined prior to entering into the contract subject to the Chief Executive Officer authorizing the contract. If the contract is for specific work done on a time basis or by kilometre completed or some other fixed measurement, the contractor should provide the rate they will charge for each unit.

Records of offers received must be kept on file.



PREFERENCE FOR LOCAL SUPPLIERS

In relation to procuring goods and services for a small to medium sized contracts (\$1 to \$200,000), Council will investigate opportunities from the local area first, the FNQ and the Gulf Region second and then from other regions as appropriate. However, Council officers must have regard to the following sound contracting principles stated above.

PURCHASES ABOVE \$200,000.00 (LARGE SIZED CONTRACT)

Council refers to and complies with the Local Government Regulation 2012, Section 226 which states that a local government can not enter into a large-sized contract unless the local government first invites written tenders for the contract under Section 228 of the Local Government Regulation 2012.

ADVERTISING OF TENDERS AND OR EXPRESSIONS OF INTEREST

Tenders and or Expressions of Interest may also be advertised on electronic platforms, such as Vendor Panel, QTenders and the like.

All tenders and/or expressions of interest will be advertised on behalf of Council through its various media platforms (eg. newsletter, facebook). All Tenders and/or Expressions of Interest will be advertised on Council's website. All tenders will be published for at least 21 days.

Council will also publicly advertise Tenders and or Expressions of Interest in newspapers circulating within the area(s) from which suppliers are reasonably likely to be sourced from.

All advertisements must:

1. Provide the contact details of Council where full and complete information can be obtained;
2. Include the date and time that tenders are required to be received and the address to which they are to be sent;

Council must follow its internal Tender processes for the review of tenders and to decide on which tender to accept.

Council may decide not to accept any tenders it receives. If Council decides to accept a tender, Council must accept the tender most advantageous to it, having regard to the sound contracting principles.

DISPOSAL OF ASSETS

The disposal of a valuable non-current asset is to be undertaken in accordance with Section 227 and Section 236 of the *Local Government Regulation 2012*.

The disposal of a valuable non-current asset by a local government includes the disposal of any part of an interest in the asset. E.g. the grant of a lease over land or a building.

PUBLISHING DETAILS OF CONTRACTS WORTH \$200,000 OR MORE

The *Local Government Regulation 2012*, Section 237 states that a local government must, as soon as practicable after entering into a contract worth \$200,000 (exclusive of GST) or more must:

- (a) publish relevant details of the contract on the local government's website; and
- (b) display relevant details of the contract in a conspicuous place in the local government's public office.

Relevant details must be published or displayed for a period of at least 12 months.

Relevant details of a contract means the following –

- (a) the person with whom the local government has entered into the contract;
- (b) the value of the contract;
- (c) the purpose of the contract.

OTHER EXCEPTIONS



Council may enter into medium-sized and large-sized contracts without first inviting written quotes or tenders under sections 230 to 235 of the *Local Government Regulations 2012* where:

1. The procurement contract is entered into under a quote or tender consideration plan (S230)
2. Contractor is on an approved contractor list (S231)
3. Supplier is on a register of pre-qualified suppliers (S232)
4. The supplier is on a preferred supplier arrangement (S233)
5. The contract is entered into under an LGA arrangement (S234)
6. Another exemption exists under S235: -
 - Council resolves that: -
 - it is satisfied there is only 1 supplier reasonably available to it;
 - because of the specialised or confidential nature of the services sought it would be impractical or disadvantageous to invite quotes.
 - A genuine emergency exists;
 - the purchase of goods at or by way of auction;
 - the supply of second-hand goods
 - the contract is made with, or under an arrangement, with a government entity.

EVALUATION OF OFFERS

The evaluation of offers must take into account the technical performance of the product, the service being provided, and the value obtained for money spent and the risks associated with the requirement from the respective tenderers.

Officers involved in the quotation / tender evaluation must treat each offer fairly and equitably on the basis of the criteria established in the specification and there should be no changes to the criteria by revising those elements considered as mandatory requirements or giving special weightings to other factors not declared in the original documents.

For contracts over \$200,000 the selection criteria and the decision process are to be fully documented in the detailed specification of the goods and services required. The Chief Executive Officer shall evaluate the tenders, in conjunction with the relevant Department Director, if necessary, with a recommendation being put to Council for approval.

DELEGATIONS

Purchases, including requisitions, must be authorised by an appropriately authorised staff member (refer to Financial Delegations Register for the guide to delegated financial and purchasing limits). The delegated authority limits is issued by the Chief Executive Officer in accordance with the *Local Government Act 2009* (sections 13, 257, 259 and 262) and *Local Government Regulations 2012*.

The Chief Executive Officer has the authority to amend or suspend the financial delegation for any employee for operational reasons.

The Finance Manager is to ensure that a Register of Financial Delegations Register is maintained.

PROCUREMENT OF ITEMS WHERE NO BUDGET LINE EXISTS OR EXCEEDS BUDGET VALUE

Procurements must be in accordance with Corporate and Operational Plan outcomes and within budget allocations. All purchases must be charged against a budget allocation. Where procurements exceed budget allocations (either individually or collectively) guidance must be sought from the responsible Director or the Chief Executive Officer, before proceeding with the supply.

VARIATION TO CONTRACTS

Any contract variation must be documented and approved by the original requisitioner approver or an officer with a higher Delegation of Authority

CONFLICT OF INTEREST

All employees who have influence over contractor engagement or other procurement activities must observe their statutory duties under S13 of the *Local Government Act 2009* and Council's Code of Conduct. Additionally, all employees involved in the assessment of tenders must complete a Conflict of Interest declaration form attesting that they do not have any conflict of interest in that purchasing decision.



RATIONALE FOR GUIDELINES:

Council's purchasing activities aim to achieve advantageous procurement outcomes by:

- (a) promoting value for money with probity and accountability; and
- (b) advancing Council's economic, social and environmental policies; and
- (c) providing reasonable opportunity for competitive local businesses that comply with relevant legislation to supply to Council; and
- (d) promoting compliance with relevant legislation.

5. AUTHORITIES & ACCOUNTABILITIES

Council officers responsible for purchasing goods and services must comply with this policy. It is the responsibility of Council officers involved in the procurement process to understand the meaning and intent of this policy, and if in doubt, seeking guidance from their supervisor / Director.

Only the Council officers who have received a delegation from the Chief Executive Officer are entitled to sign requisitions, and then only in accordance with their financial delegation limits. By signing a requisition/ purchase order all officers are confirming that they have taken full notice of this policy and will comply with all of the requirements of this policy.

It is the responsibility of the Chief Executive Officer and the appointed Director of Corporate Services and Director of Engineering Services for communicating, implementing, and enforcing the Policy, with any breaches dealing with this policy will be the responsibility of the Chief Executive Officer.

6. RELATED DOCUMENTATION

Etheridge Shire Council's adopted Budget

Etheridge Shire Council's Corporate Plan

Etheridge Shire Council's Financial Delegations Register

Local Government Regulation 2012 – Chapter 6 Contracting, Part 3 Default Contracting Procedures.

