**JUMPING CASTLE & MARQUEE BOOKING FORM**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| CUSTOMER DETAILS | | | | | | |
|  |  |  |  |  |  |  |
| Name |  |  |  |  | Phone |  |
|  |  |  |  |  |  |  |
| Email |  | | |  |  |  |
|  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| BOOKING INFORMATION | | | | | | |
|  |  |  |  |  |  |  |
| Event & Location |  |  |  |  | Date |  |
|  |  |  |  |  |  |  |
| Is this booking for the benefit of Etheridge Shire Residents? | | | | Yes  No | | |
|  |  |  |  |  |  |  |
| Select the item/s you would like to hire: | | | | | | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Mini Slide & Obstacle Combo** |  |  | **Human** **Foosball** |  |  | **3m x 3m Marquee** |  |
| Mini/Slide & Obstacle Castle |  | Inflatable-Soccer-Game |  |  |  |
|  |  |  |  |  |  |  |  |
| **Trilenium Combo** |  |  | **Dual Lane Slide** |  |  | **3m x 6m Marquee** |  |
| Trilenium Combo |  | 18' Dual Lane Slide |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Collection Date | Click or tap to enter a date. |  | Do you agree to the T&Cs | | Yes  No | |
|  |  |  |
| Drop Off Date | Click or tap to enter a date. |  | Comments | | | |
|  |  |  |
| Trailer Required\* | Yes  No |  |
| *\*Trailer capacity is 2 jumping castles and 2 marquees* | |  |
|  |  |  |  |  | | |
| OFFICE USE ONLY | | | | | | |
|  |  |  |  |  | | |
| Date Rec’d | Click or tap to enter a date. |  | Customer advised of T&Cs | | |  |
|  |  |  |  | | |  |
| By Officer |  |  | Hire entered into Booking spreadsheet | | |  |
|  | |  | *S:\Shane Butler (PMO)\Jumping castles & Marquees* | | | |
| Notes | |  |  | | |  |
|  | |  | Booking form emailed to Shane as FYI | | |  |
|  | |  | & Glen to register in InfoXpert. | | |  |

**JUMPING CASTLE & MARQUEE BOOKINGS**

**TERMS & CONDITIONS**

**Hire of Council owned jumping castles and marquees are subject to the following conditions;**

1. Chief Executive Officer’s approval of the hire.
2. If the hire is for an event, the organising committee is to publically acknowledge Council’s support of the event.
3. The hirer agrees to cover costs associated with repairing any damage that occurs to the equipment or materials provided by Council whilst they are on loan.
4. The hirer arranges collection and drop off of the required equipment to the Council Depot. Please note that Council has one trailer that can be provided to transport the materials, however the capacity is two jumping castles and two marquees. Alternatively, the jumping castles can be provided on a pallet.
5. The hirer is to have in place their own insurance to cover the activities associated with hiring and use of the equipment.
6. Please ensure that there is a DESIGNATED PERSON at all times to supervise children while they are on the jumping castles and that no one is on the castles during inflation and deflation.  The material is quite heavy and if a child were to be trapped inside whilst they are being deflated the consequences could be devastating.
7. It is the hirer’s responsibility to ensure that people using the jumping castles are aware of and comply with the safety rules listed on the side of the castle (e.g. see picture below).

