

Etheridge Shire Council

**Complaint Form**

41 St George Street, Georgetown Qld 4871

Phone: (07) 40799090 Fax: (07) 40621265

info@etheridge.qld.gov.au

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| SECTION A - CUSTOMER DETAILS |  |
|  |  |
| Name:  |   |
|  |  |
| SECTION B - CUSTOMER DETAILS |  |
|  |  |
| Address:  |   |
|  |  |
| Suburb: |   |
|  |  |
| Postcode: |   |
|  |  |
| Phone:  |   |
|  |  |
| Email: |   |
|  |  |
| SECTION C – PREVIOUS COMPLAINT? |  |
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| Have you previously lodged a complaint regarding this matter? YES NO |
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| If YES, have you been notified of the outcome or progress? YES NO |
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| SECTION D - COMPLAINT DETAILS |  |
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**IMPORTANT NOTICE**

*Etheridge Shire Council is collecting your personal information for the purposes of assessing your complaint and to ensure that Council is able to remain in contact with you regarding the status of your complaint. Your personal information will only be accessed by employees and or Councillors of Etheridge Shire Council. Some of this information may be given to an external investigator for the purposes of investigation, the person complained about where the rules of natural justice requires, the Queensland Ombudsman in the event that a review of Council’s decision is requested, Council’s solicitor or insurance broker and or underwriter where legal or insurance advice is required, the Crime & Corruption Commission and Queensland Police Service in the event that the matter involves criminal conduct or official misconduct and other authorised government agencies as required to process your complaint. Subject to the above disclosures, your personal information will not be given to any other agency unless you have given us permission or we are authorised or required by law to do so.*