Etheridge Shire Council's Procurement Procedure

Code of Conduct for Staff

Related Persons Disclosure Policy



APPENDIX 1 - TRANSACTIONS WHERE PURCHASE ORDERS ARE NOT REQUIRED

- Petty cash
- Fuel (Executive Vehicles only – as per Motor Vehicle Policy)
- Reimbursing employee purchases (travel expenses, work wears, ...)
- Printer postage and meter read
- Venies Fruit & Vegies (Office/ Depot Milk)
- Legal Expenses (Preston Law, King & Co)
- Australia Post
- Telstra
- Ergon
- Traineeship / Apprenticeship costs relating to and auspiced under the Training Contract between Council, the Registered Training Organisation, State Government and Traineeship / Apprenticeship broker.
- Hostel Expenses (Food and Supplies)
- Terrestrial Commissions
- Vehicle Registrations
- Subscriptions
- Statutory charges
- Bounty Fees
- Shire Networks
- Practical Plus
- Asset Edge
- GIS
- LGM Liability
- LGM Assets
- LGW Workcare
- Magiq (Infoxpert)
- Nextgen Wireless Pty Ltd (monthly internet access for 4 x Satellite Trailers)



PURCHASING CARD POLICY

POLICY VERSION AND REVISION

Policy Version and Revision		
Version History	Meeting date	
	24 th July 2024	
	Resolution number	
Approval by CEO		
Effective date	Review date	
Policy Author		
Chief Executive Officer		
Current incumbent		
Ken Timms PSM		
Implementation Officer		
Chief Executive Officer		
Current incumbent	Contact number	Official file no.
Ken Timms PSM	4079 9090	



Contents

1.	Purpose	3
2.	Scope.....	3
3.	Policy Statement.....	3
3.1.	General Principles	3
4.	Definitions	4
5.	Related Legislation, Documents and References	4
6.	Review	4



1. PURPOSE

To ensure the probity, accountability and transparency of the use and issue of Council Corporate Purchase Cards in accordance with legislative, contractual and policy requirements.

2. SCOPE

This policy applies to all Council Purchase Cardholders.

The objective of this policy is to provide guidance on the provision and use of Corporate Purchase Cards and ensure sound governance of expenditure incurred by all Cardholders. This policy is subordinate to the Etheridge Shire Council Procurement Policy which covers all procurement activities of council.

3. POLICY STATEMENT

Council will provide corporate purchase cards to authorised Cardholders for purchases where a Council purchase order would not be accepted, or it is more efficient to use a card. Card usage must be in accordance with Council's Procurement Policy and officer's financial delegation

3.1. GENERAL PRINCIPLES

a) Issuing of Corporate Purchase Cards

The Chief Executive Officer has delegated authority to authorise the issuing of Corporate Purchase Cards. Corporate Purchase Cards are issued to permanent employees of Council where it can be demonstrated that the facility is necessary and is the most effective measure for making payments for expenses incurred in the course of official Council business.

Cards will not be issued to elected members (other than the Mayor), contractors or temporary employees.

Cards will not be issued to new employees until the required 3-month probation has been completed. The Corporate Purchase Card is approved for the employee in their current position. If the employee moves to another position where a Corporate Purchase Card is not approved/required or terminates their employment, their card must be surrendered with the appropriate cancellation form signed by their Supervisor and forwarded to the Finance Department for cancellation.

b) Responsibilities

Cardholders must retain transactional evidence i.e. original tax receipts or invoices to support all charges as proof of purchase and to enable the claiming of GST. Cardholders issued with a Corporate Purchase Card are in a position of trust regarding the use of public funds. Cardholders are required to comply with the Council's Codes of Conduct

The Cardholders must ensure that the card is kept in a secure manner and guarded against improper use. The cardholder will be personally responsible for the security of the card, associated card information and any disputed charges.

The Corporate Purchase Card is issued in the Cardholders personal name and is only to be used by the Cardholder.

Corporate Purchase Card Usage

- All purchases made on cards must comply with relevant legislation including the *Local Government Act 2009* and the *Local Government Regulation 2012*.
- All purchases made on the card must comply with Council policies including the Procurement Policy.
- Purchases made on cards should be for goods and services required for conducting official business for Etheridge Shire Council.
- Cash out advance facility has been disabled on all Council cards.
- Use of Corporate Purchase Card for purchases over the internet should be restricted to trusted secure sites.



- In the event of a disputed transaction, the cardholder must:
 - contact the merchant to resolve the dispute.
 - if this is not successful, contact the credit card provider to seek resolution.
 - advise the Accounts Payable of the details of the dispute.
- Corporate Purchase Cardholders issued with a Purchasing Card are in a position of trust in regards to use of public funds. Improper or unauthorised use of the Card may result in the Cardholder being held liable for expenditures, legal/disciplinary action under Council's Code of Conduct, and termination of the Card-use and/or termination of employment.
- Lost or stolen cards are to be reported immediately to Bendigo Bank emergency 24 hour hotline 1800 035 383 and must also be reported to the Finance Department as soon as practicable.

4. DEFINITIONS

Council means Etheridge Shire Council.

Corporate Purchase Cardholders, refers to council employees and the Mayor who are issued a Etheridge Shire Council purchase card (credit card).

5. RELATED LEGISLATION, DOCUMENTS AND REFERENCES

- *Public Records Act 2002;*
- *Local Government Act 2009;*
- *Local Government Regulation 2012;*
- *Electronic Transactions Act 2001;*
- Procurement Policy;
- Procurement Procedure;
- Purchase Card Application Form
- Purchase Card Procedure
- Code of Conduct for Councillors in Queensland;
- Entertainment & Hospitality Expenditure Policy;
- Etheridge Shire Council
- Employee Code of Conduct.

6. REVIEW

It is the responsibility of the Chief Executive Officer to monitor the adequacy of this policy and implement and approve appropriate changes. This policy will be formally reviewed every four (4) years, as required by Council or as per legislative or model amendments.



Financial Delegations Register

Chief Executive Officer Financial Delegations to Officers of powers under sections 13 and 262 of the *Local Government Act 2009* (the Act).

Delegations to officers are made under section 259 of the Act. This Register serves as an Instrument of Delegation.

*Conditions to which the delegation is subject:

1. The exercise of the power is in accordance with the provisions of:
 - *Local Government Act 2009,*
 - *Local Government Regulation 2012*
 - *Public Sector Ethics Act 1994,*
 - *Integrity Act 2009,*
 - *Council's Procurement Policy;*
 - *Council's Purchasing Card Policy.*
2. Expenditure is provided for in Council's approved budget
3. Expenditure may only be incurred on items within the area of responsibility of the person to whom the financial delegation is granted
4. The manner in which authorised persons may incur expenditure for purchase cards will be in line with the approved operating procedures for purchase cards, and must be accompanied with supporting receipts or statutory declaration
5. Payment may only be authorised following certification that the goods/services have been received and are for the use of the Etheridge Shire Council.
6. The exercise of the power is authorised up to the maximum monetary value listed for the position, in any one transaction;
7. Where an officer is Acting in a position with a Financial Delegation (excepting Credit Card Financial Delegations), the officer takes on that level of financial delegation for the purposes of conducting the roles and responsibilities of that position for the duration of the Acting arrangements;
8. There should only be one transaction per purchase, meaning no splitting of transactions or purchase orders to meet limits/maximum delegations;
9. The Financial Delegation column refers to the operation financial delegation limit within Practical or Council's Financial Institution.
10. The financial delegation listed is deemed to be exclusive of GST.
11. When exercising a delegation, all approvals and supporting documentation, in their final form, must be attached to the relevant purchase order/requisition paperwork (including in Practical).
12. The Executive Leadership Team and Department Managers have the delegated authority to sign contracts within their department responsibility where the cumulative value of the arrangement is less than their financial delegation, subject to an approved budget or council resolution. This condition only applies to procurement relating to a financial delegation, this does not include the signing of leases, easements, infrastructure agreements or any other legal instrument.
13. All variations must only be authorised by the relevant Executive Leadership Team member of that Department, subject to an approval of the terms and conditions by the Chief Executive Officer and it is within the approved budget or council resolution.

POSITION NUMBER	POSITION	PURCHASE LIMIT APPROVED (Exc GST)	CORPORATE PURCHASING CARD	CONDITIONS
OFFICE OF CHIEF EXECUTIVE OFFICER				
	Mayor	Nil	\$10,000	
	Chief Executive Officer	Unlimited	\$30,000	All procurement activities over \$200,000 must be approved in the budget or have a council resolution before delegation approvals are exercised.
	Executive Assistant to the Chief Executive Officer	\$5,000	Nil	
	Workplace Health & Safety Advisor	\$10,000	Nil	
CORPORATE & COMMUNITY SERVICES				
	Director Corporate & Community Services	\$100,000	\$30,000	
	Finance Manager	\$50,000	Nil	
	Senior Finance Officer	\$20,000	Nil	
	Purchasing/Stores Officer	\$20,000	Nil	
	IT Officer	\$15,000	Nil	
	Manager Terrestrial Centre	\$5,000	Nil	
	Director of Childcare	\$5,000	Nil	
	Administration/Finance Officer	\$100	Nil	Limited to office consumables & catering
ENGINEERING SERVICES				
	Director Engineering Services	\$100,000	\$15,000	
	Works Manager	\$50,000	Nil	

POSITION NUMBER	POSITION	PURCHASE LIMIT APPROVED (Exc GST)	CORPORATE PURCHASING CARD	CONDITIONS
	Water & Town Supervisor	\$30,000	Nil	
	Asset and Plant Manager	\$30,000	Nil	
	Construction/Works Supervisor	\$15,000	Nil	
	Maintenance/Works Supervisor	\$15,000	Nil	
	RMPC Ganger/Supervisor	\$15,000	Nil	

VERSION CONTROL

Version number	Date approved	Approved by (name & Position	Comments/detail of changes

Expenditure					22/ 23
Budget	GL Account No 1	GL Account No 2	Description	Budget	
		Assets Liabilities & Equity			
		Cash & Receivables			
		0300-3000	Bendigo Cash at Bank	200,000.00	
		0300-3005	Investments	8,270,000.00	
		0300-3006	22108 Reserve Cash Account	270,000.00	
		0300-3007	22821 2024 ILP Staff Housing 6M	-	-4000000
		0300-3020	Cash on Hand	1,500.00	
		0300-3020-0010	Office Till Float		
		0300-3020-0050	Terrestrial Tills Float		
		0300-3100	Receivables - Rates	170,540.00	
		0300-3110	Rates Receivable Adjustment		
		0300-3150	Receivables - Govt Subsidy	870.00	
		0300-3200	Receivables - Debtors	700,000.00	
		0300-3210	Grants Receivable - Roads		
		0300-3250	Debtors Receivable Adjustment		Dra AccruALS
		0300-3270	Prepaid Expenses	70,206.00	
		0300-3290	EOY Accrued Debtors	954,918.00	
		0300-3300	Stores Inventories	550,000.00	
		0300-3310	House & Land - Held for Resale GST		
		0300-3330		- 619.00	
		0300-3335	EOY Accrual Plant CF	- 108,423.00	
		0300-3400	Contract Receivable	4,461,587.00	
		0390-3000	Heritage Mineral Collection		
				15,540,579.00	Current
		Non-Current Assets			
		0400-4100	Land & Land Improvements	1,770,875.00	1,770,875.00
		0400-4150	WIP - Land & Land Improvements	-	
12277000		0400-4200	Buildings	39,142,000.00	39,142,000.00
		0400-4210	Accum. Dep. - Buildings		12,277,000.00
		0400-4250	WIP - Buildings	8,600,525.95	
5726000		0400-4300	Other Structures	18,087,000.00	18,087,000.00
		0400-4310	Accum. Dep. - Other Structures		5,726,000.00
		0400-4350	WIP - Other Structures	7,829,000.00	
		0400-4400	Fleet Plant & Equipment	14,033,000.00	14,033,000.00
5435000		0400-4410	Equipment		5,435,000.00
		0400-4450	WIP - Fleet Plant & Equipment	500,000.00	
		0400-4500	Furniture & Other Equipment	2,035,000.00	2,035,000.00
574000		0400-4510	Equip		574,000.00
		0400-4550	WIP Furn	44,951.00	
		0400-4600	Roads Infrastructure	239,347,000.00	239,347,000.00
42083023		0400-4610	Accum. Dep. - Roads Infrastructure		42,083,023.00
		0400-4650	WIP - Roads Infrastructure	10,225,000.00	
		0400-4700	Water Infrastructure	35,559,000.00	35,559,000.00
5694000		0400-4710	Accum. Dep. - Water Infrastructure		5,694,000.00
		0400-4750	WIP - Water Infrastructure	300,000.00	- 71,789,023.00
		0400-4800	Heritage Mineral Collection		349,973,875.00
		0480-4000	Land Improvements		278,184,852.00
		0480-4000-0001	Land improvements - at Cost		321,224,907.95
	23,549,524.95				318,463,320.52
	294,913,795.57				Liab +OE
11809000		Current Payables & Liabilities			##
		0500-5000	Contract Liability	These entries work, produces a balance	
		0500-5100	Rates Refund Suspense		##
392000		0500-5200	Accounts Payable		##
2,476,176.95		0500-5210	Accrued Expenses	2,761,587.43	Bal
62000		0500-5220	Emergency Fire Service Levy		
34000		0500-5230	Accrued Time-in-Lieu		
89124		0500-5235	EOY Accrued Payroll CF		286,222,200.00
3000		0500-5240	RDO		294,913,796.00
		0500-5250	Payroll Suspense		8,691,596.00
		0500-5260	Withholding Tax Suspense		
0		0500-5280	General Suspense		
0		0500-5290	GST Suspense		
347000		0500-5300	Annual Leave Payable		
3700		0500-5310	Current LSL Payable		
		0500-5410	Current Loan - Forsayth Water		
		Loans & Liabilities Non-current			
174000		0600-6300	Non-Current LSL Provision		
5,981,751.00		0600-6410	Non-Current Loan - Water		
1747000		0600-6401	Non-Current Loans		
130315		0600-6510	Non-Current Landfill - Forsayth		
		0600-6520	Non-Current Landfill - Einasleigh		
300458		0600-6530	Non-Current Landfill - Mt Surprise		
		Shire Capital & Reserves			
39500000		0700-7000	Shire Capital Account		
57141364.57		0700-7200	Accumulated Surplus		
158473431		0700-7300	Asset Reval Reserve - Roads		
2113000		0700-7310	Asset Reval Reserve - Land		
19460000		0700-7320	Asset Reval Reserve - Buildings		
7420000		0700-7330	Asset Reval Reserve - Water		
			Asset Reval Reserve -Other		
10318000		0700-7340	Structure		
488000		0700-7360	Asset Reval Reserve-TERMINERAL		
			Reserve Recurrent Expenditure		
		0700-7400	Grants		
		0700-7420	Plant Replacement Reserve		
		0700-7430	Future Capital Works Reserve		
		0700-7440	Capital Works Reserves		
		Elected Members			
	1000-2000-0000	1000-2000	Councillor Allowances	373,000.00	373,000.00
			Councillor Conference &		#
	1000-2102-0000	1000-2102	Deputations	30,000.00	#
	1000-2104-0000	1000-2104	Elections		
	1000-2174-0000	1000-2174	Sundry Expense	55,000.00	#
		Executive			
	1010-2000-0000	1010-2000	Executive Salaries and Wages	650,000.00	650,000.00
	1010-2106-0000	1010-2106	Conference and Training	10,000.00	#
	1010-2108-0000	1010-2108	Other Executive Expenses	80,000.00	#

				Expenditure		22/ 23
Budget	GL Account No 1	GL Account No 2	Description	Budget		
		Economic Development				
	1020-1100-0000	1020-1100	Operating Grants			
		1020-1100-0100	Operating Grants - State			
1000	1020-1200-0000	1020-1200	Donations and Subsidies			
		1020-1200-0300	Donation and Subsidy			
2140000	1020-1800-0000	1020-1800	Capital Grants		Capex Caseys Rest 151,168	
	1020-2100-0000	1020-2100	Operating Expenses	250,000.00	Griffith Uni?	#
	1020-2120-0000	1020-2120	Community Contributions			#
	1020-2174-0000	1020-2174	Sundry Expense			#
	1020-2500-0000	1020-2500	Depreciation			#
		Civic Receptions and Events				
	1030-1100-0000	1030-1100	Operating Grants			
	1030-2100-0000	1030-2100	Operating Expenses			#
	1030-2110-0000	1030-2110	Community Contributions			#
		Regulatory Services				
		Town Planning				
10000	1040-1300-0000	1040-1300	Fees & Charges Town Planning		Estimate	
	1040-2000-0000	1040-2000	Staff Salaries & Wages	0		
	1040-2100-0000	1040-2100	Operating Expenses Town Planning	35,000.00	Liz Taylor TP	#
		Building Control				
2000	1041-1300-0000	1041-1300	Fees & Charges Building Control			
	1041-2100-0000	1041-2100	Operating Expenses Building Control	200.00		#
		Environmental Health				
			Fees & Charges Environmental Health			
9000	1042-1300-0000	1042-1300	Health			
	1042-2000-0000	1042-2000	Staff Salaries & Wages	-		
			Operating Expense Environment Health			
	1042-2100-0000	1042-2100		30,000.00		#
	Local Laws-0000	Local Laws				
	1043-1300-0000	1043-1300	Fees & Charges			
	1043-2000-0000	1043-2000	Staff Salaries and Wages	2,500.00		#
	1043-2100-0000	1043-2100	Operating Expenses	2,500.00		
		Disaster Management				
45000	1050-1100-0000	1050-1100	Operating Grant		Ken?	
		1050-1100-0100	Get Ready Qld Base Grant			
		1050-1100-0120	Grant SES			
	1050-1800-0000	1050-1800	Capital Grant			
		1050-1800-0100	Capital Grant - State			
	1050-2100-0000	1050-2100	Operating Expenses	20,000.00	Subs 10k, incidentals 10	#
	1050-2400-0000	1050-2400	Maintenance Expenses	5,000.00		#
	1050-2500-0000	1050-2500	Depreciation	108,000.00	107693	#
		1050-2500-0010	Depreciation Building			
		Workplace Health & Safety				
	1060-2000-0000	1060-2000	Staff Salaries and Wages	110,000.00	110,000.00	Staff #
	1060-2112-0000	1060-2112	Safety Clothing	45,000.00		As per previous #
	1060-2114-0000	1060-2114	Safety Training	50,000.00		As per previous #
	1060-2176-0000	1060-2176	Other Operating Expenses	75,000.00		As per previous #
2,207,000.00				1,931,200.00		

515,000.00	2000-1000-0000	General Rates	2000-1000	General Rates - Urban		Re John Perry	
1,925,000.00	2000-1010-0000		2000-1010	General Rates - Rural		Re John Perry	
195,000.00	2000-1020-0000		2000-1020	General Rates - Mining		Re John Perry	
	2000-1030-0000		2000-1030	Rates Discount			
	2000-1040-0000		2000-1040	Pensioner Rebates			
	2000-1060-0000		2000-1060	Rates Write off			
17,000.00	2000-1600-0000		2000-1600	Interest on Arrears			
3,000.00	2000-1910-0000		2000-1910	Fire Service Levy Commission			
-	950.00	2000-2178-0000	2000-2178	Rates Write Off		Moved to rev side, negativ	#
-	331,000.00	2000-2180-0000	2000-2180	Rates Discount		Moved to rev side, negative rev	
-	19,000.00	2000-2182-0000	2000-2182	Pensioner Rebates		Moved to rev side, negative rev	
			2000-2182-0100	Pensioner Rebates State			
		General Administration					
6,033,409.00	2010-1100-0000	2010-1100	2010-1100	Operating Grants		FAGS amount to calc	
		2010-1100-0200	2010-1100-0200	Financial Assistance Grant FAG			
1,364.00	2010-1200-0000	2010-1200	2010-1200	Trainee State Subsidy			
30,000.00	2010-1210-0000	2010-1210	2010-1210	ApprenticeState Subsidy		Check?	
	2010-1300-0000	2010-1300	2010-1300	Search Fee			
650,000.00	2010-1600-0000	2010-1600	2010-1600	Interest Revenue			
		2010-1600-0010	2010-1600-0010	Interest Bank			
			2010-1600-0020	Interest Investment-QTC Cash Fund			
50000	2010-1900-0000	2010-1900	2010-1900	Sundry Receipts			
		2010-1900-0010	2010-1900-0010	Sundry Receipts No GST			
		2010-1900-0020	2010-1900-0020	Sundry Receipts GST			
	2010-1930-0000	2010-1930	2010-1930	Fringe Benefits Tax Refunds			
	2010-1940-0000	2010-1940	2010-1940	Profit on Sale NC Assets			
	2010-2000-0000	2010-2000	2010-2000	Staff Salaries and Wages	1,050,000.00	1,050,000.00	#
	2010-2118-0000	2010-2118	2010-2118	Advertising	40,000.00		#
	2010-2120-0000	2010-2120	2010-2120	Audit Fees	100,000.00		#
		2010-2120-0020	2010-2120-0020	Audit Fees External			
	2010-2122-0000	2010-2122	2010-2122	Communications	115,000.00		#
	2010-2124-0000	2010-2124	2010-2124	Insurances	335,000.00		#
	2010-2126-0000	2010-2126	2010-2126	Land Valuation Fees		10K last year?	#
	2010-2128-0000	2010-2128	2010-2128	Legal Expenses	54000		#
	2010-2130-0000	2010-2130	2010-2130	Postage	6500		#
	2010-2132-0000	2010-2132	2010-2132	Printing and Stationery	70000		#
	2010-2134-0000	2010-2134	2010-2134	Professional Fees	250000	Half last year?	#
	2010-2136-0000	2010-2136	2010-2136	Recruitment Expenses	30000		#
	2010-2138-0000	2010-2138	2010-2138	Staff Uniforms	6000		#
	2010-2140-0000	2010-2140	2010-2140	Training and Development	100000	Programs?	#
	2010-2142-0000	2010-2142	2010-2142	Administration Other Expenses	290000		#
	2010-2144-0000	2010-2144	2010-2144	Asset Management	85000		#
	2010-2300-0000	2010-2300	2010-2300	Bank Charges	22000		#
		2010-2300-0010	2010-2300-0010	Bank Charges No GST			
	2010-2310-0000	2010-2310	2010-2310	Doubtful Debts			#
	2010-2320-0000	2010-2320	2010-2320	Odd Cents Rounding			#
	2010-2330-0000	2010-2330	2010-2330	Loss on Revaluation			#
	2010-2400-0000	2010-2400	2010-2400	Maintenance Expenses	53000		#

Expenditure					22/ 23
Budget	GL Account No 1	GL Account No 2	Description	Budget	#
	2010-2500-0000	2010-2500	Depreciation	60000	#
		2010-2500-0010	Depreciation Building		
		2010-2500-0040	Depreciation Building		
	2010-2600-0000	2010-2600	Administration on Cost		##
		Employee Services			
	2020-1940-0000	2020-1940	Oncost recovery	- 2,200,000.00	-2200000
	2020-2010-0000	2020-2010	Superannuation	700000	700000
	2020-2020-0000	2020-2020	Wet Weather	3000	3000
	2020-2030-0000	2020-2030	Public Holidays	350000	350000
	2020-2040-0000	2020-2040	Sick Leave	300000	300000
	2020-2050-0000	2020-2050	Long Service Leave	70000	70000
	2020-2060-0000	2020-2060	Workers Compensation	70000	70000
	2020-2070-0000	2020-2070	Annual Leave	600000	600000
	2020-2080-0000	2020-2080	Fringe Benefits Tax	50000	50000
		ICT			
	2030-2000-0000	2030-2000	Staff Salaries and Wages	115000	115000
	2030-2100-0000	2030-2100	Operating Expenses	250000	
			Software Maintenance		
			Hardware Maintenance		
		Broadcasting Services			
	2040-2100-0000	2040-2100	Operating Expenses	4000	
	2040-2400-0000	2040-2400	Maintenance		
	2040-2500-0000	2040-2500	Depreciation	2600	
		2040-2500-0020	Depreciation Other structure		
9,068,823.00				2,981,100.00	

					OK
		Community Services			
		Commercial Rental Properties			
		Staff Housing			
140,000.00	3000-1400-0000	3000-1400	Rental Income		
	3000-2000-0000	3000-2000	Staff Salaries and Wages	8000	8000
	3000-2100-0000	3000-2100	Operating Expenses	10000	10000
	3000-2300-0000	3000-2300	Interest on Loans	240000	
	3000-2400-0000	3000-2400	Maintenance Expenses	150000	150000
	3000-2500-0000	3000-2500	Depreciation	109000	109000
		3000-2500-0010	Depreciation Building		
		Other Residential Properties			
4000	3001-1400-0000	3001-1400	Rental Income		
	3001-2000-0000	3001-2000	Staff Salaries & Wages	0	
	3001-2100-0000	3001-2100	Operating Expenses		
	3001-2400-0000	3001-2400	Maintenance Expenses		
		Savannah House			
	3002-1400-0000	3002-1400	Rental Income		
	3002-2000-0000	3002-2000	Staff Salaries and Wages	0	
	3002-2100-0000	3002-2100	Operating Expenses		
	3002-2400-0000	3002-2400	Maintenance Expenses	2000	2000
	3002-2500-0000	3002-2500	Depreciation	27000	27000
		3002-2500-0010	Depreciation Building		
		Mary St Depot			
48000	3003-1400-0000	3003-1400	Rental Income - Commercial		
	3003-2100-0000	3003-2100	OP Exp	1000	1000
	3003-2400-0000	3003-2400	Maintenance Expenses	5000	5000
		Aged Care			
	3004-1100-0000	3004-1100	Operating Grants		
	3004-1300-0000	3004-1300	Aged Care Fees		
1200000	3004-1800-0000	3004-1800	Capital Grant		
	3004-2000-0000	3004-2000	Staff Salaries & Wages	0	
	3004-2300-0000	3004-2300	Interest on Loans		
	3004-2100-0000	3004-2100	Operating Expenses		
	3004-2400-0000	3004-2400	Maintenance Expenses		
		Libraries			
6000	3010-1100-0000	3010-1100	Operating Grants		
		3010-1100-0100	Operating Grants - State		
	3010-1300-0000	3010-1300	Library and Internet Fees		
			Library and Internet Fees		
		3010-1300-0010	Georgetown		
	3010-2000-0000	3010-2000	Staff Salaries and Wages	0	
	3010-2100-0000	3010-2100	Operating Expenses	4000	
	3010-2400-0000	3010-2400	Maintenance Expenses	7000	
	3010-2500-0000	3010-2500	Depreciation	15200	
		3010-2500-0010	Depreciation Building		
		3010-2500-0020	Depreciation Plant & Equipment		
		Community Development			
	3020-1100-0000	3020-1100	Operating Grants		
		3020-1100-0100	RADF Grant		
	3020-1110-0000	3020-1110	Operating Grants - State		
	3020-2000-0000	3020-2000	Staff Salaries and Wages	55000	55000
	3020-2100-0000	3020-2100	Operating Expenses	8000	
	3020-2146-0000	3020-2146	RADF Expenses	15000	
	3020-2200-0000	3020-2200	Community Assistance Grants	80000	
		3020-2300	Culture Heritage Support	110000	
		Sport & Recreation			
	3030-1200-0000	3030-1200	Donation and Subsidy		
		3030-1200-0300	Donation and Subsidy		
	3030-1300-0000	3030-1300	Hire Fees		
	3030-1800-0000	3030-1800	Capital Grant		
		3030-1800-0200	Capital Grant - Commonwealth		
	3030-2000-0000	3030-2000	Staff Salaries and Wages	80000	80000
	3030-2100-0000	3030-2100	Operating Expenses	100000	100000
	3030-2400-0000	3030-2400	Maintenance Expenses	60000	60000
	3030-2500-0000	3030-2500	Depreciation	215500	215500
		3030-2500-0010	Depreciation Building		
		3030-2500-0020	Depreciation Other structure		
		Halls			
5000	3040-1300-0000	3040-1300	Hall Hire Fees		
	3040-2000-0000	3040-2000	Staff Salaries and Wages	20000	20000
	3040-2100-0000	3040-2100	Operating Expenses	50000	50000
	3040-2400-0000	3040-2400	Maintenance Expenses		
	3040-2500-0000	3040-2500	Depreciation	256000	256000
		3040-2500-0010	Depreciation Building		
		3040-2500-0020	Depreciation Other structure		

Expenditure					22/ 23
Budget	GL Account No 1	GL Account No 2	Description	Budget	
		Medical Centres			
	3050-2000-0000	3050-2000	Staff Salaries and Wages	8000	8000
	3050-2100-0000	3050-2100	Operating Expenses	40000	
	3050-2500-0000	3050-2500	Depreciation	1200	1236
		Aerodromes			
450000	3060-1800-0000	3060-1800	Capital Grants		
	3060-2000-0000	3060-2000	Staff Salaries and Wages	500	500
	3060-2100-0000	3060-2100	Operating Expenses	2000	2000
	3060-2400-0000	3060-2400	Maintenance Expenses	100000	100000
	3060-2500-0000	3060-2500	Depreciation	212000	211709
		3060-2500-0010	Depreciation Building		
		3060-2500-0020	Depreciation Other structure		
		Terrestrial Centre			
3000	3070-1100-0000	3070-1299	Operating Grant		
45000	3070-1300-0000	3070-1300	Admission Fees		
80000	3070-1500-0000	3070-1500	Sales		
1000000	3070-1800-0000	3070-1800	Capital Grant		Capital grant Economic develop
		3070-1800-0100	Capital Grant - State		
1500	3070-1950-0000	3070-1950	Commission		
7500	3070-1960-0000	3070-1960	Other Income		
	3070-2000-0000	3070-2000	Staff Salaries and Wages	285000	285000
	3070-2100-0000	3070-2100	Operating Expenses	110000	
	3070-2148-0000	3070-2148	Cleaning Expenses		
	3070-2150-0000	3070-2150	First 5 Forever Expense		
	3070-2200-0000	3070-2200	Cost of Sales	80000	
	3070-2400-0000	3070-2400	Maintenance Expenses	25000	
	3070-2500-0000	3070-2500	Depreciation	132000	131914
		3070-2500-0010	Depreciation Building		
		3070-2500-0020	Depreciation Other structure		
		3070-2500-0040	Depreciation Plant & Equipment		
		Child Care Centre			
148000	3080-1200-0000	3080-1200	Child Care Subsidy		
		3080-1200-0100	Child CareState Subsidy		
138000	3080-1300-0000	3080-1300	Child Care Fees		
	3080-2000-0000	3080-2000	Staff Salaries and Wages	450000	450000
	3080-2100-0000	3080-2100	Operating Expenses	15000	
	3080-2400-0000	3080-2400	Maintenance Expenses	7500	
	3080-2500-0000	3080-2500	Depreciation	22000	21093
		3080-2500-0010	Depreciation Building		
		3080-2500-0020	Depreciation Other structure		
		Georgetown Student Hostel			
135000	3090-1100-0000	3090-1100	Operating Grants		
		3090-1100-0100	Operating Grants - State		
65000	3090-1110-0000	3090-1110	Accommodation Fees		
	3090-1300-0000	3090-1300	Hire Fees and Charges		
40000	3090-1800-0000	3090-1800	Capital Grants		
	3090-1900-0000	3090-1900	Sundry Receipts		
	3090-2000-0000	3090-2000	Staff Salaries and Wages	450	450
	3090-2100-0000	3090-2100	Operating Expenses	230000	
	3090-2400-0000	3090-2400	Maintenance Expenses	85000	
	3090-2500-0000	3090-2500	Depreciation	46000	45633
		3090-2500-0010	Depreciation Building		
		3090-2500-0020	Depreciation Other structure		
		Cemeteries			
2000	3100-1300-0000	3100-1300	Burial Fee		
	3100-1800-0000	3100-1800	Capital Grants		
	3100-2100-0000	3100-2100	Operating Expenses	20000	20000
	3100-2400-0000	3100-2400	Maintenance Expenses		
3,542,000.00				3,499,350.00	

		Parks Gardens Reserves and Grounds			
2000	4000-1100-0000	4000-1100	Operating Grants		
	4000-1200-0000	4000-1200	Donation and Subsidy		
	4000-1800-0000	4000-1800	Capital Grant - State		Cap grant 120k PY
	4000-2100-0000	4000-2100	Operating Expenses		
	4000-2400-0000	4000-2400	Maintenance Expenses	420000	420000
	4000-2500-0000	4000-2500	Depreciation	205000	204882
		4000-2500-0010	Depreciation Building		
		4000-2500-0020	Depreciation Other structure		
		Rural Lands Protection			
38000	4010-1300-0000	4010-1300	Agistment Fees		
	4010-2000-0000	4010-2000	Staff Salaries & Wages	95000	95000
	4010-2100-0000	4010-2100	Operating Expenses	18000	
	4010-2152-0000	4010-2152	Precept	17000	
	4010-2154-0000	4010-2154	Pest Management Control	45000	
	4010-2156-0000	4010-2156	Wild Dog Scalps	10000	
	4010-2158-0000	4010-2158	Wild Dog Control		
	4010-2160-0000	4010-2160	Town Commons	60000	
	4010-2162-0000	4010-2162	Noxious Weeds	150000	
	4010-2400-0000	4010-2400	Maintenance Expenses	30000	
	4010-2500-0000	4010-2500	Depreciation	73	73
		4010-2500-0020	Depreciation Other structure		
		Street Lighting			
	4020-2100-0000	4020-2100	Operating Expenses	11000	
	4020-2400-0000	4020-2400	Maintenance Expenses	5000	
	4020-2500-0000	4020-2500	Depreciation Roads	1250	1252
		Roads			
	Shire Roads-0000	<u>Shire Roads</u>			
1755000	4030-1100-0000	4030-1100	FAGS Roads		
	4030-1101-0000	4030-1101	Operating Grants		
800000	4030-1800-0000	4030-1800	Capital Grant		
		4030-1800-0200	Capital Grant - Commonwealth		
667500	4030-1810-0000	4030-1810	Roads to Recovery (R2R)		
635000	4030-1820-0000	4030-1820	TIDS Funding		
150	4030-1900-0000	4030-1900	Sundry Receipts		
					In loader?
	4030-2430-0000	4030-2430	Maintenance Expenses Shire Roads	1225000	
	4030-2500-0000	4030-2500	Depreciation Roads	3111500	3111440

				Expenditure				22/ 23
Budget	GL Account No 1	GL Account No 2	Description	Budget				
50000	4031-1100-0000	<u>Town Streets</u> 4031-1100	Operating Grants					
198000	4031-1800-0000	4031-1800	Capital Grants				DTMR Capital 900k PY Remove	
	4031-2440-0000	4031-2440	Maintenance Expenses Street	654542	654542			#
32252192.65	4032-1100-0000	<u>Flood Damage</u> 4032-1100	NDRRA Operating Grant				FD? Shepherds ?	#
	4032-2450-0000	4032-2450	Maintenance ExpensesNDRRA	32879049.43				
	4033-1100-0000	<u>Material Resources</u> 4033-1100	Material Resources					
	4040-1900-0000	Depot & Stores 4040-1900	Sundry Receipts					
	4040-1950-0000	4040-1950	Stores on Costs	-125000				
	4040-2000-0000	4040-2000	Staff Salaries and Wages		0			#
	4040-2001-0000	4040-2001	Depot Salaries and Wages	648000	648000			
	4040-2002-0000	4040-2002	Stores Salaries and Wages	65000	65000		Karsten, Kernan	
	4040-2100-0000	4040-2100	Operating Expenses	230000				#
	4040-2164-0000	4040-2164	Stores Write Offs	15000				#
	4040-2400-0000	4040-2400	Maintenance Expenses	30000	30000			#
	4040-2500-0000	4040-2500	Depreciation	96800	96800	96761		#
		4040-2500-0010	Depreciation Building					
		4040-2500-0020	Depreciation Other structure					
		Recoverable Works <u>Private Works</u>						
200000	4050-1700-0000	4050-1700	Revenue Private Works - GST					
20000	4050-1750-0000	4050-1750	Private Works - No GST					
	4050-2166-0000	4050-2166	Expense Private Works	180000				#
		<u>DTMR</u>						
4753901	4051-1700-0000	4051-1700	Revenue DTMR				Jack?	
	4051-2168-0000	4051-2168	Expense DTMR	1218901			10% Margin	#
		Plant Operations						
120000	4060-1970-0000	4060-1970	Fuel Rebates					
	4060-1980-0000	4060-1980	Sale of Floating Plant					
	4060-1990-0000	4060-1990	Plant Hire Revenue	-7000000			Oncosts entered as negative Ex	
		4060-1990-0020	Plant Hire Revenue External					
	4060-2000-0000	4060-2000	Salaries and Wages	150000	150000			#
	4060-2100-0000	4060-2100	Operating Expenses	600000			600000-50000	#
	4060-2400-0000	4060-2400	Maintenance Expenses	2000000				#
	4060-2450-0000	4060-2450	Floating Plant and Loose Tools	30000				#
	4060-2500-0000	4060-2500	Depreciation Plant & Equipment	934000		933890		#
41,491,743.65				38,010,115.43		45,135,115.43	Adjustment for Recoveries	#
	48566744	45085115						
	7,075,000.35	0.78	7,074,999.57		-			
		<u>Utilities</u>						
		Water Supply						
		<u>Georgetown Water</u>						
280500	5000-1000-0000	5000-1000	Water ChargesGeorgetown					
112000	5000-1010-0000	5000-1010	Consumption ChargesGeorgetown					
	5000-1030-0000	5000-1030	Rates Discount Georgetown					
	5000-1040-0000	5000-1040	Pensioner Rebates Georgetown					
1600	5000-1300-0000	5000-1300	Connection Fees Georgetown					
1000	5000-1600-0000	5000-1600	Interest on Arrears Georgetown					
	5000-1800-0000	5000-1800	Capital Grant Georgetown					
	5000-2000-0000	5000-2000	Salaries and Wages		0		Water salaries?	#
	5000-2100-0000	5000-2100	Operating Expenses Georgetown	365000	365000			#
-300	5000-2178-0000	5000-2178	Write-Off Georgetown				Changed sides re Report	
-38000	5000-2180-0000	5000-2180	Rates Discount Georgetown				Changed sides re Report	
-11000	5000-2182-0000	5000-2182	Pensioner Rebates Georgetown				Changed sides re Report	
	5000-2184-0000	5000-2184	Concessions and Remissions					
	5000-2400-0000	5000-2400	Maintenance Expenses Georgetown					#
	5000-2500-0000	5000-2500	Depreciation	434600	434600	434613		#
		5000-2500-0010			0			
		5000-2500-0020			0			
		5000-2500-0050	Depreciation Water		0			
		<u>Forsayth Water</u>						
69000	5001-1000-0000	5001-1000	Water ChargesForsayth					
42000	5001-1010-0000	5001-1010	Consumption ChargesForsayth					
	5001-1030-0000	5001-1030	Rates Discount Forsayth					
	5001-1040-0000	5001-1040	Pensioner Rebates Forsayth					
200	5001-1600-0000	5001-1600	Interest on Arrears Forsayth					
	5001-1800-0000	5001-1800	Capital Grant Forsayth					
	5001-2000-0000	5001-2000	Salaries and Wages		0			#
	5001-2100-0000	5001-2100	Operating Expenses Forsayth	260000	260000			#
	5001-2178-0000	5001-2178	Write-Off Forsayth					
-10000	5001-2180-0000	5001-2180	Rates Discount Forsayth				Changed sides re Report	
-1500	5001-2184-0000	5001-2184	Concessions and Remissions				Changed sides re Report	
	5001-2300-0000	5001-2300	Interest on Loans					#
	5001-2400-0000	5001-2400	Maintenance Expenses Forsayth					#
		<u>Charleston Dam</u>						
	5002-2100-0000	5002-2100	Operating Expenses Charleston Dam	90000	90000			#
	5002-2400-0000	5002-2400	Maintenance Expenses	30000	30000		Remove, to Other	
			Depreciation					
		Waste Management						
		<u>Georgetown</u>						
150000	5010-1000-0000	5010-1000	Cleansing Charges					
	5010-1030-0000	5010-1030	Rates Discount					
400	5010-1600-0000	5010-1600	Interest on Arrears					
	5010-2000-0000	5010-2000	Staff Salaries and Wages	20000	20000	20000		#
	5010-2100-0000	5010-2100	Operating Expenses	25000		25000		
	5010-2172-0000	5010-2172	Refuse Tip Expenses	150000		150000		#
	5010-2178-0000	5010-2178	Write-Off					
-20000	5010-2180-0000	5010-2180	Rates Discount				Changed sides re Report	
	5010-2400-0000	5010-2400	Maintenance Expenses	3800	3800			
	5010-2500-0000	5010-2500	Depreciation	87000	87000	86498		#
		5010-2500-0020	Depreciation Other structure					
		<u>Forsayth</u>						
14700	5011-1010-0000	5011-1010	Sanitary Dump Charges					

				Expenditure		22/ 23
Budget	GL Account No 1	GL Account No 2	Description	Budget		
250	5011-1020-0000	5011-1020	Waste Management Charges			
	5011-1600-0000	5011-1600	Interest on Arrears			
	5011-1800-0000	5011-1800	Capital Grant Forsath			
	5011-2000-0000	5011-2000	Staff Salaries and Wages	60000	10000	60000
	5011-2100-0000	5011-2100	Operating Expenses	15000		15000
	5011-2172-0000	5011-2172	Refuse Tip Expenses			
	5011-2400-0000	5011-2400	Maintenance Expenses			#
		<u>Einasleygh</u>				
10500	5012-1010-0000	5012-1010	Sanitary Dump Charges			
	5012-1020-0000	5012-1020	Waste Management Charges			
	5012-1600-0000	5012-1600	Interest on Arrears			
	5012-2000-0000	5012-2000	Staff Salaries and Wages	300	300	300
	5012-2100-0000	5012-2100	Operating Expenses	18000		18000
	5012-2172-0000	5012-2172	Refuse Tip Expenses			
	5012-2178-0000	5012-2178	Write-Off			#
-525	5012-2184-0000	5012-2184	Concessions and Remissions			
	5012-2400-0000	5012-2400	Maintenance Expenses	60		60
		<u>Mount Surprise</u>				
11500	5013-1020-0000	5013-1020	Waste Management Charges			
500	5013-1600-0000	5013-1600	Interest on Arrears			
	5013-2100-0000	5013-2100	Operating Expenses	7511		7511
	5013-2172-0000	5013-2172	Refuse Tip Expenses	400		400
	5013-2184-0000	5013-2184	Concessions and Remissions	321.22		321.22
612,825.00				1,566,992.22	4,109,334.22	#
694150				1648796		
- 81,325.00				- 81,803.78		
56,922,391.65				47,988,757.65	6,336,250.00	51,182,187.43
					Wages	Depreciation
56,922,391.65				47,988,757.65		
66,679,667.00				57,696,511.00		
- 9,757,275.35		Running balance	8,933,634.00		12701473	
- 9,757,275.35				- 9,707,753.35	35,287,284.65	
					Operating Budget (before depn)	
					Operating Budget (after depn)	
-						
	- Rates write Off in Expenses					
	- Rates write off Georgetown Water					
	- Rates write off Forsyth					
	- Discount 5010-2180					
-						

	Etheridge Shire Council Draft 2024-25 Capital Expenditure Budget.							
	Project	Funding Source	Funding Amount	Council Contribution	Total Project	Capex 23/24 CF	Capex 24/25	Estimated CF 25-26
	Land and Land Improvements							
1	Charleston Dam Rec Area	Own Source Revenue / grants to be chased		\$ 363,000.00	\$ 363,000.00	\$ 277,626.95		
2	Wash Down Bay	HVSSP	\$ 600,000.00	\$ 150,000.00	\$ 750,000.00	\$ 450,000.00		
	Previous Year							
3	Seal Depot top yard (1 -see 4140-4505-0001)	Council		\$ 20,000.00	\$ 20,000.00	\$ 20,000.00		
4	River Walk (Stage 1)	Grant (NWMP)	\$ 120,000.00	\$ -	\$ 120,000.00	\$ 58,440.00		
5	Industrial Estate Development - Stage One.	LRCIP3/Council	\$ 40,000.00	\$ 182,888.00	\$ 222,888.00	\$ 222,888.00		
	Total Land and Land Improvements		\$ 760,000.00	\$ 715,888.00	\$ 1,475,888.00	\$ 1,028,954.95	\$ -	
	Buildings							
6	Terrestrial Up Build Extension UBE	Grant TED	\$ 8,200,000.00	\$ 820,000.00	\$ 9,020,000.00		\$ 1,000,000.00	\$ 8,020,000.00
7	Plan, design and construct Sports Facility Mt Surprise	W4Q/ Council	\$ 1,580,000.00	\$ 120,000.00	\$ 1,700,000.00		\$ 120,000.00	\$ 1,580,000.00
8	Regional Disaster Hub Building	QRA Resilience 2019 event	\$ 2,000,000.00	\$ 2,500,000.00	\$ 4,500,000.00		\$ 200,000.00	\$ 4,300,000.00
9	Reunion chairs and Street landscaping Project Georgetown			\$ 20,000.00	\$ 20,000.00		\$ 20,000.00	
10	Gorge Picnic area Project Einasleigh			\$ 50,000.00	\$ 50,000.00		\$ 50,000.00	
	Previous Year							
11	Independent Living Facility	Loan / Grant	\$ 3,000,000.00	\$ 100,000.00	\$ 3,100,000.00	\$ 2,616,643.00		
12	Green St Staff Housing	Loan	\$ 3,000,000.00	\$ 100,000.00	\$ 3,100,000.00	\$ 3,069,304.00		
13	Admin Office Parking area	Own source Revenue		\$ 75,000.00	\$ 75,000.00		\$ 75,000.00	
	Total Buildings		\$ 17,880,000.00	\$ 3,805,000.00	\$ 21,685,000.00	\$ 5,685,947.00	\$ 1,465,000.00	
	Other Structures							
14	Gabion works - Behind Golf Club Carried forward to 2025-26	Council						\$ 500,000.00
15	Mt Surprise and Einasleigh Air Strips Fencing	RAUP Remote Airstrip Upgrade Pr	\$ 450,000.00	\$ 450,000.00	\$ 900,000.00		\$ 900,000.00	
16	Electronic Community Notice Boards - Towns			\$ 80,000.00	\$ 80,000.00		\$ 80,000.00	
17	Einasleigh Cemetery Improvements			\$ 15,000.00	\$ 15,000.00		\$ 15,000.00	
18	Forsyth Modwood Park Seating, signage and walking fitness apparatus.			\$ 25,000.00	\$ 25,000.00		\$ 25,000.00	
19	Establishment Learning Hubs Mt Surprise and Forsyth			\$ 20,000.00	\$ 20,000.00		\$ 20,000.00	
20	Charleston Dam and Other fencing			\$ 20,000.00	\$ 20,000.00		\$ 20,000.00	
	Total Other Structues		\$ 450,000.00	\$ 610,000.00	\$ 1,060,000.00	\$ -	\$ 1,060,000.00	
	Plant and Equipment							
21	Current Year Plant - See Sheet - Plant replacement 24-25 V1	Council		\$ 1,175,000.00	\$ 1,175,000.00		\$ 1,175,000.00	
22	Accomadation units planning						\$ 500,000.00	
	Carried Forward Plant -3x Fuso - See Sheet - Plant replacement 24-25 V2			\$ 1,086,000.00	\$ 1,086,000.00	\$ 1,086,000.00		
	Total Plant & Equipment		0	\$ 2,261,000.00	\$ 2,261,000.00	\$ 1,086,000.00	\$ 1,675,000.00	
	Roads							
	Einasleigh Forsayth Road (R2R/TIDS)	TIDS	\$ 634,711.00	\$ 634,711.00	\$ 1,269,422.00		\$ 1,269,422.00	
	Various Roadworks	LRCIP 4	\$ 1,196,108.00		\$ 1,196,108.00		\$ 1,196,108.00	
	Various Roadworks	RtR	\$ 1,335,063.00		\$ 1,335,063.00		\$ 1,335,063.00	
	Dust pads Copperfield Bridge	Council funded		\$ 50,000.00	\$ 50,000.00		\$ 50,000.00	
	Gilbert River Bridge upgrade	Resilience	\$ 500,000.00		\$ 500,000.00		\$ 500,000.00	
	Mt Surprise Remedial Street drainage	LRCIP 4	\$ 198,000.00		\$ 198,000.00		\$ 198,000.00	
	Previous Year							
	Floodways	Council			0	\$ 60,000.00		
	Culvert Replacement	Council			0	\$ 66,750.00		
	Reseals	Council		459000	\$ 459,000.00		\$ 459,000.00	
	Signage	Council		40000	40000	\$ -	\$ 40,000.00	
	Total Roads		\$ 3,863,882.00	\$ 1,183,711.00	\$ 5,047,593.00	\$ 126,750.00	\$ 5,047,593.00	
			\$ -					
	Water Infrastructre							
	New Main to Etheridge River	Council		\$ 50,000.00	\$ 50,000.00		\$ 50,000.00	
	Total Water Infrastructure		\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00	
			\$ 22,953,882.00	\$ 8,625,599.00	\$ 31,579,481.00	\$ 7,927,651.95	\$ 9,297,593.00	\$ 14,400,000.00
							\$ 17,225,244.95	Total Planned Capex 2024-